



North Ayrshire
Community Planning Partnership

North Coast and Cumbraes Locality Partnership
Wednesday 12 June 2019, 5.45 p.m, Cumbrae Parish Church, Millport.

Business

Item	Subject	Pg	Ref	Officer	Timings
1.	Welcome and Apologies			Cllr Gallagher	5.45
2.	Action Note Review the action note and deal with any outstanding items	Pg 3	Enclosed	Yvonne Baulk	5.45 – 5.50
3.	Community Investment Fund Receive presentation from West Kilbride Community Initiative Limited (WKCIL).	Pg 11	Presentation	WKCIL	5.50 – 6.05
4.	Community Investment Fund Receive presentation from Friends of Millport Town Hall.	Pg 19	Presentation	Friends of Millport Town Hall	6.05 – 6.20
5.	Centrestage Receive presentation from Andrew Swanston, Centrestage	-	Presentation	Andrew Swanson	6.20 – 6.40
6.	Financial Inclusion Receive presentation from Louise Riddex, Locality Officer.	-	Presentation	Louise Riddex	6.40 – 6.45
7.	Largs Sea Front Car Park – Quarterly Update Receive update from Thomas Reaney, Senior Manager, Streetscene.	Pg 38	Enclosed	Thomas Reaney	6.45 – 6.55
8.	Traffic Management Review Receive report from Yvonne Holland and Mark Henry.	Pg 42	Enclosed	Yvonne Holland/Mark Henry	6.55 – 7.05
OTHER BUSINESS – DECISION REQUIRED					
9.	Grants • Nurturing Excellence	Pg 73	Enclosed	Rosemary Fotheringham/ Rhona Arthur	7.15 – 7.25
10.	Street Naming	Pg 78	Enclosed	Yvonne Baulk	7.25 – 7.35

	Report enclosed with Street Name Proposals for a new Housing Development at Flatt Road, Largs				
12.	AOCB <ul style="list-style-type: none"> Roads Maintenance Programme 2019/20 	Pg 81	Enclosed	Cllr Gallagher Yvonne Baulk	7.35 – 7.45
Date of Next Meeting: Wednesday 11 September 2019, 6.00 p.m, West Kilbride Village Hall.					

Distribution List

Elected Members

Councillor Alex Gallagher (**Chair**)
Councillor Alan Hill
Councillor Tom Marshall
Councillor Ian Murdoch
Councillor Joy Brahim
Councillor Todd Ferguson
Councillor Robert Barr

CPP/Council Representatives

Yvonne Baulk, Senior Lead Officer
Rhona Arthur, Lead Officer
Louise Riddex, Locality Co-ordinator
Louise McDaid, HSCP
Rod Anderson, SFRS
Colin Convery, Police Scotland

Community Representatives

John Lamb (**Vice Chair**)
Helen Boyle
Rita Holmes
Anne Carson
Lesley Stringer

Meeting:	North Coast Locality Partnership
Date/Venue:	13 March 2019 – Largs Campus
Present:	Councillor Alex Gallagher (Chair) John Lamb , West Kilbride Community Council (Vice Chair); Councillor Robert Barr ; Councillor Joy Brahim ; Councillor Todd Ferguson ; Councillor Alan Hill ; Councillor Tom Marshall ; Councillor Ian Murdoch ; Yvonne Baulk , Senior Lead Officer, NAC; Rhona Arthur , Lead Officer, NAC; Louise Riddex , Locality Co-ordinator (Kilwinning & North Coast), NAC; Anne Carson , Largs Community Council; Rita Holmes , Fairlie Community Council; Graham Wallace , Cumbrae Community Council; Lesley Stringer , Community Representative; Charlie Tymon , Scottish Fire and Rescue; Colin Convery , Police Scotland; Bernadette Anderson , Performance/Grants Information Officer, NAC; Rosemary Fotheringham , Grants Officer, NAC; and Melanie Anderson , Committee Services Team Leader, NAC
Apologies:	Louise McDaid, North Coast, Health and Social Care Partnership.

ACTIONS

No.	Action	Responsible
1.	Welcome and Apologies The Chair welcomed those present and apologies for absence were recorded. Lesley Stringer, whose nomination as a Community Representative was proposed at the last meeting, was introduced to the meeting, and her appointment was duly proposed and seconded. The Acting Chair of Cumbrae Community Council, Graham Wallace was also introduced to the meeting. At the discretion of the Chair, the order of business was varied to allow earlier consideration of Agenda Item 3 (Largs Skate Park Group).	Jennifer McGee
2.	Largs Skate Park Group Gavin Donaldson of Largs Skate Park, accompanied by other members of the group, provided an update on progress group since it funding support from the Partnership. A short film was also shown to illustrate activity at the park. Among the points highlighted were:-	

	<ul style="list-style-type: none"> the success of the official opening and 'skate jam' held in June 2018, which attracted 63 competitors aged 8 to 38 and was well supported by the community; the award in August 2018 of £2,500 in funding from Kelburn Wind Farm for future events; recognition for three members of the group, who received the ARC award for services to the community at the Largs Academy prize-giving in September 2018; a successful Hallowe'en disco event held in October 2018; the group's ongoing commitment to keep the park clean and tidy and free of litter; attendance by members of the group at a number of skating competitions outwith North Ayrshire; and plans for the Summer 'jam' event. <p>The Partnership welcomed the success of the group and thanked those representatives in attendance for their contribution.</p> <p>Noted.</p>	
3.	<p>Action Note</p> <p>The action note from the meeting held on 10 December 2018 was approved as a correct record and the implementation of decisions was confirmed.</p> <p>The Senior Lead Officer highlighted the following:-</p> <ul style="list-style-type: none"> a meeting with representatives of the Council's Roads and Road Safety services on road safety issues at Largs Campus; approval by the Council's Cabinet of the Community Investment Fund application by the Clearer Minds Project; advice that the proposed housing development in Skelmorlie was not yet at the planning application stage and that concerns raised by Skelmorlie Community Council could be considered as part of the consultation; and a slight delay in the implementation of Streetscene Participatory Budgeting work, with a staged approach to seasonal planting now planned over the three-year period of the project. <p>The Partnership agreed (a) to note (i) that a report on the traffic issues at Largs Campus would be submitted to the next meeting, with a Road Safety officer to attend and (ii) that the proposed presentation in respect of the new GP contract would be made at the next meeting.</p> <p>[Post Meeting Note: Councillor Todd Ferguson's presence at the last meeting was omitted in error for the Action Note]</p>	<p><i>Yvonne Holland</i></p> <p><i>Scott Bryan</i></p>

