

# Action Note

<b>Meeting:</b>	<b>North Coast and Cumbraes Locality Partnership</b>	
<b>Date/Venue:</b>	<b>Tuesday 26 November 2024, 6.00 p.m. Microsoft Teams</b>	
<b>Present:</b>	<p>Cllr Alan Hill (Chair)  Cllr Ian Murdoch  Cllr Todd Ferguson  Cllr Eleanor Collier  Russell McCutcheon, Senior Lead Officer, NAC  Rhonda Leith, Lead Officer, NAC  Louise Riddex, Locality Officer, NAC  John Lamb, West Kilbride Community Council (Vice Chair)  Alex Harvie, Cumbrae Community Council  Rita Holmes, Fairlie Community Council  Carol Campbell, Co-opted Community Rep  Lizzy Barbour, Co-opted Community Rep  Donald Fisher, Police Scotland  David Murray, Scottish Fire and Rescue  Sarah Baird, Senior Officer (Islands), NAC  Tony Gilhooly, Active Schools Co-ordinator  Lynne Cathcart, Head Teacher</p> <p>Jennifer McGee, Policy &amp; Community Planning Officer (NAC) Notes</p>	
<b>In Attendance</b>	<p>Calum Coral, Largs and Millport  Jamie Woodburn, Largs Academy Parent Council</p>	
<b>Apologies:</b>	<p>Cllr Tom Marshall  Michael Thompson, KA Leisure  Barbara Conner, TACT  Deidre Oakley, Locality Priorities Officer, NAC  David Cameron, Police Scotland</p>	
<b>ACTIONS</b>		
<b>No.</b>	<b>Action</b>	<b>Responsible</b>
<b>1.</b>	<p><b>Welcome/Apologies/Declarations of Interest</b></p> <p>Chair welcomed everyone to the meeting and apologies for absence were noted.</p>	<b>Noted</b>
<b>2.</b>	<p><b>Action Note</b></p> <p>The action note arising from the meeting held on held on 3 September 2024 was approved.</p> <p>Cllr Hill advised the Locality Partnership that Largs Development Trust signed the lease for the building last week and refurbishment work is now underway. The group hope to be operational early 2025.</p>	<b>Noted</b>

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## 3. Community Investment Fund Largs Parent Council – Full Application

The Locality Partnership considered a Community Investment Fund application from Largs Academy Parent Council supported by Largs Community Council and other Largs Primary schools.

The application seeks £63,000 of funding from the Community Investment Fund. Funding would be used to purchase outright, a minibus to be used by all educational establishments at the Largs Community Campus. The costs outlined in the application also include an allowance to support the running costs for up to 3 years, with the exception of fuel, which would be met by each participating group. The minibus would also be available to local constituted community groups in the North Coast area.

The proposal will allow all members of the community, through community or educational groups, to access events, competitions, or other activities that they otherwise would be unlikely to be able to participate in.

The Partnership posed the following questions in relation to the application:

- If this minibus could be used by constituted groups/ schools across the entire North Coast, not just by Largs.
- How availability of the minibus be advertised.
- How many drivers are in place or expect to be in place to drive the bus, their abilities/capabilities/experience/qualifications to drive a minibus
- Given that the Council have recent recently passed a motion to support fossil fuel treaty how would this align with that as the application is seeking to purchase a diesel vehicle.
- If bookings become popular what would the hierarchy be in terms of bookings.
- Projected bus usage and where it would be located
- How often the vehicle would be checked.
- Projected cost of vehicle after 5 years.

J Woodburn responded to each of the points as follows:

- Yes, the bus could be used by constituted groups and schools based within the entire North Coast area.
- The group would initially engage with groups highlighted within the report to explore training etc then they would look to broaden the advertising. It is planned that a reservation system will be available via the the Largs Development Trust website once the project is up and running.
- So far, the group have engaged with 3 people in the campus who are willing to undertake the necessary training to drive the minibus. J Woodburn also commented that he would be happy to help where possible to support community groups who don't have anyone to undertake the training to drive the minibus.

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- All drivers must complete the relevant Minibus Driver Awareness Scheme (MiDAS) training. This has a small cost and can be delivered by North Ayrshire Council Transportation. The criteria is stricter than hiring a minibus from a rental company.
- There is no EV of this capacity available. Vehicle does not meet Euro 6.3 standards.
- The group are keen to take a soft approach of launching the minibus starting with schools and would gradually increase use to community groups. Having a hierarchical system in place would be a good approach to ensure fairness. A Harvie advised that she would be happy to catch up with J Woodburn offline to discuss further.
- Use aim is 100% during term time, the group are keen to have it up and running by start of new term in August 2025. The aim is also for the minibus being used every weekend by community groups. In terms of where the minibus would be located, it would be located on Largs Campus which is a well-lit secure location. The group are also in discussion around potential location at Vikingar.
- The minibus would be subject to safety inspections every 12 weeks.
- Research was carried out and similar minibuses that are 5 years old with around 25,000 miles cost around £33,000 plus VAT.

