



North Ayrshire
Community Planning Partnership

Three Towns Locality Partnership

Wednesday 7 December 2022, 6.00 p.m at The Harbour Suite, Saltcoats
Town Hall, Countess Street, Saltcoats

Business

Item	Subject	Pg No	Ref	Officer	Timings
1.	Welcome, Introductions, Apologies and Declarations of Interest.	-	-	Cllr Kerr	6.00 – 6.05
2.	Action Note Review the action note from and deal with any outstanding items.	Pg 3	Enclosed	Angela Morrell	6.05 – 6.10
3.	B714 Receive update from Louise Kirk, North Ayrshire Council.	-	Verbal	Louise Kirk	6.10 – 6.25
4.	Streetscene Receive update from Jim Heaney, North Ayrshire Council.	-	Verbal	Jim Heaney	6.25 – 6.40
5.	Learning Overview Receive update from Head Teachers	-	Verbal	Head Teachers	6.40 – 6.55
DECISION REQUIRED					
6.	Community Investment Fund Expression of Interest <ul style="list-style-type: none">Ardrossan ScoutsSALTThree Towns Growers Full Applications <ul style="list-style-type: none">CHAPArdrossan Community Sports Hub	Pg 7 Pg 12 Pg 13 Pg 22 Pg 32	Enclosed	Colin Ferris	6.55 – 7.30
7.	Grants <ul style="list-style-type: none">Ardrossan Common Good FundStevenston Common Good FundCommunity Benefit Fund	Pg 55	Enclosed	Angela Morrell	7.30 – 7.45
STANDING ITEMS					
8.	Locality Officer Update	-	Attached separately.	Colin Ferris	7.45 – 7.55

	Receive update from Colin Ferris, North Ayrshire Council.				
9.	AOCB <ul style="list-style-type: none"> • Community Planning Inquiry • Budget Consultation Reports for Information <ul style="list-style-type: none"> • TACT Update • HSCP Update 	- Pg 61 Pg 64	-	Cllr Kerr Angela Morrell	7.55 – 8.00
Date of Next Meeting: Will be confirmed in due course.					

Distribution List

Elected Members

Councillor Amanda Kerr **(Chair)**
 Councillor Stewart Ferguson
 Councillor Anthony Gurney
 Councillor Cameron Inglis
 Councillor Jean McClung
 Councillor Jim Montgomerie
 Councillor Davina McTiernan
 Councillor John Sweeney

Council/CPP Representatives

Angela Morrell, Lead Officer
 Susan Manson, Third Sector Interface
 Stuart Dougan, Police Scotland
 Neil Shearer, Scottish Fire and Rescue Service

Community Representatives

Pat Breen
 Jean Frew
 Julia Gray
 Craig Mochan
 Scott Mould
 Glenn Turner
 Ian Winton **(Stevenston CC)**

Meeting:	Three Towns Locality Partnership
Date/Venue:	28 September 2022: Whitlees Community Centre, Ardrossan at 6.00 p.m.
Present:	Councillor Cameron Inglis Councillor Jean McClung Councillor Davina McTiernan Councillor John Sweeney Pat Breen, Community Representative Jean Frew, Community Representative Julia Gray Community Representative Craig Mochan, Community Representative Glenn Turner, Community Representative Ian Winton, Stevenston Community Council Chair Karen Yeomans, Senior Lead Officer Rhona Arthur, Head of Connected Communities (for Lead Officer) Susan Manson, Third Sector Interface Gordon Cowan, Community Development Worker Colin Ferris, Locality Officer Gavin Ferguson, Community Development Worker Melanie Anderson, Senior Manager (Committee and Member Services)
Also in Attendance	David Faulds, Head Teacher (Mayfield Primary School) Debbie Alexander, Community Housing Advocacy Project (CHAP (CIF expression of interest) Elizabeth Sweeney, CCTV (CIF expression of interest) Eddie Gibb, Sports Hub (CIF application) Donna McGregor (Safer Shores) Alison Montgomery & Amanda Simpson (Ardrossan Castle Heritage Society) Graham Ross, Austin Smith Lord (via MS Teams)
Apologies:	Councillor Amanda Kerr (Chair) Councillor Tony Gurney Councillor Jim Montgomerie Councillor Stewart Ferguson Inspector Stuart Dougan (Police Scotland) Karen McAllister (St John's)

ACTIONS		
No.	Action	Responsible
1.	Welcome, Apologies and Declarations of Interest In the absence of Councillor Kerr, Councillor Inglis assumed the Chair. The Chair welcomed everyone to the meeting, invited introductions to be made and noted apologies.	

	<p>Declarations of interest were made by the following as members of the respective groups and they took no part in the determination of the related items of business:</p> <p>(a) Agenda Item 5 (Community Investment Fund):</p> <ul style="list-style-type: none"> (i) Ardrossan Community Sports Hub - Pat Breen (ii) Three Towns Safer Shores – Cllr McClung and Glenn Turner <p>(b) Agenda Item 6 (Grants):</p> <ul style="list-style-type: none"> (i) Stevenston Christmas Lights – Councillor Sweeney and Craig Mochan (ii) Saltcoats Community Action Group – Councillors Inglis and McClung (iii) British Legion – Councillor Sweeney and Pat Breen (iv) CLASPS – Councillor Sweeney <p>The Partnership agreed that, in view of timescales, it be remitted to officers, in consultation with members of the Locality Partnership, to determine a funding application by Ardrossan Christmas Lights once it had been received and assessed, rather than the application awaiting consideration at the next meeting of the Partnership.</p>	<p>Rosemary Ramsay</p>
2.	<p>Action Note from meeting on 20 June 2022</p> <p>The Partnership considered the action note from the last meeting, which took place on 20 June 2022.</p> <p>The Senior Lead advised that:</p> <ul style="list-style-type: none"> • all actions were being progressed; and • that some strimming work, referred to at Item 7 (AOCB) had now been undertaken and that an offer had been made to attend the next meeting for further discussion on the service's priorities. <p>The Partnership agreed (a) to approve the Action Note as a correct record and (b) that Streetscene be invited to attend the next meeting.</p>	<p>Jennifer McGee</p>
3.	<p>Place Frameworks</p> <p>The Partnership received a presentation from Graham Ross of Austin Smith Lord which provided an update on work currently underway in terms of the Place Frameworks.</p> <p>The presentation provided:</p> <ul style="list-style-type: none"> • a reminder of the Place Framework approach, • information on the key themes emerging from the work in relation to Saltcoats; • the wider context and overlapping objectives which would be taken into account; 	

	<ul style="list-style-type: none"> • a summary of events and activities which had taken place and the emerging issues/themes; and • next steps. <p>The Chair thanked Mr Ross for his presentation.</p> <p>The Partnership agreed (a) to note that any questions could be submitted following the meeting, if required; and (b) that the Lead Officer convene a separate meeting to allow fuller discussion of the Saltcoats Place Framework work.</p>	Angela Morrell
4.	<p>Ardrossan Castle Heritage Society</p> <p>A paper was circulated at the meeting to summarise the progress which had been made by Ardrossan Castle Heritage Society in realising its vision for the Castle.</p> <p>The Partnership also received a presentation from Alison Montgomery and Amanda Simpson of Ardrossan Castle Heritage Society, on:</p> <ul style="list-style-type: none"> • some of the key achievements of the society since its establishment in 2012, including work with community groups and schools, a number of landmark events, archaeological digs and the inclusion of the site as one of the six official 'hidden gems' in Scotland; • the design concept and vision, which had been informed by the Dundonald Castle approach and visits to other sites, including the castle at Tarbert; and • next steps in terms of exploring practical considerations and cost. <p>The Partnership discussed;</p> <ul style="list-style-type: none"> • the group's tenacity in maintaining its original vision; and • opportunities to work with other groups on ideas such as using the site as a wedding location <p>The Chair thanked the society's representatives for their presentation and, on behalf of the Partnership, commended them for their work.</p> <p>Noted.</p>	
5.	<p>Community Investment Fund – Expressions of Interest</p> <p>The Partnership received expressions of interest forms in respect of the following projects and presentations were also provided by representatives of the groups:</p> <ul style="list-style-type: none"> • CHAP – Community Housing Advocacy Project • Three Towns Safer Shores • Ardrossan Community Sports Hub 	

	<p>The Partnership asked discussed the projects in turn, receiving further information from representatives on the scope of their projects, costs and plans for achieving the total required funding.</p> <p>With regard to the CHAP project, the Head of Service (Connected Communities) extended an offer to link the group with her wider Service including Employability and Skills and the wider plan for financial inclusion.</p> <p>The Partnership agreed (a) to invite CIF applications in respect of all three projects, taking into account the normal threshold of £100k for such funding; and (b) to invite Graham Emans, North Ayrshire Council Co-ordinator (Homeless and Community Safety) to attend the Partnership for his input in terms of CCTV in connection with the Safer Shores project.</p>	<p>Rhona Arthur</p> <p>Jennifer McGee</p>																						
6.	<p>Grants</p> <p>The Partnership received reports on available funding and applications in respect of Elderly Grants, Ardrossan Common Good Fund, Saltcoats Common Good Fund, Stevenston Common Food Fund and the Community Benefit Fund.</p> <p>Due to a declaration of interest, Councillor Inglis withdrew from chairing in favour of the Senior Lead during consideration of the application by Saltcoats Community Action Group.</p> <p>The Partnership agreed to (a) approve the Elderly Grants subject 2022/23 in the amount of £12,980; (b) note the balance of funding available in the Common Good Funds and Community Benefit Fund; (c) make the following awards:</p> <table><tr><td colspan="2"><u>Saltcoats Common Good Fund</u></td></tr><tr><td>Saltcoats Community Action Group</td><td>£1,000.00</td></tr><tr><td colspan="2"><u>Ardrossan Common Good Fund</u></td></tr><tr><td>Ardrossan Community Association</td><td>£5,000.00</td></tr><tr><td colspan="2"><u>Stevenston Common Good Fund</u></td></tr><tr><td>Stevenston Christmas Lights</td><td>£3,930.00*</td></tr></table> <p>*subject to receive of favourable assessment by Legal and Finance.</p> <table><tr><td colspan="2"><u>Community Benefit Fund</u></td></tr><tr><td>Royal British Legion Scotland (Saltcoats, Ardrossan and Stevenston Branch)</td><td>£1,355.00</td></tr><tr><td>Saltcoats Community Action Group</td><td>£4,000.00</td></tr><tr><td>North Ayrshire Table Tennis Club</td><td>£4,000.00</td></tr><tr><td>Ardrossan Community Development Trust</td><td>£2,449.60</td></tr></table>	<u>Saltcoats Common Good Fund</u>		Saltcoats Community Action Group	£1,000.00	<u>Ardrossan Common Good Fund</u>		Ardrossan Community Association	£5,000.00	<u>Stevenston Common Good Fund</u>		Stevenston Christmas Lights	£3,930.00*	<u>Community Benefit Fund</u>		Royal British Legion Scotland (Saltcoats, Ardrossan and Stevenston Branch)	£1,355.00	Saltcoats Community Action Group	£4,000.00	North Ayrshire Table Tennis Club	£4,000.00	Ardrossan Community Development Trust	£2,449.60	<p>Rosemary Ramsay</p>
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	<u>Elderly Grants</u> CLASPS Stevenston (HOPE Project): £3,698.00 Saltcoats Old People's Welfare £4,373.00 Three Towns OIR £4,910.00 and (d) to note the decision earlier in the meeting in respect of processing an application for Ardrossan Christmas Lights.	Rosemary Ramsay
7.	Learning Overview The Partnership received a verbal update from the Head Teacher of Mayfield Primary School which included information on: <ul style="list-style-type: none">the impact of the Cost of the School Day and Mayfield Primary School's use of £1,000 of funding to provide a one-off subsidy for school jumpers for every pupil;the important role of CHAP in providing an advice and support resource;the benefits brought by Mayfield Primary School's engagement with the charity Magic Breakfast; andThe Marcus Rashford Book Club; The Partnership discussed: <ul style="list-style-type: none">encouraging other schools to look at working with the Magic Breakfast charity and the mechanisms for ensuring information was circulated;the success of the recent Cost of the School Day Conference; andWhitlees Community Centre's grab-a-bag work Noted.	
8.	Three Towns Locality Team Update The Partnership received a progress report on the work of the Three Towns Locality Team in the period June-September 2022. A verbal report was also provided by the new Locality Worker, Colin Ferris. On behalf of the Partnership, the Chair took the opportunity to welcome Colin to his first meeting. The Partnership also recorded its appreciation of the considerable efforts of the wider team in supporting this work prior to the new officer's appointment. Noted.	

