

Action Note

Meeting:	North Coast Locality Partnership
Date/Venue:	28 January 2020 – Largs Campus
Present:	<p>Councillor Alex Gallagher (Chair) John Lamb, West Kilbride Community Council (Vice Chair); Councillor Todd Ferguson; Councillor Alan Hill; Councillor Tom Marshall; Councillor Ian Murdoch; Russell McCutcheon, Senior Lead Officer, NAC; Rhona Arthur, Lead Officer, NAC; Louise Riddex, Locality Co-ordinator (Kilwinning & North Coast), NAC; Anne Carson, Largs Community Council; Graham Wallace, Cumbrae Community Council; Lizzie Barbour, Community Representative; Caitriona McAuley, Head of Economic Dev and Regeneration, NAC; Dr. Paul Kerr, Clinical Director (Health and Social Care Partnership); Jim Miller, Senior Manager (Planning), NAC; Theresa Potter, HSCP; Charlie Tymon, Scottish Fire and Rescue; Sharon Kerr, Police Scotland; Donna Rigby, Audit Scotland; and Melanie Anderson, Senior Manager (Committee and Member Services), NAC</p>
Apologies:	<p>Cllr Joy Brahim; Rita Holmes, Fairlie Community Council; Louise McDaid, HSCP; and Alison Wilson, Police Scotland.</p>

ACTIONS

No.	Action	Responsible
1.	<p>Welcome and Apologies</p> <p>The Chair welcomed those present, including Donna Rigby from Audit Scotland, who was observing the meeting as part of the Council's Best Value Audit. Cllr Gallagher also took the opportunity to introduce Denise Fraser, the new Locality Worker, who was observing the meeting from the public gallery.</p> <p>Apologies for absence were recorded.</p>	
2.	<p>Action Note</p> <p>The Action Note from the meeting held on 11 September 2019 was approved as a correct record.</p> <p>The Senior Lead Officer highlighted the following:</p> <ul style="list-style-type: none"> • the new GP contract presentation, which was due to have been considered at a December 2019 meeting of the Partnership and which now appeared later on the current Agenda; 	

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	<ul style="list-style-type: none"> • ongoing work to develop ideas for inclusion in the Locality Action Plan around social isolation in older people; • plans to consult with communities on the draft plan arising from the You Voice Your View sessions; and • the intention to invite the Suicide Prevention Taskforce to attend a future meeting of the Locality Partnership when the Agenda permitted. <p>The Lead Officer referred to the Community Investment Fund (CIF) application for Friends of Millport Town Hall, which had been approved by the Council's Cabinet in August 2019, subject to conditions which included a requirement for the award to be set aside for 12 months to allow for the full cost of the project to be funded. The Lead Officer advised that the early release of £30k to meet the cost of architect fees would now be necessary to allow the project to proceed and sought the Partnership's agreement to submit a report to the Council's Cabinet to seek approval.</p> <p>The Partnership discussed:</p> <ul style="list-style-type: none"> • whether any deadline had been imposed on the project in terms of securing the balance of required funding; • the extent to which the project could be confident of securing the other funding needed; and • the importance of meeting the cost of architect fees to allow the project to proceed. <p>The Partnership agreed that a report be submitted to the February 2020 meeting of the Council's Cabinet to request the early release of CIF funding in the amount of £30k to meet the cost of architect fees associated with the Friends of Millport Town Hall project.</p>	<p><i>Rhona Arthur</i></p>
<p>3.</p>	<p>GP Contracts</p> <p>The Partnership received a verbal update from Dr. Paul Kerr, Clinical Director (Health and Social Care Partnership) (HSCP) which provided information on:</p> <ul style="list-style-type: none"> • the Primary Care Implementation Plan and the rationale for changes to the way in which GP practices are organised, including the age profile of GPs and the expectations of new GPs; • ethos of ensuring that patients could access the right person at the right time in the right place, by directing patients to a range of appropriate health practitioners and allowing GPs to provide continuity of care to patients with complex needs; • the main challenges (IT, premises and staff) associated with the three-year transition; and • the role of the North Ayrshire HSCP in developing a Pan Ayrshire Strategic Plan. 	

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	<p>The Partnership Engagement Officer (HSCP) also highlighted the training being delivered to reception staff to develop their role in supporting patients.</p> <p>Noted.</p>	
<p>4.</p>	<p>Community Wealth Building</p> <p>The Partnership received a presentation by Caitriona McAuley, Head of Economic Development and Regeneration on Community Wealth Building (CWB), which included information on:</p> <ul style="list-style-type: none"> • the background to, and impetus for, Community Wealth Building, which is a transformative approach to local inclusive economic development, developing wealth with local roots and ownership; • the five pillars of CWB, namely procurement, employment, land and assets, financial power, and democratic ownership of the local economy; • examples of the application of this approach elsewhere; • the establishment of a CWB Commission and North Ayrshire's development of Scotland's first Community Wealth Building Strategy; • Ayrshire Growth Deal funding in support of a CWB approach across Ayrshire; and • sources of further information. <p>The Partnership discussed the following:</p> <ul style="list-style-type: none"> • restrictions associated with procurement legislation; • available mechanisms to support and develop local businesses to enter the procurement market; • the challenges for small businesses of tendering and the value of simplifying the process as much as possible; • whether a proactive approach would be developed to support small businesses; • staffing resource implications associated with the CWB approach; and • the benefits associated with better use of land and assets by the Council and its partners. <p>The Chair also invited questions from the public gallery. Officers undertook to liaise with a member of the public following the meeting, in response to a question on the separate subject of the Council's 'Fair for All' commitment.</p> <p>Noted.</p>	
<p>5.</p>	<p>Local Development Plan</p> <p>The Partnership received a presentation from Jim Miller, Senior Manager (Planning) on the Local Development Plan (LDP2).</p>	

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	<p>The presentation provided information on:</p> <ul style="list-style-type: none">• the timeline associated with Local Development Plan 2;• the Plan's alignment with the Community Planning aspirations and vision for North Ayrshire;• the four Strategic Policies, namely the Spatial Strategy, Placemaking, Strategic Development Area, and Delivery on Community Priorities; and• new Housing allocations. <p>The Partnership discussed Local Place Plans, including how they might be developed following 3-4 pilot studies across Scotland, and expectations around the provision of Scottish Government guidance on their roll-out.</p> <p>The Chair also invited questions from the public gallery. Officers undertook to liaise with a member of the public following the meeting, in response to a question on housing development in Largs not related to LDP2.</p> <p>Noted.</p>	
<p>6.</p>	<p>Stress and Anxiety – Younger People</p> <p>The Partnership received a presentation from Louise Riddex, Locality Co-ordinator, on the Stress and Anxiety in Younger People priority.</p> <p>The presentation highlighted the following:</p> <ul style="list-style-type: none">• current work, including mapping the area to identify the availability of groups for young people, inter-generational work, and the development of the mental health services 'Z card';• the outcome of the CIF-funded 'Clearer Minds' project and its work with the company 'Headstrong';• training for teachers in relation to mental health issues and concerns, and the establishment of 32 Mental Health Ambassadors; and• future plans, including consultation with young people and the potential around inter-generational work associated with the Flatt Road sheltered housing development, young people volunteering with the 'Cycling without Age' project, involvement in a Men's/People's Shed, and Mental Health Level 5 training. <p>The Partnership discussed the following:</p> <ul style="list-style-type: none">• longer term funding for the 'Clearer Minds' project;• the feasibility of the 'Clearer Minds' work could be rolled out to St Matthew's and Ardrossan Academies and the other mental health support initiatives being developed in those schools;• the value of considering the development of a Men's Shed in West Kilbride as well as Largs;	

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	<ul style="list-style-type: none"> • positive inter-generational work taking place at Headrigg Gardens sheltered housing in West Kilbride and Haylie House in Largs; • the Men's Shed which formed part of the Millport Town Hall project; and • whether consultation would take place in Largs to establish if a Men's Shed was a priority. <p>Noted.</p>	
<p>7.</p>	<p>Community Investment Fund (CIF) Proposal</p> <p>The Partnership received a report by Louise Riddex, Locality Co-ordinator, on a CIF funding proposal by North Coast and Cumbraes Locality Partnership Sub-Group to employ a Community Development Worker dedicated to the delivery of the Locality Partnership priorities across the North Coast and Cumbraes at a cost of £35,947.85 and covering 21hrs per week for a period of 1.5 years.</p> <p>The Partnership discussed the following:</p> <ul style="list-style-type: none"> • the longer-term future of 'The Living Room' and how the proposed post would relate to the work of the project; • how the post would operate to serve the whole of the North Coast and Cumbraes, notwithstanding an office base outwith this area; • the appropriateness of utilising CIF funding to employ a member of staff; • the low number of CIF applications received to date and the potential of the post to help volunteers develop projects and CIF applications; • the role of the Locality Partnership in directing the proposed post-holder's workplan and the potential for them to provide monthly update reports; • the value of having a paid member of staff to drive forward initiatives and support the work on volunteers; and • the comprehensive nature of the project cost, which included all employee costs. <p>The Lead Officer confirmed that CIF funding could be used to employ a member of staff. Councillors Ferguson and Marshall, having initially expressed concern about utilising CIF funding for this purpose, agreed to withdraw their objections in light of positive remarks by the local community council representative.</p> <p>The Partnership agreed (a) that the North Coast and Cumbraes Locality Partnership Sub-Group project met the funding criteria and supported the Partnership priorities; and (b) to submit at the project's CIF application to the Cabinet with a recommendation that it be approved, subject to the Community Development Worker in question providing monthly progress reports to members of the Locality Partnership.</p>	<p>Rhona Arthur</p>

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<p>8.</p>	<p>Locality Co-ordinator Update</p> <p>The Partnership received an update report by the Locality Co-ordinator for the period October-December 2019, which summarised progress in respect of the Partnership's three priorities.</p> <p>The Locality Co-ordinator also took the opportunity to invite community representatives to participate in the following:</p> <ul style="list-style-type: none"> • the shortleeting of nominations for the Provost's Awards which were being undertaken on a locality basis for the first time and would be launched on 14 February 2020, with nominations open until 20 March and shortleeting due to take place on 9 April 2020, prior to a North Coast and Cumbraes awards event to be held on 16 May 2020; and • the shortleeting of applications for Cashback for Communities funding, to take place on 28 April 2020. <p>The Partnership agreed to note that (i) the Locality Co-ordinator would provide further details to community representatives on the opportunity to participate in the shortleeting of the Provost's awards nominations and Cashback for Communities applications and (ii) expressions of interest should be submitted to the Locality Co-ordinator.</p>	<p><i>Louise Riddex</i></p>
<p>9.</p>	<p>Sub Group Updates</p> <p>The Partnership noted that updates on the Partnership's priorities of Social Isolation, Stress and Anxiety, and Financial Inclusion had been provided in the course of the meeting.</p> <p>The Partnership discussed the benefit of the proposed CIF-funded Development Worker in co-ordinating the overlapping elements of the three priorities.</p> <p>The Lead Officer proposed that the Action Plan be presented to the next meeting to allow the Partnership to be sighted on progress.</p> <p>The Partnership agreed that the Action Plan be submitted to the next meeting.</p>	<p><i>Rhona Arthur/ Louise Riddex</i></p>
<p>10.</p>	<p>HSCP Update</p> <p>The Partnership received a verbal update from Theresa Potter on the work of the Health and Social Care Locality Forum, including information on:</p> <ul style="list-style-type: none"> • a Capacity Building initiative held with 25 Mental Health Youth Ambassadors to co-produce A Pocket Guide to Well-being Services in The North Coast for and by Young People; • a 'Practical Approach to Mental Health' event to be held in West Kilbride Village Hall on 4 February 2020; • a social isolation initiative to be piloted in Skelmorlie on an inter-generational basis; 	

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	<ul style="list-style-type: none"> • an Age Concern Storytelling event on Cumbrae; • the 'Thinking Different Doing Better' initiative currently targeting Localities; • two current online consultations, on the subject of Chemotherapy and Social Care Experiences; and • the North Ayrshire Summit on Drug-Related Deaths, following which locality officers were training in the administration of Naloxone, with plans to roll this out to Localities. <p>The Partnership was also advised of a North Ayrshire Alcohol and Drugs Partnership Participatory Budgeting (PB) event being held in 'The Living Room' on 7 February 2020 (1.00-3.00 p.m.) to grant funding of £8-£10k to promote recovery and address the impact of drug-related deaths.</p> <p>Flyers for the PB event were circulated at the meeting and officers undertook to circulate hyperlinks to allow members to access further information on the various initiatives reported.</p> <p>Noted.</p>	<p>Theresa Potter/Jennifer McGee</p>
<p>11.</p>	<p>Youth Forum Update</p> <p>The Partnership received an update report on the Youth Forum and Youth Citizenship/Partnership activity for the North Coast and Cumbraes area.</p> <p>Noted.</p>	
<p>12.</p> <p>12.1</p> <p>12.2</p>	<p>Any Other Competent Business</p> <p>Scottish Fire and Rescue Service and Police Scotland</p> <p>The Chair thanked representatives of the Scottish Fire and Rescue Service (SFRS) and Police Scotland for their attendance and invited them to provide any updates or information.</p> <p>Charlie Tymon (SFRS) advised of his new role in managing the Skelmorlie and Largs area. He also highlighted an opportunity for suitable volunteers living within five minutes of either fire station to apply to become retained firefighters/RDS firefighters, further details of which were available on myjobscotland.</p> <p>Noted.</p> <p>Skelmorlie</p> <p>Councillor Murdoch highlighted the importance of the Partnership engaging more effectively with Skelmorlie and suggested that further efforts be made to hold a future meeting in Skelmorlie.</p> <p>Agreed.</p>	<p>Jennifer McGee</p>

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13.	Date of Next Meeting The Partnership was invited to note that further information on the date and venue of the next meeting would be circulated in due course.	<i>Jennifer McGee</i>
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Meeting ended at 8.05 p.m.