



North Ayrshire
Community Planning Partnership

Kilwinning Locality Partnership

Thursday 3 June 2021, 7.00 p.m. , Via Microsoft Teams

Business

Item	Subject	Pg	Ref	Officer	Timings
1.	Welcome Apologies	-		N McDonald	7.00 – 7.05
2.	Action Note Review the action note and deal with any outstanding items.	Pg 3	Enclosed	Derek Frew	7.05 – 7.10
3.	Community Investment Fund <ul style="list-style-type: none"> Kilwinning FA Kilwinning Community Events 	Pg 7 Pg 19	Enclosed	Louise Riddex	7.10 – 7.30
4.	Locality Priorities Receive update from Morna Rae.	-	Presentation	Morna Rae	7.30 – 7.50
5.	System Changers Receive update from Kimberly Kirkwood.	-	Presentation	Kimberly Kirkwood	7.50 – 8.00
6.	Kilwinning Bowling Club - Town Charitable Trust Receive update from Louise Riddex.	Pg 31	Enclosed	Louise Riddex	8.00 – 8.10
7.	Youth Participation and Citizenship Strategy Receive presentation.	-	Presentation	Louise Riddex	8.10 – 8.20
STANDING AGENDA ITEMS					
8.	Learning Update. Receive update.	-	Verbal	Head Teachers	8.20 – 8.35
9.	Youth Forum Update Receive update.	Pg 40	Enclosed	Damian Taylor	8.35 – 8.45
10.	Locality Officer Update Receive report from Louise Riddex.	Pg 42	Enclosed	Louise Riddex	8.45 – 8.55
OTHER BUSINESS – FOR INFORMATION					
11.	AOCB Report for information – Roads Maintenance Programme 2021/22	- Pg 46	 Enclosed	N McDonald	8.55 – 9.00
Date of Next Meeting: Thursday 2 September 2021 at 7.00 pm via Microsoft Teams					

Distribution List

Elected Members

Councillor Scott Davidson (**Chair**)
Councillor Joe Cullinane
Councillor John Glover
Councillor Donald Reid

Community Representatives

Colin Hedley (**Vice Chair**)
Nairn McDonald
Alison Stell
Jim Hodge

CPP/Council Representatives

Derek Frew, Senior Lead Officer
Rhona Arthur, Lead Officer
Louise Riddex, Locality Officer
Ann Wilson, Third Sector Interface, and HSCP
Craig McFie, Scottish Fire and Rescue Service
Andy Dolan, Police Scotland

Youth Representation

Aaron McDonald, MSYP
Emily Nix, MSYP

Meeting:	Kilwinning Locality Partnership
Date/Venue:	25 March 2021 – Virtual Meeting via Microsoft Teams
Present:	Nairn McDonald , Community Representative (Chair); Councillor Joe Cullinane ; Derek Frew , Senior Lead Officer; Rhona Arthur , Lead Officer (NAC); Louise Riddex , Locality Co-ordinator (NAC); Alison Stell , Community Representative; Jim Hodge , Community Representative; Aaran McDonald , Community Representative; Kimberly Kirkwood , Community Development Worker (NAC); Gary Moore , Co-ordinator (NAC); Damian Taylor , Community Development Worker (NAC); Craig McFie , Scottish Fire and Rescue Service; Mica Gilmour , Youth Representative; Tim Swan , Headteacher Kilwinning Academy; Morna Rae , Senior Manager, Community Planning Partnership Colin Boyd , Kilwinning Rangers; Jack Schofield , Kilwinning Rangers; Hayley Clancy , Committee Services Officer (NAC).
Apologies:	Scott Davidson, John Glover, Colin Hedley, Sam Falconer

ACTIONS

No.	Action	Responsible
1.	Welcome and Apologies In the absence of the Chair and Vice Chair the Locality Partnership appointed Nairn McDonald as acting chair of the meeting. The Chair welcomed those present and noted apologies for absence.	
2.	Action Note The action note from the meeting held on 3 December 2020 was approved with no further amendments.	
2.1	Matters Arising The following points were discussed as matters arising from the action note of the last meeting. <ul style="list-style-type: none"> It was noted that 234 applications had been received for participatory budgeting and that any underspend will be carried forward to the next financial year; and Cost of a school report was approved at Cabinet on 23 March. Noted.	

<p>3.</p>	<p>Locality Priorities, Locality Partnership Standing Orders and CLD Strategic Plan</p> <p>The Partnership received a presentation by the Senior Manager (Community Planning, Policy and Performance) on the Locality Priorities and Locality Partnership Standing Orders refresh. The current mandate for stakeholder engagement was included in the Agenda.</p> <p>The Senior Manager (Community Planning, Policy and Performance) highlighted:</p> <ul style="list-style-type: none"> • examples of the progress been made against the existing priorities; • the context for a refresh of the Locality Partnership priorities and the options in terms of retaining the existing priorities (in place since 2017), replacing some or all of the priorities, or refocussing the existing priorities to make them more targeted; • the information gathering work undertaken to date and the various mechanisms available to contribute (such as CONSUL and Twitter); • feedback received so far, including around the importance of access to services and transport, social isolation and employability; and • the intention to extend the review process until the June cycle of meetings to allow for more proactive outreach and additional opportunities for feedback. <p>The Senior Manager referred to the intention to review the Standing Orders relating to Locality Partnerships, to include opportunity for a wider community voice and to consider options around the term of office of members.</p> <p>The Partnership was also advised that all education authorities require to submit a 3 Year CLD Strategic Plan to the Scottish Government. Consultation will commence in May/June and the Plan will be submitted to Committee in September 2021.</p> <p>The Partnership discussed young people engagement, digital barriers, breadth of themes and involving local community partners and schools with the engagement.</p> <p>Noted.</p>	
<p>4.</p>	<p>Community Investment Fund – Kilwinning Rangers</p> <p>A further application had been made to the Community Investment Fund from Kilwinning Rangers to cover escalating costs relating to Covid in the previously agreed project to convert a 110ft x 40ft portacabin into a flexible community space to address the capacity issues for youth and other activities in the main clubhouse building.</p> <p>The Partnership agreed that the proposal proceed to the North Ayrshire Council Cabinet for approval.</p> <p>Noted.</p>	<p><i>Rhona Arthur</i></p>

5.	<p>Street Naming</p> <p>The Partnership received a report by the Council's Planning Service on the naming of a street for a residential development at West Byrehill Industrial Estate in Kilwinning.</p> <p>The Partnership agreed to name the street Willow Wynd.</p>	<p><i>Kirsty Gee/Lisa Dempster</i></p>
6.	<p>Learning Update – Headteachers</p> <p>Mr Swan, Headteacher from Kilwinning Academy gave a verbal update on what the school had been doing since pupils returned on 15 March and highlighted the following:</p> <ul style="list-style-type: none"> • S1 to S6 pupils all now wearing masks in the corridors and classes; • Pupils following 2m social distancing rules; • The school timetable was rewritten for 14days to ensure there was equality of experiences for all learners with priority given to senior pupils due to the certification prospects at the end of August; • Waiting on guidance from Scottish Government for pupil return on 19 April; • Senior pupils will have extra support over next 6 – 8weeks to guide them through the assessment processes for certification; • Update on the ongoing renovations at Kilwinning Academy; and • P7 transition programmes being held virtually with parents. <p>Noted.</p>	
7.	<p>Locality Officer and Locality Plan Update</p> <p>Louise Riddex made reference to her update which had been circulated detailing work which had been undertaken in the locality and highlighted the following:</p> <ul style="list-style-type: none"> • the Kilwinning Community Hub is continuing to run from Kilwinning Library; • System Changers - Kilwinning will become the first community in Scotland to take on the new System Changers Programme, designed to work with the community for the community to bring social change of how the systems in Kilwinning operate. This is in early stages and a working group of partners is currently being organised. The team will be working on this along with Lankelly and Corra; • Food with Dignity projects have now started - Woodwynd/ACES: Open to residents from Woodwynd, Corsehill and Dirrans. Have 150 clients registered and its open 3 days per week. Cranberry Moss has opened, and the areas been split into 2 this will help with availability of appointments. PRYDE: Have now procured their vending machine. <p>Noted.</p>	

8.	<p>Youth Forum Update</p> <p>Damian Taylor provided a verbal update on the Youth Forum and highlighted the following: -</p> <ul style="list-style-type: none"> • the Forum were part of a panel of young people shortlisting the PB Youth Applications; • the group have created new Tik Toks for North Ayrshire Child Protection Team and suggestions for the new mascot; and • One of the group, Mica Gilmour, has been nominated for a Young Scot Award within the community category. <p>Noted.</p>	
7.	<p>HSCP Update</p> <p>It was noted a report has been issued separately with an update on the Health and Social Care Partnership.</p>	
8.	<p>Grants</p> <p>The Partnership were advised that funding for the Elderly Grants would be carried forward to 2021/2022 financial year.</p> <p>Noted.</p>	
9.	<p>AOCB</p> <p>The Partnership noted the TACT update included in the agenda.</p> <p>Pledge – Aaran McDonald MSYP asked the Kilwinning Locality Partnership to make a Pledge committing to ensure that young people's voices are heard, acted on and respected in line with the recently published North Ayrshire Council Youth Participation and Citizenship Framework 2021-25. The Partnership agreed to take time to consider this before the June 2021 meeting.</p> <p>Noted.</p>	<p>Jennifer McGee</p>
10.	<p>Date of Next Meeting</p> <p>The date of the next meeting of the Kilwinning Locality Partnership meeting is 3 June 2021.</p> <p>Noted.</p>	

Meeting ended at 8.35 p.m.



Community Investment Fund Application Form: Kilwinning Locality

The CIF will support proposals and projects that:

- Connect with:
 - The North Ayrshire Fair for All Inequalities Strategy;
 - the Community Planning Partnership and Locality priorities; and
 - North Ayrshire Council's values, priorities and business objectives.
- Fulfil a compelling need and do not duplicate existing services or facilities;
- Provide long-term, sustainable, positive results for the greatest number of people possible;
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council;
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project;
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- LPs should continue to engage with their communities and stimulate interest in the CIF. The Locality Partnership will then strategically assess the applications, make links and look at the funding 'in the round'.
- If the partnership supports a bid then the group will be encouraged to submit a full application form, which they will decide upon before making a proposal to Cabinet for final approval.
- The finalised proposal will go to the next suitable Cabinet for final approval.

- Forms should be returned to your Locality Co-ordinator, by email if possible:

Louise Riddex
Locality Coordinator (Kilwinning & North Coast)
Economy and Communities
Community Development Team
St John's Primary School
Morrison Avenue
Stevenston
KA20 4HH

Email: lriddex@north-ayrshire.gov.uk
Tel: 01294475910
Mob: 07980964858

Support and information will be available for groups who are not successful. For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf>

APPLICATION FOR FINANCIAL ASSISTANCE

Community Investment Fund

1. Details of your organisation

Name of Organisation: Kilwinning Community Football Academy

Postal Address for

Correspondence:

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.....

Name of Contact Person: Michael Baird.....

Position in Organisation: Chairperson.....

Contact Telephone Number:

E mail address

2. Brief description of your organisation

Please include -

[a] Legal status, e.g. voluntary organisation, public/private limited by shares or guarantee;

[b] How long has organisation been in existence?

[c] Aims & objectives;

[d] General activities or services provided

Kilwinning Community Football Academy (KCFA) are a charity registered in Scotland SC048379 and have a board of 7 Trustees who meet once per month, we also employ 3 part time members of staff in development and community coaching positions. The remaining volunteers have various roles within the Academy including coaching, child protection officer, treasurer, secretary etc. The club has operational from 2012 and became a registered charity in 2018.

KCFA uses physical activity and football to engage and inspire people to build a better life for themselves and unite the communities in which they live. Dedicated staff deliver football coaching, educational programmes and personal development, providing people with opportunities to change their lives for the better.

