

# Action Note

<b>Meeting:</b>	<b>Kilwinning Locality Partnership</b>
<b>Date/Venue:</b>	9 March 2020, Kilwinning Library
<b>Present:</b>	<b>Councillor Scott Davidson (Chair);</b> <b>Councillor Joe Cullinane;</b> <b>Councillor Donald Reid;</b> <b>Stuart McGregor</b> , Senior Lead Officer; <b>Rhona Arthur</b> , Lead Officer (NAC); <b>Louise Riddex</b> , Locality Co-ordinator (NAC); <b>Andy Dolan</b> , Police Scotland <b>Colin Hedley</b> , Community Representative ( <b>Vice Chair</b> ); <b>Jim Hodge</b> , Community Representative; <b>Nairn McDonald</b> , Community Representative; <b>Alison Stell</b> , Community Representative; <b>Aaron McDonald</b> , Youth Representative; <b>Theresa Potter</b> , Partnership Engagement Officer (HSCP); <b>Alison McAllister</b> , Library and Information Officer (NAC); <b>Colin Boyd</b> , Kilwinning Rangers; <b>Gary Moore</b> , Active Schools Coordinator (NAC); <b>Euan Gray</b> , Committee Services Officer (NAC).
<b>Apologies:</b>	<b>Councillor John Glover;</b> <b>Craig McFie</b> , Scottish Fire and Rescue;

## ACTIONS

No.	Action	Responsible
1.	<b>Welcome and Apologies</b>  The Chair welcomed those present to the meeting and apologies for absence were noted.	
2.	<b>Action Note</b>  The action note from the meeting held on 21 January 2020 was discussed. Colin Hedley advised that a discussion took place under any other business regarding two letters from Kilwinning Community Council on Traffic and Parking and Eglinton Park.  The action note was then approved with no further amendments.	
2.1	<b>Matters Arising</b>  The following points were discussed as matters arising from the action note of the last meeting.  <u>Community Investment Fund</u> <ul style="list-style-type: none"> <li>Kilwinning Rangers had been invited and were in attendance to discuss their CIF funded project;</li> </ul>	

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	<ul style="list-style-type: none"> <li>Onside Ayrshire had worked with Connected Communities and submitted an amended application; and</li> <li>the meeting with ACES had not yet taken place.</li> </ul> <p><u>Provost Awards</u></p> <ul style="list-style-type: none"> <li>the Partnership were informed that applications were still being accepted and members were encouraged to consider appropriate candidates; and</li> <li>A new category, Kindness, has been created and the Partnership were to nominate the winner. Members were asked to email suggestions to Louise Riddex.</li> </ul> <p>Noted.</p>	
3.	<p><b>Kindness</b></p> <p>The Partnership received a presentation from Alison McAlister on Kindness in North Ayrshire.</p> <p>The presentation covered a number of points including:</p> <ul style="list-style-type: none"> <li>why kindness is important;</li> <li>what helps and gets in the way;</li> <li>a case study which highlighted kindness in the community; and</li> <li>what can services and the community do to promote kindness.</li> </ul> <p>Discussion took place around examples of how Kindness is currently demonstrated in Kilwinning, how this can be promoted and how to encourage others to act with kindness.</p> <p>Noted.</p>	
4.	<p><b>Community Charter</b></p> <p>The Partnership received a presentation from Rhona Arthur on the findings from a recent consultation event which considered the key messages for the Kilwinning Community Charter.</p> <p>Participants were asked to choose which themes the key messages of the charter should cover with volunteering, recycling and helping others proving the most popular. Following the event, a draft community charter was produced with the following messages:</p> <ul style="list-style-type: none"> <li>Work together             <ul style="list-style-type: none"> <li>“We do, you do”</li> </ul> </li> <li>Care for our environment.             <ul style="list-style-type: none"> <li>We can educate, recycle, look after our streets and green spaces.</li> </ul> </li> <li>Provide support for those who need it most.             <ul style="list-style-type: none"> <li>We can develop community support networks and encourage informal volunteering.</li> </ul> </li> </ul>	

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	<p>Rhona Arthur informed the Partnership that work on the charter was ongoing and that further suggestions would be welcome. She also confirmed that a further report would be brought to a future meeting.</p>	<b>R. Arthur</b>
<b>5.</b>	<p><b>Funded Projects in Kilwinning Locality</b></p> <p>The Partnership received an update on the work which has been undertaken by organisations which have received CIF funding in Kilwinning.</p> <p>Updates were provided by representatives of Kilwinning Rangers, Active Schools North Ayrshire and Kilwinning Sports Club. Discussion took place around the benefits which the fund had brought to each individual group and the wider community.</p> <p>Noted.</p>	
<b>6.</b>	<p><b>Locality Officer and Locality Plan Update</b></p> <p>Louise Riddex made reference to her update which had been circulated detailing work which had been undertaken in the locality and highlighted the following points:</p> <ul style="list-style-type: none"> <li>• the Locality Training Menu for community groups and residents has been developed and will be rolled out throughout the year;</li> <li>• the ASN Parent Committee has established their membership and a constitution. The AGM was scheduled to take place on 21 March 2020;</li> <li>• Cranberrymoss PS were working with the Church of Nazarene Foodbank to deliver cooking classes for families with attendees taking home what they cook;</li> <li>• the Traffic and Parking working group met to discuss a TPO in the town centre and consultation took place with traders. Changes to the location of disabled parking bays were also suggested at the meeting;</li> <li>• the membership of the sub-groups had been refreshed;</li> <li>• the Environment sub-group met to discuss the plans for the outdoor gym - the plans were circulated. Members discussed the timescales for the delivery and installation of equipment.</li> </ul> <p>Noted.</p>	
<b>7.</b>	<p><b>Locality Youth Forum Update</b></p> <p>The Partnership watched a video which provided an update on the work which had been undertaken by the youth forum.</p> <p>Councillor Reid raised an issue with some Youth Clubs being held upstairs which is a barrier for some to participate. Louise Riddex said she was unaware of this issue but would look into it.</p> <p>Noted.</p>	<b>L. Riddex</b>

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8.	<p><b>Kilwinning Wellness Model</b></p> <p>Theresa Potter circulated the latest guidance around the Coronavirus.</p> <p>The Partnership then received a verbal update from Theresa detailing work undertaken by the Health and Social Care Locality Forum.</p> <p>Nairn McDonald confirmed that he would be joining the Locality Forum as a carers rep.</p> <p>Noted.</p>									
9.	<p><b>Grants</b></p> <p>The Locality Partnership agreed to award the following:</p> <p><b>Nurturing Excellence in Communities</b></p> <table><tr><td>Kilwinning Community Events</td><td>£1,000</td></tr><tr><td>Artastic CIC</td><td>£ 865*</td></tr><tr><td>Promoting Kilwinning</td><td>£1,000</td></tr><tr><td>Kilwinning Youth Forum</td><td>£1,000</td></tr></table> <p>* It was agreed that a request would be made to Artastic to acknowledge the grant award in promotional material for the event.</p> <p>Following dispersal of the above grants there was a balance £987.95 remaining in the fund which must be spent before the end of the financial year. It was agreed that Promote Kilwinning would be approached and asked if they projects which would be suitable for this type of funding.</p>	Kilwinning Community Events	£1,000	Artastic CIC	£ 865*	Promoting Kilwinning	£1,000	Kilwinning Youth Forum	£1,000	L. Riddex
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10.	<p><b>AOCB</b></p> <p>Rhona Arthur gave an update on participatory budgeting and a change in the processes used for administering this funding. She advised that volunteers are required to set the process for Kilwinning. Anyone who was interested was asked to contact Louise Riddex.</p>	L. Riddex								
11.	<p><b>Kilwinning LP Decision Tracker</b></p> <p>The decision tracker for the Partnership was circulated for information.</p> <p>Noted.</p>									
12.	<p><b>Date of Next Meeting</b></p> <p>The next meeting of the Kilwinning LP will take place on 1 June 2020 at 7.00 p.m. in Kilwinning Academy.</p>									

Meeting ended at 9.05 p.m.