



North Ayrshire  
Community Planning Partnership

<b>Meeting:</b>	<b>CPP Senior Officers Group</b>	
<b>Date/Venue:</b>	Thursday 21 January 2021 at 10.45 am via Microsoft Teams	
<b>Present:</b>	<p>Ian McMeekin, Scottish Fire &amp; Rescue Service (<b>Chair</b>)            Rhona Arthur, North Ayrshire Council            Laura Barrie, KA Leisure            Michael Breen, Ayrshire College            Stephen Frew, Scottish Enterprise            Kenny Hankinson, Scottish Fire and Rescue Service            Craig Hatton, North Ayrshire Council            Barbara Hastings, TACT            Russell McCutcheon, North Ayrshire Council            Morna Rae, North Ayrshire Council            Alison Sutherland, NA HSCP            Audrey Sutton, North Ayrshire Council            Karen Yeomans, North Ayrshire Council            Elaine Young, NHS Ayrshire and Arran            Vicki Yuill, Arran CVS</p> <p><b>In attendance</b></p> <p>Kaileigh Brown, TACT            Jacqueline Greenlees, North Ayrshire Council            Lauren Cameron, North Ayrshire Council            Annie Torrance, Community Justice Ayrshire            Angela Morrell, North Ayrshire Council            Lesley Forsyth, North Ayrshire Council</p> <p>Jennifer McGee, North Ayrshire Council (Notes)</p>	
<b>Apologies:</b>	<p>Andrew McClelland, North Ayrshire Council            Caroline Cameron, NA HSCP            Supt Derek Frew, Police Scotland            Vikki Kewney, Scottish Enterprise</p>	
<b>No.</b>	<b>Item</b>	<b>Responsible</b>
1.	<p><b>Welcome</b></p> <p>The Chair welcomed everyone to the meeting and apologies for absence were noted. The Chair advised Senior Officers that following previous discussions. M Breen had agreed to take up the role as Vice Chair of the Group.</p>	<b>Noted</b>

2.	<p><b>Minute of Previous Meeting and Action Note</b></p> <p>Minutes from the meeting held on 19 November 2020 were agreed and the action note was reviewed.</p>	<b>Noted</b>
3.	<p><b>Draft Local Police Plan</b></p> <p>M Rae provided a brief overview of the Draft Local Police Plan in the absence of D Frew who is unable to join the meeting today, however he will pick this up with partners via email.</p> <p>M Rae advised that she had been in discussion with D Frew around the wider engagement. E Young had kindly offered to facilitate a Health Inequalities Self-Assessment session for the Draft Police Plan. This has been arranged for 12 February and a number of partners have been contacted to attend. Feedback from the session will be brought back to the Senior Officers Group in terms of what came out of the session, the learning and how we might transfer this in to other CPP strategies/policies.</p> <p>C Hatton highlighted that how the plan links to the Community Safety Plan will be very important. He noted that he liked the plan on a page, however the measures of success will be important to show the progress.</p> <p>M Rae confirmed that she would feedback C Hatton's comments to D Frew.</p> <p>I McMeekin highlighted that SFRS are reviewing the Local Fire Plan and it would be good to link in with E Young to look at the health inequalities aspects.</p>	<p><b>M Rae</b></p> <p><b>I McMeekin/ E Young</b></p>
4.	<p><b>Community Justice Ayrshire</b></p> <p>A Torrance provided Senior Officers with an update on Community Justice Ayrshire (CJA). A Torrance advised Senior Officers that she was appointed Manager of CJA in November 2020.</p> <p>Community Justice Ayrshire was established following the Community Justice Scotland Act 2026. This place a duty of statutory partners to deliver their services in a more joined up way to reduce reoffending.</p> <p>Each Local Authority area produce a Community Justice Outcome Improvement Plan outlining how they will do this annually. Community Justice Ayrshire is a Pan-Ayrshire approach to Community Justice and reports to all three Ayrshire Community Planning Partnerships.</p> <p>Community Justice are committed to working with the community to identify local priorities to take action to reduce reoffending throughout Ayrshire. Community Justice want communities to know that prison remains appropriate for people who commit serious offences, however locking people up isn't always the way to stop reoffending. Rehabilitation is part of the Community Justice approach; they want to help people with convictions to gain employment and find stable housing to reduce the chance of reoffending.</p> <p>A Torrance also provided Senior Officers with some key facts relating to CJ;</p> <ul style="list-style-type: none"> <li>The average annual cost to keep someone in prison is over £36k and the average cost of a community payback order is £2.5k. It has been proven that someone serving a custodial sentence is twice as likely to reoffend to someone who has given a community sentence.</li> </ul>	<b>Noted</b>