<p>4.</p>	<p>2019 Agenda Setting</p> <p>A report was submitted on the key themes emerging from the People's Panel/Locality Survey and suggestions for future focus.</p> <p>The Senior Lead Officer advised that the feedback reflected the priorities already identified by the Partnership, and also demonstrated the need for more work in terms of effectively communicating the role of the Partnership and engaging the public in its work.</p> <p>The Partnership discussed the following:-</p> <ul style="list-style-type: none"> • themes for consideration at meetings during the remainder of 2019; • the importance of social housing provision; • the potential involvement of Head Teachers in the Partnership; • engaging with all three schools (Largs Academy, Ardrossan Academy and St Matthew's Academy) attended by young people in the North Coast and Cumbraes; • the capacity of community councils to distribute a volume of information from a variety of agencies; • the extent to which the survey was representative; • methods of improving public attendance at meetings of the Partnership and other ways to engage with the public; • consideration by the Financial Inclusion Sub-Group of ways to ensure the hardest to reach within the community have a voice; • the role of credit unions, advice provision, food solutions, banks and co-ops in addressing financial exclusion; • the value of prioritising a presentation on financial inclusion matters; and • the possible development of a citizen's information centre in Largs. <p>The Partnership agreed that, in addition to standing items of business, the following should be considered:-</p> <ul style="list-style-type: none"> • June 2019 – a presentation on financial inclusion, to include themes such as on credit unions, advice provision and food; • September 2019 – older people's services; and • December 2019 – stress and anxiety, including feedback from schools and an invitation for youth forum representatives to attend. 	<p><i>Rhona Arthur</i></p>
<p>5.</p>	<p>Locality Co-ordinator Update and Locality Plan Progress</p> <p>The Locality Co-ordinator presented a progress report. A Fairer Food Summary document was also circulated at the meeting.</p> <p>The Locality Co-ordinator highlighted a number of points, including the following:-</p>	

	<ul style="list-style-type: none"> attendance at the HSCP Locality Forum meeting by the Locality Co-ordinator and Lead Officer; a number of expressions of interest in respect of CIF funding, with a proposal from the Barony in West Kilbride expected to be the subject of a formal application for consideration at the next meeting of the Partnership; the potential establishment of a youth group on Cumbrae; a presentation by the Clearer Minds Project to the HSCP Locality Forum; a planned session for S6 pupils on 26 April 2019; the establishment of a youth group in Largs, meeting initially on a fortnightly basis but with plans for a weekly session, subject to the identification of premises; discussion at the Pre-Agenda meeting on allowing an opportunity at Partnership meetings for community representatives to provide updates; and the role of the Food Worker and Food Steering Group, including the development of four pledges. <p>The Partnership discussed the following:-</p> <ul style="list-style-type: none"> the current position in respect of Helter Skelter; the decision by TACT to apply for alternative funding via Aspiring Scotland, rather than progressing a CIF application; introducing an opportunity at Partnership meetings for community representatives and community councils to provide updates; free school meals as an indicator of the level of food need in communities; the importance of healthy food options, as well as approaches to ensure those in need receive food with dignity; whether the Partnership might be asked to consider funding to support the distribution of weekend food to school pupils and communities; the work of Centre Stage in reducing social isolation and financial inclusion; and the rescheduling of a planned food event at Saltcoats Town Hall. <p>The Partnership agreed (a) that the Agenda for future meetings of the Partnership include an opportunity for community representatives and community councils to provide updates; (b) to note the opportunity to contribute to a Scottish Government consultation on its Good Food Nation proposals; and (c) that Centre Stage be invited to contribute to the Financial Inclusion presentation at the next meeting.</p>	<p>Jennifer McGee</p> <p>Rhona Arthur</p>
6.	<p>Sub Group Chairs Updates</p> <p><u>Social Isolation – Older People</u></p> <p>Councillor Hill provided an update on the work of the sub-group, including:-</p>	

