

# Action Note

<b>Meeting:</b>	<b>North Coast Locality Partnership</b>
<b>Date/Venue:</b>	1 June 2021 – Virtual Meeting via Microsoft Teams
<b>Present:</b>	<p><b>Councillor Alex Gallagher</b> (Chair);  <b>John Lamb</b> (Vice Chair);  <b>Councillor Todd Ferguson</b>;  <b>Councillor Alan Hill</b>;  <b>Councillor Tom Marshall</b>;  <b>Councillor Ian Murdoch</b>;  <b>Russell McCutcheon</b>, Senior Lead Officer, NAC;  <b>Rhona Arthur</b>, Lead Officer, NAC;  <b>Rita Holmes</b>, Fairlie Community Council;  <b>Graham Wallace</b>, Cumbrae Community Council;  <b>Robbie Stevenson</b>, on behalf of Largs Community Council;  <b>Lizzy Barbour</b>, Community Representative;  <b>Sergeant Donald Fisher</b> (Police Scotland);  <b>Morna Rae</b>, Senior Manager (Police, Performance and Community Planning), NAC;  <b>Sarah Baird</b>, Senior Island Officer, NAC;  <b>Louise Riddex</b>, Locality Officer, NAC;  <b>Natalie Murray</b>, Co-ordinator (Community Learning &amp; Development) NAC;  <b>Ewan Grant</b>, Community Development Worker, NAC;  <b>Craig McLellan</b>, Modern Apprentice (North Coast Locality Team) NAC;  <b>Melanie Anderson</b>, Senior Manager (Committee and Member Services), NAC</p>
<b>Apologies:</b>	<p>Louise McDaid, Chair (HSCP)  Lesley Stringer, Community Representative</p>

## ACTIONS

No.	Action	Responsible
1.	<p><b>Welcome and Apologies</b></p> <p>The Chair extended a welcome to those present, including a member of the public who was observing the meeting.</p> <p>Apologies for absence were recorded.</p>	
2.	<p><b>Action Note</b></p> <p>The Action Note from the meeting held on 2 March 2021 was approved as a correct record.</p> <p>The Senior Lead Officer provided a brief update and highlighted the following:</p> <ul style="list-style-type: none"> <li>• Item 3 (Credit Union Presentation) – officers would be following up with the Credit Union on potential ideas for development and funding and would provide an update in due course.</li> <li>• Item 4 (Draft Local Police Plan) – the local priorities highlighted as part of the presentation and the important role of the Police in terms of community wellbeing;</li> </ul>	

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	<ul style="list-style-type: none"> <li>Item 5 (Locality Priorities and Locality Partnership Standing Orders) – a further update would be provided later in the meeting and future discussion was anticipated around the potential for ‘chit chats’ in the North Coast and Cumbraes, as well as the importance of considering how to achieve better engagement with Skelmorlie in future;</li> <li>Item 7 (Islands Officer) – the newly appointed officer would provide a verbal update later in the meeting; and</li> <li>Item 12 (Grants) – officers were meeting with key older people’s groups around the disbursement of the Elderly Grants budget</li> </ul> <p>The Lead Officer confirmed that a meeting had taken place with the Older People’s Forum to discuss the disbursement of the Elderly Grants budget, but that further work was required to engage specifically with groups from the North Coast and Cumbrae before bringing proposals to the next meeting of the Locality Partnership. In the meantime, any applications for funding would be considered in the usual way, subject to verifying the feasibility of events in light of current restrictions and ensuring proposals contained suitable arrangements around Covid.</p> <p>The Partnership discussed:</p> <ul style="list-style-type: none"> <li>issues in respect of engagement with groups on the disbursement of Elderly Grants funding, including practical considerations around Covid; and</li> <li>exploring the potential for credit union services to be hosted on Cumbrae</li> </ul> <p>The Partnership agreed to note that a report on the outcome of discussions around the disbursement of Elderly Grant funding would be submitted to the next meeting.</p>	<p><i>Rhona Arthur</i></p> <p><i>Rhona Arthur</i></p>
<p><b>3.</b></p>	<p><b>Ayrshire Hospice</b></p> <p>The Chair advised that, unfortunately, this item had been withdrawn from the Agenda as the presenter was unable to attend.</p> <p>Noted.</p>	
<p><b>4.</b></p>	<p><b>Locality Priorities and Locality Partnership Standing Orders</b></p> <p>The Partnership received a presentation from Morna Rae, Senior Manager (Policy, Performance and Community Planning) on:</p> <ul style="list-style-type: none"> <li>the draft Locality Partnership Impact Report, which the members of the Partnership were invited to digest and comment upon;</li> <li>the outcome of public engagement work which had taken place over 14 weeks on key themes for the Locality Partnership’s consideration; and</li> <li>whether the Partnership wished to retain its existing priorities, replace some/all, or refocus existing key themes.</li> </ul> <p>The Partnership discussed:</p>	

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	<ul style="list-style-type: none"> <li>• the relationship between the Locality Partnership priorities and the National Islands Plan, particularly around the themes of health and wellbeing;</li> <li>• the term “employability” and its practical application;</li> <li>• the People’s Panel response rate, particularly in relation to North Coast and Cumbraes participants;</li> <li>• the value of extending the theme of social isolation and mental health to cover the wider community and not only young people;</li> <li>• the link between the theme of financial inclusion and food poverty;</li> <li>• digital inclusion/exclusion as part of the broader theme of financial inclusion;</li> <li>• the availability of further Connecting Scotland funding to support digital inclusion;</li> <li>• the establishment of a Dementia Friendly group in Largs and the importance of including dementia as part of the broader mental health theme; and</li> <li>• consideration of action plans as the next step in the process.</li> </ul> <p>The Partnership agreed:</p> <p>(a) that the Locality Priorities be refreshed in light of recent community engagement work, to incorporate the related themes highlighted during discussion – Work and Skills; Social Inclusion; Stress and Anxiety; and Financial Inclusion;</p> <p>(b) that a copy of the presentation slides be re-circulated to members of the Locality Partnership; and</p> <p>(c) to note that an update on Standing Orders would be submitted to the next meeting.</p>	<p><b>Morna Rae</b></p>
<p><b>5.</b></p>	<p><b>Senior Islands Officer Update</b></p> <p>The Partnership received a verbal report by Sarah Baird, Senior Islands Officer, on:</p> <ul style="list-style-type: none"> <li>• the background to her post, which had been jointly funded as a pilot by the Scottish Government, Highlands and Islands Enterprise and the Council;</li> <li>• the establishment of an Islands portfolio-holder within the Council;</li> <li>• the implications of the Islands (Scotland) Act 2018, its context in terms of community empowerment and the need to ensure Community Planning Partners took ‘island-proofing’ into account when considering policies, services and strategies;</li> <li>• the 13 strategic objectives to be addressed, including issues such as population decline, transport and housing, and digital connectivity;</li> <li>• recent and ongoing meetings with a range of stakeholders around the development of place-based plans for each of the islands;</li> <li>• work with colleagues in Economic Development to secure access to robust data, particularly in respect of Cumbrae;</li> <li>• the particular challenges faced by island communities as a result of Covid;</li> </ul>	

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	<ul style="list-style-type: none"><li>• the planned timescale for developing Island Plans (by the end of the summer), submitting these to the Council and its partners (by the end of the year) and launching the plans (early in 2022); and</li><li>• the intention to provide further information at the next meeting on the outcome of engagement with stakeholders.</li></ul> <p>The Partnership discussed:</p> <ul style="list-style-type: none"><li>• the innovative nature of the pilot;</li><li>• the importance of island-specific data, to ensure planning based on facts rather than assumptions;</li><li>• the diverse nature of North Ayrshire’s islands;</li><li>• the need to ensure island communities’ ownership of the plans;</li><li>• the issue of accessibility for Cumbrae, particularly for those residents with employment on the mainland;</li><li>• the intention to produce a one-page document setting out the various plans in place and how they relate to one another; and</li><li>• the relevance to communities of outcomes and actions rather than plans and strategies;</li></ul> <p>On behalf of the Partnership, the Chair extended his thanks to Sarah Baird for her presentation.</p> <p>Noted.</p>	<p><i>Morna Rae</i></p>
<p>6.</p>	<p><b>Youth Participation and Citizenship</b></p> <p>The Partnership received a presentation by Craig McLellan, Modern Apprentice within the North Coast Locality Team, on the North Ayrshire Youth Citizenship and Participation Strategy 2021-25 which was launched at a recent meeting of the Joint Cabinet. The presentation highlighted:</p> <ul style="list-style-type: none"><li>• key elements of the previous strategy, including suicide prevention and period poverty;</li><li>• the four key themes of the new strategy, namely health and wellbeing, poverty and inequality, young people’s voice and rights, and digital connections;</li><li>• the importance of greater engagement with young people, including the theme of “nothing about us without us”;</li><li>• key pressures associated with Covid;</li><li>• next steps following the launch of the strategy; and</li><li>• the opportunity for members of the Partnership to sign the pledge</li></ul> <p>A link to the Strategy was also provided: <a href="https://www.north-ayrshire.gov.uk/Documents/EducationalServices/youth-participation-strategy.pdf">https://www.north-ayrshire.gov.uk/Documents/EducationalServices/youth-participation-strategy.pdf</a></p> <p>The Partnership discussed:</p> <ul style="list-style-type: none"><li>• the availability of statistical information on engagement and how improvements would be measured; and</li></ul>	

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	<ul style="list-style-type: none"><li>the importance of ensuring young people's voices are heard in relation to Island Plans</li></ul> <p>The Lead Officer undertook to arrange for Donna Anderson to provide further statistical information on youth engagement to Councillor Ferguson.</p> <p>On behalf of the Partnership, the Chair thanked Craig McLellan for his presentation.</p> <p>The Partnership agreed to note (i) that arrangements would be made for the Senior Islands Officer to be invited to attend the Youth Forum and a planned summer pop-up event on Cumbrae; (ii) that efforts would be made via the Youth Forum to encourage a youth representative to join Cumbrae Community Council; and (iii) the content of the presentation.</p>	<b>Rhona Arthur</b>  <b>Craig McLellan/ Louise Riddex</b>
<b>7.</b>	<b>Street Naming Report</b> <p>The Partnership received a report from the Council's Planning Service on the naming of a street within a new sheltered housing development in Largs. Appendix 1 to the report provided a number of suggested names for consideration and a plan of the development was shown at Appendix 2.</p> <p>The Partnership discussed:</p> <ul style="list-style-type: none"><li>the value of retaining "St Colm's" and the need to use an alternative suffix to Place;</li><li>the importance of seeking to increase the 'bank' of suggested names; and</li><li>the historical importance of John Stewart to the town of Largs.</li></ul> <p>The Lead Officer undertook to explore the historical connections of John Stewart and add these to the bank of names for future street names.</p> <p>The Partnership (a) unanimously agreed to name the street within the new sheltered housing development in Largs, "St Colm's Gardens"; and (b) requested that officers seek to increase the bank of names for use in future street naming.</p>	<b>Rhona Arthur</b>  <b>Lisa Dempster/ Kirsty Gee</b>
<b>9.</b>	<b>Grant</b> <p>The Partnership received a report on an application from Largs Running Club for financial support from Largs Town Charitable Trust.</p> <p>Councillors Murdoch and Hill declared an indirect interest in the application, having previously liaised with members of the club about its establishment. The nature of the interest was such that neither Member required to leave the meeting during consideration of the item.</p>	

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	<p>The Partnership discussed:</p> <ul style="list-style-type: none"> <li>• the absence of quotes for some of the items covered by the application;</li> <li>• the national Park Run organisation and associated fees;</li> <li>• the source of other funding referred to within the club's application; and</li> <li>• the likely impact on the club planned programme of continuing consideration of the application to the next meeting</li> </ul> <p>The Partnership agreed:</p> <p>(a) to approve, in principle, an award of up to £3,000 to Largs Running Club from Largs Town Charitable Trust, subject to clarification of costs and quotes; and</p> <p>(b) that it be remitted to officers to make an award, subject to consultation with Elected Members following receipt of the additional information required in support of the application.</p>	<p><b>Rosemary Fotheringham</b></p>
<p><b>10.</b></p>	<p><b>Learning Update</b></p> <p>In the absence of a head teacher representative, consideration of this item was continued to the next meeting, if appropriate.</p>	<p><b>Jennifer McGee</b></p>
<p><b>11.</b></p>	<p><b>Millport Town Hall</b></p> <p>In the absence of Community Representative Lesley Stringer, the Lead Officer provided a verbal update on the Millport Town Hall project. The following points were highlighted:</p> <ul style="list-style-type: none"> <li>• key milestones in the project, including the issue of tenders (for return by 2 July 2021), plans to move to the building phase by mid-August and a completion target of May 2022;</li> <li>• success in securing Adapt and Thrive Covid recovery funding of £55k, which had been used to engage a clerk of works;</li> <li>• current advertising for a Fundraising and Marketing officer;</li> <li>• the range of variables affecting the final costing of the project;</li> <li>• a request by the group for a further early release of CIF funding, in the amount of £75k;</li> </ul> <p>The Partnership agreed (a) to recommend to the Cabinet approval of a further early release of £75k of the group's CIF award; and (b) otherwise, to note the content of the verbal update.</p>	<p><b>Rhona Arthur</b></p>
<p><b>12.</b></p>	<p><b>Locality Officer and Youth Forum Update</b></p> <p>The Partnership received a report by Louise Riddex, Locality Officer on activities undertaken in the period April – June 2021.</p> <p>Noted.</p>	

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<p><b>13.</b></p> <p><b>13.1</b></p> <p><b>13.2</b></p>	<p><b>Any Other Business</b></p> <p><b>Community Development Post</b></p> <p>Louise Riddex provided a short verbal update on the appointment of Ewan Grant as the new CIF-funded Locality Priorities officer.</p> <p>Noted.</p> <p><b>Report for Information – Roads Maintenance Programme 2021-22</b></p> <p>The Partnership received a report by the Executive Director (Place) on the Council's roads, structures and street lighting maintenance programme for 2021-22. Appendices 1a and 1b set out the approved programme for 2021/22. Appendix 2 provided details of the process for prioritising works. The assessment matrixes used for scoring and ranking for carriageways/footways and structures was contained at Appendices 3 and 4, respectively.</p> <p>Noted.</p>	
<p><b>14.</b></p>	<p><b>Date of Next Meeting</b></p> <p>The Partnership was advised that the next meeting was scheduled to take place on 7 September 2021 via MS Teams.</p> <p>Noted.</p>	<p><b>Jennifer McGee</b></p>

**Meeting ended at 8.00 p.m.**