



North Ayrshire
Community Planning Partnership

Irvine Locality Partnership

Monday 6 March 2023, 6.00 p.m. at Dreghorn Fire Station.

BUSINESS

Item	Subject	Pg No	Ref	Officer	Ask of the Partnership
1.	Welcome, Apologies and Declarations of Interest.	-	-	Cllr Macaulay	
2.	Action Note and Log Review the action note and action log and deal with any outstanding items.	Pg 4	Enclosed	Lesley Forsyth	Is this an accurate record of the meeting. Have all actions been completed?
DECISION REQUIRED					6.10 – 6.40 pm
3.	Community Investment Fund The Locality Partnership are asked to consider two Community Investment Fund Expression of Interest Applications. <ul style="list-style-type: none"> • CHAP • Irvine Angling Club 	Pg 9 Pg 12	Enclosed	Elaine Baxter	LP to consider two CIF Expression of Interest Applications.
4.	Street Naming Report The Locality Partnership are asked to consider a Street Naming report from Planning. This is to name one street within a new housing development in Dreghorn.	Pg 15	Enclosed	Lesley Forsyth	LP to approve one street name for new housing development.
LOCAL MATTERS – TACKLING INEQUALITIES					6.40 – 7.50 pm
5.	Memorials and Plaques The Locality Partnership will receive a report from the Head of Neighbourhood Services on the proposed options in terms of memorials and plaques.	Pg 18	Enclosed	Thomas Reaney	LP are asked to provide feedback on the report proposals.
6.	Mental Health and Wellbeing for Young People The Locality Partnership will receive an update from the Youth Participation Officer on Mental Health and Wellbeing for Young People. This update links in with the Locality Partnerships priority of Enhancing our Mental Health & Wellbeing.	-	Verbal/ Presentation	Donna Anderson	Consider ways LP can support this work.
7.	Youth and Education Overview The Locality Partnership will receive updates linking in with the Locality Priorities from Irvine Youth Forum and Head Teachers.	-	Verbal	Justin Jones Head Teachers	Receive update and consider learning and partnership opportunities.

8.	Police Scotland - Wellbeing and Partnerships The Locality Partnership will receive update from Locality Inspector on the key impact of wellbeing and partnership work being carried out by Police Scotland in Irvine.	-	Verbal	David Cameron	Receive update and consider learning and partnership opportunities.
9.	Scottish Fire and Rescue Service - Wellbeing and Partnerships The Locality Partnership will receive update from the Senior Lead Officer on the key impact of wellbeing and partnership work being carried out by Scottish Fire and Rescue in Irvine.	-	Verbal	Paul Blackwood	Receive update and consider learning and partnership opportunities.
10.	Irvine Community Council The Locality Partnership will receive an update from the Chair of Irvine Community Council on the work of the Community Council during the last quarter.	-	Verbal	David Dunlop	Receive update and consider partnership working opportunities.
11.	Locality Officer Update The Locality Partnership will receive an update on the work of the Irvine Locality Team during the last quarter. The Locality Officer will also provide the Locality Partnership with an update on the work of the joint CPP and Partner Network and the work being carried out to reduce inequalities/ poverty in Irvine.	Pg 23	Enclosed Verbal	Elaine Baxter	Receive update and discuss how LP can further support this work.
12.	Chit Chat Poverty Action Plan The Locality Partnership will receive an update from Chloe Smith on the work of the Irvine Chit Chat Poverty Action Plan.	-	Verbal	Chloe Smith	Discuss next steps.
13.	Bourtreehill Park Action Plan The Locality Partnership will receive update from the Lead Officer following the consultation carried out by the Conservation Volunteers at Bourtreehill Park concerning green health activities being delivered within the greenspace.	-	Verbal	Lesley Forsyth	Receive update and discuss next steps for this project.
AOCB					7.50 – 8.00 pm
14.	AOCB			Cllr Macaulay	LP to use this time to raise/discuss matters linking to the Locality, the LP priorities and tackling inequalities.

Distribution List

Elected Members

Councillor Shaun Macaulay (**Chair**)
Councillor Marie Burns
Councillor Robert Foster
Councillor Scott Gallacher
Councillor Christina Larsen
Councillor Nairn McDonald
Councillor Matthew McLean
Councillor Louise McPhater
Councillor Chloe Robertson
Councillor Angela Stephen

Community Representative

Marjory Dickie
David Dunlop, Irvine Community Council
Donna Fitzpatrick
David Phillips
Sally MacIntyre
Irene McIlwain
Annie Small
Abbie Stevenston
Carmen Thomson
Ian Wallace

CPP/Council Representatives

Elaine Baxter, Locality Officer
Paul Blackwood, Senior Lead Officer
David Cameron, Police Scotland
Barbara Conner, TSI
Lesley Forsyth, Lead Officer
Brian Renfrew, Scottish Fire and Rescue Service

