

Action Note

Meeting:	Irvine Locality Partnership
Date/Venue:	16 March 2020 – Fullarton Hub, School Lane, Irvine at 6.00 p.m.
Present:	<p>Councillor Marie Burns (Chair) Provost Ian Clarkson Councillor John Easdale Councillor Christina Larsen Councillor Louise McPhater</p> <p>Donna Fitzpatrick, Community Representative Peter Marshall, Community Representative</p> <p>Audrey Sutton, Interim Executive Director (Communities) Lesley Forsyth, Lead Officer (NAC) Elaine Baxter, Community Education Locality Co-ordinator Theresa Potter, Engagement Officer (HSCP) Justin Jones, Youth Forum Diane McCaw, Committee Services, North Ayrshire Council</p>
Apologies:	<p>Councillor Robert Foster Councillor Shaun MacAulay Kenny Hankinson, Senior Lead Officer, Scottish Fire and Rescue Andy Dolan, Police Scotland Sylvia Mallinson, Community Representative (Vice-Chair) Janice Murray, Community Representative Annie Small, Community Representative Ian Wallace, Community Representative</p>

ACTIONS

No.	Action	Responsible
1.	<p>Welcome/Apologies/Declarations of Interest</p> <p>The Chair welcomed those present to the Irvine Locality Partnership meeting and apologies for absence were noted.</p> <p>In terms of Standing Order 11, the following declarations of interest were made in relation to CIF and grant applications:-</p> <ul style="list-style-type: none"> • Louise McPhater declared a personal interest in relation to the CIF Expression of Interest on the Locality IT Upgrade and advised that as she is aware of who the Business Adviser is in Currys then Vineburgh would be unable to take the lead in relation to this; • John Easdale declared a personal interest in relation to the application from Broomlands and Bourtreehill Community Association in that his wife is a member of the Sew Lovely Craft Group and took no part in the discussion thereon; and • Justin Jones declared a non-pecuniary interest in relation to the applications from (a) the North Ayrshire Youth Executive Committee as he sits on that Committee; and (b) the Redburn Youth Management Committee as he sits on the Redburn Youth Forum, and took no part in the discussions thereon. 	

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<p>2.</p>	<p>Variation to Business for Consideration</p> <p>As a result of the ongoing Covid-19 outbreak and cancellation of the subsequent Garnock Valley and Three Towns Locality meetings, the Partnership agreed to only consider urgent business in relation to Grants and Street Naming and in relation to urgent Covid 19 preparations. The following items will be continued to a future meeting of the Irvine Locality Partnership:-</p> <ul style="list-style-type: none"> • Kindness Presentation; • Community Charter Presentation; • Locality Officer / Community Rep Update; • Community Rep Update; • Youth Forum Update; • HSCP Locality Update; and • Irvine LP Decision Tracker. 																											
<p>3.</p>	<p>CIF Expressions of Interest</p> <p>Locality IT Upgrade The Partnership agreed that this be progressed as a funding bid with Fullarton Community Association taking the lead on this to purchase equipment on behalf of all the Groups.</p> <p>Castlepark Community Association The Partnership agreed that this be progressed as a funding bid.</p> <p>Audrey Sutton advised the Partnership that temporary governance arrangements are being progressed in order that information on bids can be circulated while meetings are not taking place. Elaine Baxter will share the information in order that a decision can be made on final bids. If the information cannot be circulated or a decision made, then final bid decisions will wait until the next available meeting of the Locality Partnership</p>	<p><i>Elaine Baxter</i></p> <p><i>Elaine Baxter</i></p>																										
<p>10.</p>	<p>Grants</p> <p>Nurturing Excellence Awards</p> <table border="0"> <tr> <td>North Ayrshire Youth Executive Committee</td> <td style="text-align: right;">£1,000</td> </tr> <tr> <td>Broomlands & Bourtreehill Community Association</td> <td style="text-align: right;">£ 962.20</td> </tr> <tr> <td>Scottish Maritime Museum (training and materials)</td> <td style="text-align: right;">£1,000</td> </tr> <tr> <td>Scottish Maritime Museum (Sea Monsters Art Exhibition)</td> <td style="text-align: right;">No Award</td> </tr> <tr> <td>Break A Leg Drama</td> <td style="text-align: right;">£1,000</td> </tr> <tr> <td>Harbourside Men's Shed</td> <td style="text-align: right;">£ 757.87</td> </tr> <tr> <td>Springside Parent and Toddlers Group</td> <td style="text-align: right;">£1,000</td> </tr> <tr> <td>Springside Community Association</td> <td style="text-align: right;">£1,000</td> </tr> <tr> <td>Irvine Horticultural Society</td> <td style="text-align: right;">£ 686</td> </tr> <tr> <td>Irvine Royal Friends and Family</td> <td style="text-align: right;">£1,120.63</td> </tr> <tr> <td>Redburn Youth Management Committee</td> <td style="text-align: right;">£1,000</td> </tr> <tr> <td>Irvine Incorporated Trades</td> <td style="text-align: right;">£1,120.64</td> </tr> <tr> <td>Irvine Water Sports Club</td> <td style="text-align: right;">£1,000</td> </tr> </table> <p>Donna Fitzpatrick advised that Groups required more time to submit bids in relation to applying for the balance of NE funding at the end of a financial</p>	North Ayrshire Youth Executive Committee	£1,000	Broomlands & Bourtreehill Community Association	£ 962.20	Scottish Maritime Museum (training and materials)	£1,000	Scottish Maritime Museum (Sea Monsters Art Exhibition)	No Award	Break A Leg Drama	£1,000	Harbourside Men's Shed	£ 757.87	Springside Parent and Toddlers Group	£1,000	Springside Community Association	£1,000	Irvine Horticultural Society	£ 686	Irvine Royal Friends and Family	£1,120.63	Redburn Youth Management Committee	£1,000	Irvine Incorporated Trades	£1,120.64	Irvine Water Sports Club	£1,000	<p><i>Elaine Baxter</i></p>
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	<p>year. Elaine advised that NE funding is open all year round for applications but it was acknowledged that some Groups have limited resource in terms of completion of paperwork for this process.</p>	
<p>11.</p>	<p>Street Naming Report</p> <p>The Partnership received a report on a street name for a residential development at Dalrymple Court, Irvine.</p> <p>The Partnership agreed to name the street as Dalrymple Gardens, Irvine.</p>	<p><i>Lisa Dempster / Kirsty Gee</i></p>
<p>12.</p>	<p>Update Regarding Covid 19 Preparations</p> <p>Audrey Sutton informed the Partnership on the proposals to be put in place regarding Council business continuity and assistance to vulnerable members of communities given the Covid 19 Pandemic and highlighted the following:-</p> <ul style="list-style-type: none"> • critical services would continue to be delivered including health care, schools, support for vulnerable people and at-risk children and refuse collection; • information gathering in relation to vulnerable people living within our communities would be required; • the Council would assist local groups to support those in need by <ul style="list-style-type: none"> • co-ordinating operations such as mobilising school kitchens and arranging transport; • provision of funding; • getting messages out to the community through social media etc on how to gain access to local services; and • advising on volunteering; • Locality Planning Co-ordinators and Community Link Workers would work together to progress on a locality basis; • dedicated phone lines would be required for each locality area; • social media and radio alerts would be utilised to publicise contact numbers; and • guidelines would be produced for those answering phone lines and this would also be published to the Council website. <p>Some locality areas have already set up their own community resilience groups. Scouts, youth groups, church groups, first responders and others have said they can offer assistance and this information will be collated and grouped into localities to understand what resources local networks have available. The Government has issued a relaxation on GDPR which means information can be gathered to ensure locality teams are supporting those who are vulnerable.</p> <p>Email groups will require to be established for those who are vulnerable and do not have access to social media but who require assistance.</p> <p>COSLA have asked for an indication of additional financial outlay and Lesley Forsyth and Elaine Baxter will work together to identify a monthly average of income from lets which could be provided to COSLA.</p>	<p><i>Lesley Forsyth/ Elaine Baxter</i></p>

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	Support will be dealt with on a case by case basis through emergency powers to officers. Noted.	
14.	Date of Next Meeting Monday 15 June 2020 at 6pm in Dreghorn Fire Station is the next scheduled meeting but arrangements may change given the situation in relation to Covid 19.	

Meeting ended at 8.00 p.m.