**A Harvie/J  
Woodburn**

R McCutcheon enquired if the project would be in Partnership with the school and if it was, he suggested that J Woodburn speak with the Council's Senior Manager (Transport) to discuss how Local Authority frameworks operate, to consider purchase options.

The Chair thanked J Woodburn for attending and for providing a comprehensive presentation of the application. J Woodburn left the meeting at this point.

The Partnership then discussed the following:

Cllr Murdoch queried whether if CIF covered the purchase price of the vehicle could Helter Skelter, or another organisation cover with the running costs.

R McCutcheon queried how an asset purchased from CIF funding would be dispersed if the group disbanded. L Riddex highlighted that within a group's constitution it would say that any assets would be transferred to a like-minded group in the area. If the group were to disband, the Team would then look for another group to transfer the asset to. L Riddex also highlighted that she would need to seek advice from legal to check if something could be written in the terms and conditions if funding is approved.

L Barbour asked for some clarity around drivers, would there be a bank of volunteer drivers or would groups be required to have designated drivers for their group. L Barbour also asked whether there were already opportunities in the North Coast for the borrowing of a minibus,

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	<p>previously on Millport the British legion used to allow community groups to use their minibus.</p> <p>Cllr Ferguson queried if there was a partnership arrangement with the Council how would a group disbandment work as the Council would part-own the asset. R McCutcheon commented that this would depend on the terms of the Partnership. R Leith commented that clarity would need to be required around the case of assets and undertook to liaise with the Council's Legal Team for advice.</p> <p>The Chair commented that it would be useful to have something in place to ensure the main cluster doesn't dominate use of the bus and the other primary schools have built in guarantee of access of the bus.</p> <p>The Partnership were supportive of application in principle however agreed to defer decision to gather further information.</p> <p>L Riddex advised that she arrange a special meeting of the Locality Partnership for late January/early February 2025.</p>	<p><b>R Leith</b></p> <p><b>Noted</b></p> <p><b>L Riddex</b></p>
<p><b>4.</b></p>	<p><b>Youth and Education Overview</b></p> <p>Lynne Cathcart, Head Teacher provided the Partnership with an update from the Primary Schools in the North Coast.</p> <p>Fairlie Primary received positive feedback from their recent HMIE visit. Report can be found here - <a href="#">Fairlie Primary School   Inspection Report   Education Scotland</a></p> <p>Some Christmas events taking place over the next few weeks:</p> <ul style="list-style-type: none"> <li>• Christmas Fayres taking place at Largs Primary 30 November from 12pm – 3pm. St Mary's will take place on 3 December from 3pm-5.30pm this includes a Christmas meal also.</li> <li>• Young People from St Mary's Primary will be participating in the Yuletide event by singing in the Choir.</li> <li>• Skelmorlie Primary are showing Panto Pandemonium on 4th and 5th December.</li> <li>• A number of school nativities also taking place – St Mary's Primary taking place on 10 December at 7pm, Skelmorlie Primary on 13th December at 10am in Skelmorlie Church and Skelmorlie Christmas all school show taking place on 18th and 19th December.</li> </ul> <p>Partnership is welcome to attend to support the young people.</p> <p><b>Active Schools</b></p> <p>Tony Gilhooly provided an update in relation to the work of Active Schools in the North Coast:</p> <ul style="list-style-type: none"> <li>• Expanded after-school sports festivals: 5 new football and 3 new netball festivals in the Largs Cluster.</li> </ul>	<p><b>Noted</b></p>