	<ul style="list-style-type: none"> • feedback from Alzheimer Scotland on the value of replacing the working title of ‘Dementia Friendly Largs’ with one supporting a more general message about accessibility; • accessibility proposals around toilet provision, dropped kerbs and changing places; • Alzheimer Scotland advice and support for local businesses on being dementia friendly; • feedback on the Barrfields User Group and Helter Skelter in the context of the wider review of halls and community centres; • potential CIF projects on Cumbrae; • consideration by Barrfields User Group of events for older people; and • plans to widen the invitation to attend sub-group meetings, to include HSCP representatives, dementia sufferers and their carers. <p><u>Financial Inclusion</u></p> <p>It was noted that Councillor Brahim had provided an update on the work of this sub-group as part of Agenda Item 4.</p> <p><u>Stress and Anxiety – Younger People</u></p> <p>Councillor Murdoch provided an update on the work of the sub-group, including:-</p> <ul style="list-style-type: none"> • the need for premises of some kind to help reduce social isolation experienced young and old; • a music tutorials project by Organised Noise at Kelburn and its potential expansion to include Largs town centre; • the nomination of Corrie Shepherd of Clearer Minds for a Civic Pride award; • the potential to tackle social isolation for young and old by getting young people involved in interacting with sheltered housing unit residents; and • involving young people in planting activities in public open spaces as a means of helping to reduce stress and anxiety. <p>The Partnership discussed the following:-</p> <ul style="list-style-type: none"> • the potential benefits of earlier intervention to reduce demand on Child and Adult Mental Health Services (CAMHS); and • the benefits of working with animals in terms of reducing stress and anxiety. <p>The Partnership agreed to note that Councillor Murdoch would discuss further with Anne Carson the possible avenues to develop opportunities for young people to work with animals as a means to help reduce stress and anxiety.</p> <p>Noted.</p>	<p>Councillor Murdoch</p>
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7.	<p>HSCP Locality Forum Update</p> <p>In the absence of the HSCP representative, the Lead Officer provided a brief update on plans to re-launch and highlight the role of the HSCP Locality Forum.</p> <p>Noted.</p>	
8.	<p>Grants</p> <p>Anne Carson, as Chair of Largs Organic Growers, declared an indirect financial interest in the group's application for Largs Common Good funding.</p> <p>The Partnership agreed to award the following:-</p> <p>Nurturing Excellence in Communities</p> <ul style="list-style-type: none"> • West Kilbride Business Group £1,000 • West Kilbride Parent Council £1,000 • St Mary's Primary School Parent Council £1,000 • Isle of Cumbrae Elderly Forum £400 • West Kilbride Environmental Group £750 <p>Largs Common Good Fund</p> <ul style="list-style-type: none"> • Largs Organic Growers £6,290 <p>Millport Common Good Fund</p> <ul style="list-style-type: none"> • Cumbrae Community Development Company £3,472 • Friends of Millport Town Hall £2,500 <p>The Partnership took the opportunity to record its best wishes to Bernadette Anderson, Performance/Grants Information Officer, who would shortly be retiring as an officer of the Council.</p>	<p>Rosemary Fotheringham</p>
9.	<p>Council Plan and Budget</p> <p>The Senior Lead Officer provided a verbal update on the development of the Council Plan and the Council's recent budget setting decisions.</p> <p>Among the points highlighted were the following:-</p> <ul style="list-style-type: none"> • the themes which had emerged as a result of the 721 consultation responses received with regard to the Council Plan, these themes broadly aligning with the priorities identified by the Partnership itself; • arrangements for the draft Council Plan to be submitted for consideration at the next meeting of the Council and, following consultation on this, for a final plan to be approved by the Council in June 2019; and 	

	<ul style="list-style-type: none"> the financial challenges faced by the Council and the outcome of the recent budget setting meeting, including an increase to Council Tax of 4.79% from 1 April 2019. <p>The Partnership discussed the following:-</p> <ul style="list-style-type: none"> the factors considered by the Council in identifying and seeking to meet social housing needs; early years provision; and the development of a new housing office in Kilwinning given the rationalisation of housing office provision in recent years. <p>Noted.</p> <p>Councillor Ferguson, Lesley Stringer and Graham Wallace left the meeting at this point.</p>	
10.	<p>Locality Youth Forum Update</p> <p>The Locality Co-ordinator provided a verbal update on the work of the Locality Youth Forum, advising that representatives had hoped to be in a position to attend the meeting and highlighting the following points:-</p> <ul style="list-style-type: none"> ongoing development of a constitution; arrangements for the Forum to receive committee skills training; and plans to use PB funding for a fun day rather than a gala in Skelmorlie. <p>Noted.</p>	
11.	<p>Gaelic Language Plan 2019-2024</p> <p>The Lead Officer provided a verbal update on consultation commencing in April to refresh the Council's Gaelic Language Plan and on the work done to maximise available funding in this area to allow, for example, the introduction of Gaelic signage to new buildings.</p> <p>The Partnership discussed:-</p> <ul style="list-style-type: none"> the proportion of the population of North Ayrshire which speaks Gaelic; whether, following a question from a member of the public in attendance, any Council funding was available to allow the translation into Gaelic of a visitor leaflet; and the potential for PB funding to allow for the teaching of basic Gaelic in schools. <p>The Lead Officer undertook to the feasibility of PB funding being applied to support to teaching of basic Gaelic in schools.</p> <p>Noted.</p>	Rhona Arthur

12.	AOCB	
12.1	<p>Police Scotland and Scottish Fire and Rescue Service Updates</p> <p>The Partnership considered whether updates from Police Scotland and Scottish Fire and Rescue representatives should be added as an Agenda item in future and was advised that this matter had been raised as an action point at the Locality Partnership Working Group.</p> <p>The Chair invited those representatives present to provide any update they may have.</p> <p>Colin Convery of Police Scotland provided a short verbal report on the following:-</p> <ul style="list-style-type: none"> • the relocation of Largs Police Office and a possible public event to allow members of the public to view the current premises prior to them being marketed; • a change of Police Scotland personnel on Cumbrae; and • receipt of an invitation to meet with the Community Planning Team Leader to discuss the provision of updates to the Partnership. <p>The Partnership discussed:-</p> <ul style="list-style-type: none"> • whether plans had been finalised in terms of the future of the current Police Scotland premises in Largs; and • concerns about emergency vehicle access to Keppernburn Avenue in Fairlie, in light of parking congestion. 	
14.	<p>Date of Next Meeting</p> <p>The next meeting will take place at 6.00 p.m. on 12 June 2019 in Cumbrae Parish Church.</p>	<i>Jennifer McGee</i>

Meeting ended at 8.10



Community Investment Fund Application Form: North Coast & Cumbraes Locality

The CIF will support proposals and projects that:

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 - the Community Planning Partnership and Locality priorities; and
 - North Ayrshire Council's values, priorities and business objectives.
- Fulfil a compelling need and do not duplicate existing services or facilities;
- Provide long-term, sustainable, positive results for the greatest number of people possible;
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council;
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project;
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- LPs should continue to engage with their communities, and stimulate interest in the CIF. The Locality Partnership will then strategically assess the applications, make links and look at the funding 'in the round'.
- If the partnership supports a bid then the group will be encouraged to submit a full application form, which they will decide upon before making a proposal to Cabinet for final approval.
- The finalised proposal will go to the next suitable Cabinet for final approval.

