



North Ayrshire
Community Planning Partnership

Community Planning Partnership Board

Thursday 5 December 2019 at 11.00 a.m.

Fullarton ConneXions, Church Street, Irvine KA12 8PE

AGENDA

11.00 – 11.05	1.	-	Welcome & Apologies
11.05 – 11.10	2.	Pg 3	Minutes of Previous Meeting and Action Note Submit minutes and action note of 19 September 2019 (copy enclosed).
11.10 – 11.25	3.	-	Scottish Enterprise Strategic Framework Receive presentation from Mark Newlands, Head of Partnerships, Scottish Enterprise.
11.25 – 11.40	4.	-	Early Adopter Public Health Priority 6 Receive update from Audrey Sutton, Interim Executive Director, Communities.
11.40 – 11.55	5.	-	TSI Framework Receive presentation from Barbara Hastings, Chief Executive, The Ayrshire Community Trust.
11.55 – 12.55	6.		Workshops <ol style="list-style-type: none"> 1. Step Change This Workshop will be facilitated by Morna Rae, Senior Manager, Police, Performance and Community Planning. 2. <u>Community Justice Ayrshire User Engagement</u> This Workshop will be facilitated by Alice Dillon, Manager, Community Justice Ayrshire. (link to document in workshop title).
12.55 -1.05	7.	-	LOIP Performance Report Receive update from Morna Rae, Senior Manager, Policy, Performance and Community Planning.
1.05 – 1.10	8.	-	AOCB
1.10 – 1.15	9.	Pg 8 Pg 40 Pg 45 Pg 49 Pg 50	Minutes/Reports for Information <ol style="list-style-type: none"> a) Locality Partnership Minutes (enclosed) b) Risk Register Report (enclosed) c) CPP SOG Minutes (enclosed) d) CPP Board Tracker (enclosed) e) Community Justice Ayrshire Minutes (enclosed)
Board members are invited to stay for a Networking Lunch			

For further information please contact Morna Rae, Senior Manager Policy, Performance and Community Planning

North Ayrshire Council, Cunninghame House, Irvine, KA12 8EE

Tel: (01294) 324177 Email: mrae@north-ayrshire.gov.uk

****Board Reminder****

The Community & Locality Planning Conference will be held on Saturday 25 January 2020 at Saltcoats Towns Hall from **9.30 am – 2.30 p.m.**

Please email: communityplanning@north-ayrshire.gov.uk book your place.

Dates of 2020 Meetings:

Date	Time	Venue
18 March 2020	11.00 am – 1.00 pm	Garnock Committee Room, Cunninghame House
9 June 2020	11.00 am – 1.00 pm	Fullarton Community Hub
9 September 2020	11.00 am – 1.00 pm	Fullarton ConneXions
2 December 2020	11.00 am – 1.00 pm	Greenwood Conference Centre

**North Ayrshire Community Planning Partnership Board
Board Membership**

Ayrshire College Michael Breen, Vice Principal	Scottish Government Sam Anson, Location Director
Health and Social Care Partnership Councillor Robert Forster (Chair, IJB) Stephen Brown, Director	Skills Development Scotland Katie Hutton, Depute Director, National Training Programme
Jobcentre Plus Audrey McGee, District Operations Manager	Scottish Fire & Rescue Ian McMeekin Area Manager
KA Leisure Ashley Pringle, Vice Chair of KA Leisure	Strathclyde Partnership for Transport Allan Comrie, Senior Transport Planner
NHS Ayrshire and Arran John Burns, Chief Executive Lynne McNiven, Consultant in Public Health Martin Cheyne, Chairman (Vice Chair)	North Ayrshire Council Joe Cullinane, Elected Member (Chair) Alex Gallagher, Elected Member John Bell, Elected Member Marie Burns, Elected Member Scott Davidson, Elected Member Anthony Gurney, Elected Member Ellen McMaster, Elected Member Craig Hatton, Chief Executive
Scottish Enterprise Mark Newlands, Head of Partnerships	Police Scotland Mark Hargreaves, Divisional Commander
Third Sector Interface Vicki Yuill, Chief Executive Officer, Arran CVS	

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Tel: (01294) 324177 Email: mrae@north-ayrshire.gov.uk

Community Planning Partnership Board

Thursday 19 September 2019 at 11.00 am

Fullarton Community Hub



North Ayrshire
Community Planning Partnership

Present

North Ayrshire Council

John Bell, Elected Member (**Chair**)

Marie Burns, Elected Member

Alex Gallagher, Elected Member

Scott Davidson, Elected Member

Ellen McMaster, Elected Member

Craig Hatton, Chief Executive

Audrey Sutton, Interim Executive Director (Communities)

Rhona Arthur, Interim Head of Service (Connected Communities)

Morna Rae, Senior Manager, Policy, Performance and Community Planning

North Ayrshire Health and Social Care Partnership

Stephen Brown, Director

Robert Foster, Elected Member and Chair of the North Ayrshire IJB

KA Leisure

Ashley Pringle, Vice Chair, KA Leisure

NHS Ayrshire and Arran

Lynne McNiven, Director, Public Health

Hazel Borland, Nurse Director

Police Scotland

Stuart McGregor, Superintendent

Scottish Enterprise

Mark Newlands, Head of Partnerships

Scottish Fire and Rescue

Gibby Lamont, Depute Group Manager

Steven Corrigan, Station Manager

Skills Development Scotland

Katie Hutton, Depute Director, National Training Programme

Strathclyde Partnership for Transport

Allan Comrie, Senior Transport Planner

In Attendance

Lauren Cameron (NAC), Jennifer McGee (NAC), Andrew Keir (NAC), Mhairi

McFadyen (HSCP), Courtney Gemmell (HSCP)

Apologies

Cllr Joe Cullinane (NAC), Cllr Tony Gurney (NAC), John Burns (NHS) Audrey McGee (DWP), Stephen Gallagher (SG), Vicki Yuill (TSI), Michael Breen (Ayrshire College), Mark Hargreaves (Police Scotland), Ian McMeekin (SFRS), Martin Cheyne (NHS)

1. Welcome and Apologies

The Chair welcomed everyone to the meeting and apologies were noted.

2. Minute of the Previous Meeting and Action Note

The minutes of the previous meeting were approved, and the action note was discussed.

3. Childrens Services Strategic Partnership Report

Lauren Cameron, Policy Officer (Children's Services) provided the Board with an update on the work of the North Ayrshire Children's Services Strategic Partnership.

Lauren advised that at the CSSP Meeting on 24 July, a question set for the pupil survey (ChildrenCount) was discussed. The group were able to select several bespoke options that would provide additional insights in addition to the core set of questions.

The options selected were:

- Coercive Control (secondary only),
- Suicidal Ideation (secondary only),
- Exercise, Positive Wellbeing; and
- Opportunities for Prosocial Involvement with Parents.

The group are also keen to include a section on Social Media Use which is currently being looked at by Dartington Research Unit.

The survey will be issued to school children aged eight and above during November and December 2019 with the results of the survey being available early 2020. The findings of this survey will help shape the work of the new Children's Strategy as the Partnership want to build their strategy on evidence-based information.

A findings report will be brought back to the CPP Board early 2020.

4. Corporate Parenting

Councillor Foster thanked the Board for allowing the Team to come along to the meeting to provide them with an update.

Councillor Foster highlighted that in 2017 Community Planning partners committed to being corporate parents to our young people in the care system. He also reported that North Ayrshire Council is the first Council in Scotland to provide 100% Council Tax exemption for our care leavers. This means that if any young person aged 18 to 25 was 'looked after' by the Council on their 16th birthday, or at any time after that date

and even if they are no longer looked after by the Council, they will be eligible for the exemption.

Councillor Foster then introduced the Council's Corporate Parenting Team to the meeting.

Andrew Keir, Corporate Parenting and GIRFEC Manager, Mhairi McFadyen, Corporate Parenting Co-ordinator and Courtney Gemmell Corporate Parenting Support Assistant provided the CPP Board on the work of the Corporate Parenting Team.

Andrew advised that there are 562 Care Leavers in North Ayrshire and there are 24 Corporate Parents (agencies). The North Ayrshire Corporate Parenting Team support local collaboration across 10 of these agencies.

Mhairi reported that she works in partnership with different services ensuring young people have the opportunity to get involved in youth and community work in their area. She also supports the North Ayrshire Champions Board (who recently celebrated their first birthday). The Board brings together care experienced young people and Corporate Parents to create change within the care system.

Mhairi highlighted work of the North Ayrshire Family Firm which supports care experienced young people (aged 15 plus) into employment. The initiative ensures that the young person gains paid work experience before moving on to an apprenticeship.

Courtney advised the Board that the Team were currently working on a new Mental Health Toolkit specific to care leavers, it will follow a similar approach to the current Mental Health toolkit. They are also looking at the possibility of the toolkit being made into an App to ensure young people have access to it at all times.

Andrew thanked the Board for allowing the team to come along and showcase their work. He also advised that Board that the funding for the posts that support all this excellent work were only funded until March 2020 and that other funding options would need to be explored to keep the programme running.

Both Audrey Sutton and Hazel Borland highlighted that they would like to be a part of discussions relating to the programme. Partners commended the input to the Board and the work undertaken by the team.

5. Workshops

The Board split into two groups for the workshop session, which focussed on two of North Ayrshire's Locality Partnerships – Three Towns and Garnock Valley. At the workshop partners considered:

- What are the priorities at a local level?
- What is being done to address them?
- How should this impact strategic approaches?
- What else can be done across partners to support this work?

Three Towns:

Shirley Morgan, Locality Officer (Three Towns) provided the group with an overview of the Locality Partnership and Sub Groups which support and feed in to the Partnership. Shirley also highlighted the reasoning behind the priorities which have been set for the area.

Shirley also highlighted some of the examples of key areas of work in the Three Towns:

- £50,000 CIF Funding granted to the Training Station. This is located at Saltcoats Train Station. As well as receiving CIF Funding this project has also received in excess £400,000 of funding from a range of partners including ScotRail, the Railway Heritage Trust, Sport Scotland and the Scottish Government. It will re-purpose a category B listed building, developing local community-based facilities that meet community needs and contributing to the community's health and wellbeing.
- £100,000 of CIF Funding was granted to the Three Towns Growers. This project provides opportunities for local people involved in growing and supports making the Three Towns a 'centre of environmental excellence'. Three Towns Growers also received £367,000 of funding from the Big Lottery Fund. The Growers are hoping to get incredible edible town status and have been exploring options with private land owners to use areas of derelict land to grow on.
- Support to set up an Ardrossan Development Trust. This initiative was set up on the back of a very successful 'Save Our Ferry' campaign which saw the people of Ardrossan working together to ensure the Arran ferry crossing remained within Ardrossan. The Development Trust also received funding from Cunninghame Housing and Big Lottery Our Place Fund.
- The Partnership are also looking in to options for better signage in the area to point visitors in the direction of the lovely beaches and coastal areas as well to historical sites.

Garnock Valley

Councillor John Bell, Chair, Garnock Locality Partnership and Angela Morrell, Lead Officer, Garnock Locality Partnership provided the group with an overview of the Locality Partnership and the Sub Groups which support and feed in to the Partnership. Angela also highlighted the reasoning behind the priorities which have been set for the area.

They also highlighted some of the examples of good practice in the Garnock Valley:

- £28,000 of CIF funding granted for the creation of a Men's Shed in Kilbirnie. The aim of the Mens Shed was to address social isolation and to provide opportunities for community involvement, health and well-being and employment. This initiative provides a meeting place or collective "shed" where men are able to share skills, actively pursue hobbies, work

on community projects and have a place to go and relax knowing they are among friends. It has also been replicated in other areas across North Ayrshire also.

- Financial and Locality Partnership support to conduct a travel needs analysis to investigate what can be done to improve accessibility to employment, education, social and leisure activities and health services. Lack of Public Transport in the Garnock Valley area is very often an issue raised by the residents.
- Weekly Parklives events which bring together local people to engage and participate in a sporting activity for free, with food provision. The event is very well attended each week.

Some of the comments/feedback received at workshops by Board Members were:

- We can improve sharing of learning across Locality Partnerships: eg consultants brief for Garnock Valley, this could be useful in other areas
- Some issues are North Ayrshire wide, how can we support such issues?
- Utilise current meeting structures more effectively: focus on the priority issues: less about how meeting went;
- Create a solution focused culture;
- Create a learning Hub for Locality Partnerships, where projects/ briefs etc could be stored.

6. LOIP Performance and Annual Performance Report

Morna Rae provided the Board with an overview of the LOIP Annual Performance Report which has been designed as a Story Map. She invited Board members to provide feedback prior to the finalisation of the report at the end of September.

7. Minutes/Reports for information.

Morna Rae advised that Board that a number of items were attached for their information.

8. AOCB

No other business was discussed.