9.	<p>AOCB</p> <p>The Chair referred to the position of Vice Chair on the Locality Partnership.</p> <p>The Partnership agreed (a) that the preference would be for the position of Vice Chair to be filled by a community representative; and (b) to invite nominations for consideration at the next meeting.</p>	<p><i>Community Representatives</i></p>
10.	<p>Date of Next Meeting</p> <p>Wednesday 7 December 2022 at 6.00 p.m.</p>	<p><i>Jennifer McGee</i></p>

The Meeting ended at 8.05 p.m.

Community Investment Fund Expression of Interest Form

Organisation name	<i>Ardrossan Scout Group</i>
Brief details of organisation	<p>Ardrossan Scout Group has been in existence for over 100 years.</p> <p>It comprises 3 age group sections:-</p> <p>Beavers 6-8 years Cubs 8-10 years Scouts 10.5 -14 years Three Towns Explorer Unit 14 -18 years</p> <p>Currently we have 65 young people and support a voluntary adult leadership team of 13 with another 8 committee members.</p> <p>The aim of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. We also offer personal development opportunities to young and older adults through volunteering as leaders, assistants or trustees.</p>
Locality	Ardrossan
Amount requested	£100,000
Brief overview of proposal	<p>We have to refurbish the Scout Hut at Kilmeny Terrace, Ardrossan to bring it up to modern building standards and make it fit for purpose and more importantly sustainable with reduced running costs and maintenance.</p> <p>We recognise that the Scout Hut has not been fully utilised in the past. We have taken steps to promote the facility and now have 5 other community groups using the premises at the moment. These efforts are ongoing. There is information about the facilities available and a booking form on the Scout Group's website. We also had an article in the local press about our plans and at our stand at Ardrossan Highland Games we had drawings and information on the proposed refurbishment. We are also planning an Open Day in the New Year to let people see the current facilities and our proposals for the future.</p> <p>There is no community centre in the south of Ardrossan, however, and we want to create one, the Ardrossan Scout and Community Centre. We believe that we can provide affordable lets for a range of groups. The letting charge for community groups is £10 per hour. Running costs particularly at the moment are escalating and increased usage by community groups would provide</p>

additional income to cover running costs, in addition to the scout group's ongoing fundraising for activities and would also allow us to provide more development opportunities for our young people. We also feel that it would fit with the proposals of the Ardrossan Community Development Trust for this area and we have been liaising with them to see how the Trust and the scouts can support each other.

Outlined below is the planned major refurbishment of the building which was originally opened in 1967. The fabric of the building is now failing and beyond designed lifespan. The most pressing requirements are:-

- Remove the roof and replace with an insulated alternative.
- Remove all ceiling panels.
- Insulate the building.
- Install an effective and efficient heating system.
- Reconfigure the internal layout to make a more flexible and usable space.

We have planning permission at a cost of £202 for the works, which it is proposed are undertaken on a phased basis.

The first phase would be the roof replacement and heating and insulation at an estimated cost of £150,000. Once our feasibility study is completed, we will have more up to date costs to include in a full application. We already have other grant funding in place to meet the additional £50,000.

The trustees of the Scout Group believe this project will:-

Satisfy CIF criteria for the Locality Planning Partnership priorities of

1. Regenerating community facilities
2. Increasing civic pride and community engagement
3. Improving community wellbeing

by ensuring young people and community members have a safe warm and sustainable place to meet and take part in a wide range of activities.

<i>Timescale</i>	Work to start in Summer 2023.
<i>Contact details</i>	Sandra Bale, Trustee. [REDACTED]

Forms should be returned to your Locality Co-ordinator by post or email.

For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf> or contact the Community Planning Team on info@northayrshire.community

Community Investment Fund Expression of Interest Form

Organisation name	SALT CCTV.
Brief details of organisation	SALT became a constituted voluntary community group on 3rd August 2021. We are in the process of completing the regeneration of the play park at Winton Circus, Saltcoats. The group now has a state-of-the-art playpark in Saltcoats that attracts families and children from near and far. Our opening day, 17 th September 2022 was a major success with over 700 people coming along. The park continues to be used by large numbers of the public.
Locality	3 Towns
Amount requested	£36,000.00
Brief overview of proposal	<p>Previously SALT was part of a co-produced Expression of Interest. This was costed at £150,000. SALT, Raise Your Voice With Ardeer and Ardrossan Community Development Trust were co-producers. After several meetings it was agreed that SALT would go forward with trying to acquire a CCTV at the Winton Circus site</p> <p>As previously stated in the earlier EOI, the installation of CCTV would not only help protect residents, visitors and the community investment that is now the playpark. At its location, there is little to no street lighting so CCTV would be a very welcome addition in helping to keep people safe especially as the winter months draw in.</p> <p>We want to protect this fantastic playpark that community came together to make it happen.</p>
Timescale	March/April 2023
Contact details	<p>Donna McGregor</p> <p>[REDACTED]</p>

Forms should be returned to your Locality Co-ordinator by post or email.

For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf> or contact the Community Planning Team on info@northayrshire.community

The CIF will support proposals and projects that:

- Connect with:
 - The North Ayrshire [Fair for All Inequalities Strategy](#);
 - the [Community Planning Partnership](#) (CPP) and [Locality priorities](#); and
 - North Ayrshire Council's (NAC) values, priorities and business [objectives](#).
- Fulfil a compelling need and do not duplicate existing services or facilities;
- Provide long-term, sustainable, positive results for the greatest number of people possible;
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council;
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project;
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- LPs should continue to engage with their communities, and stimulate interest in the CIF. The Locality Partnership will then strategically assess the applications, make links and look at the funding 'in the round'.
- If the partnership supports a bid then the group will be encouraged to submit a full application form (attached), which they will decide upon before making a proposal to Cabinet for final approval.
- The finalised proposal will go to the next suitable Cabinet for final approval.
- Forms should be returned to your Locality Officer, by email if possible:

Colin Ferris

Locality Officer (Three Towns)

North Ayrshire Council

St John's Primary School

Morrison Avenue

Stevenston

KA20 4HH

Email: colinferris@north-ayrshire.gov.uk

Tel: 01294 475900

For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf>



1. Details of your organisation

Name of Organisation
Three Towns Growers

Postal Address for Correspondence
11 Hunter Place Kilwinning KA13 7LE

Name of Contact Person Marie Doran

Position in Organisation Development Worker

Telephone Number [REDACTED]

Email Address [REDACTED]

2. Brief description of your organisation

Please include its legal status, aims and objectives, activities or services provided and how long it has been in existence.

The Three Towns Growers is a registered charity SCO 47569. The Three Towns Growers is an allotment and community garden site situated in Elm Park Ardrossan.

We are dedicated to providing growing space and educational opportunities to all members of the community. We pride ourselves in helping our members and community to live a healthier ;lifestyle through gardening and social interaction. Together with our partners we cultivate our community.

The allotments first started in 2015. We have 50 plots and 50 raised beds. Our waiting list is 40 people. We run workshops, give tours to the local schools, have 3 bee hives and numerous events throughout the year. The events are growing in numbers with the local community attending and supporting us.

3. Title and summary of proposal

Tell us about your idea. Please describe in as much detail as possible, what the funding will be used for.

Please include:

- where it will be held / delivered
- who is your target audience
- who will benefit from it and how
- any partners that are involved.

We have secured money from the lottery to build a community hub. This money was secured before the pandemic. With the cost of materials and living increasing we now have a short fall. We have reduced the size of the build as much as possible to come in on budget.

The target audience is the local community. We have already been approached by North Ayrshire bee Society to have there meeting in the hub. Our aim is to be an accredited centre for learning. The New Scot has also started a group and the hub will be a place where we can all come together and learn new cooking skills. Working closely with CLD we can be a deliver training and group activities. The hub will be open for anyone to come and use. A safe hot spot in the colder months and a community space anytime.

We are looking at being part of the scottish community climate action network (sccan).

We have tried to keep the build as net zero as possible. We have sourced a local company to built it. Energy efficient pump station, water collection, and we have planted trees and hawthorn to reduce carbon emissions.

The build will allow us to have more workshops, groups and clubs. Toddler green gym, Kids gardening clubs, Growing season group, Bee club, cooking classes the list is endless.

4. What difference will this project make within the locality and to local services and programmes?

Please include:

- The outcomes you aim to achieve
- How you will approach reducing inequality
- How this proposal fits with the Locality Partnership priorities of 1. Economy and Tourism 2. Community Regeneration 3. Environment (Including civic pride and community engagement)

Our outcomes are to be a learning centre, host groups and clubs and reduce social isolation in the community.

We have just welcomed our first group of New Scots. This will allow this group to integrate with the community and members. This will reduce inequality.

Having the build completed in in line with our business plan to being economy and tourism to the area through tours and food produce, it also brings the community together through regeneration. With the build being in the allotments we aim to have environmental issue discussions, recycle, upcycle, produce and working towards net zero are all on the agenda. We have good community relations and this will allow us to expand. We listen to what the community would like to have through feed back forms, conversations and through our social media platforms.

5. What engagement has taken place in relation to the project?

Please include the number of people who have been engaged with or consulted as well as the range of people.

Consultations were undertaken at the start of the project. This was carried out from the previous board, This was done through word of mouth, local media and onsite consultations.

At every event we have had this year we asked people if the hub is required. The local schools who have visited have all said that the hub will be a great addition to alternative learning. We will be able to have presentations on the honey bees, wildlife pond, bats and the impact nature has on the environment.

The kids group who maintain the community plot will be able to have plant to plate. They have voiced that it is great learning to grow but help to prepare and cook the food would be invaluable.

6. How will the project be managed?

Please include:

- How the finances will be managed
- Does the proposed project contribute to volunteering or employment opportunities in Three Towns? Please include the number of volunteering opportunities and employment opportunities
- If there are any staff requirements, please outline your HR plans

The finances will be managed by the board of 9 members. We have 2 signatories on our bank account.

At this time we have around 30 volunteers. This will allow us to have more as there will be a safe warm space to relax. Our aim is to have an apprentice and possibly a part time worker as well as our full time worker at present.

As there is a full time worker at present our HR plans are already in place.

7. Amount of funding being requested

Please supply details of funding being requested and any other funding you have had over the past 5 years, both financially and “in kind”.

Amount of funding requested (£) **50,000**

Please give a breakdown of cost and recent quotations where appropriate.

Total Cost of build £441,884

Lottery grant £367,043 plus 10% uplift £36 704 Total £403747

Participatory budget £1200 for paving

Lottery grant for solar panels that has now been approved to change to heat pump as more energy efficient £10000

Regeneration fund £15676

Three Towns Growers £3000

Total £433,623

Short fall = £6261

The above costing exclude the road upgrade, car park resurfacing, pedestrian pathway and fencing that was submitted in the planning process. Initial costing for this was £66,000.

The cost has now been reduced as through value engineering with preferred contractor and liaison with NAC who also use the road as part of their

maintenance programme for the surrounding park area. Public safety would be the paramount concern with the number of people using the new facility. The new cost is £43500

8. Monitoring and evaluation process

Please include detail on the monitoring and evaluation processes planned or in place.

We have monthly meeting in the winter months and fortnightly during the growing season. This is when we monitor all aspects of the allotments at these meeting.

John Gribbens (vice Chairperson) is the lead on the build. He is in contact with the Architect, contractor, Lottery funders and fire and rescue.

When the build is completed we will have a diary for bookings and evaluate monthly how the process is going.

Suggestion box in the build and evaluation forms for groups will be completed a regular basis.

Development Worker will keep in contact with CLD locality worker to ensure monitoring and evaluations are in keeping with NAC.

The CIF will support proposals and projects that:

- Connect with:
 - The North Ayrshire [Fair for All Inequalities Strategy](#);
 - the [Community Planning Partnership](#) (CPP) and [Locality priorities](#); and
 - North Ayrshire Council's (NAC) values, priorities, and business [objectives](#).
- Fulfil a compelling need and do not duplicate existing services or facilities.
- Provide long-term, sustainable, positive results for the greatest number of people possible.
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council.
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project.
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- LPs should continue to engage with their communities and stimulate interest in the CIF. The Locality Partnership will then strategically assess the applications, make links, and look at the funding 'in the round'.
- If the partnership supports a bid then the group will be encouraged to submit a full application form (attached), which they will decide upon before making a proposal to Cabinet for final approval.
- The finalised proposal will go to the next suitable Cabinet for final approval.
- Forms should be returned to your Locality Officer, by email if possible:

Colin Ferris
Locality Officer (Three Towns)
North Ayrshire Council
St John's Primary School
Morrison Avenue
Stevenston
KA20 4HH
Email: colinferris@north-ayrshire.gov.uk
Tel: 01294 475290

For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf>

1. Details of your organisation

Name of Organisation

CHAP

Postal Address for Correspondence

[REDACTED]

Name of Contact Person Debbie Alexander

Position in Organisation Chief Executive

Telephone Number [REDACTED]

Email Address [REDACTED]

2. Brief description of your organisation

Please include its legal status, aims and objectives, activities or services provided and how long it has been in existence.