- Forms should be returned to your Locality Co-ordinator, by email if possible:

Louise Riddex
Locality Coordinator (Kilwinning & North Coast)
 Economy and Communities
 Community Development Team
 St John's Primary School
 Morrison Avenue
 Stevenston
 KA20 4HH

Email: lriddex@north-ayrshire.gov.uk
 Tel: 01294475913
 Mob: 07980964858

Support and information will be available for groups who are not successful. For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf>

APPLICATION FOR FINANCIAL ASSISTANCE

Community Investment Fund

1. Details of your organisation

Name of Organisation: West Kilbride Community Initiative Limited WKCIL
Postal Address for
Correspondence: The Barony Centre, 50 Main Street, West Kilbride
KA23 9AR
Name of Contact Person: Kay Hall.....
Position in Organisation: Secretary.....
Contact Telephone Number : 01294 673039 or 07480535737
E mail address kayhall47@gmail.com

2. Brief description of your organisation

Please include -

[a] Legal status, e.g. voluntary organisation, public/private limited by shares or guarantee;

[b] How long has organisation been in existence?

[c] Aims & objectives;

[d] General activities or services provided

(a)WKCIL is a charity registered with OSCR and is a company limited by guarantee

(b)The organisation was established in 1998

(c) Our aims are :-

- To advance heritage through promoting the preservation (whether wholly or in part) of buildings and other structures of historic and/or architectural significance within the Community;
- To provide recreational facilities, or organise recreational activities with the object of improving the conditions of life for the public at large within the Community;
- To advance the arts and culture;
- To advance education;
- To advance environmental protection or improvement including through the creation or improvement of public parks, public streets, pavements and walkways (and adjoining landscaped areas) and other public open spaces within the Community for the benefit of the general public;
- To advance citizenship and/or community development within the Community;
- To promote, establish, operate and/or support other similar schemes which are in furtherance of charitable purposes for the benefit of the Community

(d) Activities

WKCIL has two main projects 1) Craft Town Scotland and 2) WK Environmental Group

1) Craft Town Scotland manages nine art and craft studios and the Barony Centre which is a venue designed for exhibitions and also houses a cafe and Gallery shop selling an extensive range of handmade pieces.

2) The Environmental Group has developed and manages 17 planted areas throughout the village as well as an orchard, meadow and wood. They own a quarry which is slowly being developed into a nature reserve and plant centre. They produce 78 hanging baskets each year

3. Title and summary of proposal

Tell us a bit about your idea. Please describe in as much detail as possible, what the funding will be used for. Please include where it will be held / delivered, who is your target audience, who will benefit from it and how and indicate any partners that are involved.

Please include -

[a] What outcomes your organisation wishes to achieve;

[b] Is this a new service / project?

[c] Does a new organisation need to be set up?

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

(a) We plan to establish two choirs each of which will focus on improving the quality of people's lives. We will offer a series of 60 separate workshops over two years focusing on:-

- I. older people experiencing breathing difficulties including long term lung conditions (asthma, COPD, IPF, Bronchiectasis) and their carers and
- II. young people experiencing stress and anxiety.

The initiatives will start with 4 taster days and will end with a finale concert.

The sessions will be led by Rachael Hynes an experienced Soprano and Vocal Facilitator who has experience in working in both of these fields. Rachel was born in Wales and studied at Leeds University College Bretton Hall and RSAMD in Glasgow. She was a Company Principal with Scottish Opera (2000-2004). Rachel has also performed with Opera North, Welsh National Opera, English National Opera, The Opera Group and Royal Opera House 2, Tête a Tête, Cantare d'Arte Montepulciano, Edinburgh International Festivals, BBC Symphony Orchestra, and has broadcast on BBC television and radio, and RAI 3.

A great advocate for music as therapy, Rachael has built a portfolio a community musician and has worked on Dementia Projects with Scottish Opera/Alzheimer's Scotland, sung with Giant Productions on Songbird, an interactive theatre piece specifically written for children and those with special needs, and with Indepen-dance, and is currently a music leader with Common Wheel Glasgow's 'Art in the Gart' music scheme, at Gartnavel Hospital. Rachel runs a Singing For Lung Health group through Voluntary Action South Ayrshire, called Ayrways, and, after training as a Singing Leader with the British Lung Foundation, is setting up another such group with New Rhythms Glasgow in North Lanarkshire. She is also currently working on a 6 week Singing project with the Culture Café at Platform in Easterhouse. Rachel has also taken projects into prisons, libraries, and worked with youth groups and refugees.

The sessions will be held in the upstairs studios in the Barony Centre in West Kilbride. Access is available by stairs or lift. A piano was recently funded by NAC's Nurturing Excellence fund and will be played by Rachael.

(b) This is a new project.

(c) It will be offered as a new project under the auspices of WKCIL and does not require a new set up.

4. What difference will this project make within the locality and to local services and programmes?

Please include -

[a] *How you will approach reducing inequality*

[b] *How this proposal fits with North Coast's priorities of:*

1. *Social Isolation – Older People*
2. *Financial Inclusion*
3. *Stress and Anxiety – Younger People*

(a) The project will be advertised in all areas of North Coast, North Ayrshire and will be supported by our Community Link Workers. In order to attract participants we will also contact the health service, local churches, community centres and schools. WKCIL has a strong social media presence and a website where the choirs will also be promoted. The sessions will be free to all and we will actively encourage male and female participation.

(b)

Social Isolation – Older People

Asthma, COPD, IPF, Bronchiectasis are all illnesses which can cause social isolation especially amongst older people. Our choir will offer social contact as well as an enjoyable way to improve breathing and lung functions.

Stress and Anxiety – Younger People

3) Studies show that choral singing improves mood, with a decrease in stress, depression and anxiety. These effects are often attributed to the deeper breathing associated with singing, and is also used in meditation. These benefits are enhanced in a group setting, compared to singing alone.

5. Please give an overview of the engagement that has taken place in relation to the project

Please include the number of people that have been engaged with/ consulted

A community consultation was held towards the end of 2017. 1700 leaflets were delivered and notifications were posted on three Facebook pages - Creative Works, The Barony and West Kilbride people's page. A film invitation was produced by local teenagers and there was local press coverage. Three public consultation sessions were held during August alongside a formal stakeholder session. Seven feedback trees were distributed around the village and we received 333 pieces of feedback including 24 offers of help.

