Irvine Neighbourhood Board
DRAFT Minute Meeting 05

31st March 2025 5.00pm-6.30pm

Quarry Road, Irvine

Present:				
Bill Nolan (Chair)	BN		Irvine Burns Club	
Barbara Conner	BC		TACT	
Scott Morrison	SM		KA Leisure	
Chris Pless (Vice-Chair)	CP		Irvine Community Council	
Elaine Baxter	EB		North Ayrshire Council	
Fiona Paton	FP		Rivergate Shopping Centre	
David Phillips	DP		Irvine Senior Forum	
Matthew Moran	MM		Scottish Maritime Museum	
Danny Kerr	DK		Marymass Festival Committee	
Cllr Nairn Angus-McDonald	NA-M		North Ayrshire Council	
Steven Easton	SE		Chamber of Commerce	

Apologies:			
Freya Fitzsimmons	FF	MSYP – Cunninghame South	
Fraser Normansell	FN	Police Scotland	
Paul Timmons	PT	Scottish Fire & Rescue	
Cllr Matthew Mclean	MM	North Ayrshire Council	
Emma Burns	EBu	MSYP – Cunninghame South	
Alan Gemmell	AG	MP	
Cllr Chloe Robertson	CR	North Ayrshire Council	

In Attendance:			
Claire Fitzsimmons	CF	North Ayrshire Council	
Calum Couston	CC	North Ayrshire Council	
Louise Kirk	LK	North Ayrshire Council	
Julian Farrar	JF	Ironside Farrar	
Michael Cowan	MC	Police Scotland	

		Action
1. Welcome & Apologies		**Action**
- BN welcomed members and noted apologies as above. - BN introduced new Member Matthew Moran from the Maritime Museum, replacing David Mann. - Fraser Normansell, of Police Scotland is vacating his post, to be replaced by Judith Macgregor- who will attend the board from May. - BN placed on record his thanks for Fraser and David's support and involvement in the process to date.		
2. Minute of Previous Meeting		
Proposed by NA-M and seconded by DP		

3.	**Action Notes from Meeting 04**	
•	NAC shared the slides from the previous meeting.	
•	Members of the Board attended engagement events in November.	
4.	**UK Government Update**	
•	CC presented the slides, which were circulated at the conclusion of the meeting.	
5.	**Overview of Prospectus & Updated Interventions**	
•	JF presented the slides which were circulated after the meeting.	
6.	**Governance Discussion**	
•	Update: Bill Nolan was confirmed as the Chair and Chris Pless confirmed as Vice-Chair- in conjunction with AG, in line with the UK Government Guidance.	**Members to confirm continued involvement by 4th April – NAC to issue email.**
•	The Board confirmed the boundary would remain, encompassing the full Irvine Locality Boundary.	
•	Members were asked to confirm their intention to remain on the Board by 4th April- via email to NAC.	
•	NAC full council will require to ratify the updated membership at the next full council on 14th May.	
•	LK noted the broader range of public agencies which could be included on the Board.	
•	Members discussed potential additional members; the Chair reminded the Board that there is requirement for the membership to be proportional.	
7.	**Next Steps**	
•	Board to provide ideas for the spending of capacity funding, for the next meeting.	**Board to bring ideas on capacity funding spend to next meeting.**
•	Branding/Website is underway with scoring of tender returns- CC, SE & CP are undertaking this process.	
•	DK to consider ideas for Neighbourhood Board presence at Marymass.	**DK to consider Marymass involvement.**
•	JF highlighted the long lead in time for any event involvement.	
•	Board requested an update on the dedicated NAC resource to support the programme and involvement of members on the recruitment panel. CF advised that the role profile has been prepared and will provide an update on member involvement.	**CF to update on recruitment process.**
8.	**AOCB**	
•	MM raised queries around potential project spend parameters as part of the programme: such as contingency and inflation.	
•	The Board indicated this would all be required as part of the bidding process with criteria to be set in due course.	
9.	**Date of next meeting**	
•	Monday 6th May, 5pm Cunninghame House.	