The organisation's purposes are for the advancement of public participation in football and physical activity within Kilwinning & surrounding areas providing opportunities for all to take part in structured training, games and activities no matter ability or background with the object of improving the conditions of life for the persons for whom the activities are primarily intended. These include football, fitness and movement, Kilwinning FA currently have 17 teams from age 4 up to our senior squads 18+ (boys & girls teams). Pre COVID our 4 community staff were delivering free football and physical activity to over 1000 children per week in local schools, Fun community sessions from children 18 months - 5 and free community sessions within Kilwinning (parent & child, creative player) Fitness sessions for the community including (dad & lad, at mums, team fitness, circuit classes, HIIT sessions) KCFA rent and operate our own community hub in the centre of the community offering different opportunities including hall hire, 3 sector support, meetings, youth clubs, functions and fundraisers.

KCFA do not believe there should be a financial barrier to participate in any of our activities, we offer a full sibling discount to all of our members and we also have a discretionary wellbeing fund that we are able to support players to attend the training/games/activities if their family is unable to afford the subscription charges.

In December 2020 we were awarded Almswall Park (3g Football Pitch), Pavilion and Car Park as part of our Asset Transfer from North Ayrshire Council. This will become the hub for our outdoor football, physical activity and community programmes. In March 2021 we commenced the lease of the Blacklands Hall which we have renovated and opened for use as of 28th April 2021. The club have secured external lets which have already created a sustainable operation for the Academy. The Blacklands Hall will allow us to extend our community activity and we have already trained up 3 staff members as walk leaders, digital champions (providing IT support to the community and 2 staff members have recently completed their Ready for Youth Work course via Youth Scotland.

3. Title and summary of proposal

Tell us a bit about your idea. Please describe in as much detail as possible, what the funding will be used for. Please include where it will be held / delivered, who is your target audience, who will benefit from it and how and indicate any partners that are involved.

Please include -

[a] *What outcomes your organisation wishes to achieve;*

[b] *Is this a new service / project?*

[c] *Does a new organisation need to be set up?*

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

In December 2020 we realised our dream of having our own facility when we were successful in securing Almswall Football Park from North Ayrshire Council as part of our Asset Transfer Request.

Our funding request is to contribute towards the cost of a replacement pitch (4g surface) at Almswall Park, there has been no significant investment into Almswall Park for a number of years and this is now starting to show with the surface coming to the end of its natural life expectancy.

Almswall is viewed as a poor weather facility by the local footballing community, this is a place we call 'home', we want to redevelop Almswall into a facility that our players, volunteers and anyone connected with the club can feel proud of and become one of the many fantastic community venues in Kilwinning and North Ayrshire. We want to give our users the "wow" factor and a venue that they can be proud of and want to use on a regular basis.

We currently run a very successful community project including schools programme, community fitness, physical activity, online activity/fitness sessions, digital inclusion programme. We adapted our full programme during COVID and we will continue this for as long as is required. In March 2021 KCFA took over the lease of the Blacklands Hall in the centre of the community to expand our indoor community offering.

By being able to offer a state-of-the-art facility we will be able to increase opportunities and activities that will be on offer to the local community. The main outcome that KCFA aspire to achieve are:-

- Increased volunteer opportunities for young people
- Increased volunteer opportunities for adults, parents and carers
- Increased opportunities to participate in football, physical movement and fun activities
- Work experience and employability skills development opportunities
- Increased employment opportunities (Community Jobs Scotland, Volunteering etc)
- Increased opinion from local residents and users
- Creation of a Youth Forum to support in the development of the Academy
- Increased partnership working including businesses, 3rd sector and local organisations
- Increased confidence, mental health and life skills from users

Almswall Park will allow us to expand on our members and community programme by allowing us to remove the financial barriers and constraints that we encountered when we had to rent/lease the facility from KA Leisure. These services will include

- Walking Football (over 50s or with medical conditions)

- LGBTQI+ Activity Groups
- Free Community Football/Fitness
- Mental Health Sessions for Men/Women (fun activity followed by refreshments and conversation)
- Mothers/Fathers and toddlers sessions
- Sensory Classes
- Disability Football
- Holiday Activity Camps
- After School Programmes
- Free Friday Night Football
- Sports Tournaments
- Facility Hire
- Community Café
- Meeting Rooms / Community Space
- School Programmes
- Educational Programmes including SQF Accredited
- Community Fun Days
- Youth Zone
- 121 Support and Tutoring

By replacing the surface at Almswall and creating a more welcoming environment this will allow us to enhance the amount of volunteer opportunities we can provide both in the sports sector and in facility management. Our aim is to be fully sustainable and not be reliant on grants, with Almswall & Blacklands Hall we aim to be a sustainable club. The increased income streams from a high-class facility with a FIFA (**Federation Internationale de Football Association**) Grade Pitch would allow us able to sustain our current 2 paid part time roles at the club and realise the potential of offering more employment opportunities.

Currently we can only operate at the times that we have booked the facility and this can be expensive, having a new state of the art facility will allow us to open longer and provide more activity to the community, with significantly reduced costs.

By redeveloping Almswall and specifically the playing surface will also allow the facility to be align with specific entry criteria into the Scottish Women's Premier League 1 & 2. The criteria also include covered terracing and videography stands for filming games etc.

This is the first phase of the Almswall Park redevelopment and we aim to redevelop the pavilion and car park area in due course. This is exciting times for KCFA and the community, we are looking forward to the future.

4. What difference will this project make within the locality and to local services and programmes?

Please include -

[a] How you will approach reducing inequality

[b] How this proposal fits with Kilwinning's priorities of:

- 1. Work and the local economy*
- 2. Traffic and Parking*
- 3. Local Environment*

The Equalities and Diversity approach for Almswall is designed to ensure maximum participation by embedding the facility as a community hub and thereby removing any perceived barriers to entry. The combination of activities and events that will be held in the building will deliver something for all sections of the community no matter their circumstance.

The ethos of Kilwinning Community Football Academy is to ensure that everyone that enters the facility is welcomed, and each person feels respected and able to participate, particularly those that have lower than average levels of engagement. The provision of accessible public toilets is critical in encouraging people to enter the building and from there begin to engage with the range of activities, events and services that it will provide.

The project tag line 'Strength Through Unity – Engage, Inspire, Unite' describes Kilwinning Community Football Academy's aim to maximise access and inclusion by delivering a programme of activities and events that enable the widest possible spectrum of people from all sections of the community to participate and secure benefits – economic, social and environmental.

Our proposal will contribute to the local Kilwinning priorities and also the priorities set out by the North Ayrshire Council Community Planning Partnership including:- A Working North Ayrshire, A Healthier North Ayrshire, A Safer North Ayrshire, A Thriving North Ayrshire

Work and the Local Economy / Working North Ayrshire – KCFA will be able to create and sustain employment opportunities including Development Officer, Community Coach and Centre Manager. With the growth of the Academy there will be more opportunities created via income generation or successful funding application to provide employment opportunities, these will include opportunities at the new community café, admin roles and sessional coaches. There will also be more opportunities for volunteers to get involved in both the sports, business and facility management areas where we will train the volunteers with transferable skills and qualifications which will also support them in the potential of gaining employment. This facility would allow KCFA to develop their community plan to work with more isolated members of the community and offer sports at a competitive price to remove barriers to participation, the facility would also allow KCFA to continue to offer sibling discount/free places at the Academy to support local families and children and reduce poverty and inequality. With the reduction in cost of facility hire we will be able to offer community projects which target a diverse range of groups including LGBTQ+, Disability, Mental Health, Senior and BME groups. The more groups we can offer the more footfall we can bring to Kilwinning and North Ayrshire promoting and supporting local businesses and organisations.

Traffic and Parking – KCFA has a commitment to support the traffic and Parking priority as we appreciate the increased traffic that our activities have caused at Almswall have had an impact on the local residents. We have recently redeveloped our full programme to support the local residents and the issues caused. We have plans in place to create a residents forum where we can work closely with the local residents to develop a plan where everyone will thrive. We previously completed a climate challenge project and once COVID restrictions ease we will reintroduce our car sharing scheme, eco driving skills and tips plus introduce a bike/walk to training initiatives and schemes.

Local Environment – KCFA is committed to supporting the local environment and improving the look and appeal of our local community. We want to increase the number of visitors to Kilwinning, increase the volunteer and active opportunities available while increasing the sense of pride within the town for residents and visitors. Included in this we want to improve the surrounding areas of Almswall and Almswall park and keep our home looking nice. To achieve this we will organise litter picks, tidy up the car park with regards to weeds etc and also tidy up the pavilion/car park to include painting, cleaning and replacing and defected equipment. With the redevelopment at Almswall we will be able to increase the activity, more events, bring more people to Kilwinning and increase volunteer and employment opportunities.

Healthier North Ayrshire – Our ambition is to work with as many people as we can to provide social physically active sessions. With having our own facility we can provide more activities and opportunities for people to get involved. It has been proven that sport, exercise and fitness reduces stress and anxiety and we will be able to offer a wider range of services to attract more participants into the Academy. We will tackle inequalities and ensure we can offer targeted services that support the needs of our community and we will engage with our users and our wider audience to ensure we are delivering what they want. We will train and develop our workforce and volunteers so as they are able to deliver high quality services including mental health projects and reduce stereotypes.

Safer North Ayrshire - Working within the community based in 7 local primary schools and with our range of community projects and football teams we have access to over 2000 people per week ranging from 16 months old to senior members of the community. By securing Almswall we will create a real sense of pride within the Academy and the town as the asset will belong to the community and to the parents, players, volunteers etc and a place to call home. With having access to a large section of the community on a weekly basis we would look to develop our projects to have themes including climate change, road safety, drug misuse, mental health etc, this would allow us to develop our partnerships with local organisations and public/private sector services. We envisage that by running these projects and activities we can create a real community cohesion and in return reduce levels of crime and anti-social behaviour. KCFA recently started their Friday night diversionary session after it was brought to their attention the underage drinking and recreational drug use that was happening at Almswall on a Friday evening, this session will provide free activities on a Friday night between 7pm-9pm.

Thriving North Ayrshire – Almswall has been known as a poor weather venue for many years and we want to change that to be a vibrant facility that Kilwinning and North Ayrshire can be proud of. We want to regenerate and redevelop the facility into fantastic venue that the community will support and allow us to engage with more people. The facility will allow us to create pathways from our school projects and allow children to foster a lifelong love for sports and activity participation, resulting in the reduction of childhood obesity and encourage people to be physically/mentally active and healthy. We will be able to break down barriers and allow the community to participate in events supporting social and emotional development in a wide and varied community project.

5. Please give an overview of the engagement that has taken place in relation to the project

Please include the number of people that have been engaged with/ consulted

During the application phase for Almswall Asset Transfer we have engaged with a variety of key stakeholders with the view of taking on the asset but to also include the redevelopment plans and specifically replacement of pitch. This included:

- Presenting our ideas/vision to members of the community who attended events held within our clubhouse (presentation nights, fitness classes and prize bingo). We held 3 events which were advertised on our social media channels and via our email system to all of our members. We had an excellent response with 53 people attending and giving their views on our project
- Engaged with our members and parents at twice weekly training sessions and organised games. Our Academy staff spoke to various playing members, parents, grans, carers etc to gauge interest and feedback which was very positive in our redevelopment and reusage aims for Almswall. We spoke to over 200 people during our consultation providing very positive feedback.
- Schools Consultation, our Community Coaches have conducted surveys and questionnaires with the children and classes we work with on a weekly basis to find out what they think of our plans and what they would like to see in the future. During these consultations we worked with over 700 children.
- Online survey using the website "Survey Monkey". This was successful as it generated over 140 responses from members of the community that we otherwise would not have had the opportunity to speak with.
- We engage with our community sessions including our Mini Kickers (pre 5 class), 2015s and 2016s age group (180 parents/carers) to gain their feedback on the facility and our redevelopment ideas. Their feedback has been positive as it will create a more welcoming venue for them to take part in our activities.

Throughout our consultation and engagement there has been no negative feedback and only constructive ideas that we would look to take forward.

6. Please tell us how the project will be managed

Please include -

[a] *How the finances will be managed*

[b] *Does the proposed project contribute to volunteering or employment opportunities in Kilwinning?*

Please include the number of volunteering opportunities and employment opportunities

[c] *If there are any staff requirements, please outline your HR plans*

[d] *Is there evidence of partnership working in relation to the project within Kilwinning locality?*

Finance - The financial management of the project is split into its two component parts – the football/community revenue and the ongoing operational phase.