The completed analysis of the consultation indicated a desire for art, craft, music and film and we have been working on developing these areas. Music requests included performances, lessons and sessions for the public to join in. As West Kilbride has some availability for those who wish to sing we decided to consider offering specialised work for specific groups. Hence this application.

6. Please tell us how the project will be managed

Please include -

[a] *How the finances will be managed*

[b] *Does the proposed project contribute to volunteering or employment opportunities in North Coast? Please include the number of volunteering opportunities and employment opportunities*

[c] *If there are any staff requirements, please outline your HR plans*

[d] *Is there evidence of partnership working in relation to the project within North Coast locality?*

(a) Our accounts system uses SAGE and a new coding will be set up to manage this project. We already have effective procedures which were established to manage our complex third sector business.

(b) The project will be supported by volunteers who organise the studios, prepare refreshments and provide general janitorial services including opening and closing the building.

(c) Rachael Hynes will be employed on a free lance basis.

(d) Our intention is to engage with the Health Board, GP Services, Community Centres, Churches and local HSCP. We will seek opportunities to find other partners taking advice from the Community Link Workers.

7. Amount of funding being requested

Please supply details of the amount of funding being requested and any **other** funding you have had over the past 5 years, both financially and 'in kind'.

Amount of funding requested:	£14,892.40 over two years
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Please include detail on -

[a] Breakdown of costs if available;

[b] Recent quotations where appropriate

(a) ANNUAL COST BREAKDOWN - we are seeking funding for two years as experience has shown that building community groups takes time and effort.

ACTIVITY	COST
4 taster sessions @£80	£320
30 sessions together at £160	£4800
Rent for 2 taster sessions each 4 hours @ £14.40 incl VAT	£115.20
Rent for 30 Sessions = 30 x 4 hours x £14.40 incl VAT	£1728
Marketing plus travel	£200
Concert fees	£240
Concert rent 3 hours @ £14.40 incl VAT	£43.20
TOTAL	£7446.20

Initially we are applying for £7446.20

8. Monitoring and evaluation process

Please include detail on –

[a] What monitoring and evaluation processes are planned/ in place

MONITORING - each aspect will reflect appropriate activity

- MARKETING - methods by which information is disseminated will be listed and actioned
- VISITS - face to face visits will be recorded
- NETWORKING - agencies and individuals contacted will be recorded
- ENGAGEMENT - members will be listed and where they found out will support further avenues for marketing

EVALUATION

- we will record numbers attending the sessions and duration
- we will ask for their expectations and their views during and after their experience
- monitoring interest and engagement during the year and during the concert will evaluate the quality of our success

END OF YEAR EVALUATION

At the end of our first 30 sessions we will consider our viability for running the project for another year in which case we would appreciate your support for a further application. We are committed to seeking further partners and funding for future years. Our success would provide credibility for further funding.



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 - the Community Planning Partnership and Locality priorities; and
 - North Ayrshire Council's values, priorities and business objectives.
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When to apply and how?

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APPLICATION FOR FINANCIAL ASSISTANCE

Community Investment Fund

1. Details of your organisation

Name of Organisation: Millport Town Hall

Postal Address for 47 Marine Parade

Correspondence: Millport
Isle of Cumbrae KA28 0EF

Name of Contact Person: Angie McCallum.....

Position in Organisation: Lead

Contact Telephone Number: 07984 473 532

E mail address Angiemac300@icloud.com

2. Brief description of your organisation

Please include -

[a] Legal status, e.g. voluntary organisation, public/private limited by shares or guarantee;

[b] How long has organisation been in existence?

[c] Aims & objectives;

[d] General activities or services provided

a) FRIENDS OF MILLPORT TOWN HALL STEERING GROUP (FMTH) have been working under the umbrella of Cumbrae Community Council. They have just been awarded SCIO status as MILLPORT TOWN HALL (MTH) Charity number SCO49279

b) The Steering group was established in April 2018 and have worked through the Feasibility Study stage.

c) Our mission is to preserve a building of Heritage significance and to create a community facility for the future which is sustainable and run by the community, for the community. To create a space capable of accommodating a variety of uses which is vibrant, facilitates community social cohesion and spirit and enhances not only the economy of the Isle of Cumbrae but also enriches the lives of its residents and visitors.

d) Our purpose is the restoration and regeneration of this historic and well loved building, on the At Risk register and within a Conservation Area. We would like to ask for consideration of £200,000 towards the costs of repair, restoration and regeneration to leverage in £2.7m external funding and deliver the social outcomes needed.

MILLPORT TOWN HALL SCIO will set up a separate Trading Subsidiary as a company limited by shares., The charity will be the sole shareholder with any surplus Gift Aided up. This will also save the Charity from associated commercial risk.

Local demand and support has been established through 3 consultations, fundraising events and use of social media polls.

Our provision is a multi purpose building housing a Heritage and Conservation Centre, Arts and Culture Centre and Community Centre to deliver a range of services addressing the 3 priorities of the North Coast & Cumbraes' Locality Partnership – the elderly, young people and poverty.

Our plan is to achieve sustainable income from ticketed events, concerts, weddings, three holiday let flats, exhibitions, one Caretaker flat rental, Cumbrae Lottery and local fundraisers. Community lets will be charged at a rate commensurate with those of NAC. The Feasibility Report has shown this to be a viable proposition.

3. Title and summary of proposal

Tell us a bit about your idea. Please describe in as much detail as possible, what the funding will be used for. Please include where it will be held / delivered, who is your target audience, who will benefit from it and how and indicate any partners that are involved.

Please include -

[a] What outcomes your organisation wishes to achieve;

[b] Is this a new service / project?

[c] Does a new organisation need to be set up?