CHAP is an OSCR registered charity and is a private limited company by guarantee, which has been operating in North Ayrshire for over 20 years, providing independent advice and advocacy services relating to housing, welfare rights, and debt issues. All services provided are free, impartial, and confidential; and are available to adults over the age of 16 who reside in North Ayrshire.

All services provided by CHAP have in common the purpose of ensuring that individuals are not disadvantaged through a lack of awareness or information relating to their rights. CHAP's support aims to assist individuals to deal effectively with their issues and move towards an outcome or resolution which helps to improve their overall quality of life.

The ethos of all services provided supports and promotes social inclusion and social justice for all. CHAP supports those individuals most in need to receive much needed information and assistance to address issues that affect their everyday lives. The service we provide empowers individuals to have their views and opinions heard by the decision makers and overcome the barriers of literacy and communication difficulties.

We will provide education and advice to individuals with the aim of preventing financial issues in the future. This will cover subjects such as income maximisation, budgeting, responsible borrowing, using credit unions to save, etc. This will instill good practice and give individuals the financial literacy which will empower them to make sound decisions, therefore avoiding problem debt, which has an ongoing negative affect on peoples' mental health and wellbeing. Where individuals do present with issues

which have already reached a stage which is causing them stress, CHAP can assist by providing real, practical steps that can be taken.

By helping people to think differently about money and borrowing, this will help them to avoid getting into problem debt in the future, and in turn, avoid these issues having a negative impact on their mental health. Anything can happen to anyone at any time. People can suddenly find themselves in a vulnerable situation and may not know where to turn. By accessing the CIF funding, CHAP wants to make services more readily accessible throughout the Three Towns and in turn help as many people as possible.

In our last financial year (ending Nov 21), we assisted 715 clients, and their families with a variety of housing, debt, and welfare rights issues. Our clients reported to us that we have helped to improve their confidence, finances, and quality of life, as well as assisting to reduce their stress levels. In the last year, 75% of individuals conveyed that their stress levels had reduced following assistance from CHAP, with 66% saying that their quality of life has improved and 58% saying that their confidence has increased.

3. Title and summary of proposal

Tell us about your idea. Please describe in as much detail as possible, what the funding will be used for.

Please include:

- *where it will be held / delivered*
- *who is your target audience*
- *who will benefit from it and how*
- *any partners that are involved.*

ADVICE OUTREACH SERVICES

CHAP believes that access to advice services should be readily available to everyone in the community and therefore want to remove any barriers that may prevent individuals from accessing our services.

If successful, the funding from CIF will allow for a fully trained advice worker to be based within 3 different community-based locations within the Three Towns area one day a week (with the other 2 days each week being office based for case work, training, etc.). This will allow individuals in the three towns area to access our services in various established and trusted environments throughout their local area.

We find that due to the stigma that remains attached to reaching out for assistance, especially in relation to money and debt issues, people are more likely to engage with our services if they are anonymised – by accessing assistance in busy and established community facilities, it is not automatically assumed that someone would be going there for help with money-related issues, as they could be accessing the premises for various reasons.

The cost-of-living crisis is affecting everyone. There is a huge cohort of people who now require our services, who never would have previously. Individuals who have never faced financial difficulties are now experiencing their finances being stretched to unmanageable levels, mortgage prices are increasing, along with the cost of everything else; utilities, petrol/diesel, food, and household essentials. This culminates in financial crisis where people may feel forced into accessing unaffordable credit, leading to further financial distress. CHAP believes that education, early intervention, and prevention are key; and can offer this as part of a two-tonged approach along with crisis intervention where required.

We have often heard people commenting that ‘if only I had known about CHAP’ during a difficult time in their lives, it would have made things a lot easier for them to cope with. At CHAP, we never want people to feel this way, we want everyone in the Three Towns to know that we are here to support them, and that we can do so in their local communities, in an already trusted environment.

The evidence from the community engagement we have conducted has shown that 97% of the people who responded are worried about the current cost-of-living crisis. With things forecast to only get worse financially during the foreseeable future, CHAP wants to ensure that nobody is left without access to the services they require. The current crisis is affecting absolutely everyone, and it is concerning that there are people who have never faced financial difficulties previously, who are now struggling or finding themselves in financial distress, who do not know where to turn for support. By providing our services on an outreach basis, this will increase the number of people who hear about CHAP within local communities, which could provide that lifeline that someone is searching for.

97% of respondents also indicated that they would prefer to access advice services within a community-based setting, rather than in a traditional office environment. This demonstrates that people are still worried about the stigma that surrounds accessing advice services, and that individuals would rather be able to chat to someone in a trusted, familiar, and informal setting, which can be achieved through the community outreach delivery model that we are proposing.

CHAP advice services will compliment all the community work that is already taking place within the Three Towns area. There are various community groups and organisations who are working to help people through the current crisis, including food provision services, the ‘warm hub’ at the Church of Nazarine in Ardrossan, West Coast Furniture and Ardrossan Community Sports Hub who are offering free gym memberships to individuals who are struggling financially, as well as running promotions where people can get a full membership for a month for £1 to kickstart their wellbeing journey. CHAP works in partnership with these organisations to ensure that all aspects of people’s circumstances are addressed, and support is put in place where possible.

We will work with Ardrossan Community Development Trust who are a referring partner of ‘Children In Need’, to ensure that we are driving forward North Ayrshire Council’s priority to reduce the levels of child poverty in the area.

4. What difference will this project make within the locality and to local services and programmes?

Please include:

- *The outcomes you aim to achieve*
- *How you will approach reducing inequality*
- *How this proposal fits with the Locality Partnership priorities of*
 - 1. Economy and Tourism*
 - 2. Community Regeneration*
 - 3. Environment (Including civic pride and community engagement)*

Outcomes

- Increased number of individuals accessing services from the 'Three Towns' area
- Increased number of people with improved financial management skills
- Increased confidence and overall better quality of life reported by individuals
- Increase in household income through income maximisation
- Reduction in reported stress levels

In the Three Towns, there is an average child poverty rate of 22.5% (2020 SIMD), and this ranges from the highest level of 52.17% in Saltcoats Central, to the lowest 4.55% in Saltcoats Northwest. This demonstrates that there is a huge disparity between different areas (data zones), even within the same locality areas. As an example of this, within Saltcoats Central, there is an area which has a child poverty rate of 47.73% (between the Town Centre and Argyle). Comparatively, the adjacent area (along the shore front) has a child poverty level of 7.44%.

According to research completed by Turn2Us, there was £10 billion in unclaimed benefits in 2018. This includes £3.5 billion of unclaimed Pension Credit, £4.2 billion in unclaimed Housing Benefit, and £2.4 billion in unclaimed Income Support, Income-related Employment Support Allowance. This equates to the following:

- Pension Credit – average amount of £2,500 per year for each family missing out
- Housing Benefit – average amount of £3,000 per year for each family missing out
- Income Support/Income-related ESA – average amount of £4,500 per year for each family missing out

This demonstrates that services which can help to maximise people's income and put money directly into the pockets of individuals and their families is needed now more than ever. In 2022, CHAP has helped to achieve over £1.7 million in financial gains for our clients, £697,000 of this was for individuals from the Three Towns. This could be further increased by us having a presence within local communities in the area, as it will allow us to reach disengaged individuals with various accessibility challenges.

As shown, CHAP is assisting to put more money in the pockets of individuals and families within the Three Towns, which not only has a positive impact on the people themselves; it has a larger benefit to community regeneration. If local people have more money coming into their households, this will allow them to spend more money locally, support local business, boost the economy and improve their wellbeing. Improving people's wellbeing and confidence, as well as reducing their stress will enable them to move forward in their lives with things such as employment or training opportunities which will have positive long-term effects on their lives.

Whilst CHAP are based in Ardrossan and are a key partner in the Better Off North Ayrshire project, the proposed outreach project stands apart from this. The Better Off service will end in June with discussions currently ongoing as to how services will be delivered in the future. However, there is an urgency to deliver support to individuals now as the cost of living crisis is exacerbating already deep rooted issues. Also, the Better Off project is currently based within the Michael Lynch Centre for Enterprise, which represents the 'traditional office environment' that 97% of survey respondents have stated they are less likely to access than community-based locations.

Due to the current cost-of-living crisis, CHAP is already experiencing an increase to the demand on our services. To date in 2022, we have already seen a 30% increase in referrals to our services, compared to year ending November 2021 and without further funding this increase has the adverse effect of lengthening lead times to first interview. This in turn leads to despair and to many clients not engaging with us. This is expected to increase as we continue to feel the effects of the current economic climate, and families start to feel the real impact of this.

5. What engagement has taken place in relation to the project?

Working with the Three Towns locality team, CHAP has undertaken a consultation with members of the community within the Three Towns to ensure that our proposed project is meeting the needs of individuals within the area, and as a result:

- 97% indicated that they would prefer to access advice services in a community-based setting, rather than in traditional office type buildings.
- 97% of respondents also indicated that they are worried about the current cost of living crisis.

We also received valuable feedback in relation to where people in the area feel would be the best locations where advice services could be delivered from within the Three Towns. If successful in the CIF funding application, CHAP will consider this feedback whilst selecting locations to enable us to deliver our services within the area. This will involve further discussions with the managers of those facilities to gauge availability and suitability of the venues.

We have developed a strong working relationship with the local Foodbank and are actively working with the Community Learning and Development team in North Ayrshire Council which has allowed us to begin a pilot project in the 'warm hub' based within the Church of Nazarine in Ardrossan. This gives individuals who are already engaging with the hub, which therefore indicates that they are facing challenges due to the current cost-of-living crisis, access to advice services. During the initial phase of this, there has been a good uptake in the services being offered, and the feedback from the community

is very positive. The successes achieved through this project will continue to be monitored over the coming months. Learnings from this project will inform future service development, including the outreach being proposed for the Three Towns. *Please see attached appendix for full details on how this project is being run and managed.*

6. How will the project be managed?

Please include:

- *How the finances will be managed*
- *Does the proposed project contribute to volunteering or employment opportunities in Three Towns? Please include the number of volunteering opportunities and employment opportunities*
- *If there are any staff requirements, please outline your HR plans*

Staff are responsible to the Service Manager and the Key Performance Indicators (KPI's) are cascaded into staff action plans which in turn, influence personal training plans. The Service Manager reports on KPI's to the CEO on a regular basis, who is required to report to the Board of Directors on a quarterly basis on the outcomes achieved across the services. There is also a Service Support Officer who oversees the setup of new initiatives, reporting and quality assurance.

The staff induction and training process is aligned with the Scottish National Standards and Financial Conduct Authority requirements. There are ongoing training procedures in place, with staff having dedicated training time incorporated into their working schedule. Each staff member has an individual training plan which highlights any skills gaps and to allow appropriate training to be sourced to assist them to develop the required technical knowledge. Staff are cross trained to maximise overall staff efficiency and flexibility, reducing the potential impact of a key member of staff being absent or leaving the organisation.

Our accounts are outsourced to an external company, Alexander Sloans. We have a Virtual Finance Director which provides us with detailed accounts at individual project level. The management accounts produced are reviewed monthly by the CEO, quarterly by the board and annually by our auditors.

Procedures are in place to ensure that all elements of the services remain inside the allotted budgets. The Chief Executive and the Virtual Finance Director liaise with each other, regularly discussing said budgets. Each service has its own individual budget sheet, and each budget heading is broken down monthly. The Chief Executive is responsible for ensuring that there is enough in the budget to cover any requests, such as staff training, etc. All company transactions are recorded by our Virtual Finance Director and a financial trail is kept for end of financial year auditing. Detailed quarterly management accounts are provided to the Board of Directors for scrutiny.

Whilst CHAP does not currently have any active volunteers, this is something we are looking to develop and would welcome the support of volunteers in our community-based work in the role 'peer supporters'.

Other than the board of directors who are all volunteers, CHAP currently does not have volunteers involved in the delivery of services. However, this is something we are looking to develop and we would welcome the support of volunteers in our community based work in the role of 'peer supporters'.

7. Amount of funding being requested

Please supply details of funding being requested and any other funding you have had over the past 5 years, both financially and "in kind".

Amount of funding requested (£) £45,767

Please give a breakdown of cost and recent quotations where appropriate.

£45,767 is the total cost of a CHAP advice worker's annual salary including NI and pension costs and all associated overhead costs.