The club have appointed a Financial Advisor. The advisor is an accountant, working professionally building finance systems for Microsoft Customers. He has vast knowledge and experience across many private sectors, as well as experience being treasurer for small local groups. He owns and manages a property letting company as well as an IT Service company, where tight financial control is a key part of the daily operating. He applies this experience and knowledge to the treasure roles he has held and currently holds.

Kilwinning Community Football Academy has gained good experience over the past eight years in managing project budgets and grant draw-down. The club will implement a bespoke and robust financial management to ensure an effective operation.

As the Chair of Kilwinning Community Football Academy, Mick Baird will retain overall responsibility but the Centre Manager and Treasurer will provide day-to-day financial control for the project. Dependent on the skills, experience and abilities of the post holder there may be a need to undertake further training.

The Almswall Centre Manager will report directly to the Chair and will need to secure dual authorisation (signatures) for all financial transactions. Ultimately it is the Board of Kilwinning Community Football Academy that are responsible for the correct financial management and governance of the project.

Volunteering or Employment Opportunities in Kilwinning – This is an exciting project for the Academy and with the increased opportunities, activities and events within Kilwinning this will only increase both the volunteer and employment opportunities. Since taking on the lease of the Blacklands Hall and increasing community activity the club are already looking for a Saturday morning sessional coach and secured a new Community Jobs Scotland position for an Events Coach.

The club have implemented the plans for a female role model project where our older players volunteer to develop our youngest members, we already have 11 females signed up to this project, we hope to roll out this initiative to the boys/youth section.

There are plans to create and events programme within the club including a community café at the Blacklands Hall and Almswall, this will in turn require more volunteer and employment opportunities. Since returning after the various lockdowns and restrictions the club have recruited over 20 additional volunteers for the club.

The club currently have 4 self-employed staff and are recruiting for an additional 2 positions. Additionally, the club have over 80 volunteers supporting in various roles from coaching to admin.

Partnership Working – The Club have delivered numerous projects within the Kilwinning Locality and these have been in partnership with Active Schools, Kilwinning Community Events, 6 Primary Schools, The Scottish Football Association, Sportscotland, Kilwinning Academy, NAC Social Care Services and Youth Scotland. During COVID the Academy built up strong partnerships with local

and national funders and formed a strong relationship with Kimberly Kirkwood delivering various initiatives in response to the COVID demands and challenges.

7. Amount of funding being requested

Please supply details of the amount of funding being requested and any **other** funding you have had over the past 5 years, both financially and 'in kind'.

Amount of funding requested:	£100,000
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Please include detail on -

[a] Breakdown of costs if available;

[b] Recent quotations where appropriate

The total project cost is £242,805.57 as quoted by SGS. We aim to secure this funding through a variety of funders, this will include investment from KCFA. In order to obtain the best Value for Money solution and once restrictions ease we will secure 2 more quotations

Funders we have identified include (please also see Appendix 1 which is our funding section of our business plan)

Kilwinning Community Investment Fund

North Ayrshire ventures Trust

Cashback for Communities

The National Lottery Community Fund

Sports Scotland – Sport Facilities Fund

Scottish Football Partnership

Postcode Lottery

The Weir Charitable Trust

8. Monitoring and evaluation process

Please include detail on –

[a] *What monitoring and evaluation processes are planned/ in place*

The Kilwinning Community Football Academy board will have responsibility for monitoring performance and will report at regular intervals to committee meetings – this is likely to be monthly in the first year and quarterly thereafter but will be dependent on future performance. Procedures will also need to take account of the specific reporting requirements of project funders.

The Academy will collate statistical data relating to the activities delivered, volunteer/employment opportunities offered and a variety of other data relating to the project. The club will also gain feedback and evaluations from users and the community of how they feel the projects are working and give the club a chance to adapt any services that are required to meet the needs of the community.

Almswall is predicted to have a positive cumulative cashflow over its first ten years. The Kilwinning Community Football Academy will need to negotiate with utilities companies, insurance brokers, equipment providers, etc, and will need to ensure that the project achieves best value.

Robust procedures will be put in place to monitor the performance of Almswall as an attractive venue to activity and events, this will also deliver income generating project to ensure that KCFA become a sustainable club and not grant reliant

The Kilwinning Community Football Academy board will also be responsible for preparing non-financial project monitoring reports. This will include the number of bookings (hours and people), activities delivered, cross-referrals between different activities (within and out with Almswall), and any specific criteria set down by the business plan.



Community Investment Fund Application Form: Kilwinning Locality

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- Connect with:
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 - the Community Planning Partnership and Locality priorities; and
 - North Ayrshire Council's values, priorities and business objectives.
- Fulfil a compelling need and do not duplicate existing services or facilities;
- Provide long-term, sustainable, positive results for the greatest number of people possible;
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council;
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project;
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- LPs should continue to engage with their communities and stimulate interest in the CIF. The Locality Partnership will then strategically assess the applications, make links and look at the funding 'in the round'.
- If the partnership supports a bid then the group will be encouraged to submit a full application form, which they will decide upon before making a proposal to Cabinet for final approval.
- The finalised proposal will go to the next suitable Cabinet for final approval.

- Forms should be returned to your Locality Co-ordinator, by email if possible:

Louise Riddex
Kilwinning Locality Coordinator
Economy and Communities
Community & Culture
Community Development Team
St John's Primary School
Morrison Avenue
Stevenston
KA20 4HH

Email: LouiseRiddex@north-ayrshire.gov.uk
Tel.: (01294) 475913
Mob: 07980964858

Support and information will be available for groups who are not successful. For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf>

APPLICATION FOR FINANCIAL ASSISTANCE
Community Investment Fund

1. Details of your organisation

Name of Organisation: Kilwinning Community Events

Postal Address for

Correspondence:

Name of Contact Person: Donald Reid

Position in Organisation: Chairman.....

Contact Telephone Number :

E mail address

2. Brief description of your organisation

Please include -

[a] Legal status, e.g. voluntary organisation, public/private limited by shares or guarantee;

[b] How long has organisation been in existence?;

[c] Aims & objectives; [d] general activities or services provided;

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

Kilwinning Community Events are a local constituted organisation.

Kilwinning Community Events has been operating for 9 years.

The groups constitution is to support and encourage community spirit in Kilwinning. This started with the fire works to provide a safe community display around November 5th each year. Picnic in the Park developed and is now approaching its 4th event.

The committee is open to all who wish to apply and currently stands at 8 members.

3. Title and summary of proposal

Tell us a bit about your idea. Please describe in as much detail as possible, what the funding will be used for. Please include where it will be held / delivered, who is your target audience, who will benefit from it and how and indicate any partners that are involved.

Please include -

[a] What outcomes your organisation wishes to achieve;

[b] Is this a new service / project?

[c] Does a new organisation need to be set up?

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

The key outcome is a reduction in health inequalities through further upgrade of environment and facilities at McGavin Park and provision of free access to outdoor play and gym equipment following completion of phases 1 and 2.

The link with the Kilwinning Locality Partnership's priorities is through the Local Environment priority. This project fits with the National Priorities, CPP Fair for All Strategy and North Ayrshire's Active Communities Strategy.

The proposal for the Community Investment Fund is to further develop an assault course and separate link crossover from the play area to the central path network. This follows the successful transformation of the former tennis court area at Kilwinning's McGavin Park into a community play park and outdoor gym to encourage health and wellbeing. This is based on the initial community consultation further supported by face to face feedback as well as online comments after 6 months of successful operation.

This proposal is the next phase to strengthen the new community facilities with a health and wellbeing regeneration project addressing health inequalities in Kilwinning by improving key environment asset McGavin Park. It builds on the long-established facilities at McGavin Park which was formally gifted to Kilwinning in 1884, 3 years after the death of its benefactor John McGavin. His £7000 bequest saw the establishment of a public park in Kilwinning.

The Kilwinning Locality Partnership has worked closely with Kilwinning Community Events and previously Kilwinning Community Council to develop this proposal. Kilwinning Community Events has agreed to further lead the partnership so there is no requirement to establish another local organisation. There is an opportunity to further develop the partnership with local sports organisations and heritage groups.

The first project came for Locality Partnership discussions about the success of Picnic in the Park in 2017 which attracted in excess of 7000 people to the venue. Yet, it was recognised that on many days the Park is underused and opportunities to fully use this local asset to achieve health outcomes is being missed.

In the recent public consultation carried out by Kilwinning Community Council and Kilwinning Locality Partnership public support for better facilities at McGavin Park to encourage improved physical activity and community wellbeing.

4. What difference will this project make within the locality and to local services and programmes?

Please include -

[a] How you will approach reducing inequality

[b] How this proposal fits with Kilwinning's priorities of:

1. Work and the Local Economy
2. Traffic and Parking
3. Local Environment

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

Recently North Ayrshire came top of the UK's list of places with 'avoidable deaths per 100,000 population. Kilwinning has one of the widest health disparities in North Ayrshire, with a 21years difference in life expectancy between men in Whitehirst Park compared to men living in Kilwinning West and Blacklands. Kilwinning has the lowest population of over 65s in North Ayrshire.

The proposal is directly linked to two of the CPP's Fair For All Strategy's overall pledges:

- All North Ayrshire residents have access to and enjoy a safe, quality environment, and are given the opportunity to be included in the key decisions made about their community;
- North Ayrshire residents will have improved health outcomes across their life course.

Our approach is to reduce health inequalities by encouraging people to be more active more often (one of the FFA specific pledges). Targets have been set for a 2% increase in physical activity with a long term target of a 10% increase in physical activity by 2026).

The project aims and objectives are to:

- unlock further the potential of McGavin Park as a community health and wellbeing asset
- develop volunteering opportunities for the Kilwinning community to meet up and pass on their knowledge and in turn, give young people the confidence and skills to lead more active lives;
- develop McGavin Park as a centre of Kilwinning community life;
- reduce social isolation by using McGavin Park as a focal point;
- offer a pathway for communities to maintain their skills, e.g. fitness and wellbeing, and volunteering in conjunction with community organisations

We will target:

- Children and their families

The link with the Kilwinning Locality Partnership's priorities is through the Local Environment priority. Using the Scottish Government's Place Standard toolkit a public workshop identified local environment within the Housing and Community theme. The public consultation during the action planning workshop indicated that there was a need to focus on working with the partners to improve McGavin Park and Eglington Country Park as they are key local assets and have a significant impact on the quality of life.

5. Please give an overview of the engagement that has taken place in relation to the project

Please include the number of people that have been engaged with/ consulted

The initial public consultation has attracted nearly 900 responses and 69% in favour of installing gym and play equipment. This took place online led by the Kilwinning Community Council and face to face at the Kilwinning Participatory Budgeting event on Saturday 3rd March 2018. This was attended by around 600 people.

Consultation on the equipment continued and at events like Picnic in the Park in 2018 and 2019 at McGavin Park.

The install of the new equipment in phase 2 was delayed due to Covid and some changes were made to the layout on site and additional benches were introduced with the current installations taking place August 2020 and last benches installed April 2021.

We have taken face to face feedback throughout the work starting and reflecting on this feedback together with the online feedback to bring phase 3 proposals forward.

Kilwinning Community Events have also been working closely with Kilwinning Sports Club as to re-establish football training in the park. Goal posts have been provided and. This allows locals to use the pitch again to train and practice as well as local youth groups during the summer months.

6. Please tell us how the project will be managed

Please include -

[a] *How the finances be managed*

[b] *Does the proposed project contribute to volunteering or employment opportunities in Irvine?*

Please include the number of volunteering opportunities and employment opportunities

[c] *If there are any staff requirements, please outline your HR plans*

[d] *Is there evidence of partnership working in relation to the project within Kilwinning locality?*

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

A Project Team will continue with the support of the Locality Partnership and they will meet regularly throughout the project to ensure that the aims and objectives are completed and to mitigate any risks.

The finances will be managed through Kilwinning Community Events and reported through the Kilwinning Locality Partnership.

Kilwinning Community Events would oversee the contract on receipt of the Councils commitment to the project and arrange payment to the contractor on conclusion of the works. All receipts would be provided to the Council to confirm spend in line with the terms of grant.