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

Regeneration of Millport Town Hall

a) Following a period of closure from 2012, Millport Town hall, once the centre of island community life, has fallen into disrepair. Built in 1878, the building is not listed despite being in a Conservation Area, and is owned by Common Good. Friends of Millport Town Hall came together in 2018 to create a community regeneration project, placing this heritage building at the epicentre; run by the community for the community.

Once restored and developed the building would become a community hub improving concert and performance space; and events provision like weddings, conferences and community celebrations. Most excitingly, the community hub space would also incorporate a Men's Shed, heritage centre and multipurpose rooms to support activities and the community. This would be underpinned by three new flats for holiday lets. Plans include an on-site caretaker and development officer. .

Funding was obtained from the Architectural Heritage Fund, the Scottish Land Fund, Millport Common Good Fund and by community fundraising to cover the costs of the Feasibility Study.

Support from and cooperation with other community organisations is strong and this provides a sustainable vision for islanders and residents alike, including the future growth at The Garrison and the Pier, for example.

The three strands of priorities of the Locality Partnership will be addressed - the elderly, the young and poverty. Contributions will be made to the wider aims of the Community Planning Partnership for a Working, Healthier, Safer and Thriving North Ayrshire. The project will be fully inclusive, fair for all, the economy of the island will be boosted and we will raise the Millport profile on the Tourist map. The community will be made stronger and more cohesive. There will be employment, skills training and volunteering opportunities.

b) This is a new project which the community set up to address their need and want for a large venue. Funding was obtained from the Architectural Heritage Fund, the Scottish Land Fund, Millport Common Good Fund and by community fundraising to cover the costs of the Feasibility Study.

c) A new SCIO has just been approved for this project. All residents will be entitled to free membership and there will also be junior and associate membership.

4. What difference will this project make within the locality and to local services and programmes?

Please include -

[a] *How you will approach reducing inequality*

[b] *How this proposal fits with North Coast's priorities of:*

1. *Social Isolation – Older People*
2. *Financial Inclusion*
3. *Stress and Anxiety – Younger People*

This programme fits well with all three priorities providing a varied programme of activities to address social isolation and stimulate mental wellbeing. The island geography means that residents experience additional costs to any activity on the mainland and during periods of bad weather need a sustainable local base to operate from.

Included in documents 7 and 8 are ideas for generating income through a programme of activities and a list of groups on the island who are supporting MTH and how they fit with the locality priorities. Groups include the Elderly Forum and Millport Care Home; youth organisations like the Boys Brigade and Brownies; and heritage and cultural groups. These partner organisations are key to addressing the priorities.

The building will create employment and support and develop the local tourist industry which is essential for the island community. Crucially it will enhance the quality of life for the residents though its focus on inequalities.

In order to make the anticipated and sustainable difference MTH will embark on a major redesign, renovation and re-build of the dilapidated building. This includes: addressing the recent decay including leaky roof; extending the first floor of the building; changing the layout to address access and navigation problems; opening up the boarded up windows; creating a new foyer and the new flats; redecoration; and adding solar panels to provide a natural energy source. The attachments 1 Feasibility Study and 2 Appendices detail the plans and work required. Attachment 3 provides fuller notes about the costs.

The funding is being sought from a wide range of sources and the funding table is in attachment 6. MTH have detailed the income and expenditure proposals in attachment 4, 5, 7 & 9.

A chart of how community groups will use and interact with facility is available on request.

5. Please give an overview of the engagement that has taken place in relation to the project

Please include the number of people that have been engaged with/ consulted

The Steering Group consisted of representatives of all the major Island groups, local businesses and residents – a collaborative effort.

There have been three open consultation events over the past year, culminating in the end of Feasibility Report presentation on 30 March. The need and want for a large community venue, coupled with community suggestions advised the end design. Social media interaction is growing with Twitter and Facebook accounts, supporters from across the world and nearly £10,000 raised by the 1400 strong community to date. There have been 130 offers of voluntary help following the last Consultation.

Attachment 1 Feasibility Study outlines at the end the individuals and groups who were consulted and approached during the Feasibility period.

Cumbræ Lottery was set up for self funding purposes and has a growing number of participants who raise money every month towards the project. There have been over 100 messages of support through the website.

The consultation reports are all available on request.

6. Please tell us how the project will be managed

Please include -

[a] *How the finances will be managed*

[b] *Does the proposed project contribute to volunteering or employment opportunities in North Coast? Please include the number of volunteering opportunities and employment opportunities*

[c] *If there are any staff requirements, please outline your HR plans*

[d] *Is there evidence of partnership working in relation to the project within North Coast locality?*

a) The finances will be managed by Millport Town Hall SCIO and its allied Trading Subsidiary. Professional services will be called upon to set up a suitable software package and deliver training. A manual is to be compiled for all systems for the building, including Finance, outlining procedures, risk assessments, monitoring and evaluation processes.

A skills audit of the Steering group and subsequent Trustees is available on request and includes accountancy and financial management. The skill level is high and following National Lottery guidelines the 1503 hours that have been spent on the project so far equate to a value of £66,250.

We will be using Keystone and DTAS resources to advise for all legislative, risk assessments, licence and policy requirements.

b) As mentioned previously there are 130 offers of volunteering. Some volunteers with suitable skills will be used during the development stage for fundraising, marketing and community engagement activities. Once fully operational it is anticipated there will be approx. 20 volunteer opportunities including that of a Volunteer Co-Ordinator.

It is anticipated that initially there will be two employment opportunities with occasional need for casual staff. With additional use of accommodation and local services it is hoped they too may have a need for extra staff.

Opportunities to use local craftspeople will be actively sought and local enterprise may well be developed and encouraged with the multi purpose use proposed.

c) An HR policy and guidelines will be written to ensure full compliance with HR Law.

d) FMTH have worked with a huge number of local people and groups in the development of this project to date. Many of these are contained in attachment 8. Our relationship with our partners is fundamental to the delivery of both a sustainable future for Millport Town Hall and the delivery of the 3 priorities.