	<ul style="list-style-type: none"> <li>• 49% of all Scottish prisoners lose their accommodation and over 30% of prisoners being released don't know where they are going to live.</li> <li>• 27k children in Scotland are affected by parental imprisonment. 30% of those with a parent in prison develop mental and physical health problems.</li> <li>• 60% of boys with a convicted parent go on to offend themselves.</li> </ul> <p>The current CJA Outcomes Improvement Plan was due to expire in March 2021, however, this has been extended to December 2021 due to Covid. The new CJA Outcomes Improvement Plan will be published in January 2022 and will be a five-year plan.</p> <p>A Torrance highlighted that now feels like the best time to re-invigorate the partnership to create stronger links with CPP Partners and improve understanding in participation in Community Justice.</p> <p>M Rae advised that she meets regularly with the CJA Team to make links to Community Planning and is supporting with the development of the CJA Outcomes Improvement Plan.</p> <p>K Hankinson suggested that he meets with A Torrance to discuss further opportunities involving the Scottish Fire and Rescue Service.</p> <p>C Hatton highlighted the success of the North Ayrshire Housing First pilot. He also recommended that it would be useful to look at the Safer North Ayrshire Partnership (SNAP) to ensure the right people are around the table from the agencies and how we bring them together for that whole system approach as it is essential.</p> <p>A Torrance thanked C Hatton for his comments and noted that as part of the review of the CJA groups they are looking at the gaps and one of them is housing and homelessness.</p> <p>A Sutton highlighted that she would like to arrange to meet with A Torrance and M Rae to discuss from a Communities and Education perspective that the right people are in place.</p> <p>The Chair thanked A Torrance for her presentation.</p>	<p><b>Noted</b></p> <p><b>K Hankinson/ A Torrance</b></p> <p><b>M Rae</b></p> <p><b>M Rae/ A Sutton/ A Torrance</b></p>
<p><b>5.</b></p>	<p><b>Arran Alcohol and Drugs Study</b></p> <p>V Yuill provided Senior Officers with an update on the Arran Alcohol and Drugs Study.</p> <p>V Yuill advised that the study was facilitated by Arran CVS following an application to the Scottish Government Challenge Fund and supported by the Corra Foundation. A Steering Group was set up from the outset, and they were responsible for the delivery and the delegation of actions. The Steering Group is made up of Arran professionals including the Community Psychiatric Nurse, Snr Manager Arran Medical Services, Youth Foundation, AA, Police, Ambulance Service, Hospital, Community Link Worker, Education, Health Visitor, Community Nurse as well as partners from North Ayrshire ADP and Turning Point Scotland.</p> <p>The report highlighted that addiction issues are not always linked to disadvantage and deprivation and this can often go unnoticed.</p>	