In the last 5 years, CHAP has received the following funding:

When	Funding Body	Purpose	£
2017	North Ayrshire Council	Better Off North Ayrshire – Digital Access	£70,800
2017	North Ayrshire Council	Better Off North Ayrshire – Shared Tenancy	£24,136
2017	North Ayrshire Council	Housing Advice	£130,514
2017	East Ayrshire Council	Rent Deposit Scheme	£61,368
2017	Scottish Legal Aid Board	Ayrshire Homelessness And Prevention	£123,710
2017	Scottish Legal Aid Board	Money Advice Project	£70,677
2017	SCVO	Community Jobs Scotland	£16,048
2017	North Ayrshire Council	Modern Apprenticeship Scheme	£6,955
2018	North Ayrshire Council	Better Off North Ayrshire – Digital Access	£372,231
2018	North Ayrshire Council	Better Off North Ayrshire – Shared Tenancy	£2,572
2018	North Ayrshire Council	Housing Advice	£131,890
2018	East Ayrshire Council	Rent Deposit Scheme	£61,782

2018	Scottish Legal Aid Board	Ayrshire Homelessness And Prevention	£125,713
2018	Scottish Legal Aid Board	Money Advice Project	£74,298
2018	SCVO	Community Jobs Scotland	£14,190
2018	North Ayrshire Council	Modern Apprenticeship Scheme	£2,838
2019	North Ayrshire Council	Better Off North Ayrshire – Digital Access	£440,792
2019	North Ayrshire Council	Housing Advice	£137,031
2019	East Ayrshire Council	Rent Deposit Scheme	£61,781
2019	Scottish Legal Aid Board	Ayrshire Homelessness And Prevention	£125,714
2019	Scottish Legal Aid Board	Money Advice Project	£70,560
2019	SCVO	Community Jobs Scotland	£5,263
2019	Nationwide	Community Awards	£44,635
2020	North Ayrshire Council	Better Off North Ayrshire – Digital Access	£91,960
2020	Scottish Government	Benefit Uptake Fund/Communities Rec Fund	£16,411
2020	North Ayrshire Council	Housing Advice	£140,874
2020	East Ayrshire Council	Rent Deposit Scheme	£62,609
2020	Scottish Legal Aid Board	Ayrshire Homelessness And Prevention	£128,602
2020	Scottish Legal Aid Board	Money Advice Project	£79,065
2020	SVCO	Community Jobs Scotland	£9,365
2020	Scottish Government	Supporting Communities	£15,220
2020	SCVO (Scottish Gov)	Wellbeing Fund	£14,224
2021	North Ayrshire Council	New Better Off	£108,148
2021	Scottish Government	Benefit Uptake Fund/Communities Rec Fund	£24,473
2021	North Ayrshire Council	Housing + Money Advice	£94,664
2021	East Ayrshire Council	Rent Deposit Scheme	£62,609
2021	Scottish Legal Aid Board	Ayrshire Homelessness And Prevention	£129,769
2021	Scottish Legal Aid Board	Money Advice Project	£78,736
2021	SCVO	Employment Initiative	£2,410
2021	Scottish Legal Aid Board	Debt Advice Journey	£54,515

8. Monitoring and evaluation process

Please include detail on the monitoring and evaluation processes planned or in place.

CHAP has a robust monitoring and evaluation process in place in relation to all our projects. This includes a recording and reporting programme where we record all of our client's information, and this is updated at every stage of the support they receive from CHAP. This allows us to capture

- Number of clients referred
- % of clients engaged
- Issues clients need support with
- Successful outcomes
- Financial gains

We also have an evaluation process in place which allows us to capture how the support we provide has impacted our clients' lives. We have a flexible approach to this, where clients can provide feedback directly over the phone, and we also have an online form which is sent to individuals who have an email address so that they can provide feedback anonymously. The evaluation captures various elements, including:

- Satisfaction with the overall service received
- Did they feel at ease with their advisor
- How easy did they find it to access our services
- Was their appointment method suitable
- Has our service improved any of the following for them
 - Finances
 - Health
 - Improving Confidence
 - Quality of Life
 - Reducing Stress
 - Social Circle/Activities
 - Employment
 - Education
- Any other comments regarding the service

We conduct service user focus groups in order to speak to clients face to face and generate a discussion around what we could potentially improve on, and what clients feel we do well, and could do more of.

By capturing this information, it allows us to demonstrate the impact that the work we do has on individuals, their families, and the overall community.

CHAP will have a worker based in the 'warm' hub at Church of the Nazarene, Ardrossan, for a few hours each week (between the months of November and February) offering assistance on housing, welfare rights and debt issues to those individuals requiring this. This assistance includes, but is not limited to:

- Completing benefit and housing applications
- Appealing benefit decisions and providing representation at tribunals where required
- Negotiating with creditors/landlords
- General income maximisation
- Advice on budgeting and debt options
- Private tenancy issues
- Rent/mortgage arrears

This is part of CHAP's efforts to take advice services into the heart of the community, ensuring that they are accessible to all within trusted environments across North Ayrshire. The learnings from this pilot outreach project within the three towns will inform future community-based initiatives in the locality.

Individuals accessing the hub are likely to be experiencing financial difficulties and we want to encourage them to seek assistance at as early a stage as possible, to prevent trauma and a crisis situation arising.

The aim of CHAP's services is to ensure that individuals are not disadvantaged through a lack of awareness or information regarding their rights.



The CIF will support proposals and projects that:

- The North Ayrshire Fair for All Strategy, with consideration for how applications contribute to community support for the cost-of-living crisis;
- The Community Planning Partnership and Locality priorities;
- North Ayrshire Council's values, priorities and business objectives;
- The Community Wealth Building and Environmental Sustainability and Climate Change Strategies;

And will also:

- Fulfil a compelling need and not duplicate existing services or facilities;
- Provide long-term, sustainable, positive results for the greatest number of people possible;
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council;
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project;
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- LPs should continue to engage with their communities and stimulate interest in the CIF. The Locality Partnership will then strategically assess the applications, make links and look at the funding 'in the round'.
- If the partnership supports a bid then the group will be encouraged to submit a full application form (attached), which they will decide upon before making a proposal to Cabinet for final approval.
- The finalised proposal will go to the next suitable Cabinet for final approval.
- Forms should be returned to your Locality Officer, by email if possible:

Name Colin Ferris
Locality Officer (Three Towns Locality)

North Ayrshire Council
St John's Primary School
Morrison Avenue
Stevenston
KA20 4HH
Email: colinferris@north-ayrshire.gov.uk
Tel: 475912/212
Mob: 0758461250

For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf>

1. Details of your organisation

Name of Organisation

Ardrossan Community Sports Hub

Postal Address for Correspondence

[REDACTED]

Name of Contact Person Eddie Gibb

Position in Organisation Trustee

Telephone Number

[REDACTED]

Email Address eddie.

[REDACTED]

2. Brief description of your organisation

Please include its legal status, aims and objectives, activities or services provided and how long it has been in existence.

Ardrossan Community Sports Hub are a Registered Charity (SC049582) who were created in 2019 to promote a healthier Ardrossan where people are more active more often and where physical activity and sport helps bring about positive benefits for individuals and our community, including a sense of wellbeing, resilience and civic pride.

We have 4 key objectives that we aim to deliver within Ardrossan:

- To promote excellent physical and mental health through participation in person-centred sport and physical activity.
- To promote a strong, resilient, sustainable, and supportive community which has pride in its achievements.
- To develop skills for life, learning and work through volunteering and employment.



- To improve access to sport and physical activities facilities and environments.

We have 133 members and beyond this our gym membership numbers stand at 340. Our 8 member Board are well connected with trusted community organisations such as Ardrossan Castle Heritage Society, Ardrossan Community Development Trust, Winton Rovers CIC, and local Primary and Secondary Parent Councils. To develop our activities we've consulted extensively with local people and groups using social media with over 1400 Facebook followers.

During 20/21 ACSH took over a 7500sq ft private gym in Ardrossan which had shut down during COVID – bringing a redundant building back to life, resurrecting this as a community asset and operating it as a community gym. Since the gym opened in May 2021;

- more than 340 members have been signed up to take advantage of affordable, low cost gym membership generating membership income to provide the building block for a longer term sustainable community enterprise.
- 5 staff have been employed and sustained to operate the facility, creating valuable employment opportunities for residents
- several grant awards were secured to provide sporting activities for children and purchase equipment to enable local people facing financial hardship to access on line services and encourage children and parents to interact inside and outside during lockdowns.
- a large external grass area was developed following a request from Winton Youth Academy to provide a turfed area suitable for their youngest teams to train and play games.

Given ACSH's status as a Registered charity, our track record in resurrecting a redundant gym and success in quickly establishing a significant membership and community profile, it is envisaged that we will take the lead role in the Winton 3G project.

3. Title and summary of proposal

Tell us about your idea. Please describe in as much detail as possible, what the funding will be used for.

Please include:

- where it will be held / delivered
- who is your target audience
- who will benefit from it and how
- any partners that are involved.

Project Title – Winton Park 3G

Background

Ardrossan Winton Rovers Junior Football Club (AWR) are a well-loved institution within the town of Ardrossan and are committed to developing even further as a community club. Community use of the facilities at Winton Park, however, is constrained as the grass pitch is unable to take more intensive use. Ardrossan Community Sports Hub (ACSH) have a growing reputation and profile after resurrecting a Community Gym of the town in 2021 – operating now as a local social enterprise with more than 340 members and a track record in securing grant funding for projects. 15 teams currently operate under the umbrella of Ardrossan Winton Rovers Youth Academy (AWRYA), with more in the pipeline, with more than 325 youngsters registered within the Academy.

Current Situation & Project Proposal

A significant majority of AWRYA teams report great difficulty in hiring training facilities and a pitch for home games in Ardrossan – with none of the 15 playing in Ardrossan itself. Academy Managers reported difficulties travelling to train or play home games - both logistically and in terms of costs, with lower turnouts when travel is involved as a result. Significant expenditure (c £50-70k pa) is made by the AWRYA teams outside of Ardrossan in facility bookings and ancillary spend whilst teams travel for home games and training – representing leakage from the local community.

Ardrossan contains significant pockets of deprivation with low income and poverty being a barrier to participation in sport. In health terms 45% of Three Towns data zones are in the top 15% most health deprived in Scotland, the highest rate for any local authority. Despite this there is obvious under provision of facilities within Ardrossan and the Three Towns when mapped against those available in other North Ayrshire towns such as Kilwinning, Irvine, Dreggorn and Kilbirnie. There are no Astro turf facilities within the Three Towns that are suitable in size or surface to accommodate 11 aside league games on.

As a result a project partnership has been established to develop the business case and assemble funding to install a 3G synthetic surface at Winton Park. The development of a new community asset



COMMUNITY INVESTMENT FUND THREE TOWNS LOCALITY PARTNERSHIP

would help give the AWRYA teams an identity and an affinity to the club and town – with a local survey establishing likely positive impacts on participation on sports and physical activity.

Project Partnership

The project involves a delivery partnership with key roles for each of the three parties involved

- Winton Park is owned by Ardrossan Winton Rovers Ltd, essential a holding company the shares in whom are wholly owned by Ardrossan Winton Rovers CIC – who are the legal vehicle for Ardrossan Winton Rovers Junior football team. Ardrossan Winton Rovers Ltd will retain ownership of Winton Park will lease the pitch to Ardrossan community Sports Hub for 25 years. Winton Park will remain the home ground of AWR who will have priority access to the facility for home matches and training. AWR will continue to operate the Supporters club, Hospitality Suite and changing rooms whilst making these available to the wider community.
- With a 25 year lease for Winton Park in place, Ardrossan Community Sports Hub would be the lead partner in this project seeking capital funding to install the new 3G surface and procure and manage the works contract. Post installation ACSH will be responsible for overall facility management, financial management and marketing and promotion of the facility including managing pitch bookings via their software system. ACSH intend to enter into an Agreement with Ardrossan Winton Rovers CIC for the maintenance of the facility.
- Ardrossan Winton Rovers Youth Academy teams would populate the facility for training and home games, providing sufficient income to make the facility financially sustainable and play a key role in managing and promoting wider community use.

What will the Funding be Used for

CIF funding will contribute to the capital funding package we are assembling for the project.

Indicative cost estimates secured earlier in 2022 suggest this could be c £615,000 which includes provision for replacement of the existing grass surface with a new 3g synthetic surface, associated drainage and substructure work, ball retention fencing and netting, 3 sets of 7 a side and 1 set of full-size goals, allowance for new LED floodlighting system, installation of a modular changing facility with multipurpose room on site, professional fees and unrecoverable VAT.

A detailed specification of the works involved is contained in the Business Plan, with an elemental cost breakdown shown in Section 7 of this application.