We have worked closely with North Ayrshire Council and the Health and Social Care Partnership in a review of the community buildings on Cumbrae together with community partners such as Cumbrae Community Council, Cumbrae Community Development Company and the Cumbrae Tourist Association. We are confident our plans are complementary and that by working together we can sustainably support opportunities to expand tourism, quality of life for residents and core services.

7. Amount of funding being requested

Please supply details of the amount of funding being requested and any **other** funding you have had over the past 5 years, both financially and 'in kind'.

Amount of funding requested:	£200,000
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Please include detail on -

[a] Breakdown of costs if available;

[b] Recent quotations where appropriate

This is a brand new programme and therefore our funding history is short. FMTH's audited end Year One accounts are available on request. We have successfully achieved the initial Feasibility Study so that we would have expert advice from the outset. This includes £5000 from Architectural Heritage Fund , £11,280 from Scottish Land Fund and £2,500 from the Millport Common Good Fund.

We have raised £10,000 through the establishment of a Cumbrae Lottery and through fundraising events.

We have received pro bono advice from a local Solicitor.

We have received a free VAT consultation courtesy of DTAS.

We have an invitation to submit a Stage 2 application for development funds from Scottish Land Trust and the same is anticipated from the AHF.

Potential sources include Creative Scotland, the Regeneration Capital Grants Fund, Scottish Land Trust, Architectural Heritage Fund, Magnox, Robertson Trust and Garfield Weston DTAS are helping us to try and find more capital funders. This would bring us close to our goal of £2.9m, with crowd funding anticipated to close the gap. However we do need the initial £200,000 to act as leverage. Once the building is operational there are many more funders we can approach for revenue, equipment and individual project costs.

8. Monitoring and evaluation process

Please include detail on –

[a] What monitoring and evaluation processes are planned/ in place

As this will be a complex range of funders there will be multiple monitoring and evaluation processes in place. We work closely with NAC officers and would anticipate that they will help support us as we do this.

We will measure Best Value and Social Value as per DTAS guidelines and maintain statistics on footfall, usage, volunteer hours/profiles and user profiles in order that reporting systems back to funders will be comprehensive and accurate. This information will also be used for evaluation of whether we are reaching our objectives and how best we can evolve for the benefit of all.

We have worked closely with the Cumbrae community throughout the development so far and we would plan for this to continue and deepen as we move into project and service delivery.

NOTES TO COST REPORT AND FUNDING

- 1) The Cost Report is top spec scenario– it provides a starting point.
- 2) Contingency Figures have been added.
- 3) Advice has been taken regarding the very complex scenario of VAT regarding construction work v charitable status, exemptions and VAT registration. A preliminary 30 minutes free advice was awarded by COSS/DTA. The conclusions were that it was indeed complex – exemption is possible for works allied to disability eg lift and toilets, also possible for flat conversions as income is for charity. Until there is a detailed construction financial breakdown it is not possible to say how much VAT will be payable so 50% has been added.
- 4) The scheme is at a very early stage and there are a huge amount of variables to be discussed and explored.
- 5) It would be preferable to have a staged development but given the magnitude of the repairs it would not be cost effective and result in a far higher final outlay.
- 6) LEADER funding which has been one of our major targets since last year has closed, perhaps because of its European nature. Another major target – The National Lottery Community Asset Fund is also closing. Despite initial positive phone calls it is now not possible to submit for their final October deadline as our decision from Scottish Land Fund (with whom they work) is also October and the timings do not work.
- 7) Match funding requirements seem to be tighter than they were previously. We have three major potential funders all with positive initial enquiry reactions, however we cannot apply until we have achieved 50% of our total overall target.
- 8) We are working on a high profile celebrity crowd funding initiative.

Current NAC Charges = £38.00 ph Commercial **£22.50 ph** for family functions, fundraisers, amateur productions with profit to charity **£12.30 ph** for adult voluntary groups, sports **£6.45 ph** Youth **£5 ph** Seniors

Heritage Millport

Heritage Centre – free to residents with donations invited	£1500
6000 visitors @ £3 entry average (allowing for concessions)	£18,000

Community Millport

1. Men's Shed 5 mornings, 42 weeks @ £12 ph x 2hrs	£5040
2. Elderly Forum 5 mornings, 30 weeks @ £5 ph x 2hrs	£1500
3. Carpet Bowls 3 mornings, 30 weeks @ £12 ph x 3hrs	£3240
4. Private function Hire x 12 @ £22 ph x 4 hrs	£1056
Burns Night/St Andrew's Night @£22 ph x 5hrs	£220
Hogmany Ball /150 tickets @ £15, raffle	
(£850 pay for music)+ bar profit	£3500
Annual Flower Show	£200
Millport Pipe Band 30 weeks @£6.45 ph x 1.5 hrs	£290
5. Art Classes 2 mornings, 30 weeks @ £12 x 3	£2160
6. Dance Classes 2 session x £30 weeks @£6.45 ph	£386
7. Film Club x 8 , 80 people @ £5 NO BAR	£3200
8. 6 x Millport Fundraisers	£15,000
9. Badminton 50 weeks @ £12 ph x 2	£1200
10. Cumbrae Lottery	£3,600
11. Care Home 48 weeks @ £12 ph x 2	£1152
TOTAL	£61,051

THERAPEUTIC MILLPORT

11. Therapeutic Art and Physical Exercise programme funded by the Robertson Trust, possible contribution:	£5000
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CREATIVE MILLPORT

12. Amateur Productions

Theatre x 3, Choir x 2, Dance x 2 ,Drama x 2 9 @£150 bar at 5 of these = Profit £200 each	£2,350
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13. Professional Productions

Opera, Ballet, Theatre, Folk, Jazz, Country Country Weekend x 3 sessions Cathedral/New Music Festival x 3 National Youth Orchestra/Choir Rock 'n Roll Weekend x 2 sessions One per month @ £500	£6,000
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bar at 10 of these = Profit £400 each	£4,000
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14. Art and Photographic Exhibitions 4 per year	£1000
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COMMERCIAL MILLPORT

