



North Ayrshire
Community Planning Partnership

North Ayrshire Community Planning Partnership

Induction Pack 2020

WELCOME TO THE NORTH AYRSHIRE COMMUNITY PLANNING PARTNERSHIP

North Ayrshire Community Planning Partnership (CPP) is public agencies working in partnership locally with communities, the private and third party sectors to plan and deliver better services.

How this pack can help you?

This pack contains information about community planning in North Ayrshire. It explains what community planning is about, the role played by North Ayrshire CPP and how you can get involved.

This pack should be used alongside the North Ayrshire CPP website: www.northayrshire.community which contains additional and updated information.

Further information is available by emailing communityplanning@north-ayrshire.gov.uk or calling (01294) 324177.

WHAT IS COMMUNITY PLANNING?

Community Planning is a process which helps public agencies to work together and with the community to plan and deliver better services which make a real difference to people's lives. Community Planning was introduced by the Local Government Scotland Act 2003. The Community Empowerment (Scotland) Act 2015 lists the public authorities who must take part in Community Planning and it places duties on them.

In North Ayrshire this includes:

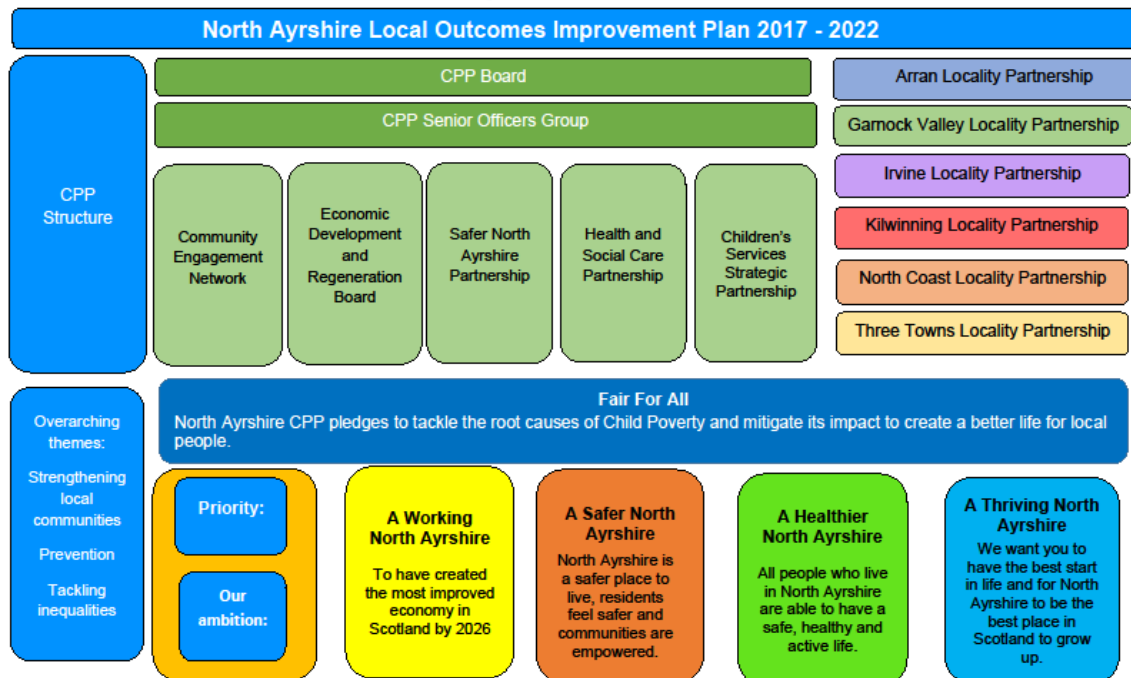


WHAT DOES THE COMMUNITY PLANNING PARTNERSHIP DO?

We work together to address the priorities in our Local Outcomes Improvement Plan. This is our key strategic partnership plan.

The North Ayrshire CPP Annual Report demonstrates the work jointly carried out during the year by CPP Partners. You can view the report at <http://www.northayrshire.community/about-us/how-are-we-doing/>

We focus on addressing inequalities, strengthening local communities and taking a preventative approach.



HOW WE MEASURE OUR PROGRESS

We monitor our progress in implementing the Local Outcomes Improvement Plan. We measure our progress against the LOIP indicators and actions on a quarterly basis. This progress is then reported both throughout the year and annually to the various CPP Groups so we can take any further action to achieve our targets where necessary.

