

Action Note

Meeting:	Irvine Locality Partnership
Date/Venue:	18 September 2019 – Fullarton Community Hub, Irvine at 6.00 p.m.
Present:	<p>Councillor Marie Burns (Chair) Provost Ian Clarkson Councillor Robert Foster Councillor Scott Gallacher Councillor Christina Larsen Councillor Shaun MacAulay Councillor Louise McPhater</p> <p>Donna Fitzpatrick, Community Representative Annie Small, Community Representative Ian Wallace, Community Representative Peter Marshall, Community Representative Diane Dean, Community Representative David Mann, Community Representative Denise Fraser, Digital Participation Officer</p> <p>Rhona Arthur, Interim Head of Service (Connected Communities) NAC Elaine Baxter, Community Education Locality Co-ordinator Scott Bryan, Team Manager (HSCP), NAC Teresa Potter, Engagement Officer (HSCP) Lesley Forsyth, Cultural Development Manager (NAC) Rosemary Fotheringham, NAC Diane McCaw, Committee Services, North Ayrshire Council</p> <p>Also Present Kirsty Aitken, Services Manager – Children and Families (Ayrshire), Children 1st Marjory Dickie, Castlepark Community Association Sally McIntyre, Castlepark Community Association</p>
Apologies:	<p>Councillor John Easdale Councillor Margaret George Kenny Hankinson, Senior Lead Officer, Scottish Fire and Rescue Charlie Tymon, Scottish Fire and Rescue Jim McHarg, Lead Officer, North Ayrshire Council Sylvia Mallinson, Community Representative (Vice-Chair) Audrey Sutton, Interim Executive Director (Communities) NAC David Bell, Community Representative</p>

ACTIONS

No.	Action	Responsible
1.	<p>Welcome/Apologies/Declarations of Interest</p> <p>The Chair welcomed those present to the Irvine Locality Partnership meeting and apologies for absence were noted. There were no declarations in terms of Standing Order 11.</p>	

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<p>2.</p>	<p>Action Note</p> <p>The action note from the meeting held on 19 June 2019 was approved.</p> <p>Matters Arising</p> <p>The action note was discussed with the following points highlighted:-</p> <p>Social Isolation Annie Small gave an update advising that liaison work will continue with the community and on the intention to hold an event prior to Christmas to engage the general public. Progress will be fed back to the Partnership.</p> <p>Rivergate Shopping Centre Elaine Baxter gave an update advising that Social Services have already established a group looking at this matter. The Sub-Group of the Partnership will be established but not at this time.</p> <p>Jail Close Plaque Lesley Forsyth advised that draft plaques are currently being made with the aim of meeting with the Community Council in mid October in connection with this matter. Rhona Arthur will follow this up with Audrey Sutton.</p> <p>Irvine Harbourside Men's Shed Grant Elaine Baxter advised that the Maritime Museum had applied on behalf of the Men's Shed. No grant has been paid to date. Rhona Arthur will follow up on this matter.</p> <p>Community Representative Update/Remit Ian Wallace advised on a meeting which had taken place with the Chief Executive and Heads of Service. Clarification was sought on the remit in terms of these meetings to allow them to be positive and worthwhile. Rhona Arthur will check the position with regard to the remit.</p> <p>Ian Wallace asked for further clarification on the remit of community representatives on the Locality Partnership in relation to resources which are available in terms of printing papers and on the voting procedures. Rhona Arthur will take forward the matter of the remit and support to community representatives.</p>	<p>Rhona Arthur</p> <p>Rhona Arthur</p> <p>Rhona Arthur</p> <p>Rhona Arthur</p>
<p>3.</p>	<p>Children 1st</p> <p>The Partnership received an update from Kirsty Aitken, Services Manager – Children and Families (Ayrshire), Children 1st highlighting the following:-</p> <ul style="list-style-type: none"> • the transformation undertaken within Children 1st over the last 18 months; • development of a pilot Family Wellbeing Hub which has an open door policy; • support offered to the community within their family homes; • changes to methods of referral to the community of Bourtreehill; and • the importance of community peer support. 	

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	<p>Kirsty Aitken also gave a demonstration of a kit bag tool available to all staff within Children 1st which is used as a resource to encourage children and families to talk about feelings and encourage communications.</p> <p>The Partnership asked questions and received clarification on:-</p> <ul style="list-style-type: none"> • sustainability of the model in terms of longer term funding; • the hub model and maintaining this within Bourtreehill; and • trust building within the community. <p>Noted.</p>	
<p>4.</p>	<p>Ayrshire Growth Deal</p> <p>This item was continued to the December meeting of the Irvine Locality Partnership on Monday 9 December 2019.</p>	<p>Morna Rae/ Jennifer McGee</p>
<p>5.</p>	<p>Digital Strategy</p> <p>The Partnership received an update from Denise Fraser, Digital Officer on the Digital Strategy for Irvine highlighting the following:-</p> <ul style="list-style-type: none"> • the mapping exercise around connectivity within community facilities and on what is available within the wider community; • how information could be shared through a digital platform in conjunction with printed copies; • the Youth Participation Booklet; • Digital Day Irvine taking place on Saturday 9 November 2019; • the community book resource; • the Gift Tech Project addressing inequalities around technology and connectivity; • breaking down barriers to participation; • intergenerational work within communities; • 1:1 and group training sessions and access to E-learning for community groups to access; and • next steps through a Digital Forum. <p>The Partnership clarified that the idea for the community book resource had originated through the Partnership community representatives.</p> <p>Noted.</p>	
<p>6.</p>	<p>Locality Officer / Community Rep Update</p> <p>Elaine Baxter, Locality Co-ordinator, provided an update on matters provided within her report including:-</p> <ul style="list-style-type: none"> • Irvine being in the last 6 in terms of the feasibility study but will not progress if funding is not available throughout the area; • that the Youth PB was now live and will close on 13 October 2019. Currently there are no applications in for the Irvine area. 	

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	<p>Ian Wallace gave a verbal update on the Irvine Seniors Loneliness and Isolation Forum which was well attended. It is hoped that this this can be repeated at a later date.</p> <p>Noted.</p>					
<p>7.</p>	<p>HSCP Locality Update</p> <p>Scott Bryan, Team Manager (HSCP), provided a verbal update on the following:-</p> <ul style="list-style-type: none"> • that Barbara will no longer be Chair of the Irvine Locality Partnership Forum as she has moved into a new role; • that an early draft of 'What Matters to You' which will be shared once pulled together; • the new primary care improvement plan; • the work of the community link workers; • 'Thinking Different Doing Better'; and • Primary Care Improvement Plans in terms of how GP practices within Ayrshire and Arran are changing through multi-disciplinary teams. <p>The Partnership asked questions and received clarification on the following:-</p> <ul style="list-style-type: none"> • that mental health and wellbeing was an early priority for the Partnership and links well with HSCP work in this regard; • that GP multi-disciplinary teams are not yet fully staffed in some practices; • that GP receptionist staff are provided with training in triaging patients; and • the availability of a community link worker within GP surgeries. <p>Noted.</p>					
<p>8.</p>	<p>Youth Forum Update</p> <p>This item was continued to the December meeting of the Irvine Locality Partnership on Monday 9 December 2019.</p>	<p>Morna Rae / Jennifer McGee</p>				
<p>9.</p>	<p>Grants</p> <p>The Partnership agreed (a) the following grant payments:-</p> <p>Nurturing Excellence awards:-</p> <table border="0" style="width: 100%;"> <tr> <td>Cunninghamehead Residents Association</td> <td style="text-align: right;">£ 500</td> </tr> <tr> <td>Irvine New Town Men's Shed</td> <td style="text-align: right;">£1,000</td> </tr> </table> <p>and (b) that Rhona Arthur determine (i) the availability of defibrillators through the Health Improvement and Equalities Officer; and (ii) how these can be accessed by communities.</p>	Cunninghamehead Residents Association	£ 500	Irvine New Town Men's Shed	£1,000	<p>Rhona Arthur</p>
Cunninghamehead Residents Association	£ 500					
Irvine New Town Men's Shed	£1,000					

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<p>10.</p>	<p>CIF Expressions of Interest</p> <p>Castlepark and Eglinton Community Association The Partnership agreed that Officers work with the Association to develop the application in line with the criteria for the CIF. Elaine Baxter will contact the Group to progress this matter.</p> <p>Ayrshire Community Trust/Trinity Studios The Partnership agreed not to progress this expression of interest. Elaine Baxter will advise the Group.</p> <p>Irvine New Town Men’s Shed The Partnership agreed that £10,000 be awarded to the Group based on the expression of interest due to the urgency involved with regard to this application.</p> <p>Irvine Special Events Forum The Partnership agreed to award £30,000 to the Group based on the expression of interest due to the timescales involved with this application. Elaine Baxter will contact the group to determine matters in relation to storage of the lights and insurance cover.</p>	<p>Elaine Baxter</p> <p>Elaine Baxter</p> <p>Elaine Baxter</p> <p>Elaine Baxter</p>
<p>11.</p>	<p>AOCB</p> <p>Approach from Lidl to Attend Locality Partnership Meeting The Chair advised of an approach from Lidl to attend a future meeting of the Partnership. Members considered that due to Members of the Planning and Licensing Committee sitting on the Irvine Locality Partnership, it would not be appropriate for representatives from Lidl to attend.</p> <p>Provost Awards 2020 Lesley Forsyth advised that Partnership that the Provost Awards have been running for several years. This year the nomination process has been reviewed and broken down into 6 Provost recognition awards within localities. Each locality areas will have their own processes around nominations involving the Chair and community representatives on the Locality Partnerships. Chairs of Locality Partnerships would be involved in the sifting process of the applications but the final vote is a public vote. Chairs would also give a critical overview for other Locality Partnership nominations.</p> <p>The Chair confirmed she was happy with this process. Lesley Forsyth will write to community representatives in terms of assisting with this process and looking for expressions of interest.</p>	<p>Lesley Forsyth</p>
<p>12.</p>	<p>Date of Next Meeting</p> <p>Monday 9 December 2019 at Dreghorn Fire Station commencing at 6.00 p.m.</p>	

Meeting ended at 8.25 p.m.