4. What difference will this project make within the locality and to local services and programmes?

Please include:

- The outcomes you aim to achieve
- How you will approach reducing inequality
- How this proposal fits with the Locality Partnership priorities of ***

Outcomes

In developing the proposals set out in this application the project partnership will look to deliver the following activities and outcomes within the local community

- Develop and operate a sustainable 3G facility that is able to meet the requirements of the wider local community as well as the Ardrossan Winton Rovers Youth Academy for a safe, welcoming and accessible venue
- To promote excellent physical and mental health through participation in football, sport and physical activity.
- Enable more children and young people engage in and enjoy positive sporting and diversionary activity.
- Increase the number of players, coaches and clubs playing football and progressing through recognized national pathways.
- Design and deliver specific programmes for a range of different groups within the community and link with related clubs and promote the new facility as a venue for local social and leisure events
- Create employment and volunteering opportunities, developing skills for life, learning and work.
- To improve access to sport and physical activities facilities and environments.
- Increase the level of community engagement with the Winton Park facility and establish a reputation for quality and good practice.
- To promote a strong, resilient, sustainable, and supportive community which has pride in its achievements.
- Provide opportunities for participation in football and wider sports to local residents from underrepresented groups.

Tackling Inequality

Ardrossan with a population of c10,500, has quite significant challenges in relation to inequality, with numerous issues affecting the local population such as: low income, poor health, high unemployment, substance abuse and a lack of proper infrastructure in the town:

COMMUNITY INVESTMENT FUND

THREE TOWNS LOCALITY PARTNERSHIP

Some of the statistics below paint a rather daunting picture with regards to some of the issues affecting our local Ardrossan residents.

- 7 out of 13 Ardrossan data zones, accounting for 55% of the population, rank within the 20% most deprived in Scotland
- In terms of income deprivation, 5 of Ardrossan's 13 data zones are in the worst ten percent in Scotland with 6 of the data zones having income deprivation levels twice the Scottish average.
- Ardrossan remains an unemployment blackspot. The neighbourhood of Ardrossan Central ranks the highest for both adult (9%) and youth (11%) unemployment in North Ayrshire. 7 of Ardrossan's 13 data zones are in the worst 20% for employment deprivation in Scotland.
- In health terms within Ardrossan 7 of 13 data zones are in the worst 20% in Scotland.
- Ardrossan Central has the lowest male life expectancy in North Ayrshire (68.2 years versus 75.3 years) and the third lowest female life expectancy (75.2 years versus 80.1 years)

This level of deprivation translates into significant inequalities in terms of being able to access and participate in sport and fitness activity – particularly for young people. This is compounded by the marked absence of local provision for sport and fitness within Ardrossan, where KA Leisure don't operate any facilities. Despite overall increases in sports participation across the country in recent decades research indicates that those living in the most deprived areas – such as those prevalent within Ardrossan - continue to maintain an especially low level of participation.

In March 22 we surveyed officials from the Ardrossan Winton Youth Academy about their experience of how the lack of facilities locally impact on young people's participation. Feedback received included:

- *Ardrossan has no 11 aside Grass or Astroturf pitches or goals. There are 10,600 people in Ardrossan, and they all must travel to Saltcoats or Ardeer Rec in Stevenston to get use of grass playing facilities, which in Winter are either swamped due to poor drainage or ice has made the ground unplayable. Not to mention travelling miles to get there and at cost using public transport or cars.*
- *I believe some of our boys pick and choose games depending on where it is based.*
- *Travel/time/expense are definite barriers to us at AWRYA and applies to a lot of our players.*
- *We must play all our home games away from home 9.5 miles away in Irvine - this proves to be a logistics problem most weeks trying to get 20-30 kids and parents that distance puts a strain on the coaches/parents and families. Also incurs additional costs as almost every week the team is having to travel away from its hometown to access decent quality facilities.*
- *Some Girls can't pay the expense so unfortunately miss out. It's a real issue.*
- *Some kids miss out as they won't or don't travel to the home games due to parents lacking transport or the distance/cost to get there.*

This feedback has been crucial in convincing our project partnership to develop our proposals for a new 3g facility at Winton Park. ACSH commissioned a community survey in April 22 to test residents' views on the 3G proposals which included their opinions about the potential wider community impacts. The feedback received from residents emphasised that the project would definitely play a



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role in addressing these inequality – with very large majorities expecting the project to have a positive impact on participation on sports and physical activity generally (92%) and on the health and wellbeing of people in the community (92%) whilst 89% felt it would improve the quality of life generally.

Three Towns Locality Partnership Priorities

The Winton 3G project will impact on the priorities of the Three Towns Locality Partnership in the following ways:

Promoting the Local Economy and Tourism

The project will lever significant new funding into Ardrossan from a range of public and Trust funders, leading to the creation of a significant new community asset.

In funding the upgrade of Winton Park this investment will, in turn, help stem the leakage of expenditure from Ardrossan. Our survey work with our Winton Youth Academy teams earlier in 2022 established that these teams make significant expenditure (c £50-70k pa) outside of Ardrossan in facility bookings, travel and other ancillary spend whilst teams travel for home games and training – representing leakage from the local community.

As local teams are able to play home games at the facility this will be reduced, with resultant benefits in terms of refreshment spend in local shops - not only from expenditure incurred by Winton players/parents but also from the resulting increase in visitor footfall to Ardrossan from opposition teams. Within our business plan we estimate that once the facility is up and running we will have around 66000 visits to Winton Park from over 1100 participants over the course of a year (including players, coaches, volunteers, youth and community groups).

More directly the project will create 3 jobs in managing and operating the facility which will provide paid employment opportunities for local residents – with 2 of these posts targeted specifically on unemployed young people. Over a longer period we expect increasing sessional employment opportunities to be created from the delivery of coaching and other skill development programmes which will take place at the facility

Regenerating Community Facilities

The Winton 3G proposals fit directly with North Ayrshire Community Wealth Building objectives. The Development Partnership we have put together involves collaboration to best effect between a local Community Interest Company (Ardrossan Winton Rovers), an existing SCIO (Ardrossan Community Sports Hub) and an aspiring SCIO (Ardrossan Winton Rovers Youth Academy) – all managed by voluntary Boards / Committees made up of local residents.

Use of Winton Park is currently limited to accommodating home games and training for Ardrossan Winton Rovers. A 'typical' weekly usage profile indicates that around a maximum of 8 hours activity

per week takes place in the summer months – with this dropping further in Winter weather conditions as training requires to be moved off site to protect the surface. Ardrossan Winton Rovers as a community club would like to be able to offer more community use of the facility, but this isn't possible with the existing grass pitch which could not sustain further use given prevailing weather conditions and the maintenance regime required to keep the pitch in good condition.

The project will, therefore, upgrade the facilities at Winton Park, creating a new modern facility with a synthetic surface and associated facilities which will allow much more intensive use of Winton Park by the community. The facility will be available for use over 85 hours across 7 days per week not only by the clubs within the Winton Youth Academy structure but also for walking football, by local schools, community session (e.g. unemployed groups, walking clubs, youth groups) use by Ardrossan Community Sports Hub gym activities (e.g. boot camps, aerobics etc), and coaching courses.

Increasing Civic Pride and Community Engagement

The survey work we undertook to establish the local community's perceptions of the project established that a very significant proportion are supportive, with 80% expressing a positive view and only 3% expressing a negative view - with a significant majority of respondents (62%) very positive. Some of the benefits identified by those commenting included creating more of a focus for people in the local community to come together; improving social cohesion; and the facility being seen as good for the community generally.

Feedback from the coaches surveyed within the Winton Youth Academy also stated benefits of this kind:

- *Better facilities will be a great community asset that the Ardrossan Community can use which in turn helps social isolation, mental health, physical health, and fitness.*
- *Bringing back some Civic Pride to our town by establishing a proper community club in the heart of an underprivileged area.*
- *A home ground would give us girls an identity and an affinity to the club and town. We are forced miles away and are essentially nomadic.*
- *Keeps a lot of money in the town and helps local businesses and shops who otherwise are losing trade as the 15 teams never actually play in Ardrossan.*
- *We are buzzing as an academy that this site is being looked at as a potential new Astro turf facility, we think it would give the town a better community spirit, as well as a financial boost.*

Improving Community Wellbeing

Sport and physical activity are not the sole answers to widespread health issues – issues of diet, lifestyle and poverty are central to many of these. Nevertheless, there are clear health gains to be obtained by a general increase in regular participation in sport and other physical activity which will be facilitated for Ardrossan residents by this project. Physical activity has significant direct health



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benefits – making a significant contribution to the control and reduction of obesity and increased cardio-respiratory fitness reducing the risk of coronary heart disease mortality in particular.

It's well documented that a positive experience of sport and physical activity at a young age can contribute to a lifetime of participation in sports. The availability of the Winton 3G facility will make it much easier for young people and adults to participate in the recommended level of physical activity per week. Improved self-esteem, confidence, self-efficacy, and perceived competence result from long-term participation in sporting activities and team sports. The appeal of sport and sports-related employment can also be used within the education curriculum to engage disaffected pupils and improve academic performance and commitment to continuing education.

Football governing bodies across Europe have undertaken a lot of work in recent years to demonstrate that an investment in grassroots football can generate positive societal impacts by stimulating inclusion and integration as well as improved health and wellbeing for those playing. Using Social Return on Investment models, UEFA worked with several top academics and practitioners in the field to quantify both the positive social consequences of football and its overall economic impact.

In addition to obvious direct economic and employment benefits resulting from investment in football facilities the largest impacts are derived from "implied benefits" relating to education, integration, reduced crime rates, improved wellbeing, and reduced risk of type II diabetes and heart disease.

There's also evidence of impact on mental health, in terms of anxiety and depression and social benefits such as a reduced likelihood of people getting involved in the criminal justice system, in terms of people's greater propensity to be employed and in terms of improved educational performance.

We are confident that the development of a Winton 3G facility will have similar associated benefits for our community.

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5. What engagement has taken place in relation to the project?

Please include the number of people who have been engaged with or consulted as well as the range of people.

Two focused consultation exercises were undertaken to inform the development of our proposals

In March 2022 Ardrossan Community Sports Hub undertook a survey of the 15 teams playing under the umbrella of the Ardrossan Winton Rovers Youth Academy (AWRYA) – and representing 325 young people aged 5 to 20 years old. The aim of the survey was to gather information on the facilities currently used for training and playing home matches and to gauge the views of the Team Management on the adequacy of the these.

Key findings included:

- The 15 youth academy teams undertake 30 training sessions a week – with only 8 of these taking place in Ardrossan. 12 out of 15 AWRYA teams reported it to be very difficult to hire training facilities in Ardrossan
- Similar numbers reported it to be Very Difficult to hire a pitch for home games in Ardrossan – with none of the 15 playing in Ardrossan itself, the majority playing elsewhere in the Three Towns and 6 of the teams travelling as far as Kilwinning (6.2 miles), Irvine (8.6 miles) and Kilbirnie (11.1 miles) to play home matches.
- St Matthews, despite training on it out of necessity, is very poor surface predominantly for Hockey with sand based low generation Astroturf which has been there for years. This facility is also prone to surface water flooding.
- There are no Astroturf facilities in the Three Towns that are suitable in terms of size or surface to accommodate 11 aside league games on. Despite only having 6,000 more people than Ardrossan Kilwinning has 3 full size Astroturf pitches. Kilwinning is half the size of the three towns locality and has 3 times the amount of suitable all weather Astroturf facilities for anyone playing over age 12
- The survey went on to ask Team Managers about how they might use any new 3G Astroturf facility which could be created at Winton Park in Ardrossan. All 15 teams expressed a wish to train and play at the facility.

This was followed up by a wider community survey an independent survey of 189 Ardrossan residents conducted by IBP Strategy and Research in April 2022 on the impact which a new facility would have locally - not only on participation levels but also in wider community terms.

Those commenting positively referred to benefits such as increasing participation in physical activity generally; providing quality facilities to allow sports people to fully develop their potential; positive impact on pride in the area; and providing greater opportunities for participation amongst young people. A smaller proportion indicated that they felt the project would have a substantial impact on reducing crime and anti-social behaviour in the area whilst almost 9 in 10 felt it would improve the



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quality of life generally. These very positive views were reflected across all identified demographic groups.

Further consultations have taken place with key stakeholders.

North Ayrshire Council are proposing to redevelop the vacant site adjacent to Ardrossan Marina at North Shore. Following public consultation the development of the North Shore site is part of a wider £150M regeneration programme including Ardrossan Harbour, 130-150 new housing units, an extended marina, and a community campus which includes sports pitches for school and community use. The development is not likely to be completed until 2025.

The development framework for the site notes that sports pitches will be mainly used by the schools in school hours, with the pitches required to meet the needs of school curriculums but should be available for community use outside these times. Consultations took place with North Ayrshire Council staff in early June 2022. During the meeting it was emphasized that the Winton 3G facility and the new pitch within the Campus in North Shore would be able to dovetail to provide significant new capacity within the Town as follows:

- The proposals outlined in our business plan demonstrate significant demand (amount to c75% of peak period capacity and 40% of overall capacity) from teams within the Ardrossan Winton academy structure. This would be sufficient to financially sustain the facility, with room for additional peak time use by other teams outside the Winton family and would be almost exclusively free to be used during off-peak periods by the Community.
- In contract the new schools pitch within the North Shore Campus would have significant planned use during the day, Monday to Friday – which is effectively the off-peak period – with capability for use by the wider community in the evenings and weekends, including from teams who aren't able to access the Winton 3G facility at these times due to excess demand.

On this basis discussions took place regarding the range of potential funding opportunities both within and external to North Ayrshire, with local authority staff happy to provide further inputs and offer support for the proposals to strategic funders such as Scottish Football Association and Sport Scotland.

Consultations have also taken place with Cameron Watt, Football Facilities Manager at the Scottish Football Association, the potential key funder for the project. The SFA indicated their awareness of Winton 3g proposals dating back to 2013/14, understood the basis of a potential submission and confirmed that the project would be likely to be eligible to apply under Phase 3 of the Grassroots Pitches Fund in Autumn 2023.

6. How will the project be managed?

Please include:

- How the finances will be managed
- Does the proposed project contribute to volunteering or employment opportunities in Three Towns? Please include the number of volunteering opportunities and employment opportunities
- If there are any staff requirements, please outline your HR plans

ACSH Board Facilities Management

As the lead partner within the project, **Ardrossan Community Sports Hub** will have the following roles and responsibilities

Financial Responsibilities

- Managing Winton 3G cash flow and ensuring it meets all its financial obligations and undertakings and that money received and spent is properly accounted for.
- Ensuring effective financial record keeping and procedures and production of regular financial reports as required to funders, members and stakeholders.

People Responsibilities

- Provision of line management, support and supervision of employees.
- Exercising duty of care to employees, volunteers, service users and visitors or visiting their premises.

Premises / Facilities

- Overall responsibility for the state, use and security of its premises, particularly in relation to legal uses and health and safety.
- Ensuring employer liability, public liability, building and contents insurance provision, compliance with fire and safety regulations, public health requirements and planning consents and regulations.

Legal / Governance Issues

- Ensure compliance with the relevant charity and company law
- Make decisions on and exercising general and legal responsibility for all contracts to be entered into by the organisation.
- Ensuring funding is used as per conditions of grant

Reviewing And Monitoring

- Ensuring regular review of performance against the terms and targets of contracts, grant awards and other funding

- Ensure key stakeholders and funders are updated regularly on performance and progress and effectively manage relationships with them

Business and Project Development

- Developing and monitoring the Business Plan and its implementation
- Developing a Marketing and Promotion plan for the Winton 3G Hub and ensuring a strong brand within the local community
- Identifying new development opportunities and sourcing business development support as required

Financial Management

Ardrossan Community Sports Hub Board will be responsible for financial management of the facility and to this end have prepared 5 year financial projections for the facility which are set out within our business plan.

The main source of earned income for the facility will come from 3G pitch hire with peak period pitch fees projected to contribute 54% of income in Year 1 rising to 56% in Year 5 and determined by benchmarking with KA Leisure. Occupancy levels are based on known requirements by Winton Youth Academy teams together with prudent assumptions concerning use of the facility by local amateur teams, other youth football clubs and the general public hiring the pitch for their own leisure use

We have included grant funding contributions at reducing levels towards staff costs which we believe is realistic given the known availability of revenue grant funding from various sources and ACSH's track record to date in securing similar funding awards.

Staff Costs are the main cost item for the Winton 3G Hub over the life of this Business Plan – followed by the Sinking Fund provision required to be made to enable replacement of the artificial carpet surface after Year 8. Within Overhead Costs we have insured increased provision is made for Heat and Light cost given the recent and future predicted pattern of energy costs.

We have set out realistic and attainable income and expenditure targets which can deliver modest annual surpluses whilst ensuring key funder requirements such as Sinking Fund provisions to secure the longevity of the facility and sustain funder investments can also be met.

Proposed Staffing Arrangements

Ardrossan Community Sports Hub will employ a Facility Manager to manage the facility – supported by 2 Facility Assistants recruited via Employability programmes. Pitch bookings and payments will be made using industry standard on line software, minimizing the need for staff administration time.

It is intended that these staff will provide cover the facility during Peak operating hours – from 4.30 pm to 10.00 Monday to Friday and during the weekends.



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During Off Peak periods in a typical week – essentially Monday to Friday 9am to 4.30 pm – it is envisaged that the facility will be used primarily for wider community use and access for these purposes and associated supervision will be provided for by Gym staff who are located within the nearby Ardrossan Community Sports Hub Community Gym.

The **Facility Manager** will have the following management and development roles and responsibilities

- Oversee the daily operations and management of Winton 3G Hub and its facilities including ensuring the safety and quality of playing surfaces and the safety of those using the facilities.
- Prepare annual budgets for Board approval and manage resources within budget
- Take the lead in proposing pitch hire, membership, room hire and other facility fees for Board approval
- Line manage, support and develop the Facility Assistants
- Work within specific guidelines, e.g. equal opportunities, health and safety and child protection
- Identify and develop sport, recreation and health initiatives and develop partnerships to develop initiatives and implement them
- Attend meetings, seminars and conferences and liaise with schools, partners and other Clubs to develop new opportunities and partnerships
- Ensure the facility is effectively marketed to ensure high usage rates and engagement within the local community – using social media, specific events and other relevant activities
- Identify potential opportunities to secure external funding
- Raising local public awareness of health and fitness issues and promote participation in sport, particularly amongst underrepresented groups
- Evaluate and monitor activities and projects using performance indicators

The **Facility Assistants** will have the following roles and responsibilities

- Act as first contact for sports facility visitors, dealing with enquiries.
- Maintaining admin procedures for the Winton 3G Hub and deal with cash handling as required
- Organize and schedule events as required.
- Assist the Facility Manager as required in the marketing of the Hub and its facilities including use of social media
- Assist in the set up / take down of sports equipment as required.
- Ensure that the safety and behaviour of the public is controlled to prevent injury, misuse and damage to facilities.
- Provide first-aid cover, and act as a Fire Warden ensuring that the appropriate documentation is completed
- Carry out routine facility checks and completion of relevant documentation
- Carry out general cleaning duties of the facility, including changing rooms, toilets and external areas.

Volunteering Opportunities



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All three organisations involved in this project have volunteers at the core of their operations.

Ardrossan Community Sports Hub have 8 Trustees who act on a voluntary basis across various roles to champion Ardrossan and make sure the Town secures the best resources possible. Ardrossan Winton Rovers CIC have a voluntary board of Trustees and facilitate volunteering opportunities currently mainly around Ground/Stadium Maintenance, fundraising and administration of the football teams. Ardrossan Winton Youth Academy have a volunteer Committee and have 15 teams with 32 coaches who train, coach and facilitate the Youth Academies games on a weekly basis. A further 44 volunteers are involved in the teams in other roles such as secretary, treasurer, and first aid/ safety officers.

With the new facility the deliver partnership will likely create further volunteering opportunities as the Youth Academy are expected to grow further so will need further coaches and off field voluntary support. They will likely also want to increase their board. ACSH and AWR will seek help with maintenance of new facility and will aim to upskill potential trainees or volunteers to allow more voluntary contribution to this new community facility.

7. Amount of funding being requested

Please supply details of funding being requested and any other funding you have had over the past 5 years, both financially and “in kind”.

Amount of funding requested (£) **£100,000**

Please give a breakdown of cost and recent quotations where appropriate.

Cost Breakdown

In April 2022 a set of indicative capital costs for the installation of a 3G pitch at Winton Park with associated works were secured from Sportslabs. These are appended at the end of this application for information. The summary elemental costs, in the region of £615,000, are shown in the table below.

Estimated 3G Capital Costs

Element	Estimated Costs
Prelims	£25,622
Site Preparations	£34,888
Drainage	£12,357
Sub Base	£93,314
Shock Pad & Synthetic Turf	£200,673
Fencing	£17,022
Reinstatement	£2,197
Equipment	£9,966
Floodlighting	£50,000
Maintenance	£2,200
Modular Changing Room	£50,000
Sub Total	£498,239
Key Stage Inspection Fees & Testing	£4,420
Sportslabs Consultants Project Management Fees	£10,250
Net Total	£512,909
20% VAT	£102,582
Total	£615,491



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Current Funding Plan

One For The Team CIC conducted a review of key potential funding sources for a Winton 3G project in October 2022. **A summary of key and possible funding sources for the project is set out in the table below.** It is anticipated that ACSH will require to secure assemble a capital funding package between October 2022 and March 2024 to enable 3G installation between May – June 2024 - with contributions from between 6 and 8 funders required to meet the indicative Capital Costs set out above.

ACSH will continue to monitor the funding environment to identify new suitable funding opportunities as they arise.

Funding Body	Comments
Scottish Football Association	<ul style="list-style-type: none"> • Scottish FA Grassroots Pitch & Facilities Fund was created in 2021 using UK Government money. • Initially the money was used to support the replacement and enhancement of existing 3G pitches across Scotland, but mostly focused on areas identified in Deciles 1-6 of SIMD areas. • This fund in 2023 will open to applicants looking to transform grass pitches into Synthetic and will meet up to 50% (c£300,000 - £350,000) towards the cost on installation of pitch. • This has been identified as a Key Funding Source by ACSH and having spoken to SFA Football Facilities Manager, he feels Winton 3G are positioned well to apply at the next funding round in October 2023.
Sport Scotland	<ul style="list-style-type: none"> • Sport Facilities Fund (SFF) aims to support capital projects that create or improve places where people take part in sport and physical activity. • Sport Scotland have set 2 deadlines each year for this fund: the 1st of April and the 1st of September. The next deadline is 1st of April 2023. • Successful applicants can secure up to £100,000 towards their project if they successfully demonstrate that their project will meet Sport Scotland's key funding criteria (Increasing Participation and Progression)
North Ayrshire Council – Community Investment Fund (CIF)	<ul style="list-style-type: none"> • North Ayrshire Council have a Community Investment Fund which can provide Grants of up to £100,000 for projects which connect with identified local strategies. • The Three Towns Locality have already approved the Expression of Interest submitted by ACSH, to allow a full application for up to £100,000 to be developed.

	<ul style="list-style-type: none"> • The Full Application will be submitted in early November 2022 to be considered at the next meeting of The Three Towns Locality.
Garfield Weston Foundation	<ul style="list-style-type: none"> • Garfield Weston Operate 2 grant schemes – one for under and one for over £100,000. • Themes Garfield Weston are looking to fund includes: Arts, Education, Youth, Health, Museums & Heritage, Community, Environment, Faith, and Welfare. • However, in practice Capital Grants are unlikely to be more than 10% of the total project cost (£50,000 or under) and are made when ACSH can demonstrate that they have raised funds locally, that their project is valued by the community, and they have identified approximately half the costs of the project already.
Suez Landfill – Primary Fund	<ul style="list-style-type: none"> • Up to £50k available from their Primary Fund, after successfully applying via Suez 2 stage application process. Which can take up to 6 months. • SUEZ Communities Trust consider projects which focus on physical improvement at an identified site. • To be eligible, your project site must be in Scotland. and in the vicinity of a landfill site or transfer station. ACSH are eligible. • Before SUEZ Communities Trust can release funding, a supported project must arrange a payment called the Contributing Third Party (CTP) payment – equal to 11.5% of the grant amount. ACSH willing to arrange this.

Additional funders who can be targeted include Barcapel Foundation; Postcode Trust; and Valencia Landfill Community Fund.

Previous Funding Support

ACSH have a good track record of leveraging in grant funding resources to enable delivery of our activities. Recent funding secured since 2019 is set out in the table below.

Grant Funding Received since 2019 by ACSH

Funder	Amount	Date Received	Purpose of Grant Funding
Sport Scotland	£9,800	April 2019	Grants to provide local children with sporting activities and purchasing of required Sporting Equipment to do so.

Corra Scotland	£5,730	May 2020	Funding secured to help ACSH through the COVID 19 pandemic
Foundation Scotland The Community Response, Recovery and Resilience Fund	£5,000	June 2020	To fund the purchase of resources to encourage interactions between children and parents inside and outside the home during times of social distancing (board games, arts and crafts materials, books, etc.), and to enable people facing financial hardship to access online services.
National Lottery Awards for All	£9800	March 2020	Funding to allow ACSH to take young people to sporting events and provide a range of sports activities. The project aim is to inspire people in Ardrossan to participate in sport and give them access to new opportunities.
Corra Scotland - Winter Support Small Grants Fund	£3,390	December 2020	Funding to help families with Christmas gifts, food and fuel costs.
North Ayrshire - Community Investment Fund	£43,000	January 2021	Full contribution to wages for 1 year of a Fulltime Gym Manager and 1 Part Time Assistant Coach role.
National Lottery – Community Led Fund	£92,639	June 2022	Grant money obtained over three years to contribute towards salary of the Gym Manager and Coaching Assistants as well as for further cardio equipment within the ACSH gym.
North Ayrshire Ventures Trust Fund	£30,000	August 2022	Grant money obtained over three years to contribute towards Gym Manager salary cost.

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8. Monitoring and evaluation process

Please include detail on the monitoring and evaluation processes planned or in place.

Ardrossan Community Sports Hub will ensure an effective monitoring and evaluation programme is in place to provide the feedback necessary to allow us to run the facility effectively and secure the impacts we want to deliver for the community. This will include:

Area	What Will be Monitored
Use of the facility	<p>Weekly recording of:</p> <ul style="list-style-type: none"> No of Games and Training Sessions No of Players/Participants % Occupancy levels in Peak and Off Peak periods <p>Use of information to monitor uptake as per business plan projections and to identify excess demand / access problems</p>
Beneficiaries	<p>Weekly recording of sociodemographic information on participants including age, gender, residence, disability, protected characteristics.</p> <p>Use of information to test who is using facility, ensuring maximum penetration within local community; help guide marketing and promotion activity to underrepresented groups; and identify need for creation of specific initiatives to address any issues arising.</p>
Financial Sustainability	<ul style="list-style-type: none"> Monthly financial reports noting Peak and off peak income from facility hire; event income; grant revenue funding received – all against target Monthly financial reports noting expenditure against budget <p>Use of information to monitor financial position, identify variances against budget and need to take remedial actions where required.</p>
Satisfaction Levels	<p>Quarterly surveys of facility users to gain feedback on services provided – from booking systems, access arrangements and affordability to quality of surface, changing rooms, spectator areas and refreshment facilities.</p> <p>Use of information to address concerns and review any policies or procedures necessary to ensure safe, welcoming, affordable and accessible facility</p>
Coaching Infrastructure	<p>6 monthly monitoring of:</p> <ul style="list-style-type: none"> Nos and Characteristics of coaches; qualifications obtained; progress through recognised national pathways

and Volunteering	<ul style="list-style-type: none"> • Nos and Characteristics of volunteers; no of volunteer hours; types of volunteering opportunities • Questionnaires gathering information from coaches/volunteers on impact of these opportunities on skill levels, confidence, self-esteem and future aspirations <p>Use of information to ensure facility is creating necessary non-playing infrastructure and opportunities which are vital to long term success and supporting the development of volunteers.</p>
Wider Community Use	<p>Monthly recording of amount and type of use by different groups within the community including social and leisure use e.g. walking football, by local schools, community sessions (e.g. unemployed groups, walking clubs, youth groups), boot camps, aerobics, coaching courses etc.</p> <p>Use of information to gauge level of wider use made of facility by community and associated satisfaction levels.</p>
Impacts	<p>Anticipate carrying out annual survey work with facility users/participants, member clubs, wider community clubs and other community users.</p> <p>Use of information to test if facility has:</p> <ul style="list-style-type: none"> • improved access to pitches for training and home games and resolved current barriers • increased participation levels for different groups • impacted positively on teams/participants affinity and association with Ardrossan and Winton • Impacts on participants physical and mental health and wellbeing <p>Beyond this at the end of Year 3 we would anticipate commissioning a wider, independent community survey to establish:</p> <ul style="list-style-type: none"> • residents perceptions of the facility; • how well it has been received by local people; • the contribution it has made in terms of terms of increasing opportunities for participation in football and wider physical activities and in delivering health benefits; • and whether it has impacted on overall quality of life and pride in the community.

Ardrossan Winton Rovers - New 3G Pitch



Summary

	£	Allowances
Prelims	£25,622.24	6% standard prelims
Site Preparations (C10, C20, D20)	£34,888.00	removal of topsoils and levelling of the ground
Drainage (R12, R13)	£12,357.40	new parallel drainage system connecting to existing outfall
Base (Q10, 20, 22)	£93,313.68	Allowance for geotechnical layers and stone sub base complete with blinding layer. Note should engineered base layer be required an additional £50/60k would be required
Hardstanding (Q10, Q20, Q22)	£0.00	none allowed for
Shockpad & 3G Turf (Q26)	£200,672.64	allowance for new football turf system complete with infill and performance shockpac
Fencing (Q40)	£17,022.00	allowance for ball retention nets along the eastern touchline
Equipment (Q50, Q52)	£9,966.55	allowance for 3 sets of 7s and 1 set of full size goals
Floodlighting	£50,000.00	allowance for new LED floodlighting system to replace existing
Reinstatement (Q30)	£2,197.00	reinstatement of work areas
Maintenance (Q26)	£2,200.00	allowance for quarterly maintenance visits
Extra Over Items (Q40, Q52)	£0.00	none
Performance Testing (Sect.3 KSI Table)	£4,420.00	key stage testing and final performance testing.
Sub Total Exc VAT	£452,659.51	
Total Inc. VAT at 20%	£543,191.41	

this prices are based on recent tendered rates for comparable projects and subject to market fluxuations in terms of rates and a competitive tendering exercise

Locality Partnership: Three Towns Locality

Date: 8th December 2022

Subject: To advise the meeting of applications received in respect of Ardrossan Common Good Fund, Stevenston Common Good Fund and the Community Benefit Fund.

Purpose: To consider the applications as outlined in Appendix 1 to this report.

Background: Applications have been received in respect of Ardrossan Common Good Fund, Stevenston Common Good Fund and the Community Benefit Fund.

Key Points for Locality Partnership:

- Ardrossan Common Good Fund has a balance of **£10,195**
- Stevenston Common Good Fund has a balance of **£9,637**
- The Community Benefit Fund has a balance of **£32,004.50**

Action Required by Locality Partnership: To consider the applications for grant funding as outlined in Appendix 1 to this report.

For more information please contact: *Angela Morrell, Senior Manager, Connected Communities, 2nd Floor Cunninghame House, Irvine.*
Email - amorrell@north-ayrshire.gov.uk

Completed by: *Rosemary Ramsay, Funding Officer, Connected Communities*
(rosemaryramsay@north-ayrshire.gov.uk)

Date: 21.11.22

**ARDROSSAN COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE 2022/23**

Common Good Criteria -The application should benefit all or a significant group of the inhabitants of the area to which the Common Good relate

Applicant	Purpose of Grant	Amount Requested	Previous Common Good Awards
Ardrossan Community Development Trust (ACDT)	<p>Match funding towards reinstatement of crazy golf facility at South Beach Promenade.</p> <p>Fabrication of metal flags - £9,000 Fabrication of poles - £5,400 Powder coating - £2,700 Anchor points/foot for pins - £900 Community engagement - £3,000 Design and management - £3,400 Total costs £24,400</p> <p>Funding secured: The National Lottery Community Fund - £20,000 ACDT Unreserved Funds - £400</p>	£4,000	None
<p>Connected Communities, Finance, and Legal Services have been consulted and their comments are as follows:</p> <p>Finance: 22/23 available for disbursement £ 25,195, disbursed to date £15,000 therefore available £10,195. No payments have been issued to this applicant in the last three years.</p> <p>Legal: In terms of s.15(4) of the Local Government (Scotland) Act 1994 when determining whether an application is to receive assistance from Common Good fund the Council should have regard to the interests of the inhabitants as a whole of the area to which the Common Good relates. The application states that the grant aid of £4,000 will be used as match funding to help cover the cost of remedial/design works of the crazy golf facility.</p> <p>The applicant being Ardrossan Community Development Trust, have described what the proposed grant monies would be used for and have been transparent in their disclosure of the necessary information, namely their constitution, accounts, bank statement and quotes. With regards to whether this proposal benefits the 'interests of the inhabitants as a whole of the area to which the Common Good relates', I think it does for the most part as it would help to encourage activity, promote mental and physical health and fill the gap of recreational facilities in Ardrossan for all age groups, however, I would be grateful if you could confirm if this is a free facility? I think this is an important consideration given the current rise in the cost of living. Families are in need of free activities now more than ever, and if this is going to cost the public money to use then this would raise doubt as to whether it is suitable for CG funding.</p> <p>If it is confirmed that this is free to use facility, then I would be inclined to say that this has the potential to benefit people of all ages within the community and as such can be substantiated from a legal perspective. If the decision is to award funding the benefit to the community should be clearly recorded as it is likely that the auditor will require this information.</p> <p>Connected Communities: ACDT wish to reinstate the Crazy Golf facility at South Beach Promenade. At present the Crazy Golf course is in a state of disrepair and requires substantial work to reinstate it. A phased approach is being taken, with remedial works being carried out in phase one for which match funding is being sought. In Phase2 bronze plaques will be placed on the ground at each hole and the plaques will commemorate local figures and celebrate the heritage of the local area.</p> <p>The Crazy Golf will provide a recreational and leisure facility that will be available to all in the community. It will encourage people to be more active, to visit South Beach promenade and to mix with others. The course will be open all year round and will help promote physical and mental health and wellbeing.</p> <p>This project meets the criteria of the Common Good fund as it will benefit all or a significant group of inhabitants of the area to which the Common Good relates through being open to all in the community.</p>			

STEVENSTON COMMON GOOD FUND

APPLICATION FOR FINANCIAL ASSISTANCE 2022/2023

Common Good Criteria -The application should benefit all or a significant group of the inhabitants of the area to which the Common Good relates

Applicant	Purpose of Grant	Amount Requested	Previous Common Good Awards
Ardeer Community Centre	Contribution towards community Christmas activities. <ul style="list-style-type: none"> • Transport for Pensioners' Trip (14.12.22) - £275 • Transport for Pantomime (18.12.22) - £230 • Reindeer for Children's' Party (20.12.22) - £380 • Mobile Cinema Day (22.12.22) - £400 • Buffet and selection boxes - £300 TOTAL £1,585	£1,585	None

Connected Communities, Finance, and Legal Services have been consulted and their comments are as follows:

Finance: 22/23 budget available for disbursement £13,567, disbursed to date £3,930, therefore available for disbursement £9,637. No quote backup received for buffet & selection boxes.

Legal: In terms of s.15(4) of the Local Government (Scotland) Act 1994 when determining whether an application is to receive assistance from Common Good fund the Council should have regard to the interests of the inhabitants as a whole of the area to which the Common Good relates. The application states that the grant aid of £1,585 will be used to help fund the hiring of buses, hiring projector, all food supplies, selection boxes and reindeer.

The applicant being Ardeer Community Centre, have described what the proposed grant monies would be used for and have been transparent in their disclosure of the necessary information, namely their constitution, bank statement, audited accounts and quotes. With regards to whether this proposal benefits the 'interests of the inhabitants as a whole of the area to which the Common Good relates', I am inclined to say it does. I note that this event has been held and successfully received in the past with costs previously being subsidised by the group, however, given the rising costs they are unable to fund the event this year and have submitted an application for a CG grant fund.

I expect that the event will be met with excitement and anticipation amongst locals of all age groups and it is stated within the application that it will benefit young, old, families, single parents, appealing to a wide demographic. It is an event that is accessible to all families regardless of financial situation, which is particularly important given the current cost of living crisis. It will bring the community together and promoting inclusion.

Taking all of the above into consideration, it is my view that this has the potential to benefit people of all ages within the community and as such can be substantiated from a legal perspective. If the decision is to award funding the benefit to the community should be clearly recorded as it is likely that the auditor will require this information.

Connected Communities: The funding requested is to support the delivery of a range of Christmas events and activities for the local community. These events are aimed at families, children and the elderly and will provide local residents with opportunities to socialise and enjoy themselves, promoting community cohesion and tackling social isolation. Given the current cost of living crisis, these events will enable the community to come together in warm safe environments that are accessible to all.

Connected Communities are satisfied that this project meets the criteria of the Common Good fund and are supportive of the application.

COMMUNITY BENEFIT FUND

OFFICER REPORT

Applicant Contact Details

Name of Organisation: Ardrossan Scout Group	Contact Person: Alan Donaldson
Address for Correspondence: Ardrossan Scout HQ Kilmeny Terrace Ardrossan KA22 8DX	Telephone Number: Available

Description of Applicant Organisation

Number of Members: 74	Established: Group has been inexistence for 117 years
Meeting Place: Ardrossan Scout HQ	Date of Visit: Telephone call 11.11.22

Description of the Project:

Background:

Ardrossan Scout Group is operated as an educational charity. It is an unincorporated association registered with OSCR as 15th Ayrshire (1st Ardrossan) Scout Group, Ref. SC011044.

The Scout Group provides educational and development opportunities for young people through a front-line team of volunteers who run 3 x age group sections:

- Beavers 5 3/4 - 8yrs
- Cubs 8 - 10 1/2yrs
- Scouts 10 1/2 - 14yrs

The Group also hosts the Saltcoats, Ardrossan and Stevenston Explorer Scout Unit 14 - 18yrs.

