



## **INITIAL MEETING WEST KILBRIDE COMMUNITY COUNCIL (WKCC)**

### **Minutes of a post-election meeting held in West Kilbride Community Centre at 7 p.m. on Monday 9<sup>th</sup> February 2026**

**Present:** Graham Roos {GR}  
George Cloughley (GC)  
Kay Hall (KH)  
Penny McKnight (PMCK)

**In Attendance:** North Ayrshire Council (NAC) Officer Louise Riddex (LR)

**Apologies:** Graham Buckley

#### **1.00 Appointed Community Councillors**

Louise Riddex welcomed those present to the meeting and confirmed that there was no election necessary due to the number of applications being less than the permitted number of councillors. The successful applicants are as follows \_

Graham Buckley

George Cloughley

Kay Hall

Penny McKnight

Graham Roos

Louise Riddex confirmed that the above Community Councillors (a) had been appointed to serve for an initial period of four years in accordance with the Council's current Scheme for the Establishment of Community Councils in North Ayrshire and (b) had signed/had undertaken to sign a Declaration of Office confirming that they would adhere to the Code of Conduct for Community Councillors, as required by the Community Council Scheme.

### **101 Appointment of Chair**

George Cloughley, seconded by Kay Hall, moved that Graham Buckley be appointed to the Chair for a period of four years. There were no opposing views expressed and, accordingly, Graham Buckley was appointed as Chair. Graham will also manage the meeting agendas.

### **1.02 Appointment of Minute Secretary**

Kay Hall, seconded by George Cloughley, moved that Penny McKnight be appointed to the position of Minute Secretary for a period of four years. There were no opposing views expressed and, accordingly, Penny McKnight was appointed as Minute Secretary.

### **1.03 Appointment of Treasurer**

This position will be confirmed at the next meeting.

## **2.00 Administrative and Other Arrangements**

**2.01** George Cloughley will continue to manage the WKCC Gmail account.

**2.02** George Cloughley and Kay Hall will continue to manage WKCC Facebook account.

**2.03** George Cloughley and Kay Hall will continue to be WKCC representatives on the 'Friends of Kirkton Glen Committee when it re-commences

## **3.00 A.O.C.B**

**3.01** The new community councillors would like to extend that thanks to the previous community councillors: Nicol Armstrong, Richard Campbell Doughty, Henry Thomson and Douglas Penman for their time and commitment to WKCC and the community of West Kilbride.

**3.02** A further community councillor was proposed to be co-opted by GR, further details will be shared at the next meeting.

**3.03** GC AND KH will discuss with GB about how WKCC's bank account can be changed to an alternative bank, the proposed change is to assist with ease of access to the account.

**3.04** WKCC councillors in line with 'North Ayrshire Community Council Scheme: A Guide' will link with other community councils to discuss how they have obtained insurance.

**3.05** GC suggested that community councillors should consider future dates for WKCC meetings, it was agreed that this would be placed on the agenda for next month.

**3.06** GC, KH and GR suggested that WKCC current Agenda may benefit from a review and being streamlined. GB will send out a copy of the next agenda to all community councillors and review of the agenda will be added to next month's agenda.

**3.07** GC stated that WKCC are no longer receiving weekly planning application updated from NAC, LR will contact Allan Finlayson (Senior Manager, Planning NAC) to enquire further.

**3.08** KH shared that there will be a Scottish Government event in the Barony on 21<sup>st</sup> March 2026 at 3pm. She suggested that this may be an opportunity for community councillors to engage with government representatives.

**3.09** PMCK suggested that WKCC formally invite all Elected Members to attend the next meeting so that they can meet the newly elected community councillors. GB will be asked to send out the invites, along with an invite to the local press.

### **Next Meeting**

The next meeting of the Community Council take place at  
**7p.m. on Monday 2<sup>nd</sup> March 2026 in West Kilbride Community Centre,**  
**this meeting will also be available via Zoom.**

The meeting ended at 8.20 p.m.