Meeting:	Three Towns Locality Partnership
Date/Venue:	5 September 2019 in Ardrossan Civic Centre
Attendance:	<p> Councillor Tony Gurney; Councillor Timothy Billings; Councillor Jean McClung; Councillor Ronnie McNicol; Councillor Jimmy Miller; Councillor John Sweeney; Councillor Davina McTiernan; Councillor Robert Barr; Karen Yeomans, NAC (Senior Lead Officer); Jim McHarg, NAC (Lead Officer); Angela Morrell, Senior Manager (NAC); Gordon Cowan, Three Towns Locality Officer; Alison Wilson, Police Scotland; Elaine Meney, Community Representative; Craig Mochan, Community Representative; Ian Winton, Community Council (Stevenston); Rosemary Fotheringham, Funding Officer (NAC); Theresa Potter, Engagement Officer (HSCP); Margaret Sweeney, Raise Your Voice with Ardeer; Elizabeth Sweeney, Raise Your Voice with Ardeer; Eric McMillan, McMillan and Cronin Architects; Melanie McFarlane, Saltcoats Harbour Association; Billy Hunter, Saltcoats Harbour Association; Colin MacIntyre, Ardrossan Castle Heritage; Amanda Simpson, Ardrossan Castle Heritage; Michael McCulloch, Ardrossan Castle Heritage; Scott Mould, Ardrossan Community Development Trust Angela Little, Committee Services Officer, NAC </p>
Apologies:	<p> Councillor Jim Montgomerie; Councillor Ellen McMaster; Pat Breen, Community Representative; Shirley Morgan, Locality Officer. </p>

ACTIONS

No.	Action	Responsible
1.	<p>Welcome and Apologies</p> <p>The Chair welcomed members to the meeting and apologies for absence were noted.</p>	
2.	<p>Action Note</p> <p>The following updates arising from the action note from the Three Towns Locality Partnership meeting on 4 June 2019 were noted:-</p>	

	<p>Castle Heritage Centre – Shirley Morgan has forwarded the CIF guidance and application form to the Society.</p> <p>Locality Plan Progress – Shirley Morgan will bring the draft plan to the next meeting.</p> <p>CIF funding for the Participatory Budget Fund – a report will be considered as part of the Grant Funding agenda item.</p> <p>Beach Huts – Shirley Morgan has contacted Northumberland Council for further information on their Beach Hut Scheme and will provide an update to a future meeting.</p> <p>Derelict land – a meeting has taken place with the owner and a further meeting has been arranged to further discuss using land for growing. The Planning Committee approved the serving of Enforcement Orders requiring the sites to be tidied up within 6 weeks.</p>	<p>Shirley Morgan</p> <p>Shirley Morgan</p>
<p>3.</p> <p>a)</p> <p>b)</p>	<p>CIF Expression of Interest</p> <p>North Ayrshire Athletics Club</p> <p>The Partnership noted that a presentation would be made to the next meeting.</p> <p>Castle Heritage Centre</p> <p>The Locality Partnership received a presentation from the Ardrossan Castle Heritage Society, which highlighted the Ardrossan Castle Heritage Society’s plans to create a Heritage Hub at the Castle, similar to the one at Dundonald Castle with the hope it could be a centre for outdoor learning and could link in with Primary education.</p> <p>The Partnership asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • A feasibility study that will be undertaken and will include identifying the location of a water source; and • Other sources of funding that are being investigated, including the Big Lottery and Heritage Scotland. <p>The Partnership agreed to support the application to move to the next stage of the process.</p>	<p>Shirley Morgan</p> <p>Shirley Morgan</p>
<p>4.</p>	<p>Stevenston Shore Front</p> <p>The Partnership received information from Eric McMillan, Architect on behalf of Margaret and Elizabeth Sweeney, Raise Your Voice with Ardeer on the proposal for Stevenston Shore Front.</p>	

	<p>The proposal related to the derelict pavilion at Stevenston beach to provide a community facility that would include a community café, community gather space and wet weather facilities. The building is owned by the Council and has structural issues. Whilst a survey undertaken by the Council in 2017 costed repairs at £72,000, a current survey was required to establish the structural issues and cost the remedial works required. If the remedial works amount to 70% or more than the cost of a new-build then it would be recommended that the building is demolished, and a new facility constructed. A Sustainability Plan will also be prepared.</p> <p>Members asked questions and were provided with further information in relation to the provision of changing facilities that had been considered, however it was felt that the proposal should concentrate on the first phase and consider additions later.</p> <p>The Partnership considered the proposal a very worthwhile project. They welcomed the efforts that had been made to date and looked forward to receiving further updates.</p>	
<p>5.</p>	<p>Saltcoats Harbour Association</p> <p>Billy Hunter and Melanie McFarlane, provided the partnership with information on Saltcoats Harbour Association (SHA). SHA is a newly formed charity which aims to re-vitalise the harbour and surrounding area, including reinstating the Saltcoats Harbour and Customs House as a place where the local community and visitors can enjoy as an amenity. A Feasibility Study will be undertaken which will explore the best options to develop the harbour house into a museum and craft hub, examine re-levelling of the sea basin to accommodate pontoons and the use of the harbour by tourists and boats. An Open Day will be held on 15 September 2019.</p> <p>The Partnership noted the work that had been done and looked forward to receiving further updates.</p> <p>Councillor Billings left the meeting.</p>	
<p>6.</p>	<p>Locality Co-ordinator Update</p> <p>Gordon Cowan referred to the work that has been undertaken in the locality which was included in the agenda pack and highlighted the following points:-</p> <ul style="list-style-type: none"> • Incredible Edible Group who have met with three Towns volunteers and groups already involved in growing food and have mapped current food growing; and • A meeting with a local owner of derelict land areas across the Three Towns to develop more growing spaces. <p>Noted.</p>	

7.	<p>HSCP Update</p> <p>Cllr Sweeney provided a verbal update from the HSCP Locality Forum and as Chair of the Suicide Prevention Group, that included:-</p> <ul style="list-style-type: none"> • Suicide Prevention Day on 10 September 2019 that will see the relaunch of the 13 Ways social media campaign and work which is underway to get three Scottish celebrities to help publicise the message; and • developments to the “Tell Someone” message; and • A Task Force that will undertake in-depth peer research to ensure we are providing the services required for young people. <p>Noted.</p>																			
8.	<p>Community Rep Update</p> <p>Elaine Meney provided a verbal update from the Community Representatives. The sub group met with the Active Travel Officer to plan signs across the Three Towns that will highlight places of interest. A further meeting will take place in September. Councillor Miller suggested contacting Bobby McGuire (Stevenston Historical Society) for further information on local historic sites.</p> <p>Noted.</p>	<i>Elaine Meney</i>																		
9.	<p>Grant Funding</p> <p>The Partnership agreed to make the following awards: -</p> <p>Nurturing Excellence in Communities</p> <table border="0"> <tr> <td>Saltcoats Harbour Association</td> <td>£2,000</td> </tr> <tr> <td>Stevenston Community Council</td> <td>£1,200</td> </tr> <tr> <td>Stevenston Christmas Lights</td> <td>£1,000</td> </tr> <tr> <td>Caledonian Piping Club</td> <td>£1,001.70</td> </tr> <tr> <td>F.R.I.E.N.D.S.</td> <td>£ 381.26</td> </tr> <tr> <td>Three Towns Growers</td> <td>£1,000</td> </tr> </table> <p>Ardrossan Common Good Fund</p> <table border="0"> <tr> <td>Aria Pascual</td> <td>The Partnership agreed not to make an award at this time and that the Funding Officer provide the applicant with details of other funding sources.</td> </tr> <tr> <td>Ardrossan Community Council</td> <td>£2,000, subject to satisfactory reports from Legal and Finance.</td> </tr> </table> <p>Stevenston Common Good Fund</p> <table border="0"> <tr> <td>Stevenston Community Council</td> <td>Whilst supportive of the application, the Partnership agreed to defer for consideration at the first meeting in financial year 2020/21.</td> </tr> </table>	Saltcoats Harbour Association	£2,000	Stevenston Community Council	£1,200	Stevenston Christmas Lights	£1,000	Caledonian Piping Club	£1,001.70	F.R.I.E.N.D.S.	£ 381.26	Three Towns Growers	£1,000	Aria Pascual	The Partnership agreed not to make an award at this time and that the Funding Officer provide the applicant with details of other funding sources.	Ardrossan Community Council	£2,000, subject to satisfactory reports from Legal and Finance.	Stevenston Community Council	Whilst supportive of the application, the Partnership agreed to defer for consideration at the first meeting in financial year 2020/21.	<i>Rosemary Fotheringham</i>
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	<p>F.R.I.E.N.D.S. £4,052 Stevenston Christmas Lights £3,309</p> <p>Festival and Events Fund Ardrossan Community Association £1,000</p> <p>Noted.</p>	
10.	<p>AOCB</p> <p>Provost Awards 2020</p> <p>Jim McHarg provided the group with update on changes to the Provost Awards which will take place from 2020. The awards will now be divided into multiple events which will be held on a locality basis. The Three Towns event will be held on 21 May 2020 and nominations will open in February 2020.</p> <p>Noted.</p> <p>Retirement</p> <p>Jim McHarg will retire from the Council in December 2019. The Partnership thanked Jim for the contribution he has made to the local communities in North Ayrshire and specifically his involvement in the work of the partnership and wished him every success for the future. Angela Morrell will take on the role of Senior Manager for the Three Towns Partnership.</p>	
11.	<p>Community Investment Fund - Urgent Application</p> <p>The Partnership were provided with details of an application for Community Investment Funding for Participator Budgeting Events in the Three Towns.</p> <p>The application sought £34,000 to engage with local residents, support the network of community groups and empower residents through increased involvement in decision making.</p> <p>The Partnership discussed the process of CIF applications, the requirement for Cabinet approval and that Cabinet had not supported an recent application from the Garnock Valley LP.</p> <p>The Partnership agreed to support the application and progress it to Cabinet for approval.</p>	<p>Shirley Morgan</p>

The meeting ended at 8.00 p.m.

Action Note

Meeting:	Garnock Valley Locality Partnership
Date/Venue:	5 September 2019 - Garnock Campus
Present:	<p>Councillor John Bell (Chair); Councillor Robert Barr; Councillor Joy Brahim; Dr Janet McKay, NAHSCP (Vice-Chair) Elaine Young, NHS Ayrshire and Arran (Senior Lead Officer); Angela Morrell, Lead Officer, NAC; Sheena Woodside, Dalry Community Council Ian Shaw, Community Representative; Audrey Mason, Community Representative; Jane Lamont, Beith Trust; David Cameron, Police Scotland; Kaileigh Brown, TSI; Garry Tait, NAC Community Development; Stewart Beck, Community Development Worker, NAC; Rosemary Fotheringham, Funding Officer, NAC; Euan Gray; Committee Services Officer, NAC Gillian Jennings, Health Improvement Officer, NHS Ayrshire and Arran; and David Mechan, Team Leader, North Ayrshire Green Health Partnership.</p>
Apologies:	<p>Councillor Anthea Dickson; Councillor Todd Ferguson; Councillor Donald L. Reid; Christine Pieraccini, Locality Officer; James Waite, Beith and District Community Council; and Catherine Wigzell, Kilbirnie and Glengarnock Community Council</p>

ACTIONS

No.	Action	Responsible
1.	<p>Welcome and Apologies</p> <p>The Chair welcomed everyone to the Garnock Valley Locality Partnership meeting and apologies were noted.</p>	
2.	<p>Action Note</p> <p>The action note from the meeting held 6 June 2019 was approved with the following points raised:</p> <ul style="list-style-type: none"> • members of the Partnership were encouraged to view the online Story Boards which were discussed at the last meeting. The link will be reissued; • the HSCP performance framework is due to be published in the coming weeks - a link will be circulated to members of the Partnership in due course; • the findings from the HSCP What Matters to You Day? which took place on 6 June 2019 are being collated and will be circulated to members of the Partnership in due course; and 	<p style="text-align: right;">J. McGee</p> <p style="text-align: right;">J. McKay</p> <p style="text-align: right;">J. McKay</p>

Action Note

	<ul style="list-style-type: none"> the application for grant funding from 55th Ayrshire Scouts which was discussed at the last meeting and deferred has now been withdrawn. 	
3.	<p>Green Health</p> <p>The Partnership received a presentation from Gillian Jennings, NHS Ayrshire and Arran, and David Mechan, The Conservation Volunteers, on the promotion of Green Health in North Ayrshire. Green Health aims to improve health and reduce health inequalities by making more use of the outdoors for nature activities.</p> <p>Information was provided on the following:</p> <ul style="list-style-type: none"> examples of activities which improve Green Health; the associated health benefits of promoting Green Health; other benefits of promoting Green Health; the organisations which form the North Ayrshire Green Health Partnership steering group; the use of referrals from KA Leisure and Active North Ayrshire; and the key messages about Green Health. <p>The Partnership asked questions on how local groups can become involved and were provided with leaflets and business cards containing contact details.</p> <p>Noted.</p>	
4.	<p>Community Investment Fund - Expression of Interest</p> <p>The Partnership discussed a stage one application for CIF funding from the Facilities and Amenities Working Group for their project Garnock Valley 2020 Vision.</p> <p>Stewart Beck and Jane Lamont outlined the application, explaining that the group hopes to create a more positive narrative around the Garnock Valley and set out the aims and objectives of the project.</p> <p>The Partnership agreed to progress the application to stage two.</p>	C. Pieraccini
5.	<p>Locality Officer Update</p> <p>Stewart Beck referenced an update, which was included in the agenda pack, on the work which has been undertaken in the locality and highlighted the following points:</p> <ul style="list-style-type: none"> the Makerspace project which is underway at Dalry Library creating a community mosaic using over 3000 3D printed tiles; the Stoneyholm Mill Doors Open Day which was scheduled to take place on 9 September 2019; a project which is underway at Barrmill Park with volunteers from the GV Men's Shed tackling a variety of tasks including path and fence repair and gardening; 	

Action Note

	<ul style="list-style-type: none"> • the Garnock Valley Carves event taking place on 7 and 8 September; • the Men's Shed's use of funding from Barr Environmental to add a toilet to their facility. The funding was available due to a clause in the Council contracts which Barr hold which requires them to provide Community Benefits Funding. <p>The Partnership asked questions about other organisations who provide Community Benefit Funding and how groups can access this. Angela Morrell confirmed that work is underway to collate this information along with the sums which organisations will provide and that this will be circulated upon completion.</p>	A. Morrell
6.	<p>HSCP Locality Forum Update</p> <p>The Partnership received a verbal update from Janet McKay on work which has been undertaken in the locality by the Health and Social Care Locality Forum. The next meeting of the Locality Forum will focus on updating the engagement strategy and priorities for the group.</p> <p>The Partnership were provided with information on the NHSAA's 10 Year infrastructure plan - Caring for Ayrshire. The plan is being created at a time where both University Hospital Crosshouse and University Hospital Ayr are reaching the end of their life cycles and, through engagement, will provide the Locality Partnerships and Forums with an opportunity to shape what health services are provided in their area.</p> <p>A further update will be provided at a future meeting as this transformation work progresses.</p>	J. McKay
7.	<p>Locality Plan Progress</p> <p>An update was provided on the work carried out by each of the Partnership's sub-groups.</p> <p><u>Moving Around</u></p> <ul style="list-style-type: none"> • The group are awaiting Stagecoach's invitation to a forum they plan to hold on bus provision in the Garnock Valley; • public transport to hospitals from the Garnock Valley has been identified as a priority area by the sub-group; and • the sub-group's Travel Needs Analysis brief has been passed to Louise Kirk for comment. <p>Ian Shaw asked for an update on a cycle route between Dalry and Kilbirnie. Angela Morrell advised that discussions are on-going with landowners of the potentially affected land to establish their position in relation to the proposal. Route options are being identified by the Consultant Engineers and will be explored as the land ownership discussions continue. This will include the production of an accompanying technical note. This will be available in draft format to the Council in the next few weeks. Further discussion will be undertaken with the relevant Council Services and funders at that stage. Public engagement will follow as appropriate thereafter.</p>	

Action Note

	<p><u>Facilities and Amenities</u></p> <ul style="list-style-type: none"> the sub-group are considering applying to the Town Centres Fund and will discuss this further at their next meeting. <p><u>Work and Local Community</u></p> <ul style="list-style-type: none"> it was noted that while the group haven't met over the summer, they wished to express their disappointment that their CIF funding bid was deferred prior to consideration by the Council's Cabinet. <p>Discussion took place around the CIF bid from the Work and Local Community Working Group, which requested funding to hold a participatory budgeting event in the Locality. The application has been deferred pending the outcome of an alternated funding bid to the Scottish Government. Should this bid be successful these funds could be distributed at a PB event and CIF funding used to organise the event.</p> <p>The Chair outlined the difficulty in recording the benefits and sustainability of projects if CIF funds are spread across many different groups with differing aims and priorities.</p> <p>Noted.</p>									
8.	<p>Grant Funding</p> <p>The following declarations of interest were made in terms of applications for grant funding and took no part in the discussion on these items:</p> <ul style="list-style-type: none"> Joy Brahim - Member of Dalry Community Development Hub Robert Barr - Will be attending the trip organised by St Margaret's Social Group <p><u>Nurturing Excellence in Communities</u></p> <p>The Partnership agreed to make the following awards:</p> <table border="0"> <tr> <td>Kilbirnie Flower Show</td> <td>£500</td> </tr> <tr> <td>Dalry Community Development Hub</td> <td>£900*</td> </tr> <tr> <td>63rd Ayrshire Scout Group</td> <td>£739.95</td> </tr> </table> <p><u>Margaret Archibald Bequest</u></p> <p>The Partnership agreed to make the following awards:</p> <table border="0"> <tr> <td>St. Margaret's Social Group</td> <td>£1,000* (+)</td> </tr> </table> <p>* Due to the above declarations of interest, there were not enough Elected Members present to approve the grants and the recommendations made would require ratification by the remaining GVLP Elected Members via email following the meeting. An update will be provided at the next meeting.</p>	Kilbirnie Flower Show	£500	Dalry Community Development Hub	£900*	63 rd Ayrshire Scout Group	£739.95	St. Margaret's Social Group	£1,000* (+)	<p><i>R. Fotheringham</i></p> <p><i>R. Fotheringham</i></p>
Kilbirnie Flower Show	£500									
Dalry Community Development Hub	£900*									
63 rd Ayrshire Scout Group	£739.95									
St. Margaret's Social Group	£1,000* (+)									

Action Note

	(+) Subject to receiving approval from the Councils' Finance and Corporate support and Legal teams.	
9.	<p>Garnock Valley Young People</p> <p>Garry Tate provided an update on the work undertaken with young people in the Locality, highlighting the following points:</p> <ul style="list-style-type: none"> • the GV Youth Forum recently attended a North Ayrshire-wide event with other Youth Forums with the aim of sharing best practice and encouraging participation; • the Youth leadership Program which was provided by the Beith Community Trust will be rolled out to the rest of the GV; • young people from have been getting involved in the Dalry Community Garden in preparation for the In Bloom competition; • the Twilight Basketball group will now become a multi-sport program following a decline in attendances for basketball; and • Y-Dance, which provide free dance lessons on a Wednesday night in the Walker Hall now has five qualified dance tutors. <p>Noted.</p>	
10.	<p>Lochshore</p> <p>Angela Morrell provided a verbal update on the progress being made with the Lochshore project.</p> <p>The Partnership were informed that two out of the three scheduled meetings have now taken place with the group agreeing their terms of reference and voting rights as well as identifying a number of possible uses and opportunities for the site. The application for funding for the project has also progressed to the second stage of the process.</p> <p>It was agreed that updates would be provided to future meetings.</p>	A. Morrell
11.	AOCB	
11.1	<p>Street Naming Guidance</p> <p>Angela Morrell provided the group with update on changes to the Street Naming guidance which was approved by the Council's Cabinet on 27 August 2019. The policy sets out best practice for selecting street names for new housing developments and suggests that Locality Partnerships create a bank of names which can be used.</p> <p>Discussion took place on the guidance with the Partnership agreeing that, while a bank of names may be useful, each development should still be looked at as not all names will be suitable for all areas.</p> <p>Noted.</p>	
11.2	<p>Provost Awards</p> <p>Angela Morrell provided the group with update on changes to the Provost Awards which will take place from 2020. The awards will now</p>	

Action Note

	<p>be divided into multiple events which will be held on a locality basis. The GV event will be held in the Garnock Campus on 18 May 2020 and nominations will open in February.</p> <p>Noted.</p>	
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Action Note

11.3	Administration Issues The Partnership discussed issues around navigating the CPP website and difficulty in finding meeting dates and papers. It was agreed that these issues would be fed back.	 <i>J. McGee</i>
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The meeting ended at 9.10 p.m.

Meeting:	North Coast Locality Partnership
Date/Venue:	11 September 2019 – Largs Campus
Present:	Councillor Alex Gallagher (Chair) John Lamb , West Kilbride Community Council (Vice Chair); Councillor Todd Ferguson ; Councillor Tom Marshall ; Councillor Ian Murdoch ; Russell McCutcheon , Senior Lead Officer, NAC; Rhona Arthur , Lead Officer, NAC; Louise Riddex , Locality Co-ordinator (Kilwinning & North Coast), NAC; Anne Carson , Largs Community Council; Rita Holmes , Fairlie Community Council; Lizzie Barbour , Community Representative; Theresa Potter , HSCP; Scott Bryan , HSCP; Charlie Tymon , Scottish Fire and Rescue; Alison Wilson , Police Scotland; and Hayley Clancy , Committee Services Officer, NAC
Apologies:	Councillor Alan Hill Louise McDaid

ACTIONS

No.	Action	Responsible
1.	Welcome and Apologies The Chair welcomed those present and apologies for absence were recorded.	
2.	Action Note The action note from the meeting held on 12 June 2019 was approved as a correct record. The Senior Lead Officer highlighted the following: - <ul style="list-style-type: none"> • the presentation on the new GP contract would be made at the December meeting; • the CIF application for West Kilbride Community Initiative was approved by Cabinet in August; • the CIF application for Friends of Millport Town Hall was also approved by Cabinet in August and the group was awarded £200,000; • the Gaelic Language Plan 2019-2024 will be considered by Bòrd na Gàidhlig in September and if approved will go back to Cabinet in October for final approval; and • the Financial Inclusion Action Plan will be sent out to the Partnership for comments. 	<p style="text-align: right;">Scott Bryan</p> <p style="text-align: right;">Louise Riddex</p>

<p>3.</p>	<p>Social Isolation in Older People</p> <p>The Partnership received a presentation from the A.D Cameron Centre on their work to combat social isolation in older people. The Cameron Centre provides a range of facilities for people aged 60 years and over who are resident in Largs. The Centre is open from 10.00am to 4.00pm Monday to Friday and during this time provides a 'drop in centre' for both members and visitors, with a small library. The Centre has regular activities including Knit & Knatter Club, Art Group, Prize Bingo, Beetle Drive, Cinema Club, Keep Fit classes, slimming club and line dancing.</p> <p>The Partnership also received a presentation from Louise Riddex on Social Isolation.</p> <p>The presentation highlighted the following: -</p> <ul style="list-style-type: none"> • area mapping currently being undertaken; • Alzheimer Scotland advice and support for local businesses on being dementia friendly; and • the successful Cycling Without Age - Fairlie project. <p>The Partnership discussed the following: -</p> <ul style="list-style-type: none"> • the importance of being able to reach the socially isolated; • ideas of how to target socially isolated such as a leaflet drop, noticeboard in the town, social media and social engagement calendar; and • linking in with the Community Councils, SFRS, Police Scotland, Estate/letting agents and Community Link Workers based within GP surgeries. <p>It was agreed that Rhona Arthur and Louise Riddex to work with the Sub Group to develop ideas for inclusion in the Locality Partnership Action Plan.</p>	<p><i>Rhona Arthur/ Louise Riddex</i></p>
<p>4.</p>	<p>Locality Co-ordinator Update and Locality Plan Progress</p> <p>The Locality Co-ordinator presented a progress report and highlighted a number of points, including the following: -</p> <ul style="list-style-type: none"> • Joint Cabinet was held in Largs Academy in June with over 70 young people participating; • youth work taken place during the summer hols in Largs. This was a partnership between Community Development, Police Scotland and KA Leisure. It ran alternative weeks – one week being basketball on the Wed night the other week being football on a Fri night. Numbers attending fluctuated but overall it was a good event and some good partnership work. At the end of the programme there was an event with BBQ held. Louise will tie in with the National Youth Training Centre for next year's event; and • Your Voice Your View sessions are now complete, and the draft plan is due to go back out to the communities. 	<p><i>Louise Riddex</i></p>

	Noted.	
5.	<p>Sub Group Chairs Updates</p> <p>The Partnership agreed to carry forward this agenda item to the December meeting.</p>	
6.	<p>HSCP Locality Forum Update</p> <p>The Partnership received an update on the GP Practice changes from Scott Bryan and Theresa Potter. Some tasks currently carried out by GPs will now be performed by other members of the multi-disciplinary team who will be based with GP practices. The multi-disciplinary teams will consist of Advanced Nurse Practitioners, GP Pharmacists, Advanced Musculoskeletal Physiotherapists, Mental Health Practitioners and Community Link workers.</p> <p>Noted.</p>	
7.	<p>Locality Youth Forum Update</p> <p>The Locality Co-ordinator provided a verbal update on the work of the Locality Youth Forum and highlighting the following points: -</p> <ul style="list-style-type: none"> • Skelmorlie Youth Forum have stopped operating, due to the young people concentrating on their exams at school. They are looking to start a north coast youth forum when the schools return in Mid-August. The group will have representation from the north coast as a whole. The meetings will be held at the Largs campus after school, 1 day a week; • the Skelmorlie Family Fun information day went ahead on 11th August with around 150 people of all ages attending; and • over 100 young people attended the Youth Festival at Kelburn Country Park. The 2-young people from West Kilbride who were involved in the planning of the event were also heavily involved at the festival itself. They were helping with the delivery of some of the workshops and helping with the setup of other activities. <p>Noted.</p>	
8.	<p>Grants</p> <p>The Partnership received an application from the Viking Bridge Club in respect of the Largs Common Good Fund.</p> <p>The Partnership agreed not to make an award to the Viking Bridge Club as the group membership is restrictive and not an open membership.</p>	Rosemary Fotheringham
9.	<p>AOCB</p> <p>Provost Awards 2020</p>	

	<p>Rhona Arthur provided the Partnership with update on changes to the Provost Awards which will take place from 2020. The awards will now be divided into multiple events which will be held on a locality basis. There will be four categories:</p> <ul style="list-style-type: none"> • Community Group of the Year • Special Achievement of the Year • Citizen of the Year • Young Citizen of the Year <p>The North Coast event will be held on 16 May 2020 and nominations will open in February 2020.</p> <p>Community Wellness</p> <p>Rhona Arthur advised the Suicide Prevention taskforce would come to a future meeting to give an update to the Partnership.</p> <p>Noted.</p>	<p><i>Rhona Arthur</i></p>
<p>14.</p>	<p>Date of Next Meeting</p> <p>The next meeting will take place at 6.00 p.m. on 10 December 2019 in Largs Campus.</p>	<p><i>Jennifer McGee</i></p>

Meeting ended at 7.35 p.m

Meeting:	Kilwinning Locality Partnership
Date/Venue:	17 September 2019 – Conference Room, Kilwinning Academy, Kilwinning
Present:	Councillor Scott Davidson (Chair); Councillor Joe Cullinane; Councillor John Glover; Councillor Donald Reid ; Stuart McGregor, Senior Lead Officer; Rhona Arthur, Lead Officer (NAC); Louise Riddex, Locality Co-ordinator (NAC); Nairn McDonald, Community Representative; Cloe Robertson, Community Representative; Jaymie Haswell, Community Representative; Allen Dodds, Police Scotland; Ann Wilson, Third Sector Interface; Theresa Potter, Partnership Engagement Officer (HSCP); and Melanie Anderson, Committee and Member Services Manager (NAC).
Also in Attendance	Jim Hodge, Alison Stell, Edward Phillips and Edwina Phillips, prospective Community Representatives Garry McLaughlin and Colin Boyd, Kilwinning Business Club and Kilwinning Rangers
Apologies:	Jackie Hamilton, Kilwinning Community Council (Vice Chair); Aaron McDonald, Community Representative; Raymond Fallon, Scottish Fire and Rescue Service; David Cameron, Police Scotland;

ACTIONS

No.	Action	Responsible
1.	<p>Welcome and Apologies</p> <p>The Chair welcomed those present to the meeting, including a number of prospective community representatives, and apologies for absence were noted.</p>	
2.	<p>Action Note</p> <p>The action note from the meeting held on 10 June 2019 was approved as a correct record and the implementation of decisions was confirmed.</p> <p>The Lead Officer highlighted a number of items from the previous action note, including advising that the Story Maps link was not yet 'live' and that data was now available from a second Roads Radar survey.</p> <p>On behalf of the Locality Partnership, the Chair recorded his appreciation of the contribution made by Community Representatives, Jim and Christine Watson, over three-and-a-half years of service on the Locality Partnership.</p> <p>Noted.</p>	

<p>3.</p>	<p>Open Data</p> <p>Alison Chalmers, Open Data Development Worker provided a presentation on what was meant by ‘Open Data’, the data available via North Ayrshire’s Open Data Portal, her own role with the Council, and the powerful uses to which Open Data can be put. The Locality Partnership was invited to spread the message about Open Data.</p> <p>The Lead Officer highlighted some of the practical applications of Open Data and the potential for the Locality Partnership and sub groups to use available data to inform work on its priorities.</p> <p>Noted.</p>	
<p>4.</p>	<p>Locality Co-ordinator Update and Locality Plan</p> <p>Louise Riddex, Locality Co-ordinator, submitted an update report on the work which has been undertaken in the Kilwinning Locality.</p> <p>The availability of the most recent Radar figures was highlighted and it was confirmed that these would be subject of discussion at a meeting of the Traffic and Parking sub group.</p> <p>Noted.</p>	<p>Louise Riddex</p>
<p>5.</p>	<p>Sub Groups Update</p> <p>A progress report on the work of the sub groups in the period June-September 2019 was circulated at the meeting.</p> <p>The Chair of the Work and Local Economy sub group also provided the following updates:</p> <ul style="list-style-type: none"> • Potential visits to see the work of development trusts elsewhere in Scotland (to be considered in light of the Charette findings); • Data from Team North Ayrshire on the preparedness of Kilwinning businesses to run Quick Quotes; • Community Wealth Building report to be submitted to the sub group <p>Noted.</p>	<p>Louise Riddex</p>
<p>6.</p>	<p>Locality Youth Forum Update</p> <p>Louise Riddex submitted an update report on the Locality Youth Forum. Jaymie Haswell and Cloe Robertston also highlighted the following:</p> <ul style="list-style-type: none"> • Attendance by the Youth Forum at a recent Joint Youth Forum event; • Work to collate statistics with a view to producing a more defined consultation; • Potential for a ‘fun day’; • Good attendance figures and positive feedback in relation to the summer programme; 	

	<ul style="list-style-type: none"> • The operation of a stall at the Music the in Park event, to promote Kilwinning; • Attendance at the Youth Festival in July 2019; • Junior Youth Forum members' participation in a projective with the Youth Commission; and • The forthcoming AGM <p>Noted.</p>	
7.	<p>HSCP Update</p> <p>Ann Wilson, Third Sector Interface, and Theresa Potter, Partnership Engagement Officer (HSCP) provided a verbal update on the Health and Social Care Partnership and highlighted the following:</p> <ul style="list-style-type: none"> • the new GP advanced nurse practitioner model at Buckreddan Care Centre, Kilwinning; • the Young People's Wellness Model to support mental health issues; • the development of a GP practice multi-disciplinary team, with pharmacists, MSK physio and a community link worker; • the introduction of a wider multi-disciplinary team approach, with social work, district nurses, allied health professionals 'wrapped around' a GP team; • plans to evaluate the Buckreddan model (which will run to December 2019); • planning for a public event building on Mental Health week; and • the current risk to Eglinton Community Garden being explored with key partners to establish a collaborative approach. <p>The Locality Partnership discussed:</p> <ul style="list-style-type: none"> • the opportunity to look at how mental health issues link with the Locality Partnership's 'work and local economy' priority, given the links between poor mental health and poverty; and • the Kilwinning wellness strategy and the credit union model within Kilwinning Academy. <p>Noted.</p>	
8.	<p>Charette Update</p> <p>Louise Riddex provided a verbal update on the recent Charette team meeting, the priorities highlighted from the charette, and work on the final report for Scottish Government funding.</p> <p>Louise advised that information on the identified priorities would be circulated to members of the Locality Partnership and, thereafter, the report (due for completion by 11 October 2019) would also be circulated.</p> <p>The Locality Partnership agreed that the priorities identified by the charette would be subject of further discussion with the public.</p>	<p>Louise Riddex</p> <p>Louise Riddex</p>

<p>9.</p>	<p>Grants</p> <p>A report of applications for grant funding was submitted. A further application, from Kilwinning Community Sports Club, for Kilwinning Charitable Trust funding, was also circulated at the meeting.</p> <p>The Lead Officer provided a verbal report on OSCR's approval of the winding up of the McGavin Park fund and the circumstances surrounding this.</p> <p>The Locality Partnership was also advised of, and asked to consider, a request by Kilwinning Bowling Club for an extension of the period allowed for the expenditure of their grant award, to March 2021. Discussion took place on the length of extension which might be permitted.</p> <p>The Locality Partnership agreed:</p> <p>(a) that Kilwinning Bowling Club (i) be granted an extension to September 2020 for expenditure of their earlier grant award and (ii) be invited to attend the September 2020 meeting of the Locality Partnership to advise on the position at that time;</p> <p>(b) in the interim, that the Lead Officer (i) seek further information on the current position with Kilwinning Bowling Club's project and (ii) provide an update at the next meeting of the Locality Partnership;</p> <p>(c) to make the following awards:</p> <table border="0" data-bbox="183 1167 837 1317"> <tr> <td colspan="2"><u>Nurturing Excellence</u></td> </tr> <tr> <td>Promoting Kilwinning</td> <td>£1,000*</td> </tr> <tr> <td>Corsehill Retired Club</td> <td>£800</td> </tr> <tr> <td>Kilwinning Community Sports Club</td> <td>£1,000**</td> </tr> </table> <p>(d) that the Locality Co-ordinator (i) highlight to Kilwinning Community Sports Club that their funding application had again failed to meet the deadline to allow it to have been considered at the appropriate time, namely at the June 2019 Locality Partnership meeting; and (ii) publicise more generally to groups the deadlines for submission of grant applications;</p> <p>(e) that officers seek to ensure that grant reports include information on previous awards; and</p> <p>(f) following discussion, to defer consideration of the applications for Kilwinning Charitable Trust funding from Artastic and Kilwinning Community Sports Club for the time being, to allow (i) reflection on the implications for the fund which would become dormant as a result of further expenditure (ii) an opportunity for applications meeting the Purpose A and Purpose C funding criteria to be submitted and (iii) for further information to be sought from Artastic on the cost to their participants and for discussion to take place with Kilwinning Community Sports Club to reduce costs or find alternative sources of funding.</p>	<u>Nurturing Excellence</u>		Promoting Kilwinning	£1,000*	Corsehill Retired Club	£800	Kilwinning Community Sports Club	£1,000**	<p>Rhona Arthur</p> <p>Rosemary Fotheringham</p> <p>Louise Riddex</p> <p>Rosemary Fotheringham</p> <p>Rosemary Fotheringham</p>
<u>Nurturing Excellence</u>										
Promoting Kilwinning	£1,000*									
Corsehill Retired Club	£800									
Kilwinning Community Sports Club	£1,000**									

	<p>* Community representatives Jaymie Haswell and Cloe Robertson declared an interest in the funding application from Promoting Kilwinning and left the meeting during its consideration.</p> <p>**Prospective community representative Jim Hodge and Colin Boyd of Kilwinning Community Sports Club declared an interest in the funding applications from the club and left the meeting during their consideration.</p>	
10.	<p>Community Investment Fund (CIF)</p> <p>The Locality Partnership considered a CIF funding proposal by Kilwinning Rangers (Kilwinning Rangers Youth Group) for a youth sports, wellbeing and entrepreneurial hub.</p> <p>The Locality Partnership agreed to continue consideration of the proposal to the next meeting, to allow it to be considered in the context of other potential proposals arising from the findings of the Charette.</p>	Rhona Arthur
11.	<p>Membership</p> <p>The Lead Officer provided a verbal report on the seven expressions of interest received from prospective community representatives for the three available places, and on the invitation which had been extended to them to attend this meeting of the Locality Partnership.</p> <p>The Locality Partnership agreed that (a) the prospective community representatives be given an opportunity to consider whether and how they wished to proceed with their interest in the Locality Partnership (for example, as community representatives on the Locality Partnership itself or via working on the sub groups); and (b) community representative nominations be considered at the next meeting.</p>	Rhona Arthur
12.	<p>AOCB</p> <p>12.1 Provost's Awards</p> <p>The Lead Officer provided a verbal report on the new locality approach which would be taken in respect of the Provost's Awards in 2020 and advised that volunteers would be sought to sit on the judging panel. The new approach would see recognition by the community, in the community and for the community.</p> <p>The Locality Partnership was advised nominations would open on 14 February 2020 and that the celebration event itself would take place in May 2020.</p> <p>The Lead Officer undertook to circulate further information on the awards categories.</p> <p>Noted.</p>	Rhona Arthur

12.2	<p>Community Wellness</p> <p>The Lead Officer provided a verbal report on a request by the Suicide Prevention Task Force to attend the next meeting of the Locality Partnership to discuss what might be done in terms of suicide prevention.</p> <p>The Locality Partnership was invited to reflect on action which might be taken to support people, ahead of discussion at the next meeting.</p> <p>Noted.</p>	
13.	<p>Date of Next Meeting</p> <p>5 December 2019 at 7pm.</p>	

Meeting ended at 8.50 p.m.

Meeting:	Arran Locality Partnership
Date/Venue:	26 September 2019, Arran Outdoor Education Centre
Present:	<p>Councillor Ellen McMaster (Chair); Greg Hamill, GP Lead (Vice Chair) Lesley Forsyth, Senior Manager Information and Culture Anne Marie Hunter, North Ayrshire Council; Carol Kane, TSI Theresa Potter, HSCP Engagement Officer Sgt. Dougie Robertson, Police Scotland; Michelle Sutherland, North Ayrshire Health and Social Care Partnership; Audrey Sutton, Interim Executive Director (Communities) North Ayrshire Council (Lead Officer); Tom Tracey, Community Representative; Inspector Alison Wilson, Police Scotland; Vicki Yuill, Senior Lead Officer (TSI);</p> <p>Jennifer McGee, Community & Locality Planning Assistant, North Ayrshire Council (Notes)</p>
Apologies:	<p>Councillor Anthony Gurney Councillor Timothy Billings; Richard McMaster, Arran Community Council;</p>

ACTIONS

No.	Action	Responsible
1.	<p>Welcome and Apologies</p> <p>The Chair welcomed those present and apologies for absence were recorded.</p>	Noted
2.	<p>Minutes from meeting held on 7 June 2019</p> <p>The minutes arising from the meeting held on 7 June 2019 were approved.</p>	Noted
3.	<p>Matters Arising</p> <p>Audrey welcomed those present to the first joint pilot meeting of the Arran Locality Partnership and the Arran HSCP Locality Forum and outlined the opportunities for working better together on the island priorities.</p> <p>Child Poverty Action Plan: Audrey highlighted that the joint Child Poverty Action Plan had now been published and asked the Partnership for their thoughts on having the Child Poverty Action Plan work as a standing agenda item at the Locality Partnership meetings especially now they are held jointly with the Health and Social Care Partnership.</p>	<p>J McGee</p> <p>A Sutton</p>

	<p>The Partnership agreed that this should be added to the agenda as a standing item.</p> <p>Audrey thanked the Partnership for agreeing and advised that she would arrange for the Council's Children's Services Policy Officer, Lauren Cameron, to attend a future meeting of the Locality Partnership.</p> <p>Arran – Alcohol and Drug Research Project: It was agreed that Vicki would bring an update to the December meeting.</p> <p>Story Maps: Tom Tracey highlighted that it would be useful to have a link to the Discover Arran Website on the Story Map. Audrey asked Jennifer to arrange for the Story Map to be added to the Agenda for the December meeting for a more in-depth discussion on what information the Partnership think should be displayed on the Story Map.</p> <p>Meeting Arrangements: Audrey asked the Partnership to feedback their thoughts on meeting times to Jennifer who will shortly be planning the 2020 Locality Planning meeting schedule.</p> <p>Anne-Marie and Theresa also agreed to raise this at the planned Chit Chats.</p>	<p>J McGee</p> <p>J McGee</p> <p>J McGee</p> <p>Noted</p>
<p>4.</p>	<p>Locality Partnership Forum/HSCP Update</p> <p>Greg Hamill delivered a presentation on the integration and work on the review of Arran services and the vision for the Arran Health and Social Care Hub.</p> <p>Greg highlighted that the reason behind the review of services was to ensure there is a more sustainable and efficient model of care fit for the challenges of the future.</p> <p>The aim is to develop a single focused multidisciplinary team working with those with high need. This in turn will help with sharing information, reduce delays from duplication and will ensure the team are more resilient. Workforce planning considerations are therefore central to the new model of care and in particular the ability to maintain a limited number of 24/7 rotas.</p> <p>Greg also highlighted that there is an above average dependency ratio on Arran and the working age population as a percentage of residents will continue to contract.</p> <p>There will also be the creation of coordinator post who will coordinate all the team and will be the single point of contact for the island.</p> <p>The island now offers a transport service to assist getting residents from the island to the mainland to hospital appointments. Audrey highlighted that it would be good to share this work with the Garnock</p>	

	<p>Valley Locality Partnership as they also face issue with regular transport</p> <p>Greg advised the Partnership that an initial agreement for the Hub will be submitted to the Scottish Government in December 2019.</p>	<p>Noted</p>
<p>5.</p>	<p>National Islands Plan</p> <p>Audrey reported on update on the work of the Plan.</p> <p>Audrey advised that the Council has recently provided the Scottish Government with feedback on their internal draft report.</p> <p>Part of the new Act will see Islands Equalities Impact Assessments being carried out when planning new policies/strategies as decisions taken from the mainland can have an impact on island communities.</p> <p>Audrey advised that updated version of the draft bill is due to be shared before December 2019. During that time the Council will continue to engage with the Island. Cllr Alex Gallagher the Council's portfolio holder for Islands, has also indicated that he would to be involved in some of the consultation work on the island.</p> <p>An update will be provided at the December Locality Partnership Meeting or before if earlier consultation is required by Scottish Government.</p>	<p>ALL</p> <p>Noted</p> <p>J McGee</p>
<p>6.</p>	<p>Community Engagement</p> <p>Anne-Marie provided the Locality Partnership with an update on plans for the Island Chit Chats. Anne-Marie highlighted that these would be carried out jointly with the Health and Social Care Partnership.</p> <p>The Chit Chats will focus on wider discussions around the priorities, CIF and membership.</p> <p>Anne-Marie advised that proposed dates for 2019 Chit Chats were:</p> <ul style="list-style-type: none"> • 22 October • 7 November • 6 December <p>The Partnership highlighted that due to October school holidays they felt that 22 October would be too soon. It was agreed that the first chit chat would take place on 7 November.</p> <p>Vicki also highlighted that the Santa Sparkle event was taking place during November and that this would be a good opportunity to engage with a lot of people from the island. Vicki advised that she would forward the event details to Anne-Marie.</p>	<p>Noted</p> <p>V Yuill</p>

	<p>Anne-Marie asked the Partnership to let her know whether they would like to be involved in any of the Chit Chats and to advise of any venues they think would be best to use.</p>	ALL
7.	<p>Joint Cabinet Meeting</p> <p>Anne-Marie advised that Partnership that the Council and Youth Council Cabinets would be holding a joint meeting at Arran High on 7 November 2019.</p> <p>Anne-Marie highlighted that a lot of questions coming from the pupils relate to Locality priorities which is very reassuring.</p> <p>One of the sections of the meeting is a conversation café and one of the discussion tables will focus on how the Locality Partnership can engage with young people.</p> <p>Anne-Marie advised that she would provide the Partnership with an update at the December meeting.</p>	<p>Noted</p> <p>A Hunter/J McGee</p>
8.	<p>Participatory Budgeting</p> <p>Anne-Marie advised the Partnership that the Youth Participatory Budgeting now open.</p> <p>Applications are open until 13 October with voting taking place between 8-22 November 2019.</p>	Noted
9.	<p>Social Enterprise Update</p> <p>Tom Henderson, Social Enterprise Manager, provided the Partnership with an update following a recent Social Enterprise event which was held on the Island in August 2019.</p> <p>One of the main asks from the event was to look at arranging a funding forum. Tom advised that the team are looking into holding this on the island during January 2020.</p> <p>Tom also advised that he attended a national meeting recently where the focus was on social prescribing and the merging arts and wellbeing. Tom has arranged for some of the meeting attendees to come to North Ayrshire to explore how this could be embedded. Audrey advised Tom that Lesley Forsyth, Theresa Potter and a representative from the TSI should be involved in this meeting to highlight the existing activity in North Ayrshire.</p>	<p>Noted</p> <p>T Henderson</p>
10.	<p>Community Investment Fund</p> <p>The partnership discussed whether it would be useful to identify whether there is a gap on Arran to support the early stages of Social</p>	Noted

	<p>Enterprises and how CIF funding could perhaps fund a short-term post to support this work.</p> <p>It was agreed Lesley and Tom would prepare a draft CIF Expression of Interest Form that Audrey would set up a meeting with partners to identify any gaps. A draft proposal would be brought back to the Partnership meeting in December.</p>	<p>A Sutton</p> <p>L Forsyth/T Henderson</p>
11.	<p>Grant Funding</p> <p>The Partnership agreed to make the following award:</p> <p>Nurturing Excellence in Communities Fund</p> <ul style="list-style-type: none"> • Arran High School Mountain Bike Club £1,000 <p>Tom Tracey asked for it to be noted that part of Dyemill is being looked at for a potential housing development.</p>	<p>R Fotheringham</p> <p>Noted</p>
12.	<p>Street Naming</p> <p>The Partnership received a report from the Council's Planning Department seeking one new street name for the residential development off Middle Road, Whiting Bay, Isle of Arran.</p> <p>The Partnership agreed that the street name would be Clyde View.</p>	<p>L Dempster.</p>
13.	<p>Membership</p> <p>In advance of the meeting a Community Representative application was received for the vacancy on the Partnership.</p> <p>The Partnership agreed to appoint Diane Turbett as a Community Representative on the Arran Locality Partnership.</p>	<p>Noted</p>
14.	<p>AOCB</p> <p>No other business was discussed.</p>	

The meeting ended at 4.05 pm

Meeting:	Irvine Locality Partnership	
Date/Venue:	18 September 2019 – Fullarton Community Hub, Irvine at 6.00 p.m.	
Present:	<p>Councillor Marie Burns (Chair) Provost Ian Clarkson Councillor Robert Foster Councillor Scott Gallacher Councillor Christina Larsen Councillor Shaun MacAulay Councillor Louise McPhater</p> <p>Donna Fitzpatrick, Community Representative Annie Small, Community Representative Ian Wallace, Community Representative Peter Marshall, Community Representative Diane Dean, Community Representative David Mann, Community Representative Denise Fraser, Digital Participation Officer</p> <p>Rhona Arthur, Interim Head of Service (Connected Communities) NAC Elaine Baxter, Community Education Locality Co-ordinator Scott Bryan, Team Manager (HSCP), NAC Teresa Potter, Engagement Officer (HSCP) Lesley Forsyth, Cultural Development Manager (NAC) Rosemary Fotheringham, NAC Diane McCaw, Committee Services, North Ayrshire Council</p> <p>Also Present Kirsty Aitken, Services Manager – Children and Families (Ayrshire), Children 1st Marjory Dickie, Castlepark Community Association Sally McIntyre, Castlepark Community Association</p>	
Apologies:	<p>Councillor John Easdale Councillor Margaret George Kenny Hankinson, Senior Lead Officer, Scottish Fire and Rescue Charlie Tymon, Scottish Fire and Rescue Jim McHarg, Lead Officer, North Ayrshire Council Sylvia Mallinson, Community Representative (Vice-Chair) Audrey Sutton, Interim Executive Director (Communities) NAC David Bell, Community Representative</p>	
ACTIONS		
No.	Action	Responsible
1.	<p>Welcome/Apologies/Declarations of Interest</p> <p>The Chair welcomed those present to the Irvine Locality Partnership meeting and apologies for absence were noted. There were no declarations in terms of Standing Order 11.</p>	

<p>2.</p>	<p>Action Note</p> <p>The action note from the meeting held on 19 June 2019 was approved.</p> <p>Matters Arising</p> <p>The action note was discussed with the following points highlighted:-</p> <p>Social Isolation Annie Small gave an update advising that liaison work will continue with the community and on the intention to hold an event prior to Christmas to engage the general public. Progress will be fed back to the Partnership.</p> <p>Rivergate Shopping Centre Elaine Baxter gave an update advising that Social Services have already established a group looking at this matter. The Sub-Group of the Partnership will be established but not at this time.</p> <p>Jail Close Plaque Lesley Forsyth advised that draft plaques are currently being made with the aim of meeting with the Community Council in mid October in connection with this matter. Rhona Arthur will follow this up with Audrey Sutton.</p> <p>Irvine Harbourside Men’s Shed Grant Elaine Baxter advised that the Maritime Museum had applied on behalf of the Men’s Shed. No grant has been paid to date. Rhona Arthur will follow up on this matter.</p> <p>Community Representative Update/Remit Ian Wallace advised on a meeting which had taken place with the Chief Executive and Heads of Service. Clarification was sought on the remit in terms of these meetings to allow them to be positive and worthwhile. Rhona Arthur will check the position with regard to the remit.</p> <p>Ian Wallace asked for further clarification on the remit of community representatives on the Locality Partnership in relation to resources which are available in terms of printing papers and on the voting procedures. Rhona Arthur will take forward the matter of the remit and support to community representatives.</p>	<p>Rhona Arthur</p> <p>Rhona Arthur</p> <p>Rhona Arthur</p> <p>Rhona Arthur</p>
<p>3.</p>	<p>Children 1st</p> <p>The Partnership received an update from Kirsty Aitken, Services Manager – Children and Families (Ayrshire), Children 1st highlighting the following:-</p> <ul style="list-style-type: none"> • the transformation undertaken within Children 1st over the last 18 months; • development of a pilot Family Wellbeing Hub which has an open door policy; • support offered to the community within their family homes; • changes to methods of referral to the community of Bourtreehill; and • the importance of community peer support. 	

	<p>Kirsty Aitken also gave a demonstration of a kit bag tool available to all staff within Children 1st which is used as a resource to encourage children and families to talk about feelings and encourage communications.</p> <p>The Partnership asked questions and received clarification on:-</p> <ul style="list-style-type: none"> • sustainability of the model in terms of longer term funding; • the hub model and maintaining this within Bourtreehill; and • trust building within the community. <p>Noted.</p>	
4.	<p>Ayrshire Growth Deal</p> <p>This item was continued to the December meeting of the Irvine Locality Partnership on Monday 9 December 2019.</p>	Morna Rae/ Jennifer McGee
5.	<p>Digital Strategy</p> <p>The Partnership received an update from Denise Fraser, Digital Officer on the Digital Strategy for Irvine highlighting the following:-</p> <ul style="list-style-type: none"> • the mapping exercise around connectivity within community facilities and on what is available within the wider community; • how information could be shared through a digital platform in conjunction with printed copies; • the Youth Participation Booklet; • Digital Day Irvine taking place on Saturday 9 November 2019; • the community book resource; • the Gift Tech Project addressing inequalities around technology and connectivity; • breaking down barriers to participation; • intergenerational work within communities; • 1:1 and group training sessions and access to E-learning for community groups to access; and • next steps through a Digital Forum. <p>The Partnership clarified that the idea for the community book resource had originated through the Partnership community representatives.</p> <p>Noted.</p>	
6.	<p>Locality Officer / Community Rep Update</p> <p>Elaine Baxter, Locality Co-ordinator, provided an update on matters provided within her report including:-</p> <ul style="list-style-type: none"> • Irvine being in the last 6 in terms of the feasibility study but will not progress if funding is not available throughout the area; • that the Youth PB was now live and will close on 13 October 2019. Currently there are no applications in for the Irvine area. 	

	<p>Ian Wallace gave a verbal update on the Irvine Seniors Loneliness and Isolation Forum which was well attended. It is hoped that this this can be repeated at a later date.</p> <p>Noted.</p>					
7.	<p>HSCP Locality Update</p> <p>Scott Bryan, Team Manager (HSCP), provided a verbal update on the following:-</p> <ul style="list-style-type: none"> • that Barbara will no longer be Chair of the Irvine Locality Partnership Forum as she has moved into a new role; • that an early draft of 'What Matters to You' which will be shared once pulled together; • the new primary care improvement plan; • the work of the community link workers; • 'Thinking Different Doing Better'; and • Primary Care Improvement Plans in terms of how GP practices within Ayrshire and Arran are changing through multi-disciplinary teams. <p>The Partnership asked questions and received clarification on the following:-</p> <ul style="list-style-type: none"> • that mental health and wellbeing was an early priority for the Partnership and links well with HSCP work in this regard; • that GP multi-disciplinary teams are not yet fully staffed in some practices; • that GP receptionist staff are provided with training in triaging patients; and • the availability of a community link worker within GP surgeries. <p>Noted.</p>					
8.	<p>Youth Forum Update</p> <p>This item was continued to the December meeting of the Irvine Locality Partnership on Monday 9 December 2019.</p>	Morna Rae / Jennifer McGee				
9.	<p>Grants</p> <p>The Partnership agreed (a) the following grant payments:-</p> <p>Nurturing Excellence awards:-</p> <table border="0" style="width: 100%;"> <tr> <td>Cunninghamehead Residents Association</td> <td style="text-align: right;">£ 500</td> </tr> <tr> <td>Irvine New Town Men's Shed</td> <td style="text-align: right;">£1,000</td> </tr> </table> <p>and (b) that Rhona Arthur determine (i) the availability of defibrillators through the Health Improvement and Equalities Officer; and (ii) how these can be accessed by communities.</p>	Cunninghamehead Residents Association	£ 500	Irvine New Town Men's Shed	£1,000	Rhona Arthur
Cunninghamehead Residents Association	£ 500					
Irvine New Town Men's Shed	£1,000					

10.	<p>CIF Expressions of Interest</p> <p>Castlepark and Eglinton Community Association The Partnership agreed that Officers work with the Association to develop the application in line with the criteria for the CIF. Elaine Baxter will contact the Group to progress this matter.</p> <p>Ayrshire Community Trust/Trinity Studios The Partnership agreed not to progress this expression of interest. Elaine Baxter will advise the Group.</p> <p>Irvine New Town Men’s Shed The Partnership agreed that £10,000 be awarded to the Group based on the expression of interest due to the urgency involved with regard to this application.</p> <p>Irvine Special Events Forum The Partnership agreed to award £30,000 to the Group based on the expression of interest due to the timescales involved with this application. Elaine Baxter will contact the group to determine matters in relation to storage of the lights and insurance cover.</p>	<p>Elaine Baxter</p> <p>Elaine Baxter</p> <p>Elaine Baxter</p> <p>Elaine Baxter</p>
11.	<p>AOCB</p> <p>Approach from Lidl to Attend Locality Partnership Meeting The Chair advised of an approach from Lidl to attend a future meeting of the Partnership. Members considered that due to Members of the Planning and Licensing Committee sitting on the Irvine Locality Partnership, it would not be appropriate for representatives from Lidl to attend.</p> <p>Provost Awards 2020 Lesley Forsyth advised that Partnership that the Provost Awards have been running for several years. This year the nomination process has been reviewed and broken down into 6 Provost recognition awards within localities. Each locality areas will have their own processes around nominations involving the Chair and community representatives on the Locality Partnerships. Chairs of Locality Partnerships would be involved in the sifting process of the applications but the final vote is a public vote. Chairs would also give a critical overview for other Locality Partnership nominations.</p> <p>The Chair confirmed she was happy with this process. Lesley Forsyth will write to community representatives in terms of assisting with this process and looking for expressions of interest.</p>	<p>Lesley Forsyth</p>
12.	<p>Date of Next Meeting</p> <p>Monday 9 December 2019 at Dreghorn Fire Station commencing at 6.00 p.m.</p>	

Meeting ended at 8.25 p.m.

CPP Board

Date: 5 December 2020

Subject: Community Planning Risk Roadmap

Purpose: To update the CPP Board in relation to the Community Planning Risk Roadmap

1. Background

The Community Planning Partnership (CPP) Risk Management Strategy was approved in February 2017. A subsequent action was to develop risk documentation that reflects the risks the Community Planning Partners face. A series of workshops were held to progress this. This evolved into the development of a 'Risk Roadmap' given the varying activities of the partners and to reflect the high-level challenges the partnership faces.

The justification behind this approach is that the partners can agree this high-level risk assessment and then reflect it within their respective risk management and business planning processes, whilst maintaining overall focus.

This Community Planning Partnership Risk Management Roadmap was approved in May 2019 and this report is a 6 monthly update.

2. Risk Roadmap

The CPP Risk Management Strategy outlines the approach to Risk Management for the Partnership. A series of workshops were held in mid to late 2017 to capture risks and mitigations from partners through which it emerged that CPP risks are complex and it was not appropriate to record in a risk register format. The Risk Roadmap approach was adopted and evolved through discussion with the Community Planning support team and partners. The risks are aligned against the Local Outcome Improvement Plan (LOIP) themes. This recognises the challenges facing the CPP and demonstrates the actions in place to manage these risks across partners.

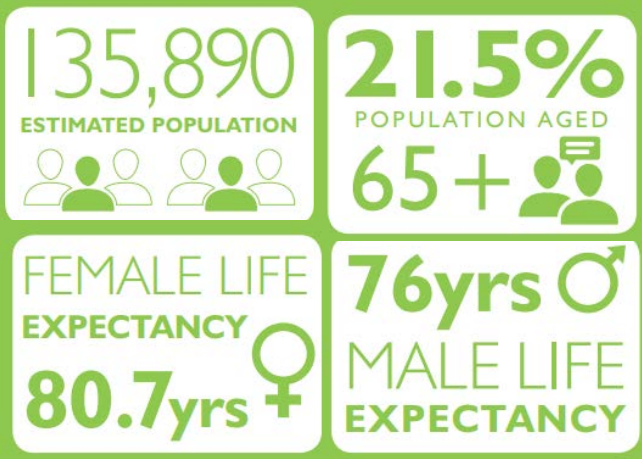

The Risk Roadmap illustrates a current picture, key risk/ challenges and the notable enablers/controls. It also supports a move from our current position to an ambitious future state.

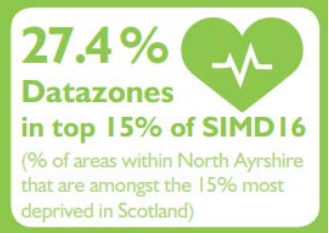
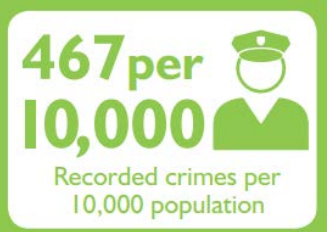
3. Proposals


Community Planning Partners were previously requested to align with themes, identify actions within their business planning for current and future years and use this information in the development of their own operational and strategic risks.

At this six month point the Roadmap (Appendix 1) has been reviewed to check its continued relevance and partners are reminded to recognise this within their own risk management arrangements.

Morna Rae, Senior Manager (Policy, Performance and Community Planning)

Guiding Priority Areas:	Current Picture	Key Risks/ Challenges	Existing Enablers / Controls	Future State / Vision / Ambition (Refer to LOIP)
Overall	 <ul style="list-style-type: none"> Strong partnership focus in North Ayrshire. Good data and information sharing across partners via the CPP Board, SMT and FFA groups as well as the Safer North Ayrshire Partnership and other strategic groups. 	<ul style="list-style-type: none"> Demographic challenges - Between 1997 and 2017, the population of 25 to 44 age group in North Ayrshire decreased by 26.7%- much higher than Scotland as a whole at 4%. Key risk of CPP partners not working together and silo working- we need to align and share resources across the partnership and successfully communicate change. Changes in the political landscape and the requirement of flexibility in approach and planning. The inequalities gap continues to widen across North Ayrshire. Universal credit and welfare reform both pose risks to the population, especially in more deprived areas. This in turn creates new challenges for the CPP in around reducing poverty and inequalities. There are challenges around planning full and appropriate engagement with the community to plan and deliver services and help communities to become empowered. The CPP needs to keep up the pace of change to ensure we don't fall behind. There is a challenging financial climate across the public sector, made more challenging by the focus on a shift to preventative spend rather than reactive spend against financial pressures. Staff turnover within the partnership and appropriate succession planning poses a risk - we need to ensure the momentum is maintained and knowledge and expertise are not lost. Embedding branding and identity of partnerships and partners with buy in to/from political parties, both local and national. There is a risk of negative or changing perception of reality and efforts of partners and outcomes/successes compounded by adverse media exposure from local, national outlets. 	<ul style="list-style-type: none"> The CPP as a whole is a great platform for joined up discussion and action including using each Partner as communication platforms- partners regularly post news and consultations on the community planning website and actively participate in groups and meetings. The CPP enjoys strong leadership via the SMT and Board, and links have been strengthened between the two groups with regular meetings scheduled for the two chairs. Benchmarking takes place within and without the CPP in order to build on examples of best practice and success stories. For example, Stirling Council visited in February 2019 to learn about the North Ayrshire PB approach, with previous knowledge gathering visits taking place with Edinburgh, Fife and Antrim. A Partnership Shadowing Programme has been in place since 2017 to strengthen links and build knowledge across the CPP. This has been positively received with most partnership taking the opportunity to learn from one another. The North Ayrshire Locality Partnership approach has been in place since 2016 and is beginning to fully embed across the CPP. The Third Sector Interface is an active partner ensuring strong links between the CPP and community and voluntary organisations in North Ayrshire. There is a robust culture of community involvement, which is being strengthened through development of participatory budgeting mainstreaming of initiatives, for example Street Scene PB. Community Investment funding for development of locality partnerships and sustainable and innovative programmes to reduce inequalities Joined up performance reporting via the Local Outcomes Improvement Plan (LOIP) which includes data and actions from across the partners Realising impact of work across the area and reflecting on/publicising success - for example through story maps, Fair for All (FFA) and LOIP performance reports. Staff in place for FFA and FFA food to drive key approaches and improvements Well curated and updated CPP website including active engagement and events calendar for use by the community and partners Regular updates on welfare reform to the CPP Board. 	A Better North Ayrshire
A Working North Ayrshire	 <ul style="list-style-type: none"> Employment figures most positive in 5 years and Post-recession economic state has been gained and now plateaued. NA has suffered a sharp reduction and slow recovery in terms of unemployment rates. Poverty is increasing and working poor are on the increase. Issues around attracting women into work with issues around Underemployment Not being available to the market who want to attract them Pay/gender inequality Modern apprentice rates and reemployment very good for certain sectors e.g. Engineering Onward Education destinations 3rd in Scotland 	<ul style="list-style-type: none"> North Ayrshire Council has delivered full Universal Credit since November last year. This means that there is now a bigger cohort of service users with more complex claims, as well as the move to a full digital platform which can also present challenges for service users. The North Ayrshire Foodbank has seen referral rates increase from around 1,800 to 4,500 since 2012. In addition to the rising cost of living and low wages a significant proportion of households in North Ayrshire are suffering from chronic financial issues, including double income households. Families are also specifically having issues providing food during the school holidays. Commuting and transport costs to and across North Ayrshire can be high meaning the confidence and ability of individuals to travel into and across North Ayrshire to take up positions is a barrier. Arran requires capacity building but that will likely be finite due to the geographic and demographic constraints of the locality. Challenges around building, developing and retaining new local SMEs. Availability of recruit-able resource is finite with low migration of working age into the area further constrained by migration inward and outward within UK policy restrictions. 	<ul style="list-style-type: none"> The Welfare Reform Working Group report regularly on the implementation of Universal Credit across the authority. So far 12 awareness sessions have been delivered for staff and billboards, vans and bus stop advertisements have all been procured in order to get the message out to residents. 'Positive steps with partners' programme delivered jointly by TACT and SFRS. Defined community benefits through procurement exercises. Volunteering opportunities build skills through volunteering management programme led by TACT. Attainment challenge and 'Employability Pipeline' programmes Care Leavers covenant to assist with staying life in NA. Saltire national awards showcasing successes for young people, coordinated by the TSI. The 'Team North Ayrshire' approach has been developed with private sector members of North Ayrshires Economic Development and Regeneration Board to help North Ayrshire businesses expand and create jobs. Enterprise and skills review process as part of the regional partnership approach. National/Local employment and regeneration Planning and policy utilisation. 	To have created the most improved economy in Scotland by 2026

Guiding Priority Areas:	Current Picture	Key Risks/ Challenges	Existing Enablers / Controls	Future State / Vision / Ambition (Refer to LOIP)
	<ul style="list-style-type: none"> Questionable sustainability and quality of job destinations in that there may be many jobs but not of good quality and good salary. New reality of what a job is with zero hour contracts and so called 'gig economy'. NA has limited attractiveness for certain jobs e.g. middle and senior managers Business and Staff retention and lack of skills an issue. Significant drop in jobs with departure of large employers over last 30 years. NA Demographics / work age profile and the ageing workforce projections of 26% decrease of people of working age against a national 4% decrease. Automation and modernisation present future issues. 	<ul style="list-style-type: none"> Employment and investment uncertainty due to Brexit and wider political factors. 	<ul style="list-style-type: none"> Continuation of Irvine Bay regeneration Company work in NAC The Better off North Ayrshire programme is a service for people who live in North Ayrshire funded by the European Social Fund and Big Lottery Fund. It shows people the benefits they are entitled to and helps people to apply for them online. The programme also provides information on how to find and apply for jobs. A number of opportunities are presented by Ayrshire Growth Deal, including funding for jobs and businesses. 	
A Healthier North Ayrshire	 <ul style="list-style-type: none"> HSCP 'what matters' survey will inform important issues to people and reflect current reality; Participatory budgeting being used encouraging and informing public Empowerment programmes such as 'get connected' realising tangible results KA Leisure Localities team pushing awareness through Activator unit and outreach events in community Use of Social media more yielding successful outcomes SFRS working in localities to aligning with approach Police Local Authority Liaison officer in place Diversion of resources to prevention/education programmes e.g. dementia (Link to Safer), Keep safe within home & 'positive steps' programme (Link to healthier) Use of NHS science fundamentals programme 	<ul style="list-style-type: none"> Challenges around providing a truly shared resource to the end user. Engaging with service users with reduced resources. Staff Buy in of priorities to drive change in the partnership. Legislation changes present policy and resource pressures. NHS regionalisation: various impacts around structure which partners require to align with. 	<ul style="list-style-type: none"> Service Level Agreement tie in to take roles beyond current models by formal commitment. Pathway modelling and interaction mapping exercises have taken place. Using a partnership model that builds on success examples to date ensuring pace and ongoing participation. Integration of staff into each other's structures Shared technology and info considering high level statistics, data mining, accuracy and DPA regulations. Using high level non-identifiable data common and useable by all partners. Utilising single front door for shared accessibility and front countering. Using the capacity of communities, ensuring a bottom up approach. This is key to building resilience and capacity whilst using appropriate legislation and using a captive audience to our advantage. 	All people who live in North Ayrshire are able to have a safe, healthy and active life.
A Safer North Ayrshire	 <ul style="list-style-type: none"> Decreasing crime figures and increased detection does not tally with public perception e.g. affluent vs deprived inequalities. Policing models refocused and rationalised. Evidence based positive examples of work reported in partnership reports, for example the LOIP annual report. A Focus on Adverse Childhood Experience's 'ACE's' across the partnership – e.g. trauma informed policing and links to Community Justice Ayrshire's Community Justice Outcomes Improvement Plan (CJOIP). Locality Policing has better engagement via project work in a multi-agency approach and HOPE prevention work. 	<ul style="list-style-type: none"> Reduction in budgets across all partners. 27.4% of datazones are in the top 15% of SIMD. Effects of welfare reform and reduced services have knock on effects on mental health and risk-taking behaviours as well as homelessness levels. Alcohol, drug, antisocial behaviour culture in North Ayrshire. High levels of domestic violence compared to national figures. Technological changes such as the 2026 policing strategy and risks around implementing or not implementing technology. 	<ul style="list-style-type: none"> Prevention first focus through the Safer North Ayrshire Partnership. Active partnership working to address local priorities and issues, for example Safer Shores, Operation Moonbeam. Strong focus on willingness to join forces. ACE's and trauma informed focus across partners. Command and Control structure in police and SFRS ensures what is requested/agreed at high level is fulfilled Increase in early years hours and 365 meal provision. Campaigns on Road safety, Domestic abuse, Fire Safety and Knife crime. ASBIT team & relevant engagement. Active social media presence. Volunteering Team and organisation supporting this. Structure in place with mental health officers in call centres to deal with relevant cases. 	North Ayrshire is a safer place to live, residents feel safer and communities are empowered.

Guiding Priority Areas:	Current Picture	Key Risks/ Challenges	Existing Enablers / Controls	Future State / Vision / Ambition (Refer to LOIP)
	<ul style="list-style-type: none"> ▪ SFRS are identifying with localities and aligning with this approach via the Local Liaison Officer. They are also enabling diversion of resources to prevention/education programmes e.g. dementia, keep safe within home & 'positive steps' programme. ▪ The Safer North Ayrshire Partnership brings partners together to focus on the LOIP Safer priority, including the two subgroups 'Prevention First' and 'Violence Against Women'. 			
<p>A Thriving North Ayrshire – Children and Young People</p>	 <ul style="list-style-type: none"> ▪ Youth poverty is some of the highest in Scotland. ▪ Foodbank use at high levels with demand increasing. ▪ School / Social Work referrals are taking place ▪ Focus on Period Poverty. ▪ Youth unemployment/underemployment levels are some of the highest in Scotland. ▪ Democracy deficit e.g. not enough belief that opinion or situation matters, for example a key priority for Irvine Locality Partnership is increasing residents' sense of influence and control. ▪ Young person's mental health focus with Article 12 (United Nations Convention on the Rights of the Child UNCRC) contravention occurrences. ▪ Move to locality planning and participatory budgeting interaction - for example youth participatory budgeting takes place across the localities. 	<ul style="list-style-type: none"> ▪ Challenges around effectively ensuring that children's rights are protected. ▪ Risk that young people are not engaged with the partnership and their voices are not heard, limiting effectiveness. ▪ Power delineation and signposting including branding across partners for children's services. ▪ Frequent changes to legislation and delivery models for children's services can inhibit momentum. ▪ An increase in young people's mental health issues in North Ayrshire and Scotland as a whole creates new challenges for the CPP around prevention. ▪ The cost of the school day is increasing and some children do not have enough food during the weekend and school holidays. 	<ul style="list-style-type: none"> ▪ Scottish Youth Parliament & Youth Council active across the area in engaging young people. ▪ Breakfast clubs, summer school meals & summer schools ensuring engagement and basic needs met. ▪ Youth Participatory Budgeting processes ensuring inclusion in decisions around money. ▪ Support in place and developing for young carers. ▪ New parental engagement education team working to build confidence through a controlled programme. ▪ Alternative education programmes such as 3 towns motor project, DOE etc ▪ Safer streets programme – Joint patrols. ▪ Community empowerment unit with community development team overlay /trial & looking at public equity. ▪ Environmental visual audit – walk through to see and listen about what is good and bad about local area. ▪ Clearer Minds project for young people's mental health taking place in North Coast Locality as a result of a successful Community Investment Fund bid. ▪ Young tenant's association. ▪ Strong leadership and strong advocacy of youth participation. ▪ Penumbra same front door approach. 	<p>We want you to have the best start in life and for North Ayrshire to be the best place in Scotland to grow up.</p>



North Ayrshire
Community Planning Partnership

Meeting:	CPP Senior Officers Group	
Date/Venue:	Thursday 10 th October 2019 at 10.30 am in the Council Chamber, Ground Floor, Cunninghame House, Irvine, KA12 8EE	
Present:	<p>Elaine Young, NHS Ayrshire and Arran (Chair) Audrey Sutton, North Ayrshire Council Barbara Hastings, TACT Vicki Yuill, TSI Michael Breen, Ayrshire College Fiona Comrie, KA Leisure Kenny Hankinson, Scottish Fire and Rescue Service Stuart McGregor Police Scotland Ian McMeekin, Scottish Fire & rescue Service Morna Rae, North Ayrshire Council Lesley Forsyth, North Ayrshire Council Paul Main, Alcohol & Drugs Partnership Yvonne Baulk, North Ayrshire Council Alison Sutherland, North Ayrshire Council Gavin Paterson, North Ayrshire Council Kirsty Lee, North Ayrshire Council</p> <p>Kelly Steel, North Ayrshire Council (Notes)</p>	
Apologies:	<p>Craig Hatton, North Ayrshire Council Stephen Brown, NA HSCP Russell McCutcheon, North Ayrshire Council Karen Yeomans, North Ayrshire Council</p>	
No.	Item	Responsible
1.	<p>Welcome</p> <p>The Chair welcomed everyone to the meeting and apologies were noted.</p>	
2.	<p>Minute of Previous Meeting and Action Note</p> <p>Minutes from the meeting held on 22 August 2019 were agreed.</p> <p><u>Matters Arising/Updates</u></p> <p>Childrens Services Strategic Partnership – action agreed at previous meeting for update on survey work with Dartington to be given at a future meeting of the group.</p>	L Cameron

<p>3.</p>	<p>Thinking Different, Doing Better</p> <p>Gavin Paterson & Kirsteen Lee provided the group with an overview of the Thinking Different, Doing Better Programme which started in July 2019. The programme comprises of multiple themed rooms designed to take guests through different scenarios to make people think differently about the work being carried out by the HSCP and partners and offers the opportunity to have an open discussion with Stephen Brown, Director (HSCP) or another senior officer in the partnership.</p> <p>Over 3000 HSCP employees have attended to date and the opportunity will open for the wider community to participate at a later date. The evaluation information received to date has been overwhelmingly positive.</p> <p>Gavin invited the group and officers within their organisations to attend sessions if interested in gaining a better understanding. Gavin to share session dates/registration information with Morna for circulation to the group members.</p> <p>Barbara Hastings explained that she attended the experience and found it very valuable.</p> <p>It was agreed that this item should be considered again at a future meeting to share the learning.</p>	<p>G Paterson/M Rae</p> <p>J McGee</p>
<p>4.</p>	<p>Alcohol & Drugs Partnership</p> <p>Paul Main updated the group that following his retirement from Police Scotland, he has undertaken the role of Chair of the North Ayrshire Alcohol & Drugs Partnership (ADP) since July 2019. His agreement to take on this role reflected his commitment to addressing issues related to alcohol and drugs as well as the strength of partnership working he feels exists in North Ayrshire.</p> <p>Paul explained that there has been a significant increase in the annual drugs death figure in North Ayrshire being 38 in 2019 in comparison to 25 in 2018, all of which these cases were either accidental or preventable. Paul advised that figures are likely to increase further in 2020. This is providing a strong focus for the group.</p> <p>He gave information on the wider context. The Scottish Government have launched a Drugs Task Force. The Dundee Drugs Commission have produced a report Responding to Drug Use with Kindness, Compassion and Hope. Links to local work with Carnegie on kindness were discussed.</p> <p>A new strategy is being developed by the ADP, the website is being developed and Rosemary White is now in post as lead officer.</p> <p>The group discussed how the Fair for All Commission work is linked in the ADP, and how we can continue to strengthen links between the ADP and the work of the wider CPP.</p> <p>The Chair thanked Paul for his input and thanked him for his ongoing commitment to partnership working in North Ayrshire.</p>	

<p>5.</p>	<p>Third Sector Interface Business Plan</p> <p>Barbara Hastings delivered a presentation to the group on the North Ayrshire TSI Outcome Framework.</p> <p>The presentation highlighted:</p> <ul style="list-style-type: none"> • TSI North Ayrshire’s Strategic Responsibilities: • TSI Local Responsibilities: • TSI Role; • Local Outcome Approach; and • Links to the National Performance Framework. <p>Detail of 2018/19 achievements was provided including supporting 156 individuals into volunteering and supporting 100 third sector organisations. The Saltire Workshop included over 200 young people. Evaluation has shown that 84% rated the service as excellent or good, 75% people went on to volunteer, and 83% feel more connected. The roles of the Ayrshire Community Trust and Arran CVS were highlighted.</p> <p>Barbara suggested providing the Group with a further update at a later meeting.</p>	<p>M Rae/B Hastings</p>
<p>6.</p>	<p>Strategic Housing Investment Plan (SHIP) 2020 - 2025</p> <p>Yvonne Baulk provided an update on the draft SHIP Plan 2020 – 2025.</p> <p>Yvonne highlighted that the draft plan sets out the priorities and locations for affordable housing investment by the Council and Registered Social Landlords in North Ayrshire over the next five years, in order to support the outcomes set out within the Local Housing Strategy. The SHIP is based on projected Scottish Government grant funding.</p> <p>The draft plan will secure investment in a total of 1,695 properties across North Ayrshire and provide sustainable, affordable, accessible and high-quality homes which will contribute to the wider regeneration aims for the area.</p> <p>A Committee Report will be presented to the Cabinet of North Ayrshire Council on 29 October 2019 to confirm the plan.</p> <p>Group members discussed the environmental sustainability aspects of the developments, fire safety (including the provision of sprinklers), links with NHS Ayrshire and Arran Caring for Ayrshire and affordability.</p> <p>The opportunity to visit sites currently under construction was offered to the group.</p>	<p>All</p>
<p>7.</p>	<p>Step Change</p> <p>Morna Rae delivered a brief presentation on the Step Change CPP developmental work and provided the group with handouts for information.</p>	

	<p>Morna advised that she would circulate the materials and make contact with partners to arrange 1-2-1 discussions to provide further information.</p> <p>Audrey and Morna agreed to meet to explore the possibility of organising a half day session to consider the work in more detail.</p>	<p>M Rae</p> <p>A Sutton/M Rae</p>
7.	<p>AOCB</p> <p>There was no other business discussed.</p>	
8.	<p>Date of Next Meeting</p> <p>The next meeting of the CPP Senior Officer Group will take place on Thursday 28 November 2019 at 10.45 a.m.</p>	<p>All</p>



CPP Board Decision Tracker 2019

Strategic Priority	Topics Include	Mar-19	May-19	Sep-19	Dec-19
Working NA	Investment, Innovation, Internationalisation, Inclusive Growth	Positive Steps with Partners, Developing the Young Workforce Ayrshire	Ayrshire Growth Deal		Scottish Enterprise Strategic Framework
Healthier NA	HSCP Updates, partner updates, decisions	Public Health Reform			Early adopter public health priority 6
Thriving NA	CSSP Updates, partner updates, child poverty, decisions		Child Poverty Action Plan	CSSP Update, Corporate Parenting	
Safer NA	SNAP Updates, partner updates, decisions	Community Justice Ayrshire update report, Police Scotland and Scottish Fire and Rescue workshops	Approach to Community Safety Plan	Community Justice Ayrshire update report (by email)	Community Safety Plan, Community Justice Ayrshire User Engagement
Locality Partnerships	Key strategic updates, decisions	Locality Partnerships Update report, Locality Partnership minutes	Locality Partnerships Update report, Locality Partnership minutes	Locality Partnerships Workshops, Locality Partnership minutes	Locality Partnerships Update report, Locality Partnership minutes
Fair for All	Key development updates	Fair for All minutes	Fair for All Review	Fair for All AP minutes	
LOIP	Performance reports, Annual report	LOIP performance management arrangements	Approach to LOIP Performance Report and LOIP Action Plan 19-20	Draft Annual Report, LOIP performance	LOIP Performance Report
Risk	Risk register reports		Approach to Risk Register		Risk Register report
Community Engagement	Planned engagement and consultation, Centre of Excellence, Peoples Panel				Peoples Panel survey
Best Value Workplan Learning and Development	Progress against identified themes Conferences, shadowing, workshops, training, website	Best Value workplan 2019 Learning and Development Plan	L+D Plan update	Best Value workplan update	CPP Step Change
Governance	Membership, terms of reference, appraisal	By email: Membership review, SMT minute, Terms of Reference review	CPP SOG minutes	CPP SOG minutes	CPP SOG minutes, 2020 Planning
Key Strategic Developments		Council Plan	Kindness		TSI Framework, CP and LP conference and Kindness
Info shared before meeting		<ol style="list-style-type: none"> Public Health Scotland and Community Planning Events. North Ayrshire People's Panel Focus Group Report CPP Shadowing Adverse Childhood Experiences (ACEs) Conference 2019. KA Leisure Director Recruitment Invitation to Food Forum Workshop. 	<ol style="list-style-type: none"> Health Improvement Training Changing name of SMT to CPP Senior Officers Group. NHS Board Chair Appointments. Heads of Planning Conference 		

Present:	Fiona Fawdry Alice Dillon Cllr Drew Filson Kirsty Baker Alison Sutherland	Chief Executive, CVO East Ayrshire (Vice Chair) Manager, Community Justice Ayrshire Elected Member, East Ayrshire Council Planning and Performance Officer, Community Justice Ayrshire Head of Children, Families and Justice Services, North Ayrshire H&SCP
	Cllr Julie Dettbarn Jackie Hamilton Marie Oliver Barbara Hastings Stevie Erskine Michael Guy Chief Supt Mark Hargreaves Claire Gilsean	Elected Member, South Ayrshire Council Snr Manager Children and Justice Service, South Ayrshire H&SCP Chief Executive Officer, Voluntary Action South Ayrshire Chief Executive, The Ayrshire Community Trust Asst Director Resettlement Services HMP Kilmarnock, Serco Director HMP Kilmarnock, Serco Divisional Commander, Police Scotland Business Support Officer, Community Justice Ayrshire (Minute)
In Attendance:	Gary Tait Sally Hamill Doreen Wales David Cooke	Scottish Fire and Rescue Services Team Leader, Skills Development Scotland Head of Inclusive Learning, Ayrshire College Welfare Support Manager, Poppyscotland
Apologies:	Cllr Anthea Dickson Claire Tooze David Thomson Cllr Jim McMahon Kenny Hankinson Linda Dorward David MacRitchie Thelma Bowers Mark Inglis	Elected Member, North Ayrshire Council Area Manager, Skills Development Scotland Associate Nurse Director / IJB Lead / NHS Ayrshire and Arran Elected Member, East Ayrshire Council Group Manager, Scottish Fire and Rescue Services GIC HMP Dumfries, Scottish Prison Service Snr Manager Justice Services and Chief Social Work Officer, North Ayrshire H&SCP Head of Mental Health Services, North Ayrshire H&SCP Head of Children's Health, Care and Justice Services, South Ayrshire H&SCP

Item	Topic	Action
1.	WELCOME & INTRODUCTIONS	
	Fiona welcomed everyone to the meeting, introductions were made, and apologies noted.	
2.	MINUTE OF COMMUNITY JUSTICE AYRSHIRE BOARD – 18TH JUNE 2019	
	The minute from the previous meeting was agreed for accuracy.	
3.	MATTERS ARISING	
	The prostitution position statement has been adopted by North Ayrshire Violence Against Women's Partnership. Cllr Montgomerie, Chair of the Safer North Ayrshire Partnership will now look at pulling together a motion for Council. Alice will send Cllr Dettbarn a form of words that can be used to take this forward in South Ayrshire.	AD
4.	DEVELOPMNET SESSION: INCLUSION – SUPPORT FOR VETERANS IN AYRSHIRE	
4.1	Poppyscotland Fiona welcomed David Cooke, Welfare Support Manager, Poppyscotland to the meeting. David spoke to a presentation prepared on Poppyscotland services available across Ayrshire. Due to some of the content this cannot be shared along with the minute, however David's contact	

	<p>details will be circulated to Board members which will allow links to be made.</p> <p>The Ayrshire Welfare Centre is available to provide advice and support to all members of the Armed Forces community. Around 37,000 veterans and their families live in the West of Scotland area. The centre is in Kilmarnock which is accessible by public transport and car and is open five days per week. Staff can pinpoint what support is needed and put people in contact with experts who can help, the welfare centres also offer the opportunity to meet other veterans. Poppyscotland have seven key areas: - Tailored Support and Funding, Advice, Employment, Mobility, Respite and Breaks, Housing and Mental Health.</p> <p>Partnership working is key to the success and links are made with a wide range of services including: - Armed Services Advice Project, Action on Hearing Loss, Combat Stress, Defence Medical Welfare Service, Legion Scotland, Royal Air Force Benevolent Fund, Regular Forces Employment Association, SACRO (Scottish Association for the Care and Rehabilitation of Offenders), SSAFA (Soldier Sailor and Air Force Association), Scottish War Blinded, Veterans Welfare Service and V1P.</p> <p>Welfare Support Officers are in place and go out to reach people who cannot be reached through normal services. There are only four in post across Scotland, one covering South West Scotland & Borders. Two Independent Living Advisors are in post and offer support with universal credit and PIP.</p> <p>Top presenting issues are: - financial assistance, employment, benefits, mental health and housing.</p> <p>Case by Area Breakdown (figures are out of date by three weeks): - East Ayrshire 63.67% (170), North Ayrshire 19.85% (53) and South Ayrshire 12.73% (34).</p> <p>Case by Age Range Breakdown (figures are out of date by three weeks): - 45 – 59 32.58% (87), 25 – 34 19.48% (52), 35 – 44 16.10% (43), 60 – 64 11.99% (32), 65 - 79 10.49% (28), 80+ 6.37% (17) and 18 -24 3.00% (08),</p> <p>Michael noted they are unsure how many men they have in custody who are veterans as this information is self-declared. Michael would be keen to look at what work could be done to help reduce the stigma.</p> <p>Barbara advised she would be keen to make links to see what could be done to promote services that are available and help find suitable volunteering placements.</p>	
5	BEGINNINGS, BELONGING, BELIEF	
5.1	<p>Draft Annual Outcome Activity Report 2018/19 – For Endorsement</p> <p>The draft report has been circulated to the CJ Ayrshire thematic groups and CPP Boards for comments, which have now been returned and included within the final draft report. Alice reiterated that this report is not about the work of the CJ Ayrshire Team, it is about highlighting the work of the wider partnership. If agreed today in its current format, the report will be sent to Community Justice Scotland on Friday 20 September.</p> <p>Chief Supt Hargreaves thanked Alice for the work that has been put into collating the report, acknowledging that it highlights the breadth of positive work taking place across Ayrshire. Fiona also echoed these comments, noting that due to the restricted word count she is aware it has not been possible to capture everything within the report.</p> <p>The Board endorsed the final draft of the Annual Outcome Activity Report 2018/19.</p>	
5.1a	<p>Draft CJOIP Annual Report 2018/19 – For Information</p> <p>The draft report will be a more public facing document, with visual elements which will give people a flavour of the work that has been undertaken across Ayrshire. The CJOIP Performance Update and Annual Outcome Activity Report will sit as appendices to this report. Barbara advised the report looked good and came alive with the visual elements. No comments were noted at this time, all agreed they were happy to see a final draft at the next meeting.</p>	

5.1b	<p>Final CJOIP Performance Update 2018/19 – For Information</p> <p>Report circulated for information, Kirsty advised that several of the commitments were similar but worded differently so they have now been merged and noted within the report. Any commitments that have not been progressed have been incorporated into the thematic group action plans.</p> <p>Fiona asked if there was any feedback on the two-hour appointments offered via South Ayrshire DWP. Alice advised this has only recently been introduced, and that a Peer Support Worker is now also available as a form of support during these appointments. Kirsty will obtain an update from the DWP and feedback at the next meeting.</p>	KB
5.2	<p>Thematic Action Plans 2019/20 – For Information</p> <p>The thematic group action plans were tabled for information and questions, these reports are progressed at each thematic group meeting and then merged and taken to the CJOIP Implementation Group for oversight and additional support as required.</p> <p>Action 2.3 C&F Affected by Justice Action Plan – Stevie advised that Ellis Kennedy is now back in post and will take on the role of Family Strategy Lead and work with Stevie and Keith Mason to revive the Family Strategy Group and make the necessary improvements.</p>	
5.3	<p>Locality / Thematic Group Updates – For Information</p> <p>The locality and thematic group reports were tabled for information and questions. Kirsty advised that the Safer North Ayrshire Partnership meeting fell out with the reporting period and an update will be provided at the next meeting.</p> <p>Barbara asked what the attendance was like for third sector partners in North Ayrshire. Kirsty noted that there is a selection of third sector partners in attendance on all the groups and other partners were welcome to come along and provide input as required. Kirsty will provide Barbara with a list of third sector partners who attend. Barbara will speak to colleagues to see what else they can do to share information with third sector organisations.</p> <p>Jackie noted attendance tends to be from the same third sector partners on all groups. Alice advised it is mainly the larger third sector and national organisations that have capacity to attend. Alice further noted there must be two-way mechanisms for communication and information sharing.</p> <p>Fiona spoke about their third sector forum; CVO East Ayrshire have a Coordinator that attends all the thematic groups and then provides feedback to organisations via this forum.</p>	KB
6	<p>COMMUNITY JUSTICE FUNDING</p>	
6.1	<p>Finance Update – For Information</p> <p>Finance paper tabled at the meeting which outlined the current CJ Ayrshire budget for 2019/20 and the committed areas of spend which are approximate figures at this time. All outstanding transitional funding and the current funding allocation from East and South Ayrshire have been transferred to North Ayrshire. Regular meetings take place with the Snr Finance Officer in North Ayrshire and updates are also provided to the three CPP Lead Officers.</p>	
6.2a	<p>Funding Proposals – For Discussion / Endorsement</p> <p>The proposals outlined within the report stem from discussions that have taken place at the thematic and locality action groups as well as linking with CJ Ayrshire's key priorities. The initial proposals were tabled at the CJOIP Implementation Group and CPP Lead Officers' meetings for discussion and everything has been agreed in principle as a concept.</p> <p>Partners were also asked to come forward with proposals which would have been added to this document for consideration, other than the late proposal from CVO East Ayrshire, nothing else was put forward.</p> <p>Some initial discussions have taken place with partners who attend our thematic groups for scoping purposes however Alice confirmed no services have been offered.</p>	

	<p>Barbara and Marie highlighted some concern around the procurement process and whether this could be done locally following the 'quick quote' tender process as there are a lot of good services locally who may be available to deliver these services. In principle both agreed to the proposals however wanted more transparency with the process.</p> <p>Following further discussion, the Board agreed for Alice to take advice from North Ayrshire Procurement Team and then convene a Special Board meeting solely to discuss further and endorse the funding proposals.</p>	AD
6.2b	Funding Proposals – For Discussion / Endorsement As discussed and noted above.	
7	CURRENT PARTNERSHIP WORKING UPDATES	
7.1	<p>SFRS Resuscitation Training Resource – Demonstration</p> <p>Fiona welcomed Gary Tait, Scottish Fire and Rescue Services to the meeting. Gary provided an update on the new CPR kits that are available for use across Ayrshire. The new kit is more advanced, offering a digital reading which displays how effective the user has been when undertaking CPR.</p> <p>The kits are in Ardrossan, Ayr, and Kilmarnock stations and are available as a community resource. There are four mannequins available per kit, all SFRS ask is that organisations record the numbers using the kits. SFRS are available to demonstrate use of the kit and then leave it with organisations to use as required or they can provide full CPR Training.</p> <p>SFRS have attended the pre-liberation workshops at HMP Kilmarnock providing demonstrations as well as to a selection of prison staff. Taster sessions have also taken place with North Ayrshire CPP, as well as at the Galleon Centre in Kilmarnock.</p> <p>Chief Supt Hargreaves advised he would be keen to look at what links could be made with Campus Officers. Alison will forward the necessary contact information to all North Ayrshire schools as she would be keen to see that this is taken forward. Cllr Dettbarn acknowledged it may be of interest to Community Councils in more rural areas. Fiona noted they have used it regularly in East Ayrshire and have been trying to promote it as widely as possible.</p> <p>Gary advised it is a very effective piece of kit and has been well received, Claire will circulate contact details with the minute.</p>	
7.2	Community Links Update – For Information The report was tabled for information, questions regarding content can be directed to Kirsty.	
7.3	Service User Involvement Groups Update – For Information The report was tabled for information, questions regarding content can be directed to Kirsty.	
7.4	<p>HMP Kilmarnock Navigator Pilot – For Information</p> <p>The report was tabled for information and Alice provided a brief update on progress. All three Alcohol and Drug Partnerships have now confirmed their £30,000 contribution to support the pilot along with £25,000 from the Violence Reduction Unit.</p> <p>Only two organisations are eligible for consideration for the delivery of the project due to the requirement for organisations to have the necessary security clearance within the prison in place. Following consultation with North Ayrshire Procurement Team an email has been issued requesting expressions of interest. SACRO have been awarded a direct payment from South Ayrshire ADP having consulted with their Procurement Team and are progressing this.</p> <p>This is a test of concept, links will be made with a researcher from the Violence Reduction Unit who will support the pilot. If successful, then further funding opportunities will need to be considered and at that point it would be put out to tender as a service.</p> <p>An informal group has been established and will now take the shape of a steering group,</p>	

	meeting regularly to take the pilot forward. Stevie advised HMP Kilmarnock are very supportive of this pilot and that the Navigators will be fully embedded in their link centre processes.	
7.5	Prison Throughcare to Ayrshire – Identifying Need – For Information The P.I.N.G service user involvement group are undertaking a survey to gather information from individuals who have been in prison in Scotland over the last five years. The group will be engaging with individuals currently in prison and those who have returned to the community as part of this process. Alice advised the SPS have been supportive of this process with surveys completed in HMPs Greenock, Barlinnie and Polmont as well as at HMP Kilmarnock. Information will be collated and then presented at the 'Inclusive Justice' launch event in October. Alice highlighted the positive example of service users driving this work forward.	
8	ANY OTHER PARTNER UPDATES Nothing to note at this time.	
9	TRAINING AND EVENTS	
9.1	Not My Crime – Still My Sentence – Children and Families Affected by Parental Imprisonment Conference Alice advised a survey has been issued to delegates post conference and the final conference report will be tabled at the next Board meeting.	
9.2	Co-producing Justice Service User Involvement Launch The launch event is taking place on Thursday 31 October in Irvine. Expressions of interest emails have been circulated with interest received from across Scotland. Delegates are attending from Aberdeen, Stirling and Clackmannanshire to name a few areas. Alice highlighted that there has been a limited response received from CJ Ayrshire Board members and appealed to members to attend and show their support. Claire will circulate one further email to Board members for consideration. Fiona reiterated the importance of attending and our service users seeing the support from the Board. With colleagues attending from across Scotland, Fiona noted it also shows how well received and respected this work has been.	
9.3	VAW 16 Days of Actin Pan Ayrshire Conference CJ Ayrshire and the East, North and South Ayrshire Violence Against Women Partnerships are hosting a pan-Ayrshire conference on Friday 29 November at a venue in Ayr. A planning group has been established and met for the first time to look at the format and content of the day. Dr Marsha Scott (Scottish Women's Aid), Fiona Drouet (#Emilytest), Chief Supt McCreadie (Police Scotland) and Jasvinder Sanghera (Karma Nirvana) will be in attendance to provide an input. There will also be a selection of workshops on the day that will highlight some of the work undertaken locally as well as a dynamic market place. On this occasion we want to reach individuals who wouldn't normally think this is their area of work, we want to be able to make a difference, and have people in attendance who will learn and feel they have a part to play. Alice advised an email would be issued to Board members following the meeting and asked that they confirm their availability to attend the conference. Due to the anticipated demand for this event, if Board members are unable to attend their places will be released to other delegates.	
10	A.O.C.B	
10.1	Strategic Commissioning Framework Consultation Response – For Information CJ Ayrshire hosted a focus group with attendance from a selection of partners; feedback from this was collated and helped to inform the response submitted to Community Justice Scotland.	
10.2	Self-Evaluation Improvement Plan – For Information The self-evaluation improvement plan has been updated with further information and progress to date, Alice will continue to bring regular updates to the Board.	
11	THANKS AND CLOSE Fiona thanked everyone for their attendance and contributions.	

12	DATE OF NEXT MEETING	
	Monday 9 December 2019 at 10.00am, Skills Development Scotland, John Finnie Street, Kilmarnock.	

Action Point	Owner	Required (Date)	Completed (Date)
Discuss prostitution research position statement with VAWP <i>Update – Wording to support a motion to Council has been provided to North and South Ayrshire.</i>	Cllr Dickson, Cllr Dettbarn	18.06.2019	
Obtain an update from the DWP on two hour appointments in South Ayrshire and feedback	Kirsty	09.12.2019	
Provide Barbara with a list of third sector partners attending the thematic groups	Kirsty	09.12.2019	
Consult with North Ayrshire Procurement Team regarding the tender process	Alice	09.12.2019	

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