Find out how we're performing by visiting our online performance portal: www.north-ayrshire.gov.uk/council/performance-and-spending/council-performance.aspx

SUPPORT TO COMMUNITY PLANNING

North Ayrshire Council support the development of Community Planning in North Ayrshire.

If you have an enquiry, please contact the Community Planning Team:

- Morna Rae, Senior Manager (Policy, Performance and Community Planning), 01294 324177, mrae@north-ayrshire.gov.uk
- Jacqueline Greenlees, Policy and Community Planning Officer, 01294 324114, jacquelinegreenlees@north-ayrshire.gov.uk
- Jennifer McGee , Community & Locality Planning Assistant, 01294 324024, jennifermcgee@north-ayrshire.gov.uk

THE CPP BOARD

The remit of the Board is:

- To drive the achievement of 'North Ayrshire – A Better Life'.
- To set the broad strategic direction for North Ayrshire Community Planning Partnership.
- To assume accountability for preparing and delivering the Local Outcomes Improvement Plan (LOIP)
- To approve partnership strategies and action plans within the context of the LOIP, as appropriate.
- To assume overall accountability for performance monitoring and reporting.
- To allocate resources.
- To champion partnership working and lead by example.
- To ensure effective community engagement is at the heart of community planning.
- To support the Locality approach

The Board membership reflects the statutory community planning partners, and additional partners who are key to achieving the CPP's shared priorities.

The Board members are:

- North Ayrshire Council
- NHS Ayrshire & Arran
- Police Scotland
- Scottish Fire and Rescue
- Scottish Enterprise
- Skills Development Scotland
- Strathclyde Partnership for Transport
- Job Centre Plus
- Scottish Government
- Third Sector Interface
- Ayrshire College
- KA Leisure
- North Ayrshire Health and Social Care Partnership

CPP SENIOR OFFICERS GROUP

The remit of the CPP Senior Officers Group is:

- To support the achievement of 'North Ayrshire – A Better Life'.
- To receive instruction from the CPP Board.
- To task the Strategic Partnerships and scrutinise their performance.
- To scrutinise the implementation of the Local Outcomes Improvement Plan (LOIP).
- To support the development and monitor the implementation of partnership strategies and action plans within the context of the LOIP.
- To solve problems and resolve issues raised by the Strategic Partnerships and Locality Partnerships.
- To scrutinise the use of resources and implement joint resourcing approaches
- To champion partnership working and lead by example.
- To ensure effective community engagement is at the heart of community planning.
- To support the implementation of the Locality Approach.
- To promote measures to build community capacity.
- To shift focus and resources to preventative and early intervention approaches.
- To focus the work of the CPP on addressing inequalities.
- To inform the work of the CPP Board.

The membership reflects the CPP's shared priorities CPP Senior Officers Group members are representatives with sufficient knowledge and influence to take forward the CPP Senior Officers Group's remit.

The CPP Senior Officers Group members are:

- North Ayrshire Council
- NHS Ayrshire & Arran (Chair – Assistant Director Public Health)
- Police Scotland
- Scottish Fire and Rescue
- Third Sector Interface
- Scottish Enterprise
- KA Leisure
- Ayrshire College

The Chair of the CPP Senior Officers Group Team will rotate on an annual basis.

THEMATIC GROUPS

The Thematic Groups outlines in the CPP Structure take responsibility for leading on the related LOIP priority.

MEMBERS PROTOCOL

All CPP group members are expected to:

- Give priority to community planning meetings to ensure attendance;
- Submit apologies in advance if unable to attend;
- Have a nominated substitute who may attend on occasion. All substitutes should be appropriately briefed in advance of the meeting;
- Acknowledge that group membership will be reviewed once 3 consecutive meetings are missed by the group member or nominated substitute;
- Prepare for meetings by reading the appropriate documentation and carrying out any necessary consultation;
- Contribute honestly and openly at all meetings;
- Act as a conduit of information to and from partner organisations;
- Take responsibility for progressing actions after meetings;
- Identify opportunities to share resources, service planning and development, and service delivery;
- Act as ambassadors of community planning within partner organisations;
- Seek to identify and share good practice examples of community planning;
- Promote community engagement and equal opportunities within community planning.

COMMUNITY ENGAGEMENT

A key aim of Community Planning is to engage with individuals, local communities and organisations to identify their needs and priorities and to ensure these influence the planning and delivery of public services. Effective community engagement is therefore at the heart of community planning in North Ayrshire. This includes:

- Consultation (asking and listening)
- Co-operation (working together)
- Participation (taking part and getting involved)

CENTRE OF EXCELLENCE FOR ENGAGEMENT

The Engagement Hub is hosted on the CPP website. It includes the North Ayrshire engagement pledge as well as signposting to all CPP and partner guidance documents, as well as a resource library and performance framework which are under development. Partners are encouraged to use this hub to share their consultations. Additionally, the 'Engagement Champion' programme will consist of a bank of Consultation Institute qualified staff in each department that can act as engagement advocates, providing support and guidance on consultation and engagement to colleagues.

The Community Engagement Network (CEN)

The Community Engagement Network's remit is:

- To support the Engagement Centre of Excellence.
- To share information on community planning partners consultation and engagement.
- To act as a sounding board for the development of partnership strategies and action plans.
- To share information and best practice in relation to community engagement.
- To promote the national standards for community engagement.
- To ensure effective community engagement is at the heart of community planning.

The CEN meets three times per year, with each session focusing on a key strategic topic relating to the strategic aims of the CPP.

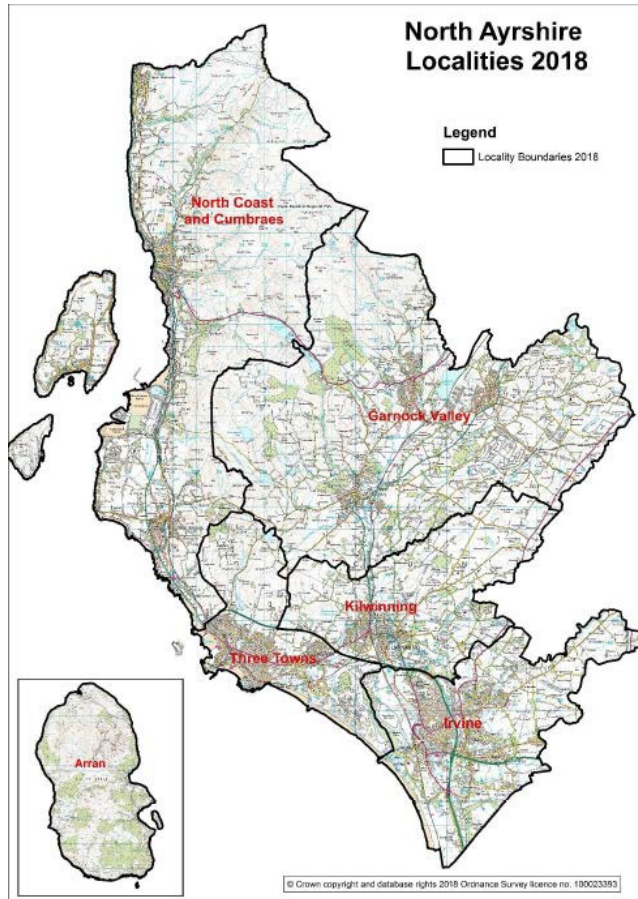
People's Panel

The North Ayrshire People's Panel was established in 2000 and is used as a tool to gather information on the attitudes and perceptions of local people on topics such as the local area, employment and community safety and to track changes in these views over time. Community Planning Partners also have the opportunity to include questions.

The Panel is randomly selected from the electoral roll and consists of 2,000 members, including from the 15% most deprived areas within North Ayrshire. This allows us to compare findings between more disadvantaged areas and the rest of the authority, and use this as an indication of how far we have travelled in terms of reducing the gap.

LOCALITY PLANNING

There are six Locality Partnerships in North Ayrshire which cover all of the local authority area. These are shown in the map below:



The Community Planning (CP) Locality Partnerships (LPs) meet quarterly with interim working groups/workshops as required. Their remit focuses on a partnership approach to tackling local issues and inequalities. They are the means by which we fulfil duties under the Community Empowerment Act (Scotland) 2015 to have locality arrangements. The overall aim of locality planning is to harness the power of Community Planning Partners and communities to work together towards shared, data led, priorities. Their membership comprises:

- Elected Members
- Community representatives
- Community Council Chairs
- Community Planning partners.

Following consultation, use of the Place Standard and consideration of local statistical profiles the LPs have agreed local priorities. The Health and Social Care Partnership (HSCP) Locality Planning Forums have also decided on local issues to be addressed. The HSCP uses the same geographies as the CP LPs, and links between the two structures are in place.

On this page on our website <http://www.northayrshire.community/your-community/> you will find

- Details of membership, remit and terms of reference
- Minutes of each meeting
- Locality plans which gives an overview of the profile of the area as well as detailing the priorities. These are supported by more detailed locality profiles.