15. Weddings x 6 @ £1000 (in conjunction with CCDC)	£6,000
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16. Seminars x 2 @ £500	£1,000
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17. Accommodation:

1 x Caretaker @ 52 weeks @ £350 per month	£4,200
2 x 26 weeks @ £500 pw	£41,600
1 x 26 weeks @£600 pw	

GRAND TOTAL	£132,394
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Maybe some reclaimable VAT

Facility Income Ideas

Commercial/Higher Ticket Price/Venue Hire

Holiday Flats x 3 – High End
Day Nursery
Summer Play Scheme/Soft Play
Ticket Sales for big events/Festivals/Bands/Dances
Theatre Visits /Performance in the Round
National Youth Orchestra/Choir Residential week venue ** ***
Residential courses – traditional music/singing ** **
Organised Walk Revenues – History/Wildlife/Photography/Town Trail
Private Functions Hire
Themed Food Nights with entertainment **
Themed Film Club Nights with Food **
Yoga Retreat Venue ** ***
Cookery Holiday Venue ** ***
Weddings Venue in conjunction with other island providers ***
Seminar Facility ***

** = Cut of ticket price with providers (spread the risk)

*** = good for Island accommodation providers/Caterers/Casual Staff/Businesses

Mid Range Ticket /Venue Hire Price

Film Club – Horror Nights/Nostalgia/Para Handy
Themed Dance Nights eg 50's, 70's, Black and White Ball/Masked Ball/New Year

Low Range Costs for Community

Tea Dances
Mid week Bingo
Open mike nights
Kid's talent nights
Fundraisers for Town Hall funds eg Fish Tea and Quiz Night/Retro Whist Drive
Scottish Dancing
Choirs
Burns Club
St Andrews Night
Drama Club
Gardening Club
Young families/Mother and toddlers
Knit and Natter/Reminiscing group
Mens Shed
Art Group
Millport Pipe Band
Elderly Forum
Boys Brigade
Millport Care Home

Working with the Three priorities of the Locality Partnership

Below is a list of groups on the island who have expressed an interest in using the new Town Hall facility. They reach through the young to the elderly, they include the handicapped and there will be many opportunities for isolated and marginalised individuals to be welcomed in to activities.

Employment, volunteering and skills training will enhance the lives of many. The economy of the island will be boosted by increased footfall and spend.

Groups who have expressed their support:

Cumrae Beecology: Beecology are delighted we will have a Conservation Area in the lower ground floor. They are keen to be involved in its development and it will be used for the education of all on the flora and fauna on Cumrae.

Millport Golf Club – this Club is working hard to promote itself through a Tourism approach. Added attraction to the Island through the Town Hall project will enhance their offer. There will be the opportunity for an Organisation like this to freely advertise their facilities within the Town Hall space.

Cumrae Tourist Association – There is strong support from this group who see the Heritage Centre would add strength to the Island's bid for Ancestral tours which are one of the most popular tourist activities in Scotland. The Heritage Centre will exhibit long and varied history from Vikings to smugglers, evacuees to collaborative farming and fishing practices with the Isle of Bute. We were a destination for "Doon the watter" in Victorian times with the puffer steamers, had the historic "Arc" research centre berthed off Farland Point and have the smallest Cathedral in the British Isles with its own unique history.

Cumrae Community Council CCC have already evidenced their support in becoming the umbrella organisation for this steering group. We will work with them in reporting at their meetings as and when required.

The Burns Society This group have expressed a desire to come back to their old haunt – the Town Hall for their annual celebrations of St Andrew's Day and Hogmanay.

The Poetry Group The Poetry Group already have a meeting space but what they lack is a performance and exhibition space. We would work with them in a collaborative way, possibly sometimes in conjunction with other Expressive and Performing Arts. They will also be welcomed to create work for use in the Heritage and Conservation Centre and it would be hoped they may be able to work with some Cumrae Primary School children.

The Art Studio The Art Studio are developing and expanding their community classes and events. They are extremely keen to see this project become successful in order to have extra space and exhibition potential. They have recently lost their Studio at the Cathedral and are keen to be rehoused within the Town Hall. It may also be possible to have their skills used occasionally within our Community Hub. We would like to involve them in the decoration and decor of some space. Both of the founders are respected Artists and one is well known for her leaded glass work and it is anticipated that this will be incorporate into our glass atrium.

The Cathedral The Cathedral of the Isles is of special significance architecturally to the island and also because of its music programme and acoustics. Collaboration with them on a programme of training, rehearsal space and venue for possible National Youth Orchestra and Choir could be a distinct possibility.

The Boys Brigade The BB's have an annual camp and quite often have a problem with the weather. The space where they meet is currently small and their Leader has welcomed the possibility of having their old space becoming available again. We would also be able to offer the members volunteering and educational opportunities.

The Brownies/Girl Guides Partnership working could be achieved with the building offering the availability of badge taking facilities.

Sonoro Choir This Community Choir is one year old and has a growing membership, currently standing at 75 people with an age range of 11 to mid eighties. There have been two concerts, one in our Nissan Hut which was too small and one in the Chapel when the Hut was closed because of asbestos removing work. The Choir urgently need a space fit for purpose which is safe for such a large number and will have the capacity for a decently sized audience. They would also use this space for their rehearsals.

Millport Scottish Dance Group Since the closure of the Town Hall this group have been really struggling. By nature they need a big enough space to dance in. They host an annual Dance Weekend which has attendees coming from Europe and further away. This is a bonus for the accommodation providers and businesses on the Island and we wish to provide them once again with a large enough venue. With a large venue once again it will be possible for their events to be increased.

Millport Care Home The Sanctuary are extremely keen to rent a space from the Town Hall on a 52 weeks per year basis. They would be able to reach the venue without the need for special transport and they hope to rehearse for a show which can be presented to the public. There will be opportunities for other activities within the Arts and Crafts which will enhance their emotional, physical and mental well being.

The Elderly Forum The Forum has been approached and they are keen to get involved. It would be possible to have an indoor carpet bowls facility which would be welcomed as at present people have to travