



North Ayrshire  
Community Planning Partnership

## Community Planning Partnership Board

Thursday 2 December 2021 at 11.00 a.m.

Via Microsoft Teams

### AGENDA

Time	No.	Page	Item	Presenter	Ask of CPP Partners
11.00 – 11.05	1.		<b>Welcome &amp; Apologies</b>	Cllr Cullinane, Chair of CPP, North Ayrshire Council	
11.05 – 11.15	2.	Pg 4	<b>Minutes of Previous Meeting and Action Note</b> Submit minutes and action note of 30 September 2021 (copy enclosed).	Cllr Cullinane, Chair of CPP, North Ayrshire Council	Confirm that this is an accurate record of the meeting and actions have been completed.
<b>Working North Ayrshire</b>					
11.15 – 11.45	3.	-	<b>Ayrshire Growth Deal</b> Receive presentation on progress in relation to the Ayrshire Growth Deal	Karen Yeomans, North Ayrshire Council	Note progress and discuss future plans
<b>Workshop Session – Safer North Ayrshire</b>					
11.45 – 12.40  With 5min comfort break between workshops at 12:10	4.	Pg 12	Workshop sessions. Members will be divided into two groups and will participate in two workshops in turn.  <b>Workshop 1 - New Fire Alarm Requirements from 2022 – supporting vulnerable people</b>  <a href="#">Background information</a> to inform discussions.  <b>Workshop 2 – Community Justice Ayrshire</b> Annual report included in papers to inform discussions	Ian McMeekin, Scottish Fire and Rescue Service  Annie Torrance, Community Justice Ayrshire	Discuss: 1. Raising awareness locally 2. Promoting safe installation 3. Supporting vulnerable people with installation  Discuss approach to date and further partnership opportunities.
<b>Governance</b>					
12.40 – 1.00	5.		<b>a) Development of the new LOIP</b> Receive update on progress	Morna Rae, North Ayrshire Council	Note progress and support promotion of consultation

For further information please contact Morna Rae, Senior Manager Policy, Performance and Community Planning

North Ayrshire Council, Cunninghame House, Irvine, KA12 8EE  
Tel: (01294) 324177 Email: mrae@north-ayrshire.gov.uk

		Pg 29	<b>b) Community Planning Improvement Board</b> Receive report on letter from CPIB and North Ayrshire CPP response  <b>c) LOIP Q2 Performance</b> Receive presentation on LOIP and FFA performance	Morna Rae, North Ayrshire Council  Jacqueline Greenlees, North Ayrshire Council	Discuss national findings and local position  Note progress and discuss any additional action required
<b>Future Developments</b>					
1.00 – 1.20	6.		<b>Partner Discussion and Sharing on Key Developments and Opportunities</b>	All	Partners share developments and partnership working opportunities
1.20 – 1.30	7.	-	<b>AOCB</b>	Cllr Cullinane, Chair of CPP, North Ayrshire Council	
	8.	Pg 37 Pg 44	<b>Reports for information</b> <ul style="list-style-type: none"> <li>• <a href="#">Minutes of IJB</a></li> <li>• Minutes of CPPSOG</li> <li>• Decision Tracker</li> </ul>		
<b>Date of next meeting:</b> Thursday 3 March 2022 at 11.00 am via Microsoft Teams.					

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**North Ayrshire Community Planning Partnership Board  
Board Membership**

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<b>Ayrshire College</b> Carol Turnbull, Principal	<b>Scottish Government</b> Sam Anson, Location Director
<b>Health and Social Care Partnership</b> Robert Martin (Chair, IJB) Caroline Cameron, Director	<b>Skills Development Scotland</b> Paul Zealey, Skills Planning Lead
<b>Jobcentre Plus</b> Sheila Lynn, Service Lead	<b>Scottish Fire &amp; Rescue</b> Ian McMeekin Area Manager
<b>KA Leisure</b> Lorraine Tulloch, KA Leisure Board Member Anne Todd, KA Leisure Board Member	<b>Strathclyde Partnership for Transport</b> Allan Comrie, Senior Transport Planner
<b>NHS Ayrshire and Arran</b> Hazel Borland, Interim Chief Executive Lynne McNiven, Director, Public Health Lesley Bowie, Chair ( <b>Vice Chair</b> )	<b>North Ayrshire Council</b> Joe Cullinane, Elected Member ( <b>Chair</b> ) Alex Gallagher, Elected Member John Bell, Elected Member Marie Burns, Elected Member Scott Davidson, Elected Member Anthony Gurney, Elected Member Ellen McMaster, Elected Member Craig Hatton, Chief Executive
<b>Scottish Enterprise</b> Theresa Correia, Senior Manager	<b>Police Scotland</b> Chief Supt Farouque Hussain Supt Derek Frew
<b>Third Sector Interface</b> Vicki Yuill, Chief Executive Officer, Arran CVS	



**Present**

**North Ayrshire Council**

Joe Cullinane, Elected Member (**Chair**)  
John Bell, Elected Member  
Marie Burns, Elected Member  
Alex Gallagher, Elected Member  
Ellen McMaster, Elected Member

**North Ayrshire Health and Social Care Partnership**

Bob Martin, Chair North Ayrshire IJB

**Ayrshire College**

Carol Turnbull, Principal and Chief Executive

**DWP**

Tom Gilligan, Work Services Manager

**KA Leisure**

Ashley Pringle Vice Chair, KA Leisure

**NHS Ayrshire and Arran**

Lynne McNiven, Director of Public Health

**Police Scotland**

Superintendent Derek Frew

**Scottish Enterprise**

Theresa Correia, Senior Manager

**Scottish Government**

Sam Anson, Location Director

**Scottish Fire and Rescue Service**

Ian McMeekin, Area Manager

**Skill Development Scotland**

Paul Zealey, Skills Planning Lead  
Claire Tooze, Area Manager

**Scottish Partnership for Transport**

Allan Comrie, Senior Transport Planner

**Third Sector Interface**

Kaileigh Brown, Executive Director, The Ayrshire Community Trust

**In Attendance**

Caroline Amos (NAC), Rhona Arthur (NAC), Morna Rae (NAC), Jacqueline Greenlees (NAC), Greig Robson (NAC), Kevin Rennie (Scottish Fire and Rescue Service), Ruth Malloy (NHS Lanarkshire), Jennifer McGee (NAC).

## **Apologies**

Cllr Scott Davidson (NAC), Cllr Anthony Gurney (NAC), Craig Hatton (NAC), Lesley Bowie, (NHS Ayrshire and Arran), Hazel Borland (NHS Ayrshire and Arran), Sheila Lynn (DWP), Karen Yeomans (NAC), Caroline Cameron (NSHSCP), Vicki Yuill (Arran CVS), Faroque Hussain (Police Scotland), Audrey Sutton (NAC)

### **1. Welcome and Apologies**

The Chair welcomed everyone to the meeting and apologies were noted.

The Chair also welcomed Bob Martin and Paul Zealey to their first North Ayrshire CPP Board meeting and highlighted that Paul Zealey would be the Skills Development Scotland representative going forward.

The Chair advised the Board that Ruth Malloy from NHS Lanarkshire was in attendance at the meeting shadowing Lynne McNiven.

### **2. Minute of the Previous Meeting and Action Note**

The minutes of the previous meeting were approved.

The following action note updates were provided by Morna Rae:

- **Ayrshire Growth Deal** – An update will be brought to the December Board meeting.
- **Multi-agency locality working** – An update will be brought to the December Board meeting.
- **Children's Services Strategic Plan** – The document was circulated to the Board, the action is now complete.
- **Youth Participation and Citizenship Strategy** - Derek Frew advised that positive discussions have taken place between North Ayrshire Council and Police Scotland on youth engagement with over 50 officers in attendance.

### **3. The Role of the Third Sector Interface**

Kaileigh Brown provided the Board with a presentation on the role of the Third Sector Interface.

K Brown advised the Board that the Third Sector Interface (TSI) in North Ayrshire is a partnership made up of The Ayrshire Community Trust (TACT) on the mainland and Arran Community and Voluntary Service (ACVS) on Arran. Both organisations have a long history of engaging with the local community, volunteers, community organisations and service providers. The vision is of improved quality of life for the people and communities of North Ayrshire by building a strong, effective and sustainable Third Sector.

Their remit as stated by the Scottish Government is to provide:

- Knowledge Hub for the Third Sector locally, including local and national policy and how it might affect the local Third Sector, communities and citizens and also where and how the Third Sector can and does contribute to those agendas,
- Voice - ensuring a strong Third Sector voice at a strategic level within local Community Planning structures and nationally as a network,
- Capacity Building within volunteering, community groups, voluntary organisations and social enterprise to achieve lasting positive change,

- Connect by providing leadership, vision and coordination to the local Third Sector to better respond to local priorities through partnership and collaboration, and
- During Covid-19 supporting local and national government in the recovery and renewal of our local communities.

K Brown also shared how the strategic responsibilities in North Ayrshire are split between the two organisations. Areas of shared responsibility are Locality Partnerships and the CPP Senior Officers Group. There is also an agreement that the TSI representative at the CPP Board will rotate on an annual basis.

K Brown shared how TSIs deliver to our communities across North Ayrshire:

- Gathering data,
- Creation of local,
- Pop up events,
- Training,
- Information sharing,
- Supporting partner events,
- Funding support,
- Strategic priorities,
- Supporting volunteers and sourcing volunteering opportunities,
- Covid-19 Response, and
- Capacity building.

K Brown shared the value of the Third Sector locally:

- In North Ayrshire, formal volunteering contributed £63.8 million to the local economy
- Last year 4 out of 5 Scots used a voluntary sector organisation
- Income in 2018 for the sector was £6.02bn with a North Ayrshire contribution of £73.42m
- In 2018 North Ayrshire's annual expenditure was £73.18m
- The voluntary sector across Ayrshire employs 4,929 staff
- The sector owns £4bn+ worth of fixed assets

Partners discussed the funding challenges faced by the Third Sector. R Mellor asked K Brown what proportion of funding is stable, and not made up of short-term grants. K Brown advised that she will forward a detailed breakdown to the Board, and commented on the negative impact of reliance on short-term funding. Cllr Gallagher asked about the Scottish Government funding arrangements and an explanation was provided.

The Chair thanked K Brown for her presentation and commented that the presentation highlights and demonstrates the value the Third Sector brings to the local area and economy.

#### **4. Scottish Fire and Rescue Service UFAS Consultation**

Ian McMeekin provided the Board with an overview on Scottish Fire and Rescue Service's Unwanted Fire Alarm Signals (UFAS) Consultation.

I McMeekin advised responding to UFAS in commercial settings accounts of one third of Scottish Fire and Rescue's activity.

In terms of all UFAS this equates to:

- 57,000 unnecessary blue light visit each year
- 575 Carbon tonnes emission produced from using mobile appliances
- 6400 hrs lost every year and accounts to approx. £3.4m of pay.

Kevin Rennie provided the Board with a short presentation which covered the three options of the consultation which closes on 11 October 2021.

These are:

- a) Call challenges to all Automatic Fire Alarms (AFA) from non-domestic premises. No response is mobilised, if questioning confirms there is no fire, or signs of fire. Sleeping risk premises are exempt from call challenging and will receive the following immediate response:
  - Residential Care Homes receive a pre-determined attendance (PDA) of two fire appliances regardless of time of day
  - All other sleeping risks receive a PDA of one fire appliance between 0700-1800hrs and two fire appliances out-with these hours
- b) Call challenge all AFAs from non-domestic premises. No response is mobilised, if questioning confirms there is no fire, or signs of fire. No exemptions to call challenging apply (i.e. all AFA calls received are call challenged, regardless of premises type and caller).
- c) Non-attendance to all AFAs from non-domestic premises, unless back-up 999 call confirming fire, or signs of fire is received. Sleeping risk premises are exempt from non-attendance and will receive the following immediate response:
  - Residential Care Homes receive a PDA of two fire appliances regardless of time of day
  - All other sleeping risks receive a PDA of one fire appliance between 0700-1800hrs and two fire appliances out-with these hours

I McMeekin also highlighted that as well as this consultation, there has also been a change in legislation relating to smoke alarm laws which will commence in February 2022.

Caroline Amos highlighted that she would be keen to meet with I McMeekin to discuss the potential implications for educational establishments.

Morna Rae advised that a copy of the consultation document will be shared with the Board and partners were encouraged to respond.

The Chair thanked I McMeekin and K Rennie for their presentation.

## **5. Local Employability Partnership**

Greig Robson provided the Board with an update on the Local Employability Partnership (LEP). This included an overview of the funding arrangements and how partners work together to devise and deliver the most effective programmes in a North Ayrshire context. Information on their response to the employability challenges during the pandemic was shared.

G Robson advised the Board that he will be leaving the organisation in a few weeks and proposed that going forward his successor will provide bi-annual updates to the Board. This was agreed.

The Chair thanked G Robson for the update and conveyed his best wishes on his new venture.

## **6. Workshop Session**

The Board split into two groups, and each attended two workshops sessions.

### **Workshop 1 – Locality Partnership (LP) Priorities**

Derek Frew led this workshop which covered:

- The background to the development of refreshed LP priorities,
- The supporting research and the public consultation, and
- An overview of the priorities agreed at the June LP meetings.

CPP partners discussed how they can help support achievement of these priorities:

- A focus on children and young people – Police Scotland noted their community wellbeing and youth engagement work. Scottish Fire and Rescue Service spoke about engaging with the community and young people through joint work with TACT on the Positive Steps programme. They are also working in partnership with the Council and Police around corporate parenting.
- Community Wealth Building – opportunities to use partners land and assets for food systems was discussed.
- Irvine representatives spoke about a focus on mental health and green health for the LP. It was noted that KA Leisure will be key in supporting this work for example through outdoor activity programmes, community engagement and training, and developing new memberships for young people. This will be key in reducing inequality.
- Food is a key focus on Arran- the work of the Arran Pioneers was noted. Partners discussed the Garden Project in Glasgow.
- TACT spoke about projects relating to skills and work- another key theme for some LPs. Volunteering opportunities, and how effectively these are promoted will be key in getting the community work ready. The Third Sector will also be key in supporting community groups in community regeneration.
- Each of the LP priorities has links to the wider determinants of health, and as such Public Health partners are keen to work with the CPP going forward to progress them. Campus Police Officers and GP Link Workers will also be a key resource in progressing locality work.
- The Stalled Spaces work taking place in Glasgow was mentioned- Community groups can look after green or empty spaces that are sitting unused until they are sold or redeveloped.
- The value of the CPP Community Book model and the Fairer Food map was noted.

It was agreed that the output of the discussions would feed into the LP action planning.

## **Workshop 2 – Local Outcomes Improvement Plan (LOIP) 2022**

Morna Rae led this workshop and explained the requirements of the Community Empowerment Act in relation to our new LOIP, which needs to be in place from 2022. An overview was given of the project plan and the intention to use a Stakeholder Reference Group to shape the public consultation. A proposal for a more focused LOIP across around five key themes, with key outcomes related to inequalities was also shared. Partners supported this approach, commenting on the value of being more targeted in the LOIP. It was noted that workplans under each theme could be developed, and governance arrangements and group memberships reviewed to align with the new LOIP. A Strategic Needs Assessment will provide an evidence base for the LOIP priorities along with the public feedback. Partners discussed different options for the lifespan of the LOIP. There was general consensus that running to 2030 would align with other key local strategic approaches and allow sufficient time to progress the LOIP outcomes.

## **7. Governance**

### **Locality Partnership Standing Orders**



Morna Rae advised the Board that the six Locality Partnership have Standing Orders which outline the remit of the groups and how they should operate. The current Standing Orders date from 2016 when the Locality Partnerships were first established. M Rae also advised an updated draft of the Standing Orders have been created.

M Rae highlighted the amendments:

- Parts which were out of date,
- Areas which needed additional explanation or clarity – based on experience through the Locality Planning work and
- Changes – where the previous practice wasn't as effective as it could be.

M Rae commented that there is still scope for the Board's feedback and she will share a copy of the draft Standing Orders by email for review.

### **Annual Report**

M Rae highlighted that the team are finalising the Fair for All and Local Outcomes Improvement Plan annual report. The team are aiming to balance having a reasonably short and engaging document with something that shows the breadth of partnership achievements.

M Rae advised that instead of using Board agenda time to review, this would be shared with the Board via email to provide comments.

The Board agreed with this approach.

### **Annual Appraisal**

M Rae advised the Board that the team will be sending out some appraisal templates that we would ask members to complete and return. This is to help us assess the effectiveness of our current approaches and identify any changes required. Responses will be pulled together, anonymised and shared with the Chairs and then members for discussion and agreement of action.

The Board agreed with this approach.

The Chair thanked M Rae for her update.

## **8. Partner Discussion and Sharing on Key Developments and Opportunities**

The Chair advised that this would become a standing item on the agenda to allow wider sharing amongst partners.

Skills Development Scotland – Paul Zealey advised the Board that work on the Ayrshire Regional Skills Investment Plan is now underway. This will align with work of the new economic strategy and will build on the current Ayrshire Regional Skills Group. They have a strong partnership steering group. P Zealey highlighted that if there are any partners who feel they should be involved in this consultation and haven't been contacted already, he is happy to have a meeting with them to ensure their views are captured.

Police Scotland – Derek Frew highlighted that the team are developing a different and public health approach to addictions. The Divisional Commander has spoken to the three Ayrshire Councils and it has been agreed that a pan-Ayrshire high level drugs strategy would be created. Engagement will take place in the coming months.

Scottish Enterprise – Theresa Correia advised the Board that since last meeting Adrian Gillespie has been appointed as Scottish Enterprise Chief Executive. He will be taking forward the development of the new three-year business plan which will be discussed with partners.

KA Leisure – Ashely Pringle advised the Board of the work that the Interim Chief Executive Malcolm McPhail has been leading and the innovation and ambition of the organisation. A recovery and renewal plan was developed following the pandemic, this was presented to the Council's Cabinet recently.

The Chair thanked everyone for their updates.

#### **9. Any Other Business**

No other business was discussed.

#### **10. Date of next Meeting**

The next meeting of the North Ayrshire CPP Board will be held on **Thursday 1 December 2021 at 11.00 am via Microsoft Teams.**

### Community Planning Board Action Tracker 2021

<b>Date of Meeting</b>	<b>Action</b>	<b>Responsible</b>	<b>Notes</b>
02.12.20	<b>Ayrshire Growth Deal</b> AGD progress update to be provided at future Board meeting.	K Yeomans	Scheduled for Dec CPP Board
10.06.21	<b>Multi-agency locality working</b> Update will be brought to a future Board meeting.	A Sutton	Scheduled for future meeting
10.06.21	<b>Youth Participation and Citizenship Strategy</b> UNCRC implementation to be discussed by CPP Senior Officers Group and Board	A Sutton	Scheduled for future meeting
30.09.21	<b>Third Sector Interface</b> K Brown advised that she will forward a detailed breakdown to the Board on third sector funding arrangements.	K Brown	Complete
30.09.21	<b>Unwanted Fire Alarm Signals Consultation</b> Caroline Amos highlighted that she would be keen to meet with I McMeekin to discuss the potential implications for educational establishments.	C Amos/I McMeekin	Verbal update to be provided at meeting
30.09.21	<b>Unwanted Fire Alarm Signals Consultation</b> Morna Rae advised that a copy of the consultation document will be shared with the Board and partners were encouraged to respond.	M Rae	Complete
30.09.21	<b>Annual Report</b> Draft to be circulated for comment	M Rae	Complete



# COMMUNITY JUSTICE AYRSHIRE PARTNERSHIP

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ANNUAL REPORT 2020 - 2021

# FOREWORD FROM CHAIR

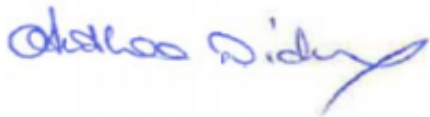
Welcome to the Community Justice Ayrshire Partnership Annual Report for 2020-2021. This has undoubtedly been an extraordinary year, which has required community justice partners to come together like never before.

The Covid-19 pandemic has been with us for the duration of this reporting period and brought with it a range of challenges which impacted on all elements of the justice system.

In a year defined by restrictions and barriers, partners have had to develop new ways to deliver services and engage with those who use them. Support has been provided in different and innovative ways, and interventions adapted to remain effective whilst keeping people safe.

We would like to send our thanks to all the community justice partners who contributed towards this report. The breadth of work which has taken place during a challenging year is a testament to the strong partnership working in place and dedication of staff working throughout services and organisations.

We want our communities across Ayrshire to be safer and stronger, and for everyone to be able to live a good life. That's why we will continue to work together to reduce reoffending and improve outcomes for all those involved in the justice system, their families, victims, and our communities.



**Councillor Anthea Dickson**  
Chair of Community Justice Ayrshire Board



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# INTRODUCTION

The Community Justice Ayrshire Partnership is a pan-Ayrshire approach to reducing reoffending, working to tackle the underlying causes of crime. We want to involve everyone affected by the justice system, including people with convictions, their families, victims, communities, and those working in support services. We need everyone to work together to succeed.

We recognise that there is much to be done to raise awareness of community justice amongst local organisations and people who live in our communities. We are committed to working to break down barriers and reduce the stigma faced by people who have been involved in the justice system, so that they may move on with their lives.

Our partnership is made up of statutory and third sector organisations. We are committed to helping people reintegrate back into their community to allow them to realise their potential, this benefits the whole community.

Despite the impact of the Covid-19 pandemic throughout this year, there has been a range of innovative work progressed and a number of highlights achieved as a partnership. This report outlines the work undertaken by Community Justice Ayrshire partners, either collectively or individually throughout 2020 to 2021 to contribute towards community justice outcomes.

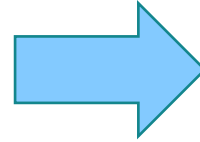
*“Working together to reduce reoffending and promote inclusion and equality for all in Ayrshire”*



# NATIONAL OUTCOMES FOR COMMUNITY JUSTICE

## What we deliver as partners

- Communities improve their understanding and participation in community justice
- Partners plan and deliver services in a more strategic and collaborative way
- Effective interventions are delivered to prevent and reduce the risk of further offending
- People have better access to the services they require, including welfare, health and wellbeing, housing and employability



## Changes to those who use our services

- Life chances are improved through needs, including health, financial inclusion, housing and safety being addressed
- People develop positive relationships and more opportunities to participate and contribute through education, employment and leisure activities
- Individuals resilience and capacity for change and self-management are enhanced

We are working together to achieve the outcomes within our local Community Justice Outcomes Improvement Plan and within the National Strategy for Community Justice





# IMPACT OF COVID-19



The spread of Covid-19 has impacted across the whole of the justice system and has resulted in considerable extra demands being placed on all partners including police, prisons, justice social work and wider community justice services. We face a challenge across the country to enable the justice system to return to pre-pandemic levels.

When the first lockdown period was imposed across Scotland, the day-to-day business considered by Scotland's courts was substantially reduced. This was a necessity to help protect the health of staff and the public. A move to virtual proceedings wherever possible enabled court business to restart but a backlog had been created, resulting in delays for both victims and the accused person.

For individuals held on remand within prisons, delays in court proceedings have meant extended stays in prison, placing additional pressures on an already overstretched system.

Justice Social Work have continued to deliver community justice services throughout the pandemic, but this has not been without its challenges. Where possible, the delivery of services has moved to virtual options however this is not always suitable for more specialised interventions such as group work associated with the Caledonian and Moving Forward Making Changes programmes.

Delivery of Unpaid Work has posed many barriers, largely due to the need for social distancing. The Coronavirus (Scotland) Act 2020 provided a 12-month extension to all unpaid work orders and other activity requirements. This enabled justice services to suspend these programmes during lockdown without invertedly breaching orders. Whilst a positive move, this has again created a backlog in the system and more delays.

Community justice partners across Ayrshire are committed to working together to help address the impact of Covid-19 and support the justice system to recover.

# PARTNERSHIP WORKING

## RAISING AWARENESS



We want the public to know that community based sentences work better to reduce reoffending than short term prison sentences. To build confidence in community sentences throughout our local communities, we want people to understand that by addressing the complex issues that affect people with convictions, we aim to reduce the number of future victims and make our communities safer.

To raise awareness of the benefits of community sentences and the positive impact they can have on both the individual and the wider community, we worked to develop a range of communication materials promoting the work of community justice partners. This included the 'Let's talk about justice' series, which focussed on the work of the Unpaid Work teams across Ayrshire.

A fantastic example which was highlighted was a project undertaken with a local secondary school. Individuals carrying out unpaid work as part of their community payback order, crafted a range of picnic benches to be used within the grounds of the school. This helped to facilitate social distancing and provided greater choice for pupils being able to sit outdoors to eat lunch during their break. It also provided those undertaking orders with meaningful activity, new skills and a sense of pride in the work undertaken.

The Covid-19 pandemic meant many partners were unable to deliver their services as normal, during a time of rising need within our communities. To provide support, Unpaid Work supervisors adapted their role throughout the pandemic and were redeployed to provide ongoing support to essential services, ensuring communities remained safe and individuals and families provided for.

Supervisors were also redeployed to support Ayrshire Roads Alliance by refilling public grit bins across Ayrshire, to maintain safe walkways throughout the winter months.

Many partners worked together to support the community by:

- Collecting and distributing supplies for local foodbanks
- Assisting in the operation of a school clothing hub
- Making thousands of door-step food and care package deliveries, and
- Supporting a local drug and alcohol recovery service by collecting donations from various organisations to support them in delivering food parcels

Partners have also been involved in the delivery of 'Community Support Hubs', alongside community members and volunteers. These Hubs were established to support people to access food, prescriptions, advice, and referrals during the lockdown period and beyond.



## SUPPORTING OUR COMMUNITIES



# PARTNERSHIP WORKING

## RECRUIT WITH CONVICTION

Rehabilitation is a key part of the community justice approach. We want to help people with convictions in Ayrshire find employment, create stable lives, and reduce the chances of them reoffending.

The enactment of the Management of Offenders (Scotland) Act 2019 means many convictions no longer need to be disclosed as part of the application process for things such as job and university applications or getting insurance. Following these changes, a need was identified to ensure staff were fully aware of the new legislation and how it impacts the people they support.

The Community Justice Ayrshire Partnership worked with the third sector organisation 'Recruit with Conviction' to undertake a campaign and series of events to maximise awareness of these changes and offer support to employers and those supporting applicants across Ayrshire.

This included delivering a specialist training programme for support staff and employers, detailing the benefits of these changes across the labour market with input from employers, public sector and third sector.