	<p>Accessing services was highlighted as an issue as these were primarily based on the mainland and the ferry can be a barrier when there is adverse weather.</p> <p>The report also notes that addiction looks different on Arran and a priority should be to have a part time outreach worker on the island to help those directly affected as well as other professionals.</p> <p>To support the actions of the report, the steering group have set up two sub-groups. One group is looking at family support which is focused on awareness raising, delivery of workshops, events (when Covid allows) and sharing information on support available. The second group is investigating a role for a dedicated outreach worker. A draft role profile has been created which does require further input.</p> <p>M Rae suggested that we invite representatives of the Alcohol and Drugs Partnership to a future Senior Officers Group meeting, to strengthen links and raise awareness.</p> <p>V Yuill acknowledged the hard work of Heather who produced this report and conveyed her thanks to those who took part in providing information.</p> <p>The Chair thanked V Yuill for her report.</p>	<p><b>Noted</b></p> <p><b>M Rae</b></p>
<p><b>6.</b></p>	<p><b>Community Food System</b></p> <p>A Morrell provided Senior Officer with a presentation on the Community Food System. A Morrell highlighted that the update would cover:</p> <ul style="list-style-type: none"> <li>• Food system in context of community wealth building</li> <li>• Share information on models</li> <li>• Share each locality's current food system</li> </ul> <p>A Morrell advised that the vision is that demand for emergency food provision is reduced as North Ayrshire residents can afford and access good food. The Community Support Hubs act as brokers who can signpost to local food provision. Using a community wealth building approach, local businesses and third sector organisations provide low cost or free food to local people who need it.</p> <p>In each of the localities it is hoped that some or all of the following will be available to help support residents:</p> <p><b>Food Co-op</b> - This is a group/organisation who organise to buy food in bulk, direct from wholesalers or even from farmers themselves. By pooling buying power co-op members (who may pay £1 for example to join) can save money on their food bills and are able to buy healthier, better quality foods. Savings to be made often amount to between a half and a third of local shop prices.</p> <p><b>Community Larder/Pantry</b> – the scheme provides food for its members at a token price, allowing those on a low income to pick the produce themselves in a shop-like environment. The average registration fee is £1-3. Members pay avg. £2.50 each time they use the shop and get approx. £15 worth of food. The items in the Pantry are 'weighted' by value, (not weighed like the Co-op model) making sure that all members equally receive meat or fish, fruit and vegetables and ambient food every week. The first pantry in North Ayrshire opened before Christmas at Whitlees Community Centre, Ardrossan.</p> <p><b>Community Shop</b> – takes the form of a not-for-profit shop, serving low income or isolated shoppers. They can provide a range of basic foods, along with toiletries, baby products and pet foods. A Community Shop is being launched in</p>	<p><b>Noted</b></p>

	<p>Kilwinning on Monday 25 January 2021. Lots of consultation has taken place with other local shop owners to explain the meaning behind the community shop, all were supportive of the initiative.</p> <p><b>Box Scheme</b> - are arrangements for customers to receive a weekly box of fresh fruit and vegetables, usually organic, direct from a farmer. Usually the grower delivers the produce to a number of central locations and nearby members will each collect their boxes (£4-£12 a box) from the nearest collection point. In some cases it's possible to select your produce. More often though, members receive a box of mixed, in-season fruit and vegetables each week.</p> <p><b>Community Fridge</b> – is an easy way to share good food and make it go further. A community fridge is a space where anyone who lives nearby can exchange surplus food, including businesses. There are currently 75 Community Fridge Network fridges open across the UK, which on average each redistribute a tonne of food per month. It is hoped that there will be community fridges based within the larders.</p> <p>A Morrell also advised that a Toolkit is currently being produced to support this work and will cover</p> <ul style="list-style-type: none"> <li>• Stock supply</li> <li>• Covid guidance</li> <li>• Volunteer recruitment and training</li> <li>• Environmental Health</li> <li>• Insurance</li> </ul> <p>Further detail was given on what is currently set up, or under development across localities.</p> <p>K Yeomans advised that there is a food and drink workstream within the Ayrshire Growth Deal and there may be some linkages to be made in the future.</p> <p>E Young asked A Morrell whether there were any opportunities for the NHS to be involved to let her know. She also advised that one of the future initiatives could be at the hospitals.</p> <p>A Torrance commented that this work was fantastic and asked whether there would be scope for people with community orders to assist at the larders etc. A Morrell advised that this could be an option as volunteers are key to keep these initiatives running.</p> <p>K Brown also offered volunteer support.</p> <p>M Rae spoke about using these mechanisms to support people to access wider services (e.g. money advice leaflet, community books, information on cooking safely).</p> <p>I McMeekin highlighted he would arrange for the fire safety team to provide support to premises in relation to fire regulation compliance.</p> <p>The Chair thanked A Morrell for her presentation.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>A Morrell/E Young</b></p> <p><b>A Morrell/ A Torrance</b></p> <p><b>A Morrell/ K Brown</b></p> <p><b>A Morrell/M Rae</b></p> <p><b>I McMeekin</b></p>
<p><b>7</b></p>	<p><b>Children's Services Strategic Partnership</b></p> <p>A Sutton and L Cameron provided Senior Officers with an update on the work of the Children's Strategic Partnership (CSSP).</p> <p>A Sutton highlighted that this is a key piece of work for Communities, Education and the HSCP as well as a wide range of partners and that there are</p>	

	<p>opportunities to consider adding additional partners to this work. In October 2020 the three-year strategic plan was refreshed, and it has given the CSSP the platform to rethink the approach and the governance of what they want to do. The governance for the Child Poverty Action Plan has also been agreed to sit with the CSSP. A key theme from the Child Poverty Action Plan will be discussed at each meeting of the CSSP:</p> <ul style="list-style-type: none"> <li>• Children and young people’s rights and views are respected and listened to</li> <li>• Act early to improve what happens next</li> <li>• Make things fairer and better</li> <li>• Support mental health</li> <li>• Help children and young people to be active and healthy</li> </ul> <p>Councillors Bell and Foster will also attend two meetings per year in their capacity of Cabinet Portfolio holders.</p> <p>L Cameron advised that a new Children’s Services Executive Group has been created which brings together Heads of Service from Communities and the Health and Social Care Partnership. The group is chaired by the Executive Director (Communities and Education). The purpose of this internal group is to take forward operational decisions and link to the Transformation agenda, Renewal Strategy and the Budget. This group will link to the CSSP. The have agreed that due to the Covid-19 pandemic it will no longer be appropriate to carry out the ChildrenCount pupil survey that was due to be undertaken by the Dartington Service Design Lab in April 2020. Dartington have agreed to scope a different proposal to best use their expertise to inform the CSSP’s response to The Promise.</p> <p>E Young highlighted that it was good to hear the group was being refreshed and asked whether the Executive Group would be for partners or solely Council. A Sutton confirmed that this was on the agenda for discussion at the next CSSP and she would contact partners directly.</p> <p>L Barrie advised that KA Leisure would be keen to be involved at the most appropriate stage. L Barrie highlighted that KA Leisure were currently looking at replicating certain strands within the adult’s mental health programme for children and young people. L Barrie advised that she would be keen to meet to discuss once things with the group have progressed. A Sutton confirmed that she would discuss this with L Barrie at their weekly meeting later today.</p> <p>A Sutherland advised that she would like to invite KA Leisure via L Barrie to the next Corporate Parenting Group meeting.</p> <p>The Chair thanked A Sutton and L Cameron for their input.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>A Sutton</b></p> <p><b>A Sutton</b></p> <p><b>A Sutherland/ L Barrie</b></p> <p><b>Noted</b></p>
<p><b>8.</b></p>	<p><b>Support for Community Organisations</b></p> <p>L Forsyth provided Senior Officers with an update on Community Events.</p> <p>It was highlighted that community events:</p> <ul style="list-style-type: none"> <li>• Create memories to share and stories to tell.</li> <li>• Build community cohesion</li> <li>• Create a local culture and identity</li> <li>• Events can have a tangible impact on the local economy, education, mental and physical health, volunteering opportunities and community spirit.</li> </ul>	

	<p>However, behind every event is a complex, event planning process – often delivered by local citizens. The driver behind a lot of this work was about the complexity of setting up events. As a result, the Events Support Working Group was established to review processes and available support.</p> <p>The Scope of the Working Group is to:</p> <ul style="list-style-type: none"> <li>• Benchmark and review best practice</li> <li>• Deep dive into the current processes and issues</li> <li>• Analyse strengths and weaknesses in current process</li> <li>• Map out a potential new process taking on board feedback.</li> </ul> <p>With support from the Council's Transformation Team, the Group have developed proposals surrounding the support, funding, licensing, permissions and other issues affecting the community groups – an updates toolkit has been created. They have also developed an e-form which streamlines and simplifies the process, introducing new and improved communication channels for customers, internal services and external agencies. They also worked with IT to build the system to allow data capture.</p> <p>The group secured funding from NAVT to fund a post to help build capacity in our local communities, the closing date for this post is 25 January 2021. Once an officer has been appointed, they will be tasked to engage with local, experienced community groups, build up partnership working with key partners to support the effective flow of critical information for future events.</p> <p>The Chair thanked L Forsyth for her presentation.</p>	<b>Noted</b>
<b>9.</b>	<p><b>AOCB</b></p> <p>M Breen asked Senior Officer for their thoughts on having other officers attending the Senior Officers Group to hear first-hand the report and presentations and to get involved in the rich discussions that take place. Partners could identify relevant colleagues to attend dependant on agenda items.</p> <p>There was also discussion on the value of shadowing and mentoring approaches. It was agreed that further discussions would take place offline to consider opportunities and the CPP organisational development plan.</p> <p>M Rae highlighted that the 2021 decision tracker was included in the meeting papers. Partners were asked to notify the CPP Team of additional items to be scheduled.</p> <p><b>Date of next meeting: Monday 8 March 2021 at 2.15pm</b></p>	<p><b>M Rae/A Sutton/M Breen/ I McMeekin</b></p> <p><b>All members</b></p>

Community Planning Senior Officers Group Action Tracker 2021

Date of Meeting	Action	Responsible	Notes
19.11.20	CPP partners consider Kickstart and youth employment opportunities within own organisations	All partners	R McCutcheon to provide update to March meeting
19.11.20	Community health and wellbeing – update to be provided to a future meeting and partners to be invites to working group	A Sutton	Agenda item planned for April CPP SOG
19.11.20	Cost of the School Day – update to be provided to future meeting	A Sutton	Agenda item planned for March CPP SOG
19.11.20	Fair for All review update to be provided to a future meeting	M Rae	Agenda item planned for March CPP SOG
21.1.21	Feed back comments on draft police plan to D Frew	M Rae	
21.1.21	Discuss conducting health inequalities self assessment for fire and rescue plan	I McMeekin/ E Young	
21.1.21	Meeting to be held to discuss opportunities between SFRS and Community Justice Ayrshire	K Hankinson/A Torrance	
21.1.21	Meeting to be held with A Torrance, A Sutton and M Rae to discuss links between CJA and Education and Communities	M Rae/ A Sutton/ A Torrance	
21.1.21	ADP representatives to be invited to a future meeting	M Rae	
21.1.21	Discuss opportunities within hospitals for community food provision	E Young/ A Morrell	
21.1.21	Link community orders with supporting community food system	A Torrance/ A Morrell	
21.1.21	Discuss volunteer support for community food system	A Morrell/ k Brown	
21.1.21	Consider opportunities through community food system to provide wider information, advice and signposting	M Rae/ A Morrell	
21.1.21	SFRS officer to offer support to community food system premises	I McMeekin	
21.1.21	Membership of CSSP groups to be discussed and relevant partners to be approached	A Sutton	
21.1.21	Invite KA Leisure to Corporate Parenting Group	A Sutherland/ L Barrie	
21.1.21	Discuss CPP organisational development plan	M Rae/ A Sutton/ m Breen/ I McMeekin	
21.1.21	2021 decision tracker and agenda items – additional items to be sent to CPP Team	All partners	