The partners recognise that they need to encourage the most effective use of the equipment and have included in their request funding for attractive. This will go some way to providing guidance in the best use of the equipment for a few fitness programmes. The ambition is to develop a local volunteering programme with the third sector interface, represented on the Kilwinning Locality Partnership, and to harness wider network through the local sports groups, community organisations and Active Communities Partnership. There is no set limit of volunteers but the target is 50. Kilwinning is rich in volunteers active in Eglinton Country Park, community sports clubs and heritage organisations.

There are no plans for additional staff posts. The Locality Partnership has worked closely with colleagues from Streetscene to discuss the ground works and future maintenance of the equipment.

There was clear evidence of strong partnership working relating to the Park already in the successful staging of events from 2014 and the Queen's Baton Relay to the planned Picnic in the Park 2018. Partners include local food suppliers, the Corra Foundation, as well as CPP Partners as well as a myriad of community organisations and volunteers. In a wider sense Kilwinning has a well-established track record of volunteering and participation in partnership working through its heritage, local organisations, community sports and community associations prior to phase 2 commencing and this is being maintained as covid restrictions allow.

7. Amount of funding being requested

Please supply details of the amount of funding being requested and any **other** funding you have had over the past 5 years, both financially and 'in kind'.

Amount of funding requested:

Please include detail on -

[a] Breakdown of costs if available;

[b] Recent quotations where appropriate

£35,000 Community Investment Fund
£9,406.16 Kilwinning Town Charitable Trust
£25,000 Town Centre Regeneration.
Total £69,406.16

Assault course and climbing wall to expand gym on grass.
Link from the circular path to play area cross over feature.
Remove grass mats at zip slide and install safety surfacing and link path.
Immediate drainage priorities.
Link Footpath between existing council play area equipment.

Approximate breakdown of funding spend

Additional Cycle Rack 990
Link Footpaths 5400
Safety Surfacing at Zip Slide 4800
Assault course 23,614.49
Cross over link. 29,691.67
Drainage Priorities 5,000

The Council's Streetscene Team have agreed to include the new equipment in their regular inspection for health and safety and cleaning regime. The repair or replacement of any broken equipment would be the responsibility of the community group.

Kilwinning Community Events has enjoyed grants towards Picnic in the Park and Kilwinning Fireworks.

The specific funding for improvements to McGavin Park and this wider project was restricted to one recent grant of £1094.80 for Goal posts. These are currently being installed.

For Phase 1 and 2 of this Project funding received.

*Kilwinning Solar farm crossover £20k
McGavin Park £2232.61
Landtrust £50k
Kilwinning Town Trust £15k
CIF £35k*

8. Monitoring and evaluation process

Please include detail on what monitoring and evaluation processes are planned/ in place

The Project Team will identify its milestones and maintain a risk register. The Kilwinning Locality Partnership Coordinator and Lead Officer will provide support. The Environment sub Group will contribute to have oversight.

The outcomes will be discussed and adopted. The over-arching outcome is a 2% increase in physical activity and longer term improvement in health outcomes.

In the short term, Kilwinning Community Events will be monitoring

- An increase in organised events held in McGavin Park;
- An increase in people visiting McGavin Park;
- An increase in physical activity amongst young people and local communities;
- A reduction in inequality by giving people free access to gym equipment;
- A improvement in HSCP health statistics;
- An increase in volunteering.



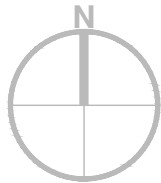
Equipment

1. KOMPAN Cliff Rider
ref PCE1122
Total height 366cm
Fall height 210cm
Age range 6-12 years
DDA Accessible

2. KOMPAN Balance Beam
ref KPL819
Total height 30cm
Fall height 30cm
Age range 4-15 years
DDA Accessible


3. KOMPAN Stepping Pod, 300mm
ref M87402
Total height 30cm
Fall height 30cm
Age range 3-15 years
DDA Accessible

4. KOMPAN Stepping Pod, 600mm
ref M87403
Total height 60cm
Fall height 60cm
Age range 3-15 years
DDA Accessible



Areas and dimensions shown are critical for compliance with European safety standards En1176 & En1177, If in doubt ask!

Grass areas should be well established prior to grass mat safety surfacing being laid.

		KOMPAN Scotland Ltd. Quarrywood Court Livingston EH54 6AX		www.KOMPAN.co.uk T:01506 442 266 E:kompan.scotland@kompan.com	
		NOT FOR TENDER ISSUE. ©copyright of this drawing remains the property of KOMPAN Scotland Ltd. and the KOMPAN group. This drawing may not be reproduced without prior permission of KOMPAN Scotland Ltd. Any infringement will be pursued.			
Project McGavin Park, Kilwinning, Area 1 - Option 1				Designed by HE	
Client Kilwinning Community Events		Date 14.04.21		Scale 1:100@A3	
Title General Layout		Drawing No. SC13957-03		Revision	

Option 1

KOMPAN[®]
Let's play



McGavin Park Play Area, Kilwinning

Kilwinning Community Events

Option 2

KOMPAN[®]
Let's play



McGavin Park Play Area, Kilwinning

Obstacle Course

KOMPAN
Let's play

McGavin Park, Kilwinning
Kilwinning Community Events

See more information here:
<https://youtu.be/sax-Wvgl0E7s>



Locality Partnership: Kilwinning Locality

Date: 3rd June 2021

Subject: To advise the meeting of an application to the Kilwinning Town Charitable Trust Fund requesting to re-purpose the use of a previously awarded grant.

Purpose: To consider the application as outlined in Appendix 1 to this report.

Background

An application requesting to re-purpose the use of a previously awarded grant has been received in respect of the Kilwinning Town Charitable Trust

Key Points for Locality Partnership

- The amount of the previous grant awarded was £30,000.

Action Required by Locality Partnership

To consider the application for the re-purpose of grant funding awarded as outlined in Appendix 1 to this report.

For more information please contact: *Angela Morrell, Senior Manager, Connected Communities, 2nd Floor Cunninghame House, Irvine.*
Email - amorrell@north-ayrshire.gov.uk

Completed by: *Rosemary Fotheringham* (rosemaryfotheringham@north-ayrshire.gov.uk)
Date: 28/5/21

**KILWINNING TOWN CHARITABLE TRUST
APPLICATION FOR FINANCIAL ASSISTANCE 2021/22**

Kilwinning Charitable Trust Criteria - In terms of the trust deed there are 3 purposes for which assistance may be given:

Purpose A - the prevention or relief of poverty;

Purpose B - the provision of recreational facilities or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended; and

Purpose C - the relief of those in need by reason of age, ill health, disability, financial hardship or other disadvantage.

Applicant	Purpose of Grant	Amount Requested	Previous Town Charitable Trust
Kilwinning Bowling Club	Request to re-purpose the TCT grant allocated in 2018/19. Financial Support towards purchase of a portacabin. Portacabin - £31,000 - £33,000 Club contribution - £1,000 - £3,000	£30,000	This award was allocated to the group in 2018/19

Connected Communities, Finance and Legal Services have been consulted and their comments are as follows:

Finance

One quote has been provided detailing the cost to be £31,000 - £33,000 and the club are in a financial position to provide the additional funding required to meet the total cost.

Legal

The application meets the criteria of Purpose B. In particular, the applicant states the project will provide improved recreational facilities for the community, with particular reference to the improvement it will provide to their facilities for women, including juniors, which will make the club more attractive to them. They hope this will encourage increased participation by women, which will benefit their mental and physical health with the aim of improving the conditions of life for those persons. The application can therefore be granted as it meets one of the Trust Purposes.

Note that in addition, the Trustees should also be satisfied that granting the application will be a beneficial use of the trust funds.

Connected Communities

The Club has requested the re-purpose of an award of £30,000 made in 2018/19 to enable them to provide female changing facilities via the siting of a purpose-built portacabin. This will enable the Club to retain and attract female membership, both adult and juniors, and encourage increased participation in the sport. This will promote physical and mental health and wellbeing as well as reducing isolation and encouraging participation. The provision of these recreational facilities and activities meets the criteria of Trust Purpose B.



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath

Please return this form to:

Rosemary Fotheringham
Funding Officer
St John's Primary Base
Morrison Avenue
STEVENSTON
KA20 4HH
Email: rosemaryfotheringham@north-ayrshire.gov.uk

The North Ayrshire Council Town Charitable Trusts

Ref. No.

Application for Financial Assistance (Organisation)

Before completing this form, please take time to read the Notes of Guidance

1.	Please confirm the town this application relates to:	
2.	Name of Organisation:	Kilwinning Bowling Club
	Address (for correspondence):	12 Howgate
		Kilwinning
	Post Code:	KA13 6EJ
	Contact Person:	Diana Buchanan
	Position in Organisation:	Club Secretary
	Daytime Telephone Number:	
	Address of where Organisation meets:	12 Howgate
		Kilwinning
	Post Code:	KA13 6EJ
	Email Address:	
3.	Amount of Grant Requested:	£30,000
	Total cost of Project/Activity:	£31k-33k

<p>4.</p> <p>(a)</p>	<p>Details of Applications:</p> <p>Please describe in as much detail as possible what the grant aid requested will be used for. In particular, please confirm who will benefit from the use of the funds and how this assistance will be provided:</p> <hr/> <p>Request for repurposing of grant already allocated.</p> <p>Proposed way forward:</p> <ul style="list-style-type: none"> • We would provide female changing facilities via the siting of a purpose-built building (portacabin) as previously outlined. • The building would not at this point be connected to water and waste but would have all the fixtures and fittings built in. The long-term plan for this would be to have the building connected to water and waste supplies when funding became available in the future. • The proposed set-up will provide change and drying facilities for our female members both adult and junior's (we cannot currently provide this). • Our (Kilwinning Bowling Club) ability to be able to provide these facilities will be key in retaining and growing our female membership and without these and in conjunction with the impact of Covid, there is a real danger our female membership will decline. <p>Life expectancy of the portacabin is around 50yrs.</p>
<p>A summary of the trust purposes of the Council's Town Trust Funds is annexed to this form.</p>	
<p>(b)</p>	<p>Please indicate which of the trust purposes relate to your application and how any grant awarded will meet this purpose (see notes of guidance for further information). Note that an application may relate to more than one.</p> <hr/> <p>Trust Purpose B – The provision of recreational facilities or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.</p> <p>The club is located within the top 5% SIMD areas with the worst health outcomes. The project will provide local children, females and disabled residents the opportunity to be more active more often by providing them with the facilities required to fully participate.</p>

(c)	Please detail the total costs of the project and how these will be funded?			
	Item		Cost	
	Portacabin		£31k-£33k	
	Amount and source of organisation's own contribution:			
	Source		Cost	
	Club Funds		£1k-£3k	
	Other financial assistance applied for:			
	Amount (£)	Date	Funding Body	Purpose
4.	Brief Description of Organisation: Request for repurposing of grant already allocated.			
(a)	Legal Status (e.g. voluntary organisation, public/private limited company, limited by shares or guarantee, community interest company (CIC), Scottish Charitable Incorporated Organisation (SCIO))			
	Constituted Voluntary Group			
(b)	How long has the organisation been in existence:		Since 1855	
(c)	Membership Details			

	Age Group:		All Ages		
	Geographical area covered:		Kilwinning		
	Any restriction of membership (please tick):		Yes	No	X
	If YES, please indicate:				
	Staff employed (if any):				
	1 Full time premises Manager 1 Part time Groundsman 1 Part time Bar person 4 non contracted casual staff				
Affiliation (if any) to other Groups/Associations:					
Bowls Scotland					
(f)	Names and Addresses of Office Bearers:				
	Chairperson:	William McGowan			
		12 Howgate			
		Kilwinning			
		KA13 6EJ			
	Vice Chairperson:	William Kennedy			
		12 Howgate			
Kilwinning					

		KA13 6EJ							
	Secretary:	Diana Buchanan							
		12 Howgate							
		Kilwinning							
		KA13 6EJ							
	Treasurer:	Helena McGowan							
		12 Howgate							
		Kilwinning							
		KA13 6EJ							
5.	Information Submitted in Support of Application:								
	Please enclose the following documents (please tick the box):								
(a)	Constitution and or Memorandum/Articles of Association								X
(b)	Audited accounts for the last three years								X
(c)	Interim accounts (if latest audited accounts are for a period ending more than 9 months ago)								
(d)	Budget for current financial year								
(e)	Business Plan (if applicable)								
(f)	Equal Opportunities Policy								
(g)	Health and Safety Policy (if applicable)								
6.	Details of Organisation's Bank Account								
	Name and Address of Bank: N/a – Already been paid the funds, just looking for permission to repurpose.								
	Account Number:								
	Sort Code:								

7.	Declaration
	I certify that the above information is accurate and complete.
	Signed: <i>Diana Buchanan</i>
	Name (please print): Diana Buchanan
	Position in Organisation: Secretary
	Date: 19/5/21

Data Protection: I act for and understand, for and on behalf of the Organisation that the North Ayrshire Council, "the Council" acts for and on behalf of the Town Charitable Trust and that any information that I provide in support of this application will be held and processed by the Council, as Data Controller, in accordance with the data protection legislation (the legislation). I declare that I have accurately and fully answered the questions set out above. I understand that the information I have supplied is the minimum necessary to enable the Council to consider the Organisation's application and I agree to provide any other information that the Council may require. I hereby consent to the Council holding and processing the information that I have provided, on behalf of the Organisation in the Council's computer or manual filing systems in accordance with the legislation.