Irvine Locality Partnership Priorities

**Supporting
Skills and
Work
Opportunities**

**Enhancing our
Mental Health
and Wellbeing**

**Alleviating
Poverty**

**Championing
Green Health
and the Natural
Environment**



Meeting:	Irvine Locality Partnership
Date/Venue:	5 December 2022 – Virtual Meeting at 6.00 p.m.
Present:	Councillor Shaun Macaulay (Chair) Councillor Marie Burns Councillor Robert Foster Councillor Christina Larsen Councillor Nairn McDonald Councillor Matthew McLean Councillor Chloe Robertson Annie Small , Community Representative Ian Wallace , Community Representative Lesley Forsyth , Lead Officer Elaine Baxter , Locality Co-ordinator Barbara Conner , TACT Chloe Smith , Youth Worker Donna Anderson , Youth Participation Officer Marjory Dickie , Community Representative David Phillips , Irvine Community Council David Cameron , Police Scotland Paul Tomkinson , Police Scotland Hayley Clancy , Committee Services, North Ayrshire Council
Apologies:	Councillors Louise McPhater and Angela Stephen, David Dunlop, Justin Jones and Linzie Sloan.

ACTIONS

No.	Action	Responsible
1.	Welcome/Apologies/Declarations of Interest The Chair welcomed those present to the Irvine Locality Partnership meeting and apologies for absence were noted.	
2.	Action Note The action note from the meeting held on 22 June 2022 was approved as a correct record and the implementation of decisions confirmed.	
2.1	Matters Arising The following point was discussed as a matter arising from the action note of the last meeting. <ul style="list-style-type: none"> • Dates to be confirmed for the walk-about in relation to the Great Harbour Project; and • The successful Irvine Youth Forum visit for members of the Locality Partnership. Noted.	Lesley Forsyth

3.	<p>Irvine Youth Forum Update</p> <p>The Partnership received an update which highlighted the Yuletide Community Event taking place on Sunday 11 December and Youth Worker and Youth Development Worker posts that have recently been filled.</p> <p>Noted.</p>	
4.	<p>Police Scotland Community and Wellbeing Unit</p> <p>The Partnership received an update from Paul Tomkinson who gave an overview of the Community and Wellbeing Unit. The update highlighted a number of projects currently underway including the following: -</p> <ul style="list-style-type: none"> • Looking at those who are most vulnerable in our communities and working with partners to address the issues being identified; • Looking at the prison population and how best to rehabilitate people to get them back into the community; and • Mobile van providing barber, hairdressing and beauty services to isolated communities within East Ayrshire where there is deprivation, addiction issues and low-level offending. <p>Noted.</p>	
5.	<p>Youth Work in relation to Locality Priorities</p> <p>The Partnership received an update from Donna Anderson which highlighted the following: -</p> <ul style="list-style-type: none"> • The Youth Participatory Budget has been running for the last few weeks and voting closed on 2 December. The results will be announced on various social media outlets on 6 December. 4131 young people voting over that period with 12,393 choices across North Ayrshire. 29 projects when through to the live voting in Irvine and 15 have been successful; • Supporting Leaders Unlocked who completed a Mental Health specific PB vote with the announcement on 14 December; • National Youth work week was the start of November with the national theme being Poverty and Equality; • Joint Cabinet live meeting was held where 100 young people attended; • North Ayrshire wide Youth Conference was also held which included Primary 7 pupils for the first time. There were 4 interactive workshops on the day and a report will be provided on the outcomes from the day; and • Ongoing work on the LGBT Charter mark. <p>Noted.</p>	
6.	<p>Learning Update</p> <p>No update provided at the meeting.</p>	

7.	<p>HSCP Overview</p> <p>HSCP update report provided as part of the meeting agenda.</p>	
8.	<p>The Ayrshire Community Trust</p> <p>An update from TACT had been circulated to the Partnership giving details of the range of services provided to support the community and voluntary sector. Barbara Connor also highlighted the following: -</p> <ul style="list-style-type: none"> • TACT currently scoring the mental health and wellbeing applications with the successful candidates being notified soon; • Organising Adult Volunteers awards to take place on 31 December; • Funding currently available for any projects supporting the new Scots in North Ayrshire. <p>Noted.</p>	
9.	<p>Chit Chat Update</p> <p>The Partnership received Presentation from Chloe Smith which highlighted the following: -</p> <ul style="list-style-type: none"> • Chit Chats have taken place throughout the Irvine Locality on various dates in October and November; • Broomlands, Bourtreehill and Girdle Toll – 27 community members were invited and 16 attended; • Redburn and Castlepark - 24 community members were invited and 11 attended; • Fullarton - 40 community members were invited and 16 attended; • Springside, Dreghorn and Drybridge - 20 community members were invited and 3 attended; and • A number of projects/needs were identified from the Chit chats including Community Transport, Community book, food poverty, volunteer drive, chit chat newsletter and support from CHAP within areas of Irvine. <p>Noted.</p>	
10.	<p>Locality Officer Update</p> <p>Elaine Baxter made reference to her update which had been circulated detailing work which had been undertaken in the locality highlighted the following: -</p> <ul style="list-style-type: none"> • Castlepark Community Association - Breakfast Club each weekday morning giving families access to tea, coffee, toast and fruit before children attend nursery; • Friends of Redburn Group - Cooking group formed and volunteers recruited to make soup every Monday for anyone to drop in over lunch time. This will run from November till end of March. 	

	<ul style="list-style-type: none"> • Vineburgh Community Association - Vineburgh Wellness Warriors Monday night family night were families come together and enjoy a free 3 course meal and take part in family activities, games and Christmas arts & crafts; • Café solace pilot in Jan to March; and • Youth forum – distribution of winter warmer kits. <p>Noted.</p>	
11.	<p>AOCB</p> <p>The Partnership received a verbal update from Irvine Community Council on work currently being progressed.</p> <p>Ian Wallace, Community Representation requested an update on the following:</p> <ul style="list-style-type: none"> • Black start – presentation will be given at the next LP meeting; • National Care service – Irvine Senior Forum are looking to hold a public meeting for discussion on this; • Budget Proposals – Public Consultation will take place in the new Year and North Ayrshire Council Budget meeting is not due to take place until March 2023 where budget decisions will take place; • Provide Community reps with a flow chart that shows how all the different services parts are linked together – this was provided at the getting to know you session for new community representatives; • Dalrymple Place Sheltered Housing snagging – will be raised with the Housing Team and a response will be provided; • Transport issues – this will be discussed at a future meeting. 	<p>Lesley Forsyth</p> <p>Lesley Forsyth</p>
11.	<p>Date of Next Meeting</p> <p>The date of the next meeting will be confirmed in due course.</p>	<p>Jennifer McGee</p>

Meeting ended at 7:55pm



North Ayrshire
Community Planning Partnership

Irvine Locality Partnership – Action Log

Meeting Date	Action	Responsible Officer	Update
September 22	Visit to Youth Legacy Hub.	Elaine Baxter	Visit took place on 30 October 2022
September 22	Harbour project walk around.	L Forsyth	Regeneration Team will share dates for this in due course
December 22	Dalrymple Place Sheltered Housing snagging	L Forsyth	This was carried out by Place.

Action Key
Complete
In progress
To be completed



Community Investment Fund Expression of Interest Form

Please see notes on reverse before completing this form.

Organisation name	<i>CHAP – Community Housing Advocacy Project</i>
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Brief details of organisation	<p>CHAP has been established in North Ayrshire for over 20 years, and provides free, impartial, and confidential advice and guidance to individuals experiencing issues with welfare rights, housing, and debt. The services we deliver all have in common the purpose of ensuring that individuals are not disadvantaged through a lack of knowledge or awareness regarding their rights. Our services support and promote social inclusion and social justice for all. CHAP empowers individuals to have their views heard by the decision makers and overcomes the barriers of literacy and communication difficulties. CHAP services are available to all residents in North Ayrshire over the age of 16.</p> <p>In our last operational year, we helped 863 individuals with 1,096 issues relating to debt, housing, and welfare rights. We achieved financial gains for our clients of £1.92m, and by putting this money in to the pockets of individuals and families, this helps to boost the local economy, as well as helping to increase the confidence, improve the overall quality of life, and reduce the stress experienced by our clients.</p>
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Locality	Irvine
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Amount Requested	£91,534
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Brief Overview of Proposal	<p>Through ongoing communication with individuals in the Irvine area, it is constantly being drawn to our attention that there is an extremely high demand for our services within the Irvine area. Although we do have a high number of clients referred to our services from the Irvine area, showing the need for access to our services; almost 40% did not engage with us. Whilst this can be for a variety of reasons, it is likely that some of those individuals were not able to engage with us due to difficulties faced relating to traveling to our offices, and the related cost of this, health issues, lack of confidence, or unfamiliarity of traveling out with their local area. It is the aim that by bringing the services out into the community, where people can access help on their doorstep, that the rate of engagement will increase; therefore, more people would receive the help they need.</p> <p>Access to advice services should be available to everyone in the community. By giving people the choice to access our services within established, trusted venues within their communities, this removes barriers that may prevent people from otherwise accessing our services.</p>
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	<p>We find that stigma still exists in relation to reaching out for support, especially in relation to money and debt issues, and people are more likely to engage if they can do so in a more anonymous manner– through already busy community hubs/facilities, which they could be attending for any number of reasons, and it is not automatically assumed that they are coming to CHAP because they are in financial difficulty.</p> <p>Furthermore, the cost-of-living crisis is affecting everyone. We are seeing more and more people accessing our services who have never needed similar support previously, where the cost-of-living crisis has stretched their finances and put them into a situation where they are perhaps no longer able to cope. We also know that anything can happen to anyone, and at any time. People can fall ill, relationships can break down, and people can end up in very vulnerable situations, very quickly. CHAP believes that early education, early intervention, and prevention are key to tackling issues that people are facing with these matters; however, we will always step in and help where we can if someone comes to us in crisis.</p> <p>If successful, the funding from CIF will allow us to mobilise two advice workers to establish outreach venues throughout the Irvine locality. Possible venues for this would be within the Towerlands, Castlepark, and Redburn community centres, within the KA Leisure facility in Bridgegate in Irvine Town centre, and within Children 1st in Bourtreehill. However, if successful at this stage, we would use the time before submitting the full application to gather further input from communities to gain their guidance in relation to where they would feel most comfortable in accessing and engaging with our services.</p> <p>We have attended community Chit Chat events hosted by the locality teams within both Bourtreehill and Redburn, and during these sessions people have expressed their stress and anxiety in relation to the cost-of-living crisis, and the lack of services within the area.</p> <p>People need a choice of how and where to access services, and some individuals have complex issues, including poor health, which makes travelling to our offices in Ardrossan impossible, and for those people, currently we can only offer a telephone appointment/online chat as an alternative. We are keen to be able to let people know that they can come along to somewhere in their local community and gain the same level of support that people have come to expect from CHAP.</p> <p>Through this funding, we aim to prove that the community outreach approach works and is beneficial for our service users and their families, not only in the immediate relief of their current issues, but in a long-term, meaningful manner which allows for real empowerment, independence, and capability.</p> <p>Outcomes</p> <ul style="list-style-type: none"> • Increased financial resilience and capability. • Reduction in stress • Increased confidence, and overall wellbeing • More awareness regarding rights • Increased household income
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Timescale	Upon being successful in securing the CIF funding, the project will have around an 8-week lead-in time to get up and running.
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Contact Details	Debbie Alexander, CEO <div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> Irvine LP - Pg 10
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North Ayrshire
Community Planning Partnership

The Community Investment Fund (CIF) will support proposals and projects that:

- Connect with:
 - The North Ayrshire [Fair for All Inequalities Strategy](#);
 - the [Community Planning Partnership](#) (CPP) and [Locality priorities](#); and
 - North Ayrshire Council's (NAC) values, priorities, and business [objectives](#).
- Fulfil a compelling need and do not duplicate existing services or facilities.
- Provide long-term, sustainable, positive results for the greatest number of people possible.
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council.
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project.
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- Groups should have an initial discussion with the relevant Locality Officer. Their contact details are available by emailing communityplanning@north-ayrshire.gov.uk.
- Initial interest in a CIF application should be via an expression of interest form sent to the Locality Officer. This will be discussed by the LP or an associated working group.
- If the partnership supports a bid then the group will be encouraged to submit a full application form, which they will decide upon before making a proposal to Cabinet for final approval.


Community Investment Fund Expression of Interest Form

Please see notes on reverse before completing this form.

Organisation name	<i>Irvine Angling Club</i>
Brief details of organisation	<p>Irvine District Angling Club is based in the middle of Irvine and provides members with the opportunity to go fishing right on their doorstep. The group encourages younger members, working with local groups to offer this facility as a place for recreational fishing activities.</p> <p>Fishing is a way for both members and visitors to work alongside their local community to improve wildlife habitats as well as reconnect people with nature.</p> <p>The club is a group of members who come together to share their love and passion for fishing, the main purpose being to promote the sport of fishing within the community of Irvine and provide opportunities to fish safely and legally within local waters.</p>
Locality	Irvine
Amount Requested	£33,000
Timescale	2023
Brief Overview of Proposal	<p>Irvine Angling would like to request funding for the replacement of the disabled angling platform. There used to be a timber disabled angling platform on the bank of the River Irvine, at Tarryholme, Irvine, but it was life expired and NAC removed it due to its poor condition. NAC had hoped to provide us with a replacement platform earlier this year, but the tender came back at £23.5k. Having met up with elected members and NAC departments it was agreed that we as a community group explore the possibility of accessing Community Investment Fund.</p>

	<p>We would also like to request funding that will allow us to purchase materials for angling equipment this would allow us to be able to support families who do not have appropriate resources. Our members can assist with teaching members of the community and hope with the help of the locality partnership we can offer this to the Irvine locality up to 30 members per year that the club cover the costs of memberships.</p> <p>We also have responsibility for strimming back footpaths and riverbanks. We rely on volunteers to carry out these tasks and need to update some of the tools to enable us to maintain and keep our riverbanks clear and safe.</p>
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Timescale	December 2023
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Contact Details	<p>William Beverage</p> 
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The Community Investment Fund (CIF) will support proposals and projects that:

- Connect with:
 - The North Ayrshire [Fair for All Inequalities Strategy](#);
 - the [Community Planning Partnership](#) (CPP) and [Locality priorities](#); and
 - North Ayrshire Council’s (NAC) values, priorities and business [objectives](#).
- Fulfil a compelling need and do not duplicate existing services or facilities;
- Provide long-term, sustainable, positive results for the greatest number of people possible;
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council;
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project;
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- Groups should have an initial discussion with the relevant Locality Officer. Their contact details are available by emailing communityplanning@north-ayrshire.gov.uk.

- Initial interest in a CIF application should be via an expression of interest form sent to the Locality Officer. This will be discussed by the LP or an associated working group.
- If the partnership supports a bid then the group will be encouraged to submit a full application form, which they will decide upon before making a proposal to Cabinet for final approval.



Locality Partnership: *Irvine Locality Partnership*

Date: *6th March 2023*

Subject: *Residential Development - Site To North Of Annick Drive, Dreghorn*

Purpose: *Decide Street Name for the new development.*

Background

The developer of the above site has contacted this department requesting new street names for the development.

The Council has a statutory obligation under the Civic Government (Scotland) Act 1982 to give a name to each new street built within the Council area, and this name, along with street numbers, becomes the postal addresses.

An outline plan of the development is available as an appendix.

At this stage, the development requires 1 new street name.

Key Points for Locality Partnership

Proposed examples of numbering layout plans are available as appendices along with a list of proposed name suggestions.

Action Required by Locality Partnership

Choose 1 new street name for the development.