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	<ul style="list-style-type: none"> <li>• Virtual Competition Hub for schools with under 100 pupils, allowing smaller schools to compete remotely.</li> <li>• Largs cluster offers 46 different free extracurricular activities promoting health and mental well-being.</li> <li>• Residential stays and skiing sessions for 1st-3rd year pupils to improve confidence and motivation.</li> <li>• 30 sports leaders and academy students delivering activities in primary schools and the Academy.</li> <li>• Establishment of Largs Academy Sports Council.</li> <li>• Three schools completed training with 45+ P6/P7 pupils volunteering to lead lunchtime activities for P1/P2 pupils.</li> </ul> <p>Cllr Ferguson queried when Largs Academy Sport Council meet. T Gilhooly advised that he share the dates with Cllr Ferguson once they are available.</p> <p><b>Youth Report</b></p> <p>L Riddex advised the Partnership that a report was included within the agenda pack which provided an update on the work of the North Coast Youth Forum including:</p> <ul style="list-style-type: none"> <li>• Members of the Youth Forum will act as TV news correspondents, covering North Coast Yuletide events by filming parades and interviewing attendees.</li> <li>• Two first-year students from Largs youth group have joined, enhancing connections and encouraging younger pupils to participate.</li> <li>• Forum is working with a graphic designer to modernise the forum logo. Plans include fundraising for new black hoodies featuring the updated design.</li> </ul> <p>The Chair thanked everyone for their updates.</p>	<p><b>Noted</b></p> <p><b>T Gilhooly</b></p> <p><b>Noted</b></p>
<p><b>5.</b></p>	<p><b>Island Plan</b></p> <p>S Baird provided the Partnership with an update on the work of the Cumbrae Island Plan:</p> <p>The Cumbrae Island Plan is a strategic 10-year initiative aimed at addressing key issues and driving development on the island. Key points include:</p> <ul style="list-style-type: none"> <li>• New sub-group is being formed to add value to Cumbrae without duplicating existing efforts. The first meeting is planned for December 2024. It will have a strategic focus and include representatives from various organisations.</li> <li>• The sub-group meetings will be split into two parts: <ul style="list-style-type: none"> <li>○ Part 1: North Ayrshire Council business, chaired by Cllr Alan Hill</li> <li>○ Part 2: Cumbrae Action Group focus, initially chaired by the Cumbrae Community Council Chair</li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>• Progress updates will be reported to both Cumbrae Community Council and the North Coast and Cumbrae Locality Partnership.</li> <li>• Three Cumbrae businesses are participating in the Islands Net Zero Accelerator Pilot Programme</li> <li>• £414,425 secured for remedial works to address water ingress problems in a local building</li> <li>• The 130 project received £136,500 from the Scottish Government's Carbon Neutral Islands Capital Fund.</li> <li>• Jacks Alt Stays won two awards at the Chamber of Commerce Business Awards</li> <li>• The Cumbrae Place Plan is nearing completion, with extensive community input (545 survey responses) and is expected to be submitted soon.</li> <li>• The Community Council plans to focus on 3-4 key areas to move the community forward, based on the Place Plan findings.</li> <li>• Cumbrae's approach to community engagement and planning is being recognised as a model for other islands</li> </ul> <p>The Chair thanked S Baird for her update.</p>	<p><b>Noted</b></p>
<p>6.</p>	<p><b>Police Scotland, KA Leisure and Scottish Fire and Rescue – Wellbeing and Partnerships</b></p> <p><b>Scottish Fire and Rescue</b></p> <p>David Murray provided the Partnership with the following update:</p> <ul style="list-style-type: none"> <li>• 23 post domestic incident responses, 8 individuals referred to the Council's Adult Support and Protection Team for further support</li> <li>• 63 Home Fire Safet visits carried out. 20 of these were, 30 low and 28 medium risk visits within the locality area.</li> <li>• In preparation for Operation Moonbeam the Team carried out a lot of preparatory work including carry out talks within schools on fire and firework safety.</li> <li>• On 7th December Largs Santa grotto drive thru, Skelmorlie community Fire Station details to be confirmed. D Murray will share details with J McGee.</li> </ul> <p><b>Police Scotland</b></p> <ul style="list-style-type: none"> <li>• Continue to work highlighting Scammer incidents, sharing information and raising awareness. Seeing more winter fuel payment scams.</li> <li>• Police Scotland has teamed up with volunteers at Dementia Friendly Largs and District to bring the Message In A Bottle scheme to the town. The scheme is designed to encourage who have a medical condition/dementia/Alzheimer's to keep their personal and medical details on a standard form, along with any repeat prescription, in a bottle within their fridge.</li> <li>• Work being undertook around the 16 days of action.</li> <li>• Youth disorder continues to occur on occasion, D Fisher encourage the Partnership to share with Police when issues arise.</li> </ul>	<p><b>D Murray</b></p>

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	The Chair thanked D Murray and D Fisher for their inputs.	<b>Noted</b>
<b>7.</b>	<b>KA Leisure</b>  Apologies received from KA Leisure.	<b>Noted</b>
<b>8.</b>	<b>Locality Priorities Officer Update</b>  L Riddex advised the Partnership that a report was included within the agenda pack which provided an update on the work of the Locality Priorities Officer, including: <ul style="list-style-type: none"> <li>• Skelmorlie Chit Chat taking place on 28 November 2024.</li> <li>• Updates on the work of Largs Food Hub</li> <li>• Updates on the work taking place with Millport community Shop which now has over 120 members.</li> </ul> The Chair thanked L Riddex for the update.	<b>Noted</b>
<b>9.</b>	<b>Locality Officer Update</b>  L Riddex advised the Partnership that a report was included within the agenda pack which provided an update on the work of the Locality Officer. The following updates were provided: <ul style="list-style-type: none"> <li>• Participatory Budgeting results were now available. In the North Coast 24 projects were full funded and one was part funded. In terms of the Youth Participatory budgeting, six projects were fully funded, and one was part funded. All Groups have now been contacted.</li> <li>• Committee Skills and Bookkeeping workshop was held in West Kilbride recently with six people in attendance. Skelmorlie Community Council noted that it was a very useful workshop</li> <li>• Older people's conference has been postponed and will now take place in the new year.</li> </ul> The Chair thanked L Riddex for the update.	<b>Noted</b>
<b>10.</b>	<b>AOCB</b>  Cllr Murdoch reminded the Partnership that the Largs Yuletide event is taking place on 4 December from 6pm and encouraged everyone to attend.  The Chair thanked the Partnership for their input and conveyed his best wishes for the festive season.	<b>Noted</b>

Meeting ended: 7.45 pm