☒ Please tick that you agree to the above.

Please tick the box, sign and date that you are happy with this.

☒

Signed:	<i>Diana Buchanan</i>
Print Name:	Diana Buchanan
Date:	19/5/21

A copy of the Council's privacy statement is available at: <https://www.north-ayrshire.gov.uk/privacy-policy.aspx>, or a copy can be provided on your request.

We will keep your information for 5 years to map your grant awards. If you wish this information to be removed please contact us and we will remove within 30 days.

For further information please contact:

Grants Officer

Email: rosemaryfotheringham@north-ayrshire.gov.uk

Please return this form to: Grants Officer

Economy and Communities

Connected Communities

St John's Primary School Base

Morrison Avenue

STEVENSTON

KA20 4HH

Tel: 01294 475935



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath



Locality Partnership: Kilwinning

Date: June 2021

Subject: Youth Forums and Citizenship and Partnership work

Purpose: This report is to inform the Kilwinning Locality Partnership about Youth Forum, Youth Citizenship/Partnership activity, planned and actual for the Kilwinning Area.

Background

The Kilwinning Youth Forum strive to benefit the lives of young people in the Kilwinning area. We aim to achieve this by involving young people in Kilwinning in the decision-making process and giving them a voice.

The Youth Forum actively assist in consulting with youth groups within Kilwinning, being consulted, volunteering locally and nationally and applying for funding to deliver Youth and Family Activities.

The group are making up new Tik Tok videos for NA Child Protection team for engaging with children and young people

The Forum are to be involved with a positive mental health partnership project at Eglinton Park in July, August and September

The group are part of a young people's working group for this year's virtual Youth Localities Festival

The Forum are involved with the Detached Youth Work Team to discuss issues that are affecting young people and where and how to engage with the young people out on the streets with these issues

The group have been consulted on a summer programme of activities for the Kilwinning area

The Forum are in discussions with North Ayrshire Children 1st about their experiences with alcohol and drugs

The group are also part of a young people's working group for creating a North Ayrshire wide LGBT+ Discord resource

The Forum have had discussions on Mental Health Awareness Week, COP 26 and youth groups for the Kilwinning locality

One of the group, Mica Gilmour, has been nominated for a Volunteering Award via TACT within the young people's category

The Forum meet up every Wednesday, 7pm to 9pm, virtually on zoom

Key Points for Locality Partnership

Members of the Youth Forum will be happy to have an input to and support the partnership

Action Required by Locality Partnership

For more information please contact: *Damian Taylor, Community Education Worker,
07825016852, damiantaylor@north-ayrshire.gov.uk*

Completed by: *Damian Taylor*

Date: *March 2021*



North Ayrshire
Community Planning Partnership

Kilwinning Progress Report

Reporting Period – Apr-June 21



General

Team continuing to check in with me and my mental health group members where possible, as well as members of the elderly forum.

The Kilwinning Community Hub is continuing to run from Kilwinning Library. Connected Communities Locality Team will now also be moving into Kilwinning Library as an office base.

Youth Forum still running on zoom every week. Activities group also started online. We have also put out a post advertising a group on a Tues night, asking young people what they would like the group to be.

Detached Youth continues to run with staff engaging with over 20yp every week. This continues to happen in partnership with Police Scotland. Staff are Implementing the national guidance to try and engage with the most vulnerable whilst adhering to social distancing. Keeping in mind boundaries and responsibilities.

Community Association catch ups continue to happen with good conversation and peer support a happening at each of them.

The start of System Changers has had to be put on hold until after the summer due to them losing a member of staff.



North Ayrshire
Community Planning Partnership

Kilwinning Progress Report

Reporting Period – Apr-June 21



Work & Local Economy

Food with Dignity projects have been going well. Majority of available appointments have been taken. Both Cranberry moss and Woodynd/ACES have been attending the North Ayrshire Food Network meetings every 3 weeks.

Team worked with local community benefit GRAHAM construction. KFA were aware £200 of masonry paint for their new lease at Blacklands Hall and both Cranberry moss and Woodynd ladders were gifted with food donations. Also through Martin King, we were able to get donations of wipes and sanitizer to all the centres in Kilwinning.

Continue to support KFA as their SPOC, however, offer letter has been received and things seem to be moving along nicely.

Team on hand to deliver literacy/employability sessions if needed.



North Ayrshire
Community Planning Partnership

Kilwinning Progress Report

Reporting Period – Apr-June 21



Traffic and parking

Update

Jonny from Roads dept is still looking to see what improvements can be done within the budget for the Main St.



Housing and community (environmental issues)

Update

Outdoor Gym is now in and running well. It seems to have been very well received by the community. Kilwinning Community Events have now put in excellent picnic benches which the community have been raving about on social media. They are looking at next steps and further upgrades for the park. KCE have also been doing local litter picks.

Team continue to work with Kilwinning Football Academy with plans for Almswall Park and Blacklands Hall.

Staff from Kilwinning Youth Forum in early stages of discussions with Eglinton Park Rangers regarding a potential partnership project. Young people have been engaged with on potential ideas for the project.

Had a meeting with The Rangers from Eg park to discuss supporting a group who have an interest in building a bike track.

Eglinton Growers AGM took place and committee elected in. Team continue to support the group.

For further information contact: Louise Riddex, lriddex@north-ayrshire.gov.uk, 01294 475910/07980964858.



Locality Partnership: Kilwinning

Date: 3 June 2021

Subject: Roads, Structures and Street Lighting Maintenance Programme 2021/22

Purpose: To advise the Locality Partnership of the proposed Roads, Structures and Street Lighting Maintenance Programme for 2021/22.

Introduction

- 1.1 North Ayrshire Council has a statutory obligation under the Roads (Scotland) Act 1984 to manage and maintain its public road network. The adopted road network within North Ayrshire has a total length of 1043km. The core roads assets are currently estimated at a value of approximately £1.7 billion.
- 1.2 North Ayrshire Council is responsible for the maintenance of the adopted local road network including lighting and structures assets as well as its other non-adopted road assets. However, the Council has no responsibility for the maintenance of the Trunk Road Network which falls to Transport Scotland and their management contractor, Amey. The Trunk Road network includes the A78, the A737 from Kilwinning to the Renfrewshire Boundary and A738 from the Pennyburn Roundabout to the A737 Dalry Road Kilwinning.

Current Position

- 2.1 The Council's Roads Service has adopted an asset management approach to road maintenance to allocate available road maintenance funds to locations that will offer the most beneficial return on the investment.
- 2.2 The Roads Asset Management Plan (RAMP) and the roads assets maintenance strategy follows the recommendations contained within the 'Well Maintained Highways Code of Practice', ensuring that the Council's statutory obligations as delegated Roads Authority are met.
- 2.3 In complying with the Code of Practice, an effective regime of inspection, assessment and condition recording is well established which assists in not only providing a road network for the future but one that promotes social inclusion and contributes to economic growth within the area. This approach also ensures the Council is providing value for money on any investment attributed to road maintenance.

Proposals

- 3.1 North Ayrshire Council's roads are the Council's largest community asset and play a vital role in supporting the local and wider economy by facilitating the movement of people, goods and services and connecting people with economic and social opportunities.
- 3.2 The proposed Roads, Structures and Street Lighting Maintenance Programme for 2021/22 has been developed in accordance with the strategy contained within the Roads Asset Management Plan (RAMP) to deliver the maximum return on investment and ensures the provision of an effective road network throughout North Ayrshire.
- 3.3 Road Condition is measured nationally through the Scottish Road Maintenance Condition Survey (SRMCS). The measure in place, the Road Condition Index (RCI), records the percentage of the Council's roads which should be considered for maintenance. North Ayrshire's current RCI is 37.1 which is an improvement from 37.3 in 2019 and from 38.1 in 2018 and 39.1 in 2017.
- 3.4 The estimated carriageway maintenance backlog figure for North Ayrshire is currently £34.800 million. The 'steady state' figure for maintaining our roads at present condition is £4.300 million per year. The allocated capital budget supported by revenue funding is £4.300 million for 2021/22. An additional £1m has been identified from the 'core infrastructure, property and vehicles renewal investment' capital budget allocation, taking the total investment in the road network to £5.300 million for 2021/22. This level of investment outpaces the 'steady state' figure and should therefore contribute to an improvement in network condition over time. It should be noted that the roads investment programme for Arran includes an additional £0.305m for 2021/22, this sum is carried over from the 2020/21 financial year as the programmed works on the island could not be carried out before the 2020/21 financial year end due to restrictions on ferry timetabling as a result of the pandemic.
- 3.5 Road lighting condition is measured through programmes of structural and electrical assessment and testing and is complemented through the ongoing review of age profile and material type life expectancy. The results are categorised and recorded in the lighting asset management database to inform a prioritised list of replacement schemes. Lighting is allocated an annual Capital budget of £1.000m.
- 3.6 Bridge and retaining wall condition is also evaluated through a robust inspection programme. General inspections are undertaken every 2 years, while an in-depth 'principal inspection' is carried out every 6 years. The results of the inspections are input into a Structures database which is then used to calculate an average Bridge Structure Condition Index (BSClav). The BSClav is currently 85.7 (2019/20 figure) which still falls within the 'good' classification of 85 to 94. The allocated capital budget supported by revenue funding is £0.710m.

- 3.7 Details of how condition assessments are carried out and how roads, structures and lighting locations are prioritised for inclusion in our Maintenance Programme are provided in Appendix 2. The assessment matrix used for scoring and ranking footways for inclusion in our footway resurfacing programme is attached in Appendix 3. The assessment matrix used for scoring and ranking structures for inclusion in the Structures Maintenance Programme is attached in Appendix 4.

Conclusion

- 4.1 The Roads Maintenance Programme 2021/22, which was approved by North Ayrshire Council's Cabinet on 23 March 2021, is attached in Appendix 1a and 1b.
- 4.2 Details of how condition assessments are carried out and how roads, structures and lighting locations are prioritised for inclusion in our Maintenance Programme are provided at Appendix 2.
- 4.3 A copy of the assessment matrixes used for scoring and ranking carriageway and footways for inclusion in our resurfacing programmes is attached in Appendix 3.
- 4.4 The assessment matrix used for scoring and ranking structures for inclusion in structures maintenance programme is attached in Appendix 4.

5. Recommendation

- 5.1 That the Locality Planning Partnership are asked to note the approach taken to determining the Roads, Structures and Street Lighting Maintenance Programme.
- 5.2 That Locality Planning Partnership are asked to note the Roads, Structures and Street Lighting Programme for 2021/22, as shown at Appendix 1a and b.