For more information please contact: *Lisa Dempster or Kirsty Gee, Planning Technicians, via email at snn@north-ayrshire.gov.uk*

Completed by: *Lisa Dempster*

Date: *14th February 2023*

Appendix 1

Suggestion	Source	Background	Planning Comment
Annick Grove	Developer	The developer has proposed the street name 'Annick Grove'. The developer feels that the proposed name fits well with the surrounding streets of Annick Drive and Annick Road, Dreghorn	Planning have no concerns with the proposed address, it is fitting for the area.

Appendix 2



North Ayrshire Council
Street Naming & Numbering

Proposed Addresses:-

1-8 Annick Grove
Dreghorn



Housetype	Beds	Floor Area	No.	%age	Total Area (Sq.ft)
Type 01	2	781	4	50.0%	3124
Type 02	3	943	4	50.0%	3772
Average plot size		862 Area (Sqft)		6896	
Total Units		8			

- Street Lighting
- Refuse Storage Area
- Monobloc ASHP Unit
- Tarmacadam Shared (Level) Road Surface
- Porous Paviers
- Tarmacadam Footpath
- Soft Landscaping

Parking Provision:
2 no. spaces (min. 2.5 x 4.8m) per 2/3 bed dwelling = 16 bays total
0.25 unallocated visitor bays per dwelling = 0.25 * 8 = 2 unallocated visitor bays total
In accordance with 'North Ayrshire Roads Development Guide' and guidance within 'Designing Streets'

REV	DATE	BY	DESCRIPTION
C	24/10/2022	DR	External ASHP unit and refuse storage locations indicated; Street lighting amended
B	11/10/2022	DR	Type 02 footprints amended
A	20/12/2021	DR	Visibility Splay added

Crawford ARCHITECTURAL
5 Spiersbridge House, 1 Spiersbridge Way, Thornliebank, East Renfrewshire, G46 8NG
t: (0141) 428 3491
e: info@crawfordarchitectural.co.uk - i: www.crawfordarchitectural.co.uk

FOR CONSTRUCTION
Client: **Axisus Homes Ltd**

Project: **Residential Development at Annick Drive, Dreghorn**

Drawing Title:
Proposed Site Plan

Scale(s): 1:500 @ ISO A3	Date: August 2021
Project Ref: AHL-21-01	Drawn: DR
Drg No: AL(00)001	Checked: KC
	Rev: C

1 Site Layout
Scale: 1:500



Locality Partnership: Irvine

Date: 6 March 2023

Subject: Memorial benches, plaques, memorial trees and other options for bereaved families

Purpose: To note the proposed options in terms of memorials and to provide feedback on this.

Background

North Ayrshire Council has a longstanding history of providing memorial benches and plaques to offer bereaved families the opportunity to remember their loved ones in a lasting and meaningful way. Over time, the large accumulation of benches and plaques, challenges with suitable locations, maintenance, and sensitivities of removing tributes, led to the temporary suspension of the service and the investigation of alternative approaches.

North Ayrshire Council recognises and acknowledges the desire of many members of the public to remember loved ones with a memorial in the surroundings with which they were familiar. These requests are agreed and accommodated wherever possible, but any decision must recognise the needs of the wider public. The Council will therefore ensure that the memorial process is managed and implemented for the mutual benefit of all. This can also be to the benefit of the community if the memorial enhances or makes the location more attractive by helping to maintain the character of the area. The principles will ensure that requests for memorials are responded to in a consistent, efficient and sympathetic manner.

The objectives of a memorial offer are to ensure that:

- Unique remembrance spaces for local people are provided to celebrate and mark the lives of loved ones;
- The memorial offer and service is clear and easily understood;
- The response to contrasting needs is balanced and appropriate;
- Quality provision is offered at an affordable price without constraints by space or deterioration in inclement weather;
- The use of public spaces is not compromised and ensure the quality of attractiveness is maintained for the use of all residents and visitors;
- Any memorial is appropriate for the location in which it is placed;
- All memorials are cost-neutral and low maintenance for the Council;

- Costs of supply and installation are affordable and are covered by the applicant of the memorial.

The following responsibilities and requirements are proposed for the Memorials Policy. Following agreement, the Policy will be reviewed every five years:

- The location and types of memorials for individuals will be agreed with applicants.
- Priority will be given to applicants that are resident In North Ayrshire or have a direct connection with the area. Other applications will be considered on a case by case basis;
- Memorials should have some community benefit either as street furniture or by enhancing the appearance of the local area;
- The cost of supply and installation of any memorial will be covered by the applicant and paid for prior to installation;
- The responsibility for the maintenance of any memorial is clearly defined and communicated prior to installation;
- The Council will accept no responsibility if a memorial is damaged, vandalised or stolen;
- In the event of damage by accident, vandalism or it becomes unsafe and beyond economical repair, the Council reserves the right to remove and not replace the memorial;
- Once installed the memorial can only be repositioned with the agreement of the Council;
- Any plaques or wording must be a suitable size, colour and type face and agreed with the Council in advance;
- Once installed the memorial will become the property of the Council and any routine maintenance costs will be covered by the Council.
- Any plaques will remain the property of the applicant and must be maintained in good condition;
- No additional structures or mementoes e.g. fencing, wreaths, flowers, can be placed on or at the memorial at any time.

Note: Unauthorised memorials may be removed by the Council taking account of the sensitivities around this.

Options

Memorial Benches and Plaques

The existing memorial option of procuring a memorial bench and/or attaching plaques to benches is nearing saturation point in some areas and it is proving difficult to support the wishes of individuals in specific locations.

To provide this service in the future, consideration must also be given to the length of time a memorial stays in place and to consider potentially bringing assets back into circulation after a period of time.

Alternatively, the option to purchase a bench with a prefabricated memorial could remain. However, the asset would be placed in a location identified by the Council and agreed with the applicant, such as parks and open spaces rather than the already congested coastal areas.

North Ayrshire Council will be responsible for all installation work. If the bench is to be placed on grass it will usually be fitted to a concrete base. Memorial plaques will require to be made of brass, stainless steel or aluminium and will be a maximum agreed size. Any inscription on plaques will require approval by the Council prior to fitting. The engraved plaque will be fitted to the bench by the Council.

It is proposed that this would be cost neutral to the Council with actual costs paid by those requesting the bench and/or plaque. It should be acknowledged that the costs of a memorial bench could be significant as the bench will be placed in a public space and will need to be durable, hard wearing and be of a higher specification than a typical bench used in someone's garden.

Living Memorial Tree

Dedicating a tree provides a living, growing memorial to a loved one and a poignant way of remembering them.

The Woodland Trust offer this facility across the UK and can range from individual trees to whole areas of woodland and it is proposed that North Ayrshire consider a similar initiative.

This would not only provide a remembrance to a loved one but also contribute to the global climate challenge. This would also complement the Councils tree planting strategy and areas of woodland/open space could be set aside for memorial trees.

Metallic memorial trees

Metallic memorial trees positioned in high amenity areas would offer a unique opportunity to remember family members and loved ones.

Metallic memorial trees are able to provide up to 640 memorial leaves in one location, creating a focal point for visitors and a single point of focus for families. The assets could become an attraction to visitors, require little to no maintenance, have a reduced impact on resources and would be cost-neutral.

Officers have identified an opportunity to promote this as a memorial offering. Once installed, the tree then has anodised gold-effect aluminium 'leaves', engraved with a loved ones' details, affixed securely to its branches over time. Leaves would be attached by Streetscene maintenance operatives. Similar trees have been installed successfully in other locations including across the UK and internationally.

The tree is manufactured from laser cut steel, stands at 3.2m in height, and has 640 spaces for memorial leaves. The tree is fixed to the ground with a two-part concrete foundation. The materials and manufacturing process are designed to withstand all weather conditions including exposed locations. Having purchased a memorial leaf, people can arrange the engraving of names, dates of birth and death with the possibility of a personalised message on the reverse and return it to be attached to the memorial tree. The tree memorial acts as a striking piece of public art, large enough that most leaves remain out of reach but still providing legibility of the messages engraved.

As with any public realm asset, the risks from anti-social behaviour must be considered. If this is an offering that is considered, then potential locations for this will be discussed further as appropriate. The tree is exceptionally robust, and the leaves themselves are securely fixed to the tree with pop rivets.

It is estimated that the cost of implementing this initiative could be cost neutral over a 5-7 year period.

Memorial Rocks

Memorial rocks and stones offer a simple natural way to remember loved ones. Rocks can be placed on a beach or thrown into the sea, potentially being washed up for others to find. They can be placed in a park or open space where loved ones enjoyed or potentially into areas specifically created to house the memorials.

Sponsoring flower bed

Sponsoring a memorial flower bed and remembering loved ones by planting some of their favourite flowers offers an appropriate memorial. Flower beds would be available in coastal locations as well as parks and open spaces.

Digital Remembrance

Not all bereaved family and friends are local and may not be able to easily visit physical memorials.

A digital page of remembrance would offer people from all over the world the chance to log in and view memorials at any time.

Key Points for Locality Partnership

It is proposed that the North Ayrshire Council memorial offer provides a range of affordable options to bereaved families and friends to assist them to celebrate a life and remember a loved one. Choice and affordability will be key with responsibilities made clear from the outset.

It is proposed that North Ayrshire Council will limit prices to the actual cost of each memorial selected. Therefore, the Council will not generate any surplus from its memorial offer.

Action Required by Locality Partnership

It is proposed that the Locality Partnership consider and provides feedback on the range of memorial options for implementation including:

- Benches and Plaques
- Living Memorial Tree
- Metallic Memorial Trees
- Floral Beds
- Memorial rocks
- Digital remembrance
- Bespoke requests on a case by case basis

For more information please contact: Thomas Reaney, Head of Service (Neighbourhood Services), 01294 324570, treaney@north-ayrshire.gov.uk

Completed by: Thomas Reaney

Date: 23 February 2023



North Ayrshire
Community Planning Partnership

Irvine Locality Progress Report January – March 2023

Irvine Locality Community Engagements (Chit Chats) & Locality Network Meetings and PB updates

Irvine Locality Chit Chat – Chloe Smith will provide the locality partnership with an update.

Future Potential CIF Projects:

Community Chit Chat Newsletter

From community chit chats the chit chat newsletter was identified as a gap and need in the community. Irvine locality team are working with staff from HAC to discuss opportunities to work with writing groups and photography clubs to create a chit chat project.

CHAP – See enclosed Expression of Interest – Project tackling inequalities for residents within the Irvine Locality.
(Alleviating Poverty & Enhancing Mental Health and Wellbeing)

Irvine Locality Network Meetings

Irvine locality network meets quarterly to discuss locality priorities, provides opportunity for networking and working collaboratively to address and reduce inequalities, opportunities for gathering information in relation to work being carried out in our locality in relation locality priorities and reviewing actions from locality chit chat to inform our you said.....we did action plan and progress report.

Our last network meeting looked at the priority: Alleviating Poverty

The Micha Project – Clothing Closet presented the work they are doing in the locality and shared information about their project: The Clothing Closet

INFORM North Ayrshire – Irvine Locality Officer shared the inform North Ayrshire - an action from the network was to have this shared on the Community Planning Partnership website for support for cost of living crisis.

Community Planning Partnership Website – Irvine Locality Officer shared with network members how to access support for cost of living and locality community book information.

An evaluation has been sent to over 90 invitees who have attended the locality network meetings to capture the work of the locality network and inform agendas for future meetings around each priority.

I will provide a verbal update as part of the agenda item as Locality partnership meeting.

Participatory Budgeting

Irvine Locality Team liaised with locality reps to form a shortlisting Group that have worked on the shortlisting of the PB applications. Shortlisting took place on Thursday 9th February. In total 51 applications were received for the PB from the Irvine Locality. The applications have been shortlisted and will go towards the online voting.



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Irvine Locality Progress Report January – March 2023



Supporting Skills
for work
opportunities

Basic Literacy Classes started on Tuesday 17th January at Trindlemoss Day Adult Learning Opportunities. The class is aimed at learners with additional supported learning needs. Following on from the success of the class, I'm liaising with Input to deliver basic computer skills at Towerlands Community Centre, once the new digital worker in place.

A List of New Scot learners has been collated by Morag Reid (Locality Link Worker) that are interested in attending **An Introduction To Videomaking Skills**. Aiming to start course on the week beginning the 27th of February.

Literacies & numeracy

Currently linking with Karen Wallace (Training Officer) from Ardagh Glass and Jennifer Haining to develop **Workplace literacy Course**. Ardagh Glass are collating list of names for possible learners, however responses have been poor. Currently developing new strategy to encourage employees to sign up.

Jennifer Haining is Continuing to provide **adult literacy/numeracy /employability support** to clients of CEIS North Ayrshire and Pipeline/other community partners. As of the 10th of February, 9 learners have engaged and 2 more are pending.

Input

Continuing to liaise with the organisation and provide support as and when requested. Currently liaising with Stuart Gemmell to develop ideas for delivery for the new Digital Job Coach post which has been created through CIF funding.

The post of the Irvine Digital Coach job has had a few applications after the vacancy advert closed on Friday 3rd February. 5 candidates have been invited to interview, which will take place on Friday 10th and Friday 17th February.

Maritime Museum

Met with Claire Munro (new Learning and Access manager) on Tuesday 17th January to discuss reminisce group that will be delivering sessions at the maritime museum. Also discussed possible linkage with future adult learning opportunities



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Enhancing our Mental Health & Wellbeing

Harbourside Mens Shed

Irvine CLD Team continuing to provide Support as and when required through regular dialogue with the chairperson and secretary. Also attend committee meetings when possible. The Mens shed will be hosting their AGM at Redburn Community Centre on 24th March.

Irvine Newtown Mens Shed

Met with the Mens shed on Monday 25th January to discuss PB application, and to also meet Gail Allison. Also discussed plans for planters in the development of the towerlands community garden, that the Mens shed are interested in building.

(Both projects cover aspects of championing greenhealth and natural environment and also supporting skills & work opportunities)

Irvine Locality Team - Youth Work Provision

Youth work provision has commenced in Irvine and runs for 10 weeks commencing in January till end of March. Redburn Boys Group, Redburn Girls Group, Towerlands Youth Group, Dreghorn Youth Group and Vineburgh youth Group. Irvine Youth Forum meets every Friday. The youth forum carried out a consultation with young people around health and wellbeing and came together to apply for funding to allow them to participate in a residential experience in Arran. This was awarded from National Lottery Awards for all for Mental Health and Wellbeing. This funding will allow for a 2 day residential for 80 young people from all youth groups across the locality who attend youth provision organised by CLD.

Lets Look Outside Classroom

Following discussion with Marie Forrest from LLOC (Lets Learn Outside The Classroom) has been attending and supporting Friends of Redburn's 'warm hubs' and providing art and crafts for adults during day (around 6 or 7 adults have been attending weekly) as well as a family art club after school. (around 5 adults and 10 young people weekly) These have been well received and she has had really positive feedback and will continue until summer after receiving some funding to allow this.

We are also going to be working with both Greenwood and IRA with groups that have still to be confirmed and a P7 family transition group, focusing on outdoor learning at Loudon Montgomery Primary, starting on 21st Feb.

Greenwood Transition Multisport group

New P7 Multisports Transition Group started at Greenwood Academy 30/1.

16 young people have attended so far.

Youth worker from Greenwood Academy works in partnership with Irvine youth work team.

St Matthews Transition Group

8 young people from Irvine Locality are attending a transition programme delivered from St Matthews weekly and supported by Irvine locality youth work staff.



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BABCA received £5000 from Corra Household Hardship Fund, towards covering the cost of hardship payments towards energy bills for families that are financially struggling. The association have also received £2500 from Arnold Clark.

Working in partnership with BABCA, The Farm Basket, and the Sew Lovely group 'A Guide To Making A Canny Cooker' Film has been made, that will be shared on the CPP website alongside a handout that has been created by Laura Taylor. A Canny Cooker training session has been organised to be delivered on Thursday 23rd February at Towerlands CC which will be open to reps of craft groups across North Ayrshire. The training video and handout will be signposted to attendees of the training. The video was shown at The Irvine Library Mental Health and wellbeing day on Saturday 21st January, and the Locality Planning Partnership Conference on Saturday 28th January at Saltcoats Town Hall.

Cooking on A Budget Course will commence on Thursday 23rd February in Towerlands Community centre, with the intention of delivering a 6 week sessions that will teach learners how to source, cost, prepare and cook healthy food on a minimum budget. The course will also teach food hygiene methods, and health and safety techniques around the kitchen. The course is being running in partnership with The Farm Basket.

Crossing Together

Continuing to provide support and advice to Alison Muir (Mission Coordinator) as and when required. Liaising with organisation to source external venue for future activities. Met with Alison on Monday 6th February to CIF funding as a possible route for the clothes swap provision, free hot meals and other projects they are currently developing contributing to the wider locality action plan.

MICAH Project – Clothes Closet & Community food table

Irvine locality team have been working in partnership with the MICAH Project in Troon and now get surplus food from Coop in Troon on a Sunday evening to provide a small community food table in Redburn as part of the warm Monday.

They are also working with us to facilitate an online digital clothing request service for families which we will promote and provide pick up venues.

Friends Of Redburn Community Group

The group of local residents and parents have now formed a committee with people taking on roles within the Committee. They have agreed on a constitution and are in the process of opening a bank account.

The minute secretary is coming along to the IT classes to be able to understand how to use a computer and take and write up minutes with support from CM and EW.

The group was consulted and assisted to apply for Youth PB funding which was unsuccessful and they have now applied for Community PB and Arts & Culture money. Activities / events they have been involved in include Soup Making Classes, Community Lets Do Lunch on a Monday, St Andrews Day Seniors event and a Xmas Fayre.

Redburn Breakfast Club

Irvine locality Team working in Partnership with Irvine youth forum and Irvine Legacy Centre's board of trustees to deliver a fortnightly breakfast club in local area.

Winter Insecurity Fund

The aim of this provision across all localities is to mitigate some of the impact of fuel poverty and loneliness. The provision has been developed and coproduced with a wide range of community partners with a focus on dignity for all.



Alleviating Poverty



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Irvine Locality Team worked in partnership with a range of community organisations to develop provision for residents from the Irvine Locality. These partners included:

Irvine Youth Forum winter movie nights
Castlepark Breakfast Club
Fullarton kids zone meal and activity
Wellbeing Warriors
Vineburgh Family Fun Nights
Friends of Redburn – Community free Lunch
Irvine Legacy Centre – Food, Chat and Chill Saturdays
Sew Lovely Group – production of a video “how to make a canny cooker”
BABCA & Café Solace partnership – Provision Towerlands
Crossing together Project – Tea & Toast
Cooking on a budget – Irvine Wide provision

BABCA are Irvine Locality team currently Liaising with Donna Morrison (Community Facilities) regarding transfer of ownership of the swing park to BABCA for the purposes of setting up community garden to grow fresh produce for the Farm Basket. Discussions also being held with Streetscene regarding advice on the removal of the tree. Discussions been held with Irvine Newtown Mens shed to make planters, and support being provided by David Meechan (Green Health partnership) and Andrew Todd (Park Ranger). Once contract has been drafted and signed, work will commence in the garden. **(Also addressing priority of Enhancing our Mental Health and Wellbeing & Championing Green Health & Natural Environment)**

Bourtreehill Park Consultation – Lesley Forsyth will provide the partnership with an update.

Bourtreehill Park Volunteers

Irvine Locality Team liaising with Andrew Todd (Park Ranger) to develop and establish a community group of volunteers. Staff have signposted Andrew to liaise with key partners in the area, to encourage interest and support. An open day info event will be held in springtime, for the public to sign up.

Great Harbour Consultation

Irvine Locality Team supporting Kasia Smith (Regeneration officer) in the next stage of the Great Harbour Consultation. This part includes consulting active travel user groups as well as people with mobility issues including the blind. It also includes a STEM project around recycling which I am working on in partnership with Kasia, STEM team (Education), local schools, Lomac Recycling, Irvine Clean Up Crew and the Harbour Arts Centre



**Championing
Green Health &
Natural
Environment**



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For further information contact: Elaine Baxter, Locality Officer – Irvine, Redburn Community Centre, Dickson Drive, Irvine. Email: ebaxter@north-ayrshire.gov.uk Tel: 01294 313593 Mob: 07814418453