*"Giving an individual a 'second chance' and an opportunity to create a future for themselves through employment, potentially takes them out of future encounters with the justice system and gives them a real sense of purpose."*



# PARTNERSHIP WORKING

## COLLABORATIVE SERVICE DELIVERY – COMMUNITY NAVIGATOR PILOT

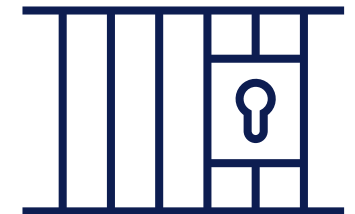
When a person accused of an offence first appears in court, a judicial decision will be made whether they will be released on bail or remanded into custody. For many people, being remanded into custody is their first experience of prison. The Covid-19 pandemic has seen a significant rise of remand in Scotland, with almost 1 in 4 prisoners in Scotland being on remand as of the end of March 2021.

Time spent on remand can often be unproductive, with no requirement to work and limited opportunities to engage with support services and rehabilitation programmes. The negative consequences of remand are similar to that of a short-term custodial sentence, impacting on an individual's employment, housing, physical and mental health, family relationships, and finances.

Recognising a gap in services to support individuals on remand, the Community Justice Ayrshire Partnership worked with the Violence Reduction Unit and the three Alcohol and Drug Partnerships from across Ayrshire to develop the Community Navigator project. Based within HMP Kilmarnock, the 12-month pilot specifically focusses on in-reach support for individuals on remand or those on a long-term sentence with no statutory requirement on release. The pilot recognises the importance of engagement and relationship building within the prison, and ongoing follow-up support in the community.

Navigators receive daily reports on arrivals into the prison, enabling them to offer a service to all eligible individuals within 72 hours of arrival. Following assessment, a person-centred plan is agreed to address the individual's priority areas and to help identify existing strengths and supportive networks the person may already have. The plan considers coping strategies, triggers, and relapse prevention. There is also a clear focus on linking in with other relevant services, which may be beneficial to the individual. Following liberation, the person is supported to put their plan in place and to access services and appointments as required. A planned transition to services in the community takes place, with warm handovers wherever possible.

The Covid-19 pandemic has had a significant impact on the pilot at various stages, including the Navigators being unable to access the prison for several months. Despite the significant challenges this brought, the service has been fully established and saw an increase in referrals following access being reinstated. The original funding allowed the pilot to run to the end of August 2021, which has now been extended in East Ayrshire and South Ayrshire until March 2022 to allow the evaluation to be completed and the impact of the pilot to be understood.



# IMPROVING OUTCOMES



Working together to provide opportunities for improved outcomes for those who come into contact with the justice system is a central aim of the Community Justice Ayrshire Partnership. We want to make sure people are provided with support to address their needs no matter which stage of the justice journey they are at.

The population in contact with the Justice system is a vulnerable one in terms of health and wellbeing, with people experiencing high levels of mental health problems and trauma. We want to ensure the right pathways are in place for people to receive support.

Ayrshire's police triage pathway provides direct access to the Crisis Resolution Team for police officers who meet an individual presenting with mental health concerns. It provides access to specialist Mental Health Nurses for members of the public who would otherwise have to be taken to Emergency Departments at general hospital and would have a significantly greater wait to access specialist mental health services. In most cases access time is within the hour generally shortening the time to wait for mental health input by three hours or more.

Being remanded into custody can bring many negative consequences, similar to those experienced when serving a short-term prison sentence. This can be particularly damaging for women who will often face additional caring and family responsibilities. Too often women are inappropriately remanded into custody – almost two-thirds of women remanded to prison are either found not guilty or are given a community outcome. Sending women to prison unnecessarily is damaging to them, their families, and the children who depend on them.

Our local Court Screening Service aims to reduce the number of women who are remanded in custody from Ayr and Kilmarnock Sheriff Courts by providing the Sheriff with detailed information regarding the woman's circumstances and outlining a needs-led Court Action Plan. Interviewing women within the custody cells allows justice workers to explain the court process and help alleviate any fears the women may have. Women are also given an opportunity to provide details of anyone and/or services to be contacted with updates on their current situation.



# ADAPTING SERVICES



## CO-LOCATION

Community justice partners are committed to providing people in the justice system with equitable and effective access to the services they need to move on in their lives.

A key method of enabling this is through the provision of co-located services. Meaning people can access several services in one location, reducing the time spent seeking help. Examples of this across Ayrshire include the co-location of Justice Social Work services with Financial Inclusion teams and Employability and Skills teams.

During the pandemic, justice services staff were based within a local Ayrshire primary school hub which provided food and clothing banks, amongst other support services. This increased the opportunity to engage directly with people who use services within their own communities and assist wherever possible.



## ACCESS TO HOUSING

We want to ensure that people returning to Ayrshire after serving a custodial sentence have a safe and comfortable home to return to. The impact of Covid-19 resulted in several changes being made to the way housing was provided to people returning to Ayrshire after serving a custodial sentence. Homeless interviews are now held virtually, six weeks prior to liberation. Resulting in reduced time in temporary accommodation and increasing the possibility of the offer of a permanent tenancy, which contributes towards reducing reoffending.

The completion of homeless applications at the earliest opportunity allows for early interventions to take place, with accelerated housing options discussions and future planning prior to release. Discussions throughout the homeless application process focus on perceived barriers, emotional and physical needs, and realistic expectations prior to any offer of housing, allowing for effective interventions to be put in place, increasing the chances of sustaining the tenancy.



# PARTNERSHIP RESPONSE TO COVID-19

## SERVICE UPDATES



During the lockdown period, organisations and teams had to change the way they delivered services. Many premises had to close, so alternative ways of contacting services became even more important. To support partners working directly with service-users, a list of service delivery updates was created - providing up-to-date service delivery information and contact details for over 65 separate services/organisations.

This information enabled practitioners to support individuals to access services during the lockdown periods and were positively received by many partners, who commented on the usefulness of the information contained in the updates.

Partners recognised the need to ensure that women were aware that specialist health services were still available during lockdown periods. Our local NHS Health Improvement Team developed resources for agencies specifically engaging with women in the justice system. These resources provided information on how to access specialist services such as Sexual & Reproductive Health and Termination services. Ensuring equitable access to services is a key aim of community justice work.

Ensuring people are supported following liberation from prison is vitally important in our efforts to reduce reoffending and keeping our communities safe. People in prison are an extremely vulnerable population and will often experience multiple and complex health and social care needs. Continuity of care is essential so people are able to access the services they need and remain safe on release.

In April 2020 the Scottish Government announced they would be using powers within the Coronavirus (Scotland) Act 2020 to enable the early release of a limited number of short-term sentenced individuals. To improve information sharing and collaborative working across services, a pan-Ayrshire multi-agency Early Release Planning Group was established with representation from a range of statutory and third sector partners.

This helped to ensure people leaving prison were able to access housing, apply for benefits, receive drug and alcohol support, and receive the support they required. Meeting as a group aided with the planning of releases and enabled connections to be made to strengthen the support provided to individuals.



## EARLY RELEASE PLANNING

# SUPPORTING RESETTLEMENT

Liberation from prison and resettlement into our communities is a vitally important time for individuals. Community Justice Partners want to ensure that people are well supported during this period, not only with essential needs, but making sure people feel welcome, valued, and connected to their communities.

Justice Social Work teams across Ayrshire produced liberation bags to support individuals, containing a range of useful items including toiletries, sanitary products, household cleaning products, puzzle book and pen, towels, bedding, a digital radio, and a mobile phone. This initiative helped to promote social inclusion and to reduce social isolation amongst Justice service users throughout Ayrshire.

Although unable to meet in person, Ayrshire's three justice service user involvement groups Making a Difference (MAD), People's Involvement Networking Group (PING) and Community Voices Network (CVN), remained active throughout the lockdown periods. E-mail a prisoner was utilised to contact individuals approaching liberation to offer support and connection. In the community, the groups met virtually where possible and employed a range of methods to engage with group members including a regular newsletter and activity booklet. A series of cooking challenges proved extremely popular, with members being provided with all the required ingredients and encouraged to cook along at home before sharing a photograph of their finished meal on social media.

*"It's given me the help to be able to cope with the lockdown"*

*"My favourite was the relaxation guide. It really calmed me."*

For many individuals, liberation from prison was the first time they had experienced lockdown restrictions in the community. In our local prison HMP Kilmarnock, a range of throughcare support services worked collectively to ensure people leaving a custodial sentence had immediate access to hand sanitiser, face masks, travel information, Covid-19 advice and contact details for key services.





# TIME TO REFLECT

As a partnership, we want to ensure we have the right structures and arrangements in place. We have been taking some time to reflect on how we operate and considering how we can improve and work together to deliver better community justice outcomes across Ayrshire.



# REVIEWING THE PARTNERSHIP

## LISTENING TO PEOPLE'S VIEWS



We have introduced 'Have Your Say' sessions with people with convictions across Ayrshire, serving community sentences and in prison. The purpose of these sessions is to listen to the experiences of people who use our services and hear about their journey through the justice system. We want to enable them to tell us what they think needs to change and how we can better help them, with things like: Training and Employment; Housing; Addiction issues; and Mental Health and Wellbeing.

We want to listen to the people who access our services to help us to provide the right help at the right time, to help them feel part of their community and reduce reoffending in Ayrshire.

The 'Have Your Say' sessions have proved extremely popular and have resulted in a rich range of views, opinions and thoughts being gathered, which will be used to inform our Strategic Needs and Strengths Assessment and new Community Justice Outcomes Improvement Plan. Almost all of those asked said these sessions improved their understanding of community justice and it made them feel more involved in community justice in Ayrshire. Almost all said they would be keen to participate in future sessions and this was a positive move on behalf of partners. Further sessions are planned throughout 2021.

We understand the importance of including the views of staff and partners involved in the delivery of community justice in the work of the partnership. To guide and support a range of our work we circulated staff and partner surveys covering areas including:

- Partnership strengths and weaknesses
- If we have the right people round the table
- Impact of Covid-19
- Awareness of and involvement with community justice
- Contribution towards achieving community justice outcomes

Partners told us about what they thought has worked well so far and discussed areas where we could make improvements. Feedback from these surveys will be considered and used to shape the future direction of the Community Justice Ayrshire Partnership and included in the review of Operating Arrangements around Community Justice in Ayrshire.



## STAFF AND PARTNER ENGAGEMENT



# REVIEWING THE PARTNERSHIP - GOVERNANCE

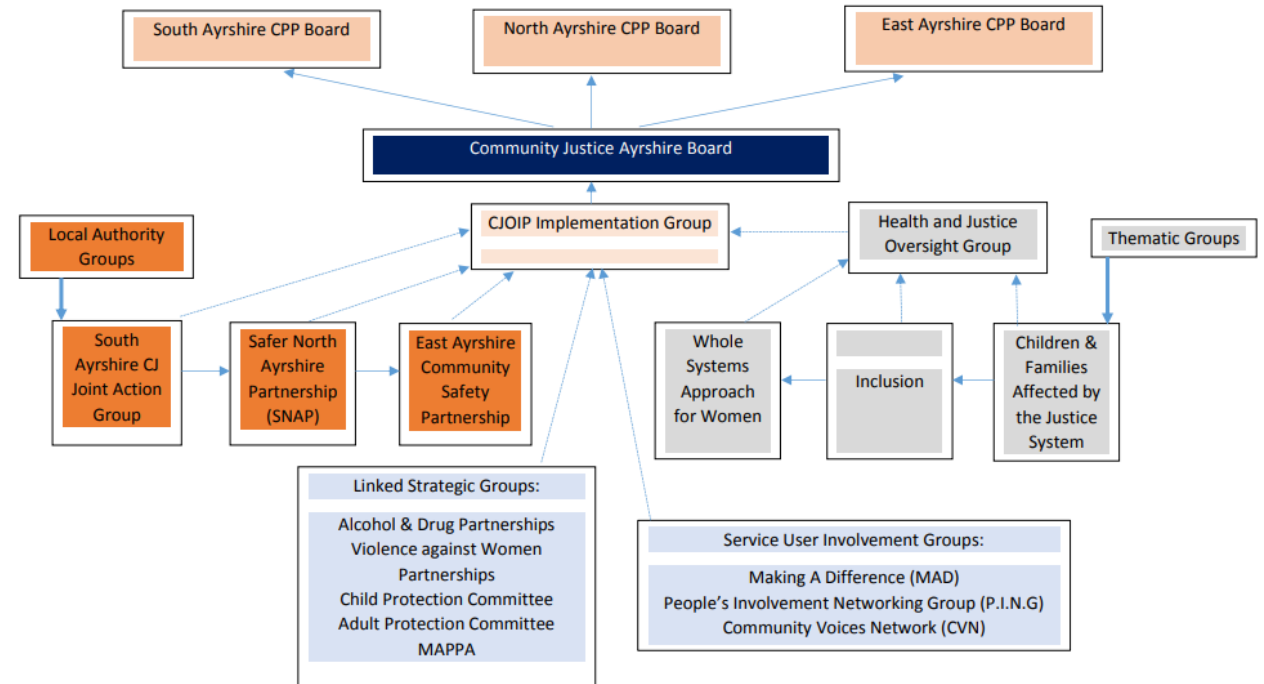
Effective leadership and suitable governance arrangements are vital in enabling community justice partners to work together and achieve shared outcomes.

We want our partnership to be productive and have the best possible structures in place to be successful in reducing reoffending across Ayrshire.

We have listened to partners and are reviewing current arrangements to develop a proposed new structure for the partnership.

In doing this we aim to:

- Build on existing success and ensure that those who have a stake in community justice feel part of our partnership
- Improve links with other strategic groups relating to community justice, through better alignment within Community Planning arrangements
- Retain a Pan-Ayrshire approach, whilst enabling specific local issues to be addressed in a more targeted way
- Allow for better accountability / reporting of outcomes and oversight of the work of the Partnership by the Board and each Statutory Partner





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## **Community Planning Improvement Board**

### **CPP Board**

**2 December 2021**

**Morna Rae, Senior Manager (Policy, Performance and Community Planning)**

### **1. Background**

The Community Planning Improvement Board (CPIB) provides leadership and improvement support for Community Planning in Scotland, with senior level membership drawn from key statutory Community Planning partners.

The CPIB wrote to Chairs of Community Planning Partnership Boards in October 2021 to share their research into the critical role Community Planning has played during Covid and the significant contribution Community Planning can make to Covid recovery plans in Scotland.

They stated that they would welcome local reflections on the key findings and areas of focus, including any examples from individual CPPs. This report provides an overview of the CPIB research as well as North Ayrshire Community Planning Partnership's experiences and improvement priorities as comment to the CPIB's report. Cllr Cullinane, as Chair of the CPP has used this as the basis of his response to the CPIB.

### **2. CPIB Research**

The key findings within the CPIB report are:

- The pandemic required a whole systems response across Scotland,
- Empowerment delivers results,
- Community Planning Partnerships provided the key vehicle for multi-agency working at a local level,
- We must not lose the gains we have made in the last 15 months, and
- Given the anticipated increase in inequalities and associated demand from Covid, national and local priorities will need to be rebalanced to support a more targeted approach.

To support local and national recovery, the CPIB has identified the following areas of focus for Community Planning to meet future expectations:

- **Re-Focusing Priorities:** aligning and refocussing priorities and targets in Local Outcomes Improvement Plans and locality plans to play into longer term recovery plans,
- **Involving and empowering communities:** strengthening relationships with communities and embracing the value that volunteers, community bodies and third sector organisations can play in recovery and renewal efforts, and
- **Relationships, structures and bureaucracy:** Building on the expansion and strengthened quality of partnership working and relationships that have driven cohesive action for at-risk communities during the crisis and promoting delivery models which emphasise empowerment

### 3. North Ayrshire CPP Comment in Relation to the CPIB Research

We recognise the key findings within the report and provide some examples of our local response to the pandemic which reflect the themes of whole systems response, empowerment and Community Planning as a mechanism for local delivery.

#### COMMUNITY SUPPORT HUBS

Common to many other areas across Scotland Community Support Hubs were established across our localities. We were able to launch these rapidly, with the hubs being set up in four days, opening on the Tuesday after lockdown was announced. The hubs were run by locality officers in each of the six areas, as these individuals had strong connections to the community, with support from staff from across Council services, the HSCP and local volunteers. The purpose of these hubs was to be a local point of contact for responding to community need, providing advice, signposting and coordination of volunteers. Over the first six months of their establishment there were 28000 calls to the hubs.

The hub model was built on the strength of pre-existing relationships with communities. Where community organisations were already supporting people that were known to them, the approach was to give them what they needed to maintain that assistance and relationships. The presence of a wide range of partners allowed the hub to respond quickly to a high volume of demand in the initial phase.

Our ability to rapidly establish hubs, deliver them in partnership and evolve and respond as circumstances changed was supported by various factors:

1. Before the pandemic, our **Locality Partnership** approach had deepened our engagement with and investment in communities and community organisations over several years,

2. We have a strong **shared commitment across partners to Community Planning and community empowerment**: “The council is committed to community empowerment and is recognised by the Scottish Government and COSLA as a sector leader. The council’s approach is focused on embedding community empowerment in everyday business. The council works well with a wide number of communities and groups . . . There is a strong culture of collaborative working at North Ayrshire Council. Elected members and officers work well together, and the council works effectively with a wide range of partners including the CPP, the IJB and private business. There is joint ownership of, and commitment to delivering, agreed strategic priorities.” North Ayrshire Council Best Value Assurance Report, Accounts Commission, June 2020,
3. We benefit from **leadership support** at all levels, including political support and strong executive leadership from CPP partners for joint working and whole systems approaches, and
4. Pre-existing work in North Ayrshire to drive a commitment to **Kindness** with Carnegie UK Trust has supported accelerated impact from the work of the hubs. We developed a Kindness Promise as a Community Planning Partnership and these themes underpinned the ways in which we worked through the hub approach.

#### The North Ayrshire Kindness Promise

We will strive to create the conditions for kindness in our organisations and for the people we serve by:

- trusting our staff to make meaningful connections with people
- protecting time and creating spaces for people to come together
- listening to people’s needs and finding solutions in the round, not just addressing our bit of the picture
- creating opportunities to recognise and celebrate kindness
- creating a culture where people are more important than processes and enabling unkindness to be called out
- ensuring our performance management aligns with our values and committing to ask our staff and those we serve if they experience kindness

#### WHOLE SYSTEMS APPROACH

We also built on previous experience in taking a very deliberate whole systems approach. Prior to the pandemic the CPP had already initiated whole system thinking. As part of an APSE Award work was funded in an APSE/De Montfort University/What Works? Research project into collaborative leadership. Becoming a Scottish Government Early Adopter site for Public Health Healthy Weight Priority 6: Focus on food environment and physical activity for early years and children was a welcome opportunity to explore obesity and diet with Community Planning Partners such as the NHS, HSCP, KA Leisure, sportscotland, the Council, Ayrshire College,

the Green Health Partnership and the Third Sector Interface. Working with Leeds Beckett University to train and support staff, the interdependencies revealed themselves.

This has developed our understanding that:

- Whole system thinking is a method to understand how multiple factors are related and influence each other.
- Techniques help communities and stakeholders can understand the problem working through it together, identify the contributory factors and design and test solutions.
- Whole systems thinking challenges the traditional, single transaction/service request and broadens thinking to consider a multi-agency approach to problems stemming from poverty and inequality.
- The success of whole system thinking depends on collective leadership with a flexible and trusting approach, within the framework of robust governance and standards, a well-trained and empowered workforce, strong relationships across agencies and an authentic learning culture with a curiosity to find new ways of solving problems. Whole systems thinking nurtures shared commitment and outcomes and this is further strengthened by shared language, tools and learning and development.

## COMMUNICATION

Effective communication across Community Planning partners and communities was also vital to our local pandemic response.

The Community Planning **website** was already well established as a central point for information. This was developed during the lockdown period with daily updates on what shops were open, who was providing deliveries, how partner services were operating and signposting to community support hubs. It was vital to quickly establish a reliable and responsive information service. Partners and communities supported this by providing updates and cascading the messaging.

As the situation became more stable **community books** for each locality were created, along with a North Ayrshire wide version. These took the most common issues being presented to the community support hubs and provided self-help and referral information.

While scheduled Locality Partnership meetings were unable to take place, six Locality Partnership **Facebook** pages started to be used more proactively to continue to keep communities informed and engaged. This has provided us an additional route into communities to share the work of partners.



Our Community Planning **Twitter** account was launched in September 2020 to further support communication with partners. This has proved a really effective tool. Conscious that we were not able to engage with communities via community centres as we normally would Virtual Community Centres were created on Facebook, and sign up has been extensive.

### THIRD SECTOR INTERFACE

The already positive relationship between the Third Sector Interface and North Ayrshire Council was strengthened through having a joint approach to supporting local organisations. Fortnightly meetings took place between NAC officers with remits for funding, community development and social enterprise along with Third Sector colleagues. This was to share information about funding opportunities and organisations in need of help. We created a joint spreadsheet so we could track successful applications, and consequently identify gaps and opportunities. We also shared which organisations we were working with, to prevent duplication. NAC officers helped the Third Sector Interface with outreach work to local organisations to establish need.

### ALIGNING COMMUNITY AND SPATIAL PLANNING

In recognition of the synergies between these themes there is close working between teams who lead on spatial planning, community planning and regeneration. Community and locality planning is reflected in the Local Development Plan with a consistent approach taken to the Locality Partnership geographies and priorities. Consultation and engagement on placemaking is undertaken via Locality Partnerships.

There has been a recent focus on Local Place Plans with the spatial and community planning teams coordinating workshops for partners and communities on the forthcoming legislation, how it might be implemented locally and submission of a Scottish Government consultation response.

### LOOKING FORWARD

Our local approach to developing Community Planning, making it more effective and responsive to local needs aligns with the priorities identified by the CPIB, namely re-focusing priorities, involving and empowering communities and relationships, structures and bureaucracy. We give illustrations of each of these below.

Our six Locality Partnerships were established in 2016 and have been addressing local issues in partnership based on priorities developed using the Place Standard Toolkit. In 2021 they **refreshed their local priorities** taking into account feedback from public consultation and local data analysis. The guiding principles of this exercise were local inequalities and the added value of partnership working. They are now developing action plans with delivery supported by the wide range of Community Planning partners and community representatives around the Locality

Partnership tables and the coproduced community initiatives supported by a £6m Community Investment Fund (CIF). To date there have been 26 awards across NA, totalling £1.3m and leveraging in £3.6m in additional funding, which equates to £2.75 in addition funding for each £1 of CIF. The CPP nurtures and coproduces these projects with communities and their cross-cutting natures include mental health initiatives, the development of community spaces and youth work. This has stimulated interest in community asset transfers through the sharing of successful community empowerment developments by the CPP and others.

At a strategic level we are consulting on our **new Local Outcomes Improvement Plan** to run from 2022 to 2030. This will be concentrated on a smaller number of partnership outcomes which address local inequalities.

We have committed to a focus on addressing **health inequalities**. We want this to permeate throughout the range of our partnership work, seeking opportunities to discuss the role of all partners in addressing health inequalities and influencing both how partners work and their strategic focus.

Colleagues in NHS Ayrshire and Arran Public Health offered to facilitate workshop discussions on any developing partnership plans using a health impact checklist approach. We identified the opportunity to influence the development of the North Ayrshire draft Local Police Plan by holding a workshop as part of the consultation process. Community Planning partners provided challenge and suggestions in relation to the draft Local Police Plan with a focus on health impacts. Using a health impact checklist, and with facilitation by Public Health, partners identified populations and health determinants likely to be affected by the plan.

This led to:

1. increased understanding by partners of the aims and delivery of the police plan,
2. increased awareness by police of the potential impacts of their work, and
3. recommendations on amendments to the plan.

Following this successful testing of this approach we will roll it out to other partner plans.

We have a record of supporting **job shadowing and secondments** across the CPP to further communication, understanding across partners and strengthening of relationships. In 2022 we will reinforce this approach and the benefits it brings.

We are considering how we can provide more opportunities for **participative democracy**. We have a commitment to participatory budgeting with resource allocation from multiple Community Planning partners being subject to public decision making. We are continually developing Locality Planning, making sure we are focusing on the right issues at a local level, leveraging in additional funding, and

getting new community representatives involved. Our updated Youth Participation and Citizenship Strategy is of relevance across CPP partners and is helping to strengthen the influence of young people on our partnership.

Following the success of the locality hub model the North Ayrshire Council Connected Communities service launched a transformation project to reshape the relationship the Council has with residents with shift from '**customers to citizens**'. This involves developing services and systems to provide a single point of contact within the locality to coordinate services. Successful implementation requires the development of shared outcomes which then guide and drive the work of enhanced partnerships working across agencies. This may lead to service redesign, the establishment of new networks and better use of resources and assets, including staff and outdoor spaces. The focus for the whole system becomes achieving the best outcomes for the individual and that leads to a move away from siloed working in services. Whilst initially focusing on Council services this naturally and necessarily broadens to the wider Community Planning Partnership.

In practical terms this has involved to date:

- The development of a **toolkit** with examples of successful whole system approaches and success factors for Senior Managers to use and share,
- The creation of the monthly **Community Partnership Forum** which involves a wide range of partners at a local level taking a problem solving approach,
- A focus on multi-agency locality working through the **Children's Services Transformation Programme**. This recognises that children, young people and their families need to be able to access the right supports and interventions at the right time provided by the right people. By February 2022, this aims to have undertaken an asset-based audit of each locality to understand opportunities and barriers to change as part of a journey to improve the culture, ethos, systems and practices. This will be followed by a series of pilots to test improvements before these are rolled out in phase 2 of the project, and
- **Single Shared Assessment Development Work** - This seeks to ensure that citizens are not requested to provide the same information multiple times and information shared can be used to fulfil other relevant means tested assessments and referrals. The approach is person-centric, and staff are encouraged to share information with relevant partners, draw on local knowledge and relationships to develop stronger relationships to support people and to understand that staff have permission to do the 'right' thing for the individual within a framework of strong policies and procedures.

We will build on this in coming months with employee development, finalising the single shared assessment process with partners and further embedding this work across partners.

#### **4. Proposal for CPPSOG**

The Board are asked to reflect on the findings of the CPIB research and North Ayrshire CPP's position, as well as propose any future developmental work required.



North Ayrshire  
Community Planning Partnership

<b>Meeting:</b>	<b>CPP Senior Officers Group</b>	
<b>Date/Venue:</b>	Thursday 7 October 2021 at 2.15 pm via Microsoft Teams	
<b>Present:</b>	<p>Ian McMeekin, Scottish Fire and Rescue (<b>Chair</b>)  Michael Breen, Ayrshire College (<b>Vice Chair</b>)  Craig Hatton, North Ayrshire Council  Caroline Amos, North Ayrshire Council  Rhona Arthur, North Ayrshire Council  Laura Barrie, KA Leisure  Paul Blackwood, Scottish Fire and Rescue Service  Kaileigh Brown, TACT  Derek Frew, Police Scotland  Andrew McClelland, North Ayrshire Council  Morna Rae, North Ayrshire Council  Alison Sutherland, NA HSCP  Elaine Young, NHS Ayrshire, and Arran  Agnes Piatek-Bednarek, North Ayrshire Council (<i>Sub for R McCutcheon</i>)</p> <p><b>In attendance</b></p> <p>Jacqueline Greenlees, North Ayrshire Council – Item 4  Peter Robertson, Scottish Fire and Rescue Service – Item 3  Fiona Smith, NHS Ayrshire and Arran – <i>Shadowing Elaine Young</i></p> <p>Jennifer McGee, North Ayrshire Council (Notes)</p>	
<b>Apologies:</b>	<p>Audrey Sutton, North Ayrshire Council  Karen Yeomans, North Ayrshire Council  Vicki Yuill, Arran CVS  Russell McCutcheon, North Ayrshire Council  Caroline Cameron, NA HSCP  Theresa Correia, Scottish Enterprise</p>	
<b>No.</b>	<b>Item</b>	<b>Responsible</b>
1.	<p><b>Welcome</b></p> <p>The Chair welcomed everyone to the meeting and apologies were noted.</p>	<b>Noted</b>
2.	<p><b>Minute of Previous Meeting and Action Note</b></p> <p>Minutes from the meeting held on 19 August 2021 were agreed and the action note was reviewed.</p>	<b>Noted</b>

### 3. Scottish Fire and Rescue Approach to Climate Change

Peter Robertson, Environment & Carbon Manager for Scottish Fire and Rescue Service (SFRS) delivered a presentation to Senior Officers which provided an overview on SFRS projects and challenges in relation to climate change.

P Robertson advised that the team were formed late 2018 and in June 2019 following the climate emergency declared by the Scottish Government SFRS put together their own climate change response plan.

P Robertson highlighted where energy is consumed, and carbon is produced within SFRS:

- 46% - heating and hot water
- 32% - fleet fuel
- 15% - lighting and small power
- 5% - ICT
- 2% - Air conditioning

P Robertson also noted that

- SFRS corporate target is to reduce carbon footprint by 6% per year to 2030 and be net zero by 2045
- Current energy costs are around £7m per year
- £850k is allocated to the carbon management projects budget, however, SFRS have secured funding of £2.1m for decarbonisation of the estate and around £1m for electric vehicle infrastructure

P Robertson highlighted some of the carbon reduction challenges SFRS face:

- EPC ratings on building are on the lower end of the scale
- 66% of building are over 30 years old
- Reliance on fossil fuel heating across SFRS estate
- Diesel fuel used for 812 fire appliances across Scotland

SFRS currently have 137 projects in the carbon management programme for 2021/22. These will include:

- Smart heating controls
- Solar Panel Installation – 54 buildings will have panels installed by the end of 2021
- Electric vehicle and charging points
- Low carbon heating
- Building fabric – insulating buildings
- Pollution prevention

P Robertson advised that in terms of engaging with staff, there is a dedicated SFRS intranet page where staff can access a library of resources and tools. Each station also has a dedicated energy dashboard which displays trends for gas, electricity and water use in that building. This can be monitored and managed by the staff within the station.

P Robertson commented that the greatest asset the Service has is the buy in from the staff, they are keen to make a difference and learn what they can do to help. This has led to the 2021 competition, which is a 'Conservation Station' competition which runs from October 2021 – March 2022, every station has been entered and they have been tasked with reducing their energy load against their own performance from the previous year.

	<p>E Young highlighted that NHS Ayrshire and Arran agreed Climate Change and Sustainability Strategy 2021-32. E Young commented that staff ownership is key to help with this work. E Young also highlighted that she would be keen for a colleague from NHS Ayrshire and Arran to touch base with P Robertson.</p> <p>P Blackwood highlighted SFRS have Climate Change Champions allocated through various stations. Managers within SFRS have also been asked to integrate this into the appraisal so there are targets set for all staff, this allows everyone to be sighted on the strategies.</p> <p>C Hatton highlighted that behaviour change is also very important and the biggest concern is a just transition. C Hatton commented that some thought will have to be given on how as a CPP we can all work together to support those on a low income and not exacerbate inequality.</p> <p>D Frew advised that Ayr police office will be closing and will be going to an interim location in Ayr. This will be a big benefit in Ayrshire in terms of carbon footprint for buildings. D Frew also highlighted his concern in terms of reliance on electricity, Black Start and the impacts on business continuity.</p> <p>C Hatton updated on the work of the Strategic ALRP in relation to Black Start.</p> <p>E Young highlighted that there is an Ayrshire wide Climate Change Officers Network and queried whether Police and Fire are involved. A Piatek-Bednarek advised that this group has focused more on green growth rather than how to reduce carbon. A North Ayrshire climate change steering group is being set up and will be holding its first meeting on 25 October.</p> <p>Ian McMeekin spoke about collaboration with other blue light services and opportunities to share resources such as EV charging, as well as how partners can better use their estates including through Caring for Ayrshire. He spoke about the use of SFRS land for community food growing.</p> <p>The Chair thanked P Robertson for his presentation.</p>	<p><b>E Young</b></p> <p><b>Noted</b></p>
<p><b>4.</b></p>	<p><b>Community Engagement Network</b></p> <p>J Greenlees provided Senior Officers with an update on the work of the Community Engagement Network (CEN).</p> <p>J Greenlees advised that the CEN meet on a quarterly basis and it provides the opportunity for partners to come together share knowledge/experience around consultation and engagement.</p> <p>Membership of the CEN is very wide ranging, there are representatives from Police, Fire, NHS, Health Improvement Scotland and number of Third Sector and Council Services.</p> <p>Meetings for 2021 have been based around what the CEN asked for, so far there has been an adult protection training session, engagement with children and young people and also Health Improvement Scotland attended to showcase the engagement resources they have online. The December meeting will focus on the Promise work.</p> <p>This year there are a number of pieces of work in relation to the engagement hub workstream linking in with the CEN. They have been collecting case studies for use in the engagement hub and toolkit.</p> <p>The CEN will also be used as a sounding board when finalising the consultation and engagement plan for the LOIP 2022.</p>	

	<p>J Greenlees asked Senior Officers to continue to promote the work of the CEN within their own organisations.</p> <p>K Brown advised that she would be happy to share details of the CEN with the Third Sector Chief Officer Network.</p> <p>A Sutherland commented that she is delighted that more engagement with child and young people is taking place and that she is happy to support in any way.</p> <p>R Arthur said that it is great to see this getting a fresh push and extending the reach into community groups.</p> <p>P Blackwood commented that if there is any additional work SFRS can provide please let him know. P Blackwood also commented that SFRS are pushing to expand their mentoring scheme in North Ayrshire.</p> <p>J Greenlees advised Senior Officers that a CEN report is being pulled together as a resource and will share with Senior Officers when available.</p> <p>The Chair thanked J Greenlees for her update.</p>	<p style="text-align: right;"><b>All</b></p> <p style="text-align: right;"><b>K Brown</b></p> <p style="text-align: right;"><b>J Greenlees</b></p> <p style="text-align: right;"><b>Noted</b></p>
<p><b>5.</b></p>	<p><b>Update from September CPP Board Meeting</b></p> <p>M Rae provided Senior Officers with an update following the recent CPP Board Meeting:</p> <ul style="list-style-type: none"> <li>• K Brown provided the Board with a presentation on the role of the Third Sector Interface.</li> <li>• I McMeekin gave an update on the Unwanted Fire Alarm Signal consultation</li> <li>• Local Employability Programme - The Board received an update on this work and it will now be provided to the Board two times per year.</li> <li>• The Board were split into two Workshops. The workshops focussed on the Locality Partnership priorities and LOIP 2022.</li> <li>• LOIP 2022 – The Board were supportive of the more focussed/ targeted LOIP model outlined. In terms of the lifespan of the LOIP it was agreed it would be best to run to 2030, this would tie in with the work of the Ayrshire Growth Deal and Caring For Ayrshire etc. The next stage is to carry out a strategic needs assessment with Public Health Scotland and to consult with communities during Winter.</li> <li>• Governance discussions around Standing Orders , Annual Report and Appraisal,</li> <li>• General partner discussion also took place.</li> </ul> <p>The Chair thanked M Rae for her update.</p>	<p style="text-align: right;"><b>Noted</b></p>
<p><b>6.</b></p>	<p><b>CPP Learning and Development</b></p> <p>M Rae provided Senior Officers with an update on the CPP Learning and Development Plan. A report was circulated to Senior Officers in advance of the meeting.</p> <p>M Rae highlighted that the Community Planning Partnership has an established programme of training and development opportunities, available to all CPP partners. Some of these are also offered to the wider community.</p> <p>M Rae highlighted some of the existing provisions in place:</p> <ul style="list-style-type: none"> <li>• Workshops</li> <li>• Induction Pack</li> </ul>	



	<ul style="list-style-type: none"> <li>• CPP Training</li> <li>• Shadowing Programme – this is currently on hold, however M Rae advised that Senior Officers are welcome to invite officers who are shadowing them to CPP Meetings</li> <li>• Weekly Policy Update</li> </ul> <p>M Rae also highlighted some new opportunities that are currently being developed:</p> <ul style="list-style-type: none"> <li>• <b>Climate Change Training</b> – Discussions have taken place with Keep Scotland Beautiful. They are offering Climate Emergency training which is a mixture of live workshops and self-study. This can be offered either 4 x one hour workshop over four weeks or 2 x 2.5-hour workshops over two weeks. Senior Officers agreed that it would be best to have 2 x 2.5-hour workshops over two weeks. M Rae advised that she hopes to have these workshops held in December 2021.</li> <li>• <b>Linking in with partners national development opportunities</b> – There has been a recent increase in the range of national opportunities which are being shared with the CPP Team (such as the Four Nations webinar series). The Team will continue to promote these amongst CPP partners.</li> </ul> <p>M Rae advised that having the following additional mechanisms would be welcomed:</p> <ul style="list-style-type: none"> <li>• Extension of individual organisational training/development sessions on specific topics to other CPP partners and the community.</li> <li>• Blogs from CPP partners and community representatives to increase understanding of their roles and partnership working opportunities,</li> <li>• Occasional participation of additional officers from CP partner organisations at CPPSOG meetings aligned to the relevance of agenda items, and</li> <li>• A focus on a particular area of work for the CPPSOG over a period with associated agenda items, resources and training/workshops. This has recently organically been climate change.</li> </ul> <p>D Frew advised that in terms of extending training to other organisations, the age of criminal responsibility is rising from age 8 to 12 from 2022. Officers will be provided training which may be of interest to officers in Community Justice Ayrshire and Education.</p> <p>E Young welcomed the opportunity to invite other officers from organisations to meetings.</p> <p>M Breen highlighted that that College offer a number of online courses to businesses which could perhaps be opened to CPP members who can pick participants from their own organisations. Further discussion will take place at a future meeting.</p> <p>Senior Officers agreed with the proposals set out in the report.</p> <p>The Chair thanked M Rae for her update.</p>	<p><b>M Rae</b></p> <p><b>D Frew</b></p> <p><b>M Breen</b></p> <p><b>Noted</b></p>
<p>7.</p>	<p><b>Partner Discussion</b></p> <p><b>Police Scotland</b> – D Frew highlighted that following the Sarah Everard prosecution, Police Scotland have put their verification process in place. This</p>	

	<p>provides reassurance to any member of the public who may be concerned about whether they are being spoke to by a genuine Police Officer working alone. D Frew suggested having Violence Against Women as an agenda item a future meeting.</p> <p><b>NHS Ayrshire and Arran</b> - E Young highlighted that an NHS blog was shared with Senior Officers earlier today and recommended that Senior Officers should all be sharing similar internal publications etc if it links to Community Planning. E Young also advised that there has been no formal notification of a new Chief Executive for NHS Ayrshire and Arran as yet.</p> <p><b>North Ayrshire Council</b> - C Hatton highlighted that the National Care Service consultation is live at the moment and will have a wide range of implications for us a CPP. C Hatton also commented that the effective government structures in place would be affected if it progresses as set out. C Hatton also advised that there has been a lot of engagement from UK Government recently, mostly around new funds coming out.</p> <p><b>Scottish Fire and Rescue Service</b> – P Blackwood advised that SFRS along with Police Scotland, British Transport Police, Serco and NHS Ayrshire and Arran have signed up to the new Act of Violence Pledge. The Chamber of Commerce and Industry will push out social media tweets on 18 and 25 October. P Blackwood advised that SFRS are carrying out CPR training and encouraged Senior Officers to get in touch if they would like to arrange training.</p> <p>I McMeekin also advised Senior Officers that a lot of local officers are supporting COP 26 but this will not affect local response.</p> <p><b>HSCP</b> – A Sutherland advised that amendments have been made to the child protection legislation. The team are working out what these changes mean on a pan-Ayrshire basis. A Sutherland also advised that she would be keen to come back to future meeting to discuss this matter further and also to provide an update on the work of The Promise.</p> <p>The Chair thanked everyone for their updates.</p>	<p><b>J McGee</b></p> <p><b>All</b></p> <p><b>J McGee</b></p> <p><b>Noted</b></p>
<p><b>8.</b></p>	<p><b>Locality Planning Update</b></p> <p>M Rae provided Senior Officers with an update following the September round of Locality Partnerships (LP):</p> <ul style="list-style-type: none"> <li>• Cost of the School Day discussions took place at all LP meetings and there was valuable input from Head Teachers in terms of the local work taking place to address this.</li> <li>• Range of CIF applications progressing through the LPs</li> <li>• Additional £1m was agreed in June for the CIF</li> </ul> <p>Going forward, the teams are working with LPs on their new priorities and the action planning that support this. The next round of LP meetings will be held in December 2021.</p> <p>R Arthur highlighted that progress coming along with Millport Town Hall, this has been the biggest single CIF investment which has also attracted Scottish Government funding. Work on this project is progressing well.</p>	<p><b>Noted</b></p>

9.	<b>AOCB</b> No other business was discussed.	
10.	<b>Date of the next meeting:</b> Thursday 25 November 2021 at 10.15 am	



Strategic Priority	Topics Include	Mar-20 Meeting cancelled due to Coronavirus pandemic. Updates and decisions by email, see 18 below.	May-20 Meeting cancelled due to Coronavirus pandemic. Updates and decisions by email, see 18 below.	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21
<b>Working NA</b>	Investment, Innovation, Internationalisation, Inclusive Growth	Community Wealth Building report circulated in meeting papers		Community Wealth Building, State of the Economy	Kickstart Scheme, Ayrshire Growth Deal		Skills Development Scotland workshop		
<b>Healthier NA</b>	HSCP Updates, partner updates, decisions			HSCP Strategic Plan	Community Mental Health and Wellbeing	Community Food System	Young Peoples Suicide Taskforce, ADP workshop, IJB minutes	Local Employability Partnership	Ayrshire Growth Deal
<b>Thriving NA</b>	CSSP Updates, partner updates, child poverty, decisions			Children's Services Plan and Child Poverty Action Plan	Cost of the school day	Cost of the school day, Childrens Services planning	CSSP Update, Youth Participation and Citizenship Strategy		IJB minutes
<b>Safer NA</b>	SNAP Updates, partner updates, decisions			Community Justice Ayrshire annual report		Draft local police plan, Community Justice Ayrshire		SFRS consultation	New fire alarm requirements, The Community Justice Ayrshire Partnership
<b>Locality Partnerships</b>	Key strategic updates, decisions	Meeting cancelled due to Coronavirus pandemic - Jan 20 LP minutes circulated in meeting		Update report	Locality Partnership minutes, LP priorities and dashboards	Multi-agency locality working, LP priorities	LP priorities, LP minutes	LP minutes, locality priorities	LP minutes
<b>Fair for All</b>	Key development updates			Fair for All AP minutes					
<b>LOIP</b>	Performance reports, Annual report			Annual report			Q4 performance report	Approach to developing new LOIP	Development of new LOIP, Community Planning Improvement Board, Q2 performance report
<b>Risk</b>	Risk register reports				Risk Register update				
<b>Community Engagement</b>	Planned engagement and consultation, Centre of Excellence, Peoples Panel				Community Engagement Centre of Excellence				
<b>Learning and Development</b>	Conferences, shadowing, workshops, training, website			Recovery and Renewal					
<b>Governance</b>	Membership, terms of reference, appraisal			CPP SOG minutes	CPP SOG minutes	Hubs, centres and libraries consultation, CPP SOG minutes	CPP SOG minutes	CPP SOG minutes	CPP SOG minutes
<b>Key Strategic Developments</b>						CPP Step Change			
<b>Info shared outwith meeting</b>		1. Community Support Hub launch 2. Update on Community Support mechanisms 3. Police Scotland secondment 4. Community Planning conference materials 5. Scottish Index of Multiple Deprivation	1. Peoples Panel report 2. Information on Community Support Hubs and daily local updates on CPP website	1. Community Justice Ayrshire Annual Outcome Activity Report 2. Skills Development Scotland Performance Report 3. Minutes of CPP Senior Officers Group 4. Community and Locality Planning update report 5. Q4 LOIP performance report 6. Best Value report 7. Scottish Citizen's Basic Income Feasibility Study	1. CPP Annual Performance Report 2. Carnegie UK report on Kindness 3. Carnegie UK report on hub model 4. CPP Twitter account and Facebook pages	1. Weekly update on national research, policy and publications 2. SDS update 3. Digital Strategy survey 4. Trauma informed practice 5. Local Police Plan 6. Local priorities refresh 7. Monthly economic briefing 8. Police Scotland webinar 9. Money advice leaflet	1. KA Leisure - appointment of interim CEO 2. Monthly Economic Briefing 3. June CPP Board Minutes 4. Community Justice Annual Return Template 5. A Public Health Approach to Modern Slavery Webinar	Role of the TSI	1 - Economy & Skills Update 2 - September Board Presentations 3 - Draft Minute September CPP Board 4 - LOIP 2022 5 - Third Sector Income Breakdown 6 - Annual Performance Report 7 - Climate Emergency Training