Name: Campbell Dempster

Designation: Senior Manager (Network), Commercial Services (Roads)

Date: 20 May 2021

<i>Carriageway Resurfacing</i> <i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate</i> <i>Cost</i>
A71	Irvine	EAC boundary to Corsehill Mount Roundabout	£130,000
A71	Irvine	Corsehill Mount Roundabout towards Irvine	£100,000
A71	Irvine	Greenwood Interchange to Corsehill Mount Roundabout	£200,000
A736	Irvine	Torranyard southwards	£105,000
A737 Irvine Road	Kilwinning	Buckreddan to Eglinton Park Gates	£120,000
A737 Kilwinning road	Irvine	Redburn Roundabout to Castlepark	£130,000
A737 Lauchlan Way	Kilwinning	Tesco car park entrance to Howgate	£80,000
A737 Marress Road Northbound	Irvine	Marress Roundabout to Traffic Lights	£140,000
A738 Glencairn Street	Stevenston	Jet to Wallace Avenue including Hayocks Roundabout	£55,000
A738 High Road	Saltcoats	Jacks Road to McGillivray Avenue	£30,000
B7025 Charles Street	Largs	Full Length	£55,000
B7080 Long Drive	Irvine	Riverside Roundabout to joint at SMA	£50,000
B7080 Long Drive	Irvine	Behind BP Garage to Riverside Roundabout	£100,000
B7081 Main Road	Springside	Dreghorn Roundabout to EAC Boundary	£200,000
B714	Dalry	Girthing Farm to Yonderhouses	£100,000
B769 Middleton Road	Irvine	Stanecastle Road to Bowhouse Rise	£50,000
B779 Sandy Road	Irvine	Bartonholm to new estate	£35,000
B780 Manse Street	Saltcoats	Chapelwell Street to Sainsbury exit	£40,000
B780 Canal Street	Saltcoats	Auchenharvie park to Barnett Crescent	£80,000
B781 Cubrieshaw St	West Kilbride	Number 84 to Gateside Street	£25,000
B896	Cumbræ	Stinking Goat	£35,000
Burns Terrace	Ardrossan	Full Length	£30,000
Clyde Terrace	Ardrossan	Number 55 to Firthview Terrace	£15,000
Lawson Drive	Ardrossan	Part Length	£65,000
Sorbie Road	Ardrossan	Garage to end of cemetery	£60,000
Head Street	Beith	Park Court to A737	£30,000
Main Street	Beith	Project Contribution	£20,000
Mains Road	Beith	Meadowside to Hawthorn Crescent	£25,000
Clyde Street	Cumbræ	Full Length	£15,000
Hastie Avenue	Cumbræ	Full Length	£30,000
Woodlands Street	Cumbræ	Full Length	£10,000
Broadlie Drive	Dalry	Full Length	£10,000
Craig Avenue	Dalry	Broadlie Avenue to Kirkland Crescent	£10,000
Kirkland Crescent	Dalry	Full Length	£65,000
Peden Avenue cul-de-sacs	Dalry	4 No.	£25,000
Putyan Avenue	Dalry	Full Length	£20,000
Wingate Avenue/Burnhouse	Dalry	Full Length	£50,000

Wingfaulds Avenue	Dalry	Derestricted area to B780	£40,000
Annick Road	Irvine	Roundabout to pedestrian crossing	£40,000
Bensley Rise	Irvine	Full Length	£30,000
Blairdennon Way	Irvine	Full Length	£30,000
Burns Crescent loop	Irvine	Part Length	£20,000
Campsie Way	Irvine	Towerlands Road to car park at Kilsyth Walk	£50,000
Galt Avenue	Irvine	Full Length	£35,000
Livingstone Terrace	Irvine	Bilby Terrace to Paterson Avenue	£110,000
Martin Avenue	Irvine	Junction with Paterson Avenue (Large Patch)	£10,000
Mill Road	Irvine	Beech Avenue to Thornhouse Avenue	£55,000
Ravenscroft	Irvine	Number 2 to Number 40	£40,000
Stronsay Way	Irvine	Full Length	£40,000
The Glebe	Irvine	Part Length	£15,000
Bankfaulds Avenue	Kilbirnie	from turning circle	£20,000
Hagthorn Avenue	Kilbirnie	o/s school	£10,000
Place View	Kilbirnie	Ladysmith Road to Alexander Fleming	£40,000
Walker Street	Kilbirnie	Full Length	£15,000
Blacklands Avenue	Kilwinning	Part Length	£40,000
Blacklands Crescent	Kilwinning	Full Length	£42,000
Corsehill	Kilwinning	Part Length	£25,000
Evelyn Terrace	Kilwinning	Part Length	£10,000
Pennyburn Road	Kilwinning	Cranberry Road to Sundrum Place	£150,000
Underwood	Kilwinning	Full length	£45,000
Whitehirst Park Road	Kilwinning	From existing surfacing to Duddingston Avenue	£55,000
Brisbane Street	Largs	Full Length	£55,000
Haco Street	Largs	Full Length	£40,000
Kelvin Street	Largs	Full Length	£45,000
Adams Avenue	Saltcoats	Outside shops to circle	£20,000
Galloway Place	Saltcoats	Full Length	£10,000
Guthrie Road/Parkend Road/Braehead Place	Saltcoats	Guthrie Road (except surfaced area) Parkend Road from Guthrie Road to Kerr Avenue	£40,000
Middlepart Crescent	Saltcoats	Part Length	£10,000
Saughtree Avenue	Saltcoats	Full Length	£20,000
Stanley Road	Saltcoats	Full Length	£30,000
Wheatley Road	Saltcoats	Full Length	£25,000
Garven Road	Stevenston	Part Length	£25,000
Highfield Drive	Stevenston	Full Length	£27,000
Kilwinning Road Service Road	Stevenston	Full Length	£26,000
Shore Road	Stevenston	Full Length	£10,000
Bellard Road	West Kilbride	Goldenberry Avenue to South Road	£15,000
Gateside Street	West Kilbride	St Brides Road to Cubrieshaw Street	£15,000

£3,720,000

Carriageway Screeding

<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
C20	Irvine	Cunninghame Head to boundary	£15,000
C20	Irvine	Kilmaurs side to layby	£63,000
C24	Irvine	Junction of B769	£3,500
U27	Dalry	Full Length	£47,000
U62	Beith	C56 to 560m past Windyedge	£44,000
U45	Kilbirnie	Milton Road	£40,000
U17	Beith	Coldstream Farm to past Coldstream Bridge	£31,000
U50	Beith	Full Length	£52,000
U63	Beith	Coldstream Bridge No1 to boundary	£57,000
U7	Beith	Bigholm from A737 to U50 Newmills (Part Length)	£66,000
U30	Beith	A737 to B777	£29,000
U48	Beith	Full Length	£16,500
U26	Kilbirnie	Geirston Road (Carried over from 20/21)	£36,000
			£500,000

Patching Contract

<i>Area</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Various Locations			£100,000

Footway Resurfacing			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Ardneil Court Footpaths	Ardrossan	Part Length	£31,500
Boydston Road	Ardrossan	Junction of Montfode Drive	£2,500
Elm Park footpaths	Ardrossan	Internal slabbed paths at front of houses	£15,000
Glebe Court	Beith	Full Length	£10,000
Iona Court	Dreghorn	Number 22-27 underpass at gable no 22, gable number 1	£3,000
Castlepark Circle	Irvine	Lomond Place to Katrine Place	£22,000
Castlepark footpaths	Irvine	Part Length	£30,000
Craignaw Place	Irvine	Bus stop at link footpath to shops	£3,000
Fullarton Footpaths	Irvine	Part Length	£15,000
Heatherstane Bank	Irvine	footpath beside bus route from number 91 to Gable 77	£1,000
Kilsyth Crescent	Irvine	Gable no 1 to junction	£2,000
Moorfoot Way	Irvine	Numbers 14 - 34	£3,000
Mull Crescent	Irvine	Between Housing improvements	£15,500
Pladda Crescent	Irvine	Numbers 6 - 10	£2,000
Sillars Meadow	Irvine	Part Length	£13,000
Stronsay Way	Irvine	Rear footpath	£15,500
Pennyburn footpaths	Kilwinning	Corner of Kilkerran Square to Stevenston Road Front of older peoples housing from Cranberry Court to Muirside Place to the bottom of the slope leading to the railway bridge	£16,000
Scott Place & Owen Kelly Place	Saltcoats	Internal Footpaths	£8,000
Eglinton Gardens	Skelmorlie	Halketburn to Skelmorlie Castle Road	£22,500
Overtoun Road	Springside	Opposite nursery and outside Premier Stores	£6,000
Cambuskeith Road	Stevenston	Full Length	£30,000
Drumilling Drive	West Kilbride	Both sides	£7,500
Weston Terrace/South Road	West Kilbride	Bowling green side, from Orchard Street to Alton Street	£8,000
			£282,000

Lighting Deteriorated Infrastructure Replacements		
<i>Area</i>	<i>Town</i>	<i>Estimate Cost</i>
Bath Villas Hill Lane Bridgepark Eglinton Square Colehill Place Arran Lane Dalry Road - Service Road Ardneil Court	Ardrossan	£160,000
Dalry:- East Kirkland West Kirklands Place Aitken Street Merksworth Avenue Russell Drive - check ownership Garnock Street Kilwinning:- Pathfoot View Ladyacre Tammy Dales Road Corsehill	Dalry & Kilwinning	£145,000
Irvine:- Kirkgate Caldon Road Stevenston:- Donaldson Ave Hawkhill Place High Road Kilwinning Road - Service Road Townhead Street Millhill Road	Stevenston & Irvine	£220,000
Campsie Walk Fintry Terrace Fintry Place Campsie Avenue Campsie Way Kilpatrick Court Kilpatrick Place Kilsyth Crescent Kilsyth Walk	Bourtreehill, Irvine	£215,000
Capringstone Foot Drummuir Foot Fortacre Place East Bowhouse Way Busbiehead Bowhouse Rise East Bowhouse Head	Girdle Toll, Irvine	£215,000

Southook Row		
Bowhouse Head		
Rigfoot		
Newfield Place		
Newtonhead		
Overton Place		
West Kilbride:-		
Farmfield Terrace		
Craufurd Avenue		
Law Brae	West Kilbride & Largs	£95,000
Simson Avenue		
Largs:-		
Allanpark St		
		£1,050,000

Lighting Deteriorated Column Replacements			
<i>Area</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Various Unplanned Locations			£150,000

Lighting Deteriorated Column Inspections			
<i>Area</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Various Locations			£50,000

Structures Projects			
<i>Structure</i>	<i>Town</i>	<i>Project</i>	<i>Estimate Cost</i>
Merryvale Footbridge	Irvine	Strengthening and refurbishment	£250,000
Multi Storey Car Park	Irvine	Strengthening and refurbishment	£120,000
Kirkland Bridge	Busbiehill	Replacement (cost shared with EAC)	£60,000
Threadmill Bridge	Kilwinning	Replacement / Strengthening	£100,000
			£530,000

Carriageway Resurfacing:	<i>£3,720,000</i>
Carriageway Screeding:	<i>£500,000</i>
Patching Contract:	<i>£100,000</i>
Footway Resurfacing:	<i>£282,000</i>
Lighting Infrastructure Replacements:	<i>£1,050,000</i>
Deteriorated Column Replacements:	<i>£150,000</i>
Deteriorated Column Inspections:	<i>£50,000</i>
Structures Projects:	<i>£530,000</i>
<i>Overall Mainland Total:</i>	<i>£6,882,000</i>

<i>Carriageway Resurfacing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
<i>Carry Over from 2020/21</i>			
A841	Whiting Bay	Largiemhor House to Ashdale Way (Increased Length shown in 2021/22)	£65,000
A841	Brodick	North of Market Road to West of Co-op	£100,000
B880	Shiskine	Bridgend to Shiskine 30 mph signs (Partially Completed)	£30,000
B880	Shiskine	Surface dressing at Balmichael to past Balmichael House Junction	£62,000
Hospital road	Lamlash	From Margnaheglis Road Junction	£22,000
Manse Road	Lamlash	Full Length	£66,000
Margnaheglis Road	Lamlash	From A841 to Junction Hospital road	£25,000
2020/21 Total			£305,000
<i>2021/22</i>			
A841	Whiting Bay	Ashdale Way to Fernbank (Increased Length from 2020/21)	£206,000
A841	Lamlash	End of new surface at Glenarry	£72,000
C147	Whiting Bay	South of Braehead Cottage to Joint at Largybeg	£98,000
C147	Kildonan	Dippen Lodge	£30,000
C3 Ross Road	Lamlash	Contribution with Timber Transport	£35,000
Rodden Road	Shiskine	From Shiskine to Torbeg	£92,000
Kildonan Low Road	Kildonan	Miodar to church brae	£72,000
C147	Kildonan	Landslip Contribution	£75,000
2021/22 Total			£680,000
			£985,000