Ardrossan Scout Group is an autonomous organisation that is managed by a group of Trustees who are all volunteers and is subject to the policy and rules of The Scout Association, as follows:

Equal Opportunities Policy - <https://www.scouts.org.uk/por/2-key-policies/equal-opportunities-policy/>

Health and Safety Policy - <https://www.scouts.org.uk/por/2-key-policies/safety-policy>

The Group's aim is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The objectives of the Group are for young people and adults to work together, based on the values of Scouting and for them to:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Ardrossan Scout Group own their premises at Kilmeny Terrace, Ardrossan and provide a facility for a number of community organisations to meet in and to store equipment. These groups include:

- Table Tennis Club
- Akaido Club
- Mother and Toddler Group
- Drum4UrLife Group.

The local Canoe Club have also recently requested the use of the Group's meeting room for their committee meetings.

Project for Funding:

Ardrossan Scout Group is seeking funding towards engaging a QS (Quantity Surveyor) to cost options being considered by the Group to address issues with their premises at Kilmeny Terrace, Ardrossan as the building is 55 years old and in desperate need of repair and renovation.

The QS would be asked to provide costs for refurbishment and re-build options, based on architectural drawings and, for the refurbishment option, a phased approach. The resulting estimates would inform a Feasibility Study in which all reasonable options for the Scout Group building would be assessed to determine which is most viable. The Feasibility Study would be essential to support any future efforts by the Group to find funding, enabling them to pursue their chosen option.

The primary aim of the exercise is to ensure that the Scout Group has an excellent facility to operate from for the next 50 years, with a secondary aim being to provide the local community with an affordable, comfortable and highly practical facility for their use.

Funding

£2,700	Contribution by Group: £300
Quotes have been provided for total costs of £3,000	

Supporting Information Provided

Constitution/Memorandum of Articles: Available	
Bank Details: Available	Balance in Bank: Available

Additional Comments on Scoring

<u>Criteria:</u>			
1. Charitable	x	2. Educational	x
3. Community	x	4. Environmental	
5. Renewable Energy		6. Energy Efficiency	
7. Sustainable Development		8. General Community Amenity	x
Level of environmental enhancement: Upgrade of the building would include improved insulation and the thermal efficiency of the building and installation of effective and efficient heating would promote energy savings.			

A refurbished/new build would greatly improve the appearance of the building and enhance the local area.

Level of community involvement:

The Group has been carrying out community consultations and, as has already been highlighted, a range of community groups make use of the Scout Group premises. The group has stated that they are committed to providing low cost and practical accommodation for as many community groups as possible.

The Group has engaged with Ardrossan Community Development Trust (ACDT) and it is anticipated that there will be scope to work in partnership with ACDT to link in with their regeneration projects.

Level of funding secured or available:

The Group is contributing £300 towards QS Costs.

Experience of group to deliver project:

Ardrossan Scout Group is a long-established group that is led by an experienced Board of Trustees and is subject to the policy and rules of The Scout Association. Also, as a charitable organisation, the Group must comply with and be accountable to OSCR.

Future sustainability of project:

As highlighted, above, the Group's main aim is to ensure that the Scout Group has an excellent facility to operate from for the next 50 years and also to provide the local community with an affordable, comfortable and highly practical facility for their use.

Location of Project:

Ardrossan

Officer Details

Name:	Rosemary Ramsay	Position:	Funding Officer
E-mail:	rosemaryramsay@north-ayrshire.gov.uk	Date:	11.11.22

Locality Partnership The Ayrshire Community Trust Update – 9th November 2022

The Ayrshire Community Trust continues to support the Community and Voluntary Sector with a range of services. Below is a list of support / activities since the last Locality Meeting:

- www.tact.scot continues to be updated with a range of information.
- We have sent out various information bulletins highlighting useful resources, funding information and general advice.
- TACT social media continues to be used as a platform to promote safety messages from Police Scotland, Funding Information, Benefit Support, Energy Advice and vital local service provision. We would welcome any information from other service providers that we can share.
- TACT Staff have been organising and facilitating quarterly 'networking' Forums for all 3rd Sector groups and organisations that wish to attend. The next online Forum Meeting is scheduled for Tuesday 6th December 2022. If you are a 3rd Sector organisation and you are interested in attending, please email: info@tact.scot
- Staff continue to maintain regular dialogue with North Ayrshire Council to update on progress and identify additional ways we can work together.
- TACT still have a small supply of PPE for local volunteers / groups to access. This includes: gloves, sanitiser, aprons and face masks. If you know of any groups that could benefit from this, please telephone the office on: 01294 443044.
- TACT Digital are continuing to work on a digital reconstruction of Kilwinning Abbey. We hope this will enable a greater number of individuals to access the Abbey's history on a range of digital platforms. We are also creating Virtual Reality experiences for the Neurodevelopmental Empowerment & Strategy Team (NEST) to raise awareness of the challenges faced by neuro-divergent individuals. We are currently working on the final phase of development for the North Ayrshire Green Health Partnership website. Find out more about our digital services here: <https://www.tact.scot/digital>
- Positive Steps with Partners is our Pre-Employability Project focusing on Personal development activities supporting barrier removal in helping people become more ready for exploring employability options. The team have adapted the programme to a hybrid setting offering a variety of short fun and interactive zoom sessions covering topics such as, Personal Skills and Strength's, Comfort Zones, Goal Setting and Cooking on a Budget. The project is involved at the Eglinton Community Garden supporting volunteers to develop and enhance their skills in horticulture. If you have anyone that may be interested in finding out more, please contact Cheryl Newall via: cheryl@tact.scot
- North Ayrshire Third Sector Chief Officer Group – This is open to Senior Staff working with a 3rd Sector Organisation across North Ayrshire. This Group works together to tackle local issues collectively whilst providing great networking opportunities. The next meeting is scheduled to take place via Zoom on Thursday 1st December at 10am. If you are interested in getting involved, please email: kaileigh@tact.scot
- Eglinton Community Garden Collaboration - we are continuing to work with a range of organisations including North Ayrshire Council, Turning Point Scotland, The Conservation Volunteers, HSCP Learning Disability Team and North Ayrshire Alcohol and Drug Partnership to deliver a successful Community Garden for local people to get involved and learn to grow their own produce. If you have any one who is interested in volunteering at the Community Garden, please contact Cheryl Newall by email at cheryl@tact.scot
- Organisational Support – continuing to work with groups and organisations delivering relevant training including Governance, Basic Bookkeeping, Constitution & Charity Registration, Funding, and Volunteer Management. We have again organised for

various 3rd party experts to deliver a range of training this year including Business Planning and Measuring Impact and Social Investment this training appears on the Learning Collaborative brochure. We are also assisting with Charity Registrations, PVG Support, Funding Support and Support with compiling Constitutions. Continuing to support groups in achieving SCIO status in regards to their CAT applications.

- Community Wealth Building, North Ayrshire is the first Community Wealth Building Council in Scotland – this is fantastic news and something very positive for North Ayrshire. As the Third Sector Interface, TACT sits at the Community Wealth Commission. This commission supports the implementation of the CWB Strategy and will encourage involvement from local businesses, government agencies and local organisations on CWB initiatives.
- Virtual Reality Taster Sessions - TACT Digital have been delivering taster sessions to a wide range of organisations and groups including: Autism Support Ayrshire, YES (Your Entire Self), CAMEO Group (LinkUp Saltcoats), SENSE Scotland. We have future bookings for Chest Heart & Stroke Scotland, No-one Dies Alone Ayrshire and Ayrshire Cancer Support. These taster sessions are aimed at organisations interested in trying out VR as an aid to promote mental health and wellbeing for their service users and/or staff. Our aim is to explore collaborative opportunities and highlight the therapeutic benefits of immersive virtual reality environments and how they may be integrated into existing support frameworks. To book a free taster session contact: john@tact.scot
- SLACK – The Ayrshire Community Trust and Arran CVS as the Third Sector Interface are operating an engagement platform, known as SLACK, for the wider sector. This platform has a wide range of information and resources for 3rd Sector Organisations to access provided through 17 dedicated channels. If you know of any 3rd sector groups or organisation that could benefit from access to this platform please contact: info@tact.scot
- Staff are continuing to update and source a range of Volunteering Opportunities that are currently available. We are still receiving a high number of Volunteer Registrations and don't have enough placements for those interested. If you know of any groups or organisations that could assist with some additional volunteers please contact info@tact.scot
- TACT and Arran CVS are currently considering organising a 'Networking Conference' to take place in early 2023. This will be an opportunity for a range of groups, organisations and partners to showcase their own organisations and find out from others what great work is taking place across North Ayrshire. More details to follow.
- TACT Capacity Building Officers continue to promote Community Benefit opportunities to the 3rd sector, this also includes training and opportunities to learn topics such as first aid and tendering skills from successful NAC contractors.
- Organisation of the Month promotion still going strong. To date we have promoted 27 voluntary organisations. This promotion has been received favourably with the 3rd sector and it gives a chance to highlight and promote them. If you would like to nominate a voluntary organisation to be promoted, please contact Susan Manson on susan@tact.scot
- The Volunteer Friendly Award is available for community groups who engage with volunteers. This award shows the commitment of groups to embed volunteers at the heart of their work. If anyone is interested, please contact ann@tact.scot
- Adult Volunteer Recognition Award – This award was launched in June 2021 and is designed to recognise the hours of commitment that Volunteers give to organisations throughout North Ayrshire. To date 112 certificates have been issued with one person receiving our top award of completing over 200 hours and showing outstanding commitment. If you are interested in finding out more please contact Ann Wilson on ann@tact.scot

- Supporting our Third Sector Interface partners Arran CVS with the Communities Mental Health & Wellbeing Fund for the second year. Applications closed at 3pm on Friday 18th November 2022. Applications are currently being checked and will be sent to scoring panels shortly, we are hoping to communicate the outcome of all applications by mid-January, but we are aiming to have made all award decisions pre-Christmas
- If any Third Sector Organisations are supporting New Scots living in North Ayrshire and are in need of some small pockets of funds to offer support please get in touch on 01294 443044 or email: info@tact.scot

Developing our Engagement Approach

North Ayrshire HSCP has many areas of strength in relation to engagement and participation. However, it has many areas where improvement can be made.

In 2023, we will implement a new approach to locality engagement, aiming to increase levels of participation from communities and representation from HSCP service areas.

Why change our approach?

- The current guidance for locality engagement has not been reviewed since 2015.
- LPFs have experienced many challenges including difficulties in recruiting to core member roles, undertaking effective engagement with communities, and forums being unclear how their activity leads to overall change in the HSCP.
- LPFs have never fully been considered as a resource for Community Engagement by HSCP services.



What does it look like?

Locality Conversations
Frequency: 2 per year in each locality

These will be larger stakeholder events and will be facilitated in **community settings** in each locality in North Ayrshire. Staff members from across services in the Partnership, Council, NHS, 3rd and Independent Sector will be encouraged to attend alongside the community members in each locality.

The events will be facilitated by the Partnership Engagement Officer team with staff teams being encouraged to help share possible topic discussions based on what is going on in services at that time. These events will be structured but relaxed to enable people to have conversations, ask questions and share ideas around health and social care services in their locality.

Locality Planning Review Groups
Frequency: 2 per year between Locality Conversations

The purpose of the review groups is to explore the themes and ideas shared from the Locality Conversation events.

The role of the review group will be to scrutinise the available information and provide updates, feedback and recommendations through the Partnership's governance structures at Strategic Planning Group, PSMT and IJB. Each Locality Planning Review Group will have a nominated Chair who will have the responsibility of providing feedback on the Locality Conversations and take forward any actions to relevant services.

The membership of the Locality Planning Review Groups will consist of:

- Chairperson (IJB member)
- Senior Manager from Partnership Services
- Locality Officer from Connected Communities
 - Community Link Worker
 - Practice Manager
- Representative from the Partnership Performance Team
- Representative from the Strategic Planning Team
- Other relevant officers, co-opted on an ad-hoc basis based on expertise to subject matter.

Engagement Structure

Locality Engagement: Locality Conversations

Facilitating sessions with the community who live and work in the locality about health and social care.

Strategic Engagement: Locality Planning Review Groups

Strategic review groups responsible for scrutinising the information from the Locality Conversations and reporting through HSCP governance structures.

Digital Engagement: Care Improvement Network

A platform for people to engage digitally with the HSCP via newsletters, online meetings etc

Links to Community Planning Partnership

The chair of the Locality Planning Review Groups will be a representative at the Locality Partnership Meetings

"Engagement that takes place routinely helps to develop trust between communities and public bodies, fosters mutual understanding, and makes it easier to identify sustainable service improvements"
(Planning with People, 2021).

"In order to be effective, community engagement must be relevant, meaningful and have a clearly defined focus"
(Planning with People, 2021).