<i>Footway Resurfacing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
The Avenues	Lamlash	Full Length	£5,000
Park Terrace	Lamlash	Part Length	£8,000
Silverhill	Whiting Bay	Part Length	£5,000
			£18,000

<i>Structures Projects</i>			
<i>Structure</i>	<i>Town</i>	<i>Project</i>	<i>Estimate Cost</i>
C147-55 Kildonan Landslip	Kildonan	Retaining Wall Construction	£150,000
C147-049 Culvert West of Ballymeanoch	Kildonan	Design work and ground investigation for retaining wall strengthening	£30,000
			£180,000

Carriageway Resurfacing 2020/21 Carryover: £305,000

Carriageway Resurfacing 2021/22: £680,000

Footway Resurfacing: £18,000

Structures Projects: £180,000

Overall Arran Total: £1,183,000

Condition Assessment and Prioritisation Process

- 1.1 The Audit Scotland Follow-up report, Maintaining Scotlands Roads published in August 2016 stated that Councils should use their RAMPs to establish long term investment plans for maintaining the road network taking into account whole-life costing and treatment options.
- 1.2 As part of the Roads Asset Management process, annual condition assessments are carried out on the public road network as part of the inspection regime. All locations are assessed using a risk based approach.
- 1.3 Condition assessments are carried out simultaneously with the Safety Inspections in accordance with the pre-determined timescales contained within our Safety Inspection Manual. All faults noted during these inspections are logged within our electronic Routine Maintenance System (RMS).
- 1.4 For carriageways, to take account of whole-life and different treatment options the carriageway maintenance programme is developed using road asset management principles. Lifecycle planning is at the core of this approach and takes into account, hierarchies, condition and local community priorities. Preventative treatments are used to prolong the life of carriageway surfaces before their condition deteriorates and requires extensive resurfacing.
- 1.5 The main factors considered are:-
 - Road Condition – based on detailed visual inspection and the Scottish Road Maintenance Conditions Survey (SRMCS).
 - Road Hierarchy – this takes account of the strategic importance of the road and is determined from our Local Transport Plan.
 - Assistance to Council and Community Priorities – this takes account of other priorities such as economic development, access to shops, amenity housing or schools.
- 1.6 Carriageways and footways are both condition assessed and scored in accordance with the assessment table below. Where the condition assessment score (referring to table below) is assessed as being 11 or more, then a priority assessment is carried out, in accordance with the Scheme Assessment Form attached as Appendix 3.

Assessment Table

Extent	CONDITION			
	1 (Acceptable)	2 (Safe but poor appearance)	3 (Minor deterioration)	4 (Major deterioration)
1 - Up to 25%		5	9	13
2 – 25% to 50%		6	10	14
3 – 50% to 75%		7	11	15
4 – 75% to 100%	4	8	12	16

Each location that progresses onto the prioritisation process is rated using the additional criteria contained in the Scheme Assessment Form and is placed on the strategic list of priorities relative to its score. Each location is also reviewed at least once a year depending on its location within the Roads Hierarchy as part of the routine inspection process.

- 1.7 There are various types of surfacing materials and processes available depending on the particular road type, location and level of existing deterioration. Options available for treatment include preventative measures such as surface dressing, micro surfacing or asphalt preservation. Resurfacing options such as screeding, resurfacing (inlay and overlay), retread and overlay and depending on the severity of deterioration full reconstruction may be the most effective option.
- 1.8 The level of investment associated with the varying treatment types identified in the table below was established using the Society of Chief Officers of Transportation in Scotland's cost projection model, developed as part of the Roads Asset Management Planning project. The model assists with identifying the effect of various treatments on the on-going condition of the carriageway. This enables a more accurate design life for the treatments currently available to be developed and ensuring value for money on their use. An option appraisal matrix has also been developed to assist with the identification of the most appropriate treatment to be used at each location.

Treatment Option Table

Treatment Option	Cost / Sqm	Extension to life
Surface Dressing	£3.30	Up to 10 years
Micro Surfacing	£11.35	7 – 10 years
Asphalt Preservation	£5.00	Up to 5 years
Screeding	£9.00	5 – 10 years
Retread	£22.50	Up to 20 years
Inlay HRA	£18.00	Up to 20 years
Inlay SMA	£18.00	Up to 10 years
Overlay <100mm	£20.70	Up to 20 years
Inlay 100mm	£27.26	Up to 20 years
Reconstruction 300mm	£112.40	Up to 20 years

- 1.9 Street Lighting column replacement is prioritised through non-destructive strength testing to determine the level of deterioration associated with the columns. Following testing, columns are categorised within the Asset Management database for road lighting.
- 1.10 Testing is carried out in accordance with the Institute of Lighting Engineer's Technical Report No.22 Managing a Vital Asset: Lighting Supports as well as UK Lighting Board Code of Practice: Well-lit Highways.
- 1.11 Once results are input, the database then compares these results against the more general age profile to determine a final list of priority repairs. This produces recommendations in order of priority for both individual units and whole streets or areas.
- 1.12 Recommendations are generally categorised as Category A through K as follows:
- A: Immediate replacement
 - B: Replace urgently or reinspect within 6 months
 - C1: Column Material failure, replace as soon as possible or reinspect within 1 year
 - C2: Bracket failure, sleeve where possible or replace unit within 1 year

- D: Foundation failure, realign, reinstate and reinspect within 6 months
- E: Material approaching failure, replace as part of planned maintenance programme or reinspect within 2 years
- F: Material approaching failure, replace as part of planned maintenance programme or reinspect within 5 years
- G: Condition reasonable, but age expired and certified insured for 2 year periods until replaced
- H: Condition reasonable, but age expired and certified insured for 5 year periods until replaced
- I: Acceptable condition but age expired and insured for 5 years periods until replaced.
- J: Sound condition but age expired & visually poor (evidence of concrete cracking etc.)
- K: Sound condition and not age expired – no current requirement for strength structural inspection, visual only at planned maintenance cycle.

1.13 Where non-urgent replacement recommendations (Category F through to J) are on an individual column basis, the data is further analysed to determine a percentage value for recommended replacement numbers against the balance of units in a street. If this figure exceeds 30% then the entire street will be considered for higher prioritisation which will address the design class standard of the street beyond individual replacement for safety reasons only.

1.14 The structures programme is identified based on the structures prioritisation matrix which ranks assets based on a number of factors including its condition, safety, and usage.

North Ayrshire Council - Roads Carriageway Scheme Assessment Form



Number

Town:

Area:

Road Name:

Location:

Comments:

Category: **CONDITION RATING**

Type: **CARRIAGEWAY**

Rated By:

Date Rated:

Criteria	Score (S)	Weighting (W)	Priority Score (S x W)
1. Condition		4	
2. Maintenance Category		2	
3. Public Liability Claims / Fault Reports / Complaints		1	
4. Assistance to Other Priorities		1	
Total Priority Score:			

Treatment Type:					
Length:		Breadth:		Area:	
Patching Required:	Area:			Depth:	
Kerbing Required:	Length:				

Additional Comments

Assessed By:	
Assessment Date:	
Checked By:	

Reassessed By:	
Reassessment Date:	
Checked By:	

North Ayrshire Council - Roads Carriageway Resurfacing Scheme Priority System

General

The weighting system devised enables the programme of carriageway resurfacing schemes to be objective, rated against a number of important criteria.

Scoring System			
Criteria	Maximum Score	Weighting	Score
1. Condition	16	4	64
2. Maintenance Category	22	2	44
3. Public Liability Claims / Fault Reports / Complaints	6	1	6
4. Assistance to Other Priorities	14	1	14
Maximum Total:			128

1. Condition

Taken from initial Condition Assessment Score generated during inspection

Condition → Extent ↓	1 – Acceptable	2 – Safe but poor appearance	3 – Minor deterioration	4 – Major Deterioration
1 – Up to 25%		5	9	13
2 – 25% - 50%		6	10	14
3 – 50% - 75%		7	11	15
4 – 75% - 100%	4	8	12	16

2. Maintenance Category - Local Transport Strategy (LTS)

Maintenance Category	Score
Strategic Routes - (A760 / A736 / A71)	22
Main Distributor Routes	15
Secondary Distributor Routes	11

3. Public Liability Claims / Fault Reports / Complaints

Score according to the type / source of complaint / fault report / request for service received for the location

- 1 - Public Complaint or a Fault Report resulting in a confirmed defect
- 2 - Multiple Requests for service or Fault Reports resulting in confirmed defects
- 4 - Elected Member Complaint or Request for Service
- 6 - Public Liability Claim

4. Assistance to Other Priorities

Use your own knowledge of the surrounding area to rate the location in relation to:

- 2 - Adjacent to Local Shops
- 4 - Adjacent to Amenity Housing, Residential Care Homes and Medical Centres
- 6 - Adjacent to Schools, Leisure Facilities and Tourist Attractions
- 8 - Business Parks and Industrial Estates
- 10 - Access to Train Stations and Park & Ride facilities
- 14 - Town Centre

North Ayrshire Council - Roads

Footway & Footpath Scheme Assessment Form



Number

Town:

Area:

Road Name:

Location:

Comments:

Category: **CONDITION RATING**

Type: **FOOTWAY**

Rated By:

Date of Rated:

Criteria	Score (S)	Weighting (W)	Priority Score (S x W)
1. Condition		4	
2. Importance / Accessibility		2	
3. Public Liability Claims / Fault Reports / Complaints		1	
4. Assistance to Other Priorities		2	
Total Priority Score:			

Treatment Type:					
Length:		Breadth:		Area:	
Kerbing Required:	Length:				

Additional Comments

Assessed By:	
Assessment Date:	
Checked By:	

Reassessed By:	
Reassessment Date:	
Checked By:	

North Ayrshire Council - Roads

Footway & Footpath Resurfacing Scheme Priority System

General

The weighting system devised enables the programme of footway & footpath resurfacing schemes to be objective, rated against a number of important criteria.

Scoring System			
Criteria	Maximum Score	Weighting	Score
1. Condition	16	4	64
2. Importance / Accessibility	5	2	10
3. Public Liability Claims / RMS Faults / Complaints	6	1	6
4. Assistance to Other Priorities	10	2	20
Maximum Total:			100

1. Condition

Taken from initial Condition Assessment Score generated during inspection

Condition Extent → ↓	1 – Acceptable	2 – Safe but poor appearance	3 – Minor deterioration	4 – Major Deterioration
1 – Up to 25%		5	9	13
2 – 25% - 50%		6	10	14
3 – 50% - 75%		7	11	15
4 – 75% - 100%	4	8	12	16

2. Importance / Accessibility

	Score
Footway / Footpath Priority 1 Gritting Route	5
Footway / Footpath Priority 2 Gritting Route	3
Footway / Footpath Priority 3 Gritting Route	2
Other Footway / Footpath	1

3. Public Liability Claims / Fault Reports / Complaints

Score according to the type / source of complaint / fault report / request for service received for the location

- 1 - Public Complaint or Fault Report resulting in a confirmed defect
- 2 - Multiple Requests for service or Fault Reports resulting in confirmed defects
- 4 - Elected Member Complaint or Request for Service
- 6 - Public Liability Claim

4. Assistance to Other Priorities

Use your own knowledge of the surrounding area to rate the location in relation to:

- 1 - Shared Cycle / Footways
- 2 - Adjacent to Local Shops
- 4 - Adjacent to Schools, Leisure Facilities and Tourist Attractions
- 6 - Adjacent to Amenity Housing, Residential Care Homes and Medical Centres
- 8 - Local Bus Route, access to Train Stations and Park & Ride facilities
- 10 - Town Centre

Structure Name:
Date when the scoring is carried out:

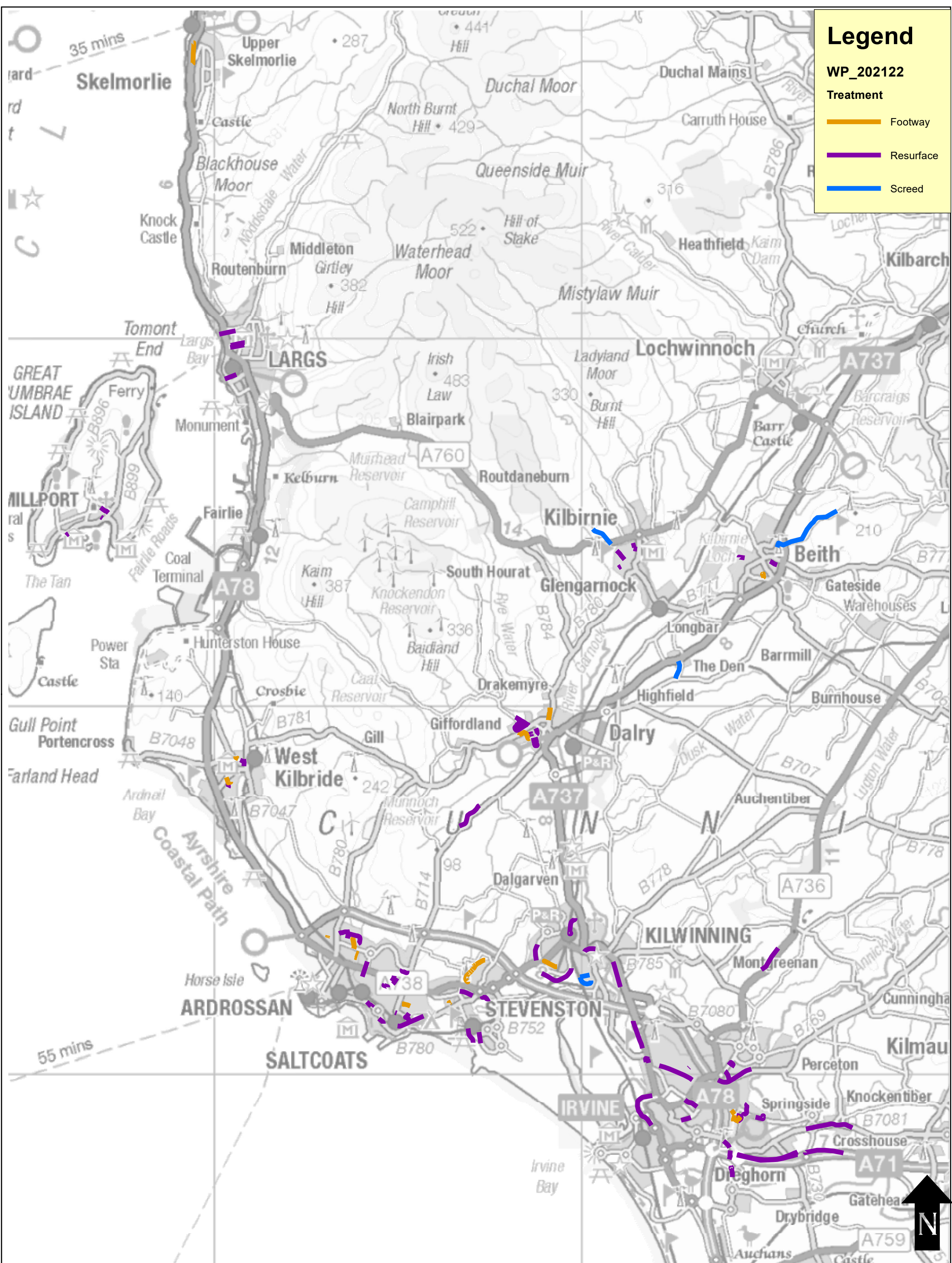
Structure Name:					Enter score based on the description in the following coloured cells			
Date when the scoring is carried out:								
Priority Ranking for structure capital programme								
No.	Factors	Maximum Score			Structure Score Input	Net score	% of total Score	Additional commentry
1	Type of Bridge	1	Score 1 if road bridge and 0 if foot bridge	Culverts, Subways which carry road shall be considered as road bridge as per this scoring system. Structures which carry only pedestrians, cyclists and equestrians shall be considered as footbridge.		NA		
2	Route Factor	40	Score based on NAC route hierachy	Route hierachy Cat 2 - SPT/ NAC strategic routes - 40 Cat 3a - Main distributor routes - 30 Cat 3b - secondary distributor routes - 20 Any other category - 10 Routes serving fewer than 5 properties - 5		0	0%	
3	HGV Restriction factor	60	Score based on weight capacity	Weight restriction 3 tonnes - 60 7.5 to 13 tonnes tonnes - 50 18 tonnes - 40 26 tonnes - 30 No weight restriction - 0		0	0%	
4	Condition factor	10	Score based on the condition of the bridge	Sliding score based on 0 for very good condition to 10 for poor condition. (10 - (BCI crit/ 10))		0	0%	
5	Deterioration factor	10	Score based on the rate of deterioration of the structure	Sliding score based on 0 for very slow deterioration to 10 for rapid deterioration		0	0%	
6	Pedestrian factor	20	Score based on pedestrian usage. Bridges with footways of heavy pedestrian usage shall score a maximum of 30.	Structures with footways in heavily used urban areas score 20. Score 20 if route is access to a school or railway station. Apply a sliding scale going down to 0 for rural structures without footways.		0	0%	
7	Flooding factor	40	Score based on the potential for the existing structure to contrubute to flooding	A structure that makes no contribution to flooding risk will score 0. Structures that are know to increase the risk of flooding due to restrictions in width or soffit height will score 30.		0	0%	
8	Scour factor	60	Score based on risk of collapse due to expose to scour in heavy flow conditions	Risk of collapse of structure due to scouring. Structures which have been deterioted severely because of inadequate scour protection and on verge of collapse score maximum. Scour risk based on a sliding scale.		0	0%	
9	Parapet Condition Factor	15	Score based on the condition of the parapets	Structures with substandard Parapets with poor conditon will score 15 . Structures with substandard parapets with a 'monitor only' recommendation will score 10. Structures which have parapets to current standards will score 0.		0	0%	
10	Parapet Risk Factor	10	Score based on risk in the event of a parapet collapse leading to high risk injuries and human casualties.	What is the likelihood of severe injury or even death while the parapet is open to use considering the condition of the structure. Risk based on a sliding scale.		-5	100%	

11	Delay factor	10	Score based on whether existing restrictions such as limited width cause delays at the structure	Structures where delays are caused by width, weight, height or other restrictions such as traffic lights will be given a score higher than zero. Delays less then 2 minutes at peak times will score 5 and longer than 2 minutes will score 10. Score maximum if fire station, railway station or hospital affected by delay.		0	0%	
12	Structure Risk factor	10	Score based on risk in the event of a Structure collapse leading to high risk injuries and human casualties.	What is the likelihood of someone getting a high risk injury or even death while the structure is open to use considering the condition of the structure. Risk based on a sliding scale.		0	0%	
13	Maintenance factor	20	Score based on maintenance required to keep the existing structure open.	Score based on known maintenance history and requirement. No maintenance requirement will score 0. Listed structures score 15.		0	0%	
14	Diversion factor	10	Score based on the length of the diversion route if the structure is closed in an unplanned manner with no finite time limit.	Score based on diversion length. Any diversion equal to or more than 20 miles scores 20. Score 1 for each 2 miles of diversion up to 20. Score 10 if a road closure adversely affects a fire or railway station or hospital. Score 10 if there is no alternative diversion.		0	0%	
						-5		

Note maximum score that can be achieved for road bridge= 500

Priority level Chart		Structure Name: Date of Scoring: 00-Jan-00							
Priority Level Indicator		Overall works (500)		Structure works (100)		Parapet works (70)		Scour Protection (60)	
		Level	Score	Level	Score	Level	Score	Level	Score
No Action Rquired									
Low Priority									
Medium Priority									
High Priority									
Immediate action required									

Note : Works are divided above into three sub categories as each work can be independent and each has its own significance in terms of attention required.



Legend

WP_202122

Treatment

- Footway
- Resurface
- Screed

Title:

Mainland Roads Programme
2021 / 2022

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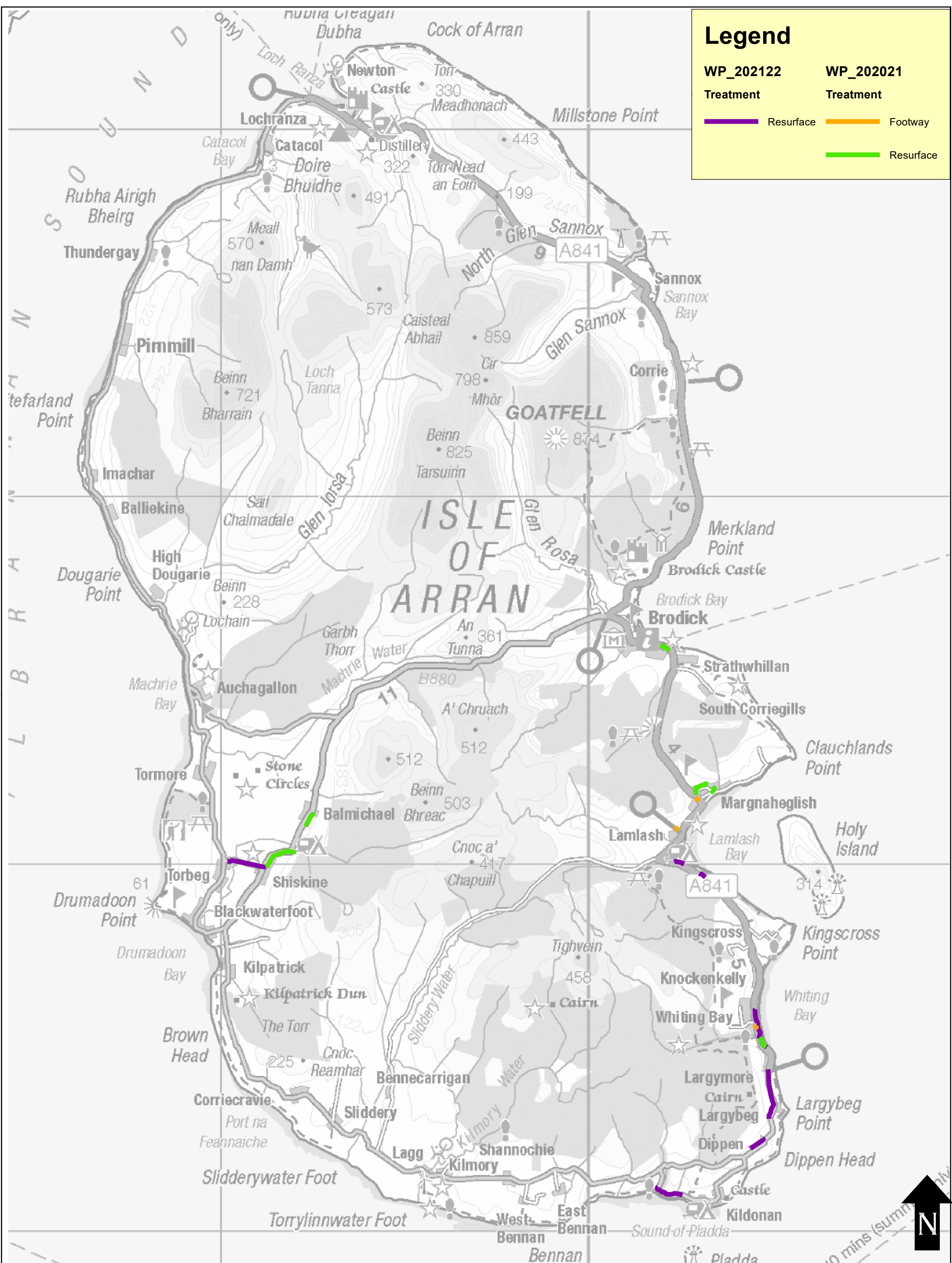



Section: Asset Management

Date: 18 Mar 2021

Scale: 1:90,000

Drawing No:



<p>Title:</p> <p>Arran Roads Programme</p> <p>2021 / 2022</p>	<p>"Reproduced from the Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office, © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. North Ayrshire Council. Survey Number: 100023393."</p>	 <p>NORTH AYRSHIRE COUNCIL</p> <p>Commercial Services Roads</p>	<p>Section: Asset Management</p> <p>Date: 22 Feb 2021</p> <p>Scale: 1:90,000</p> <p>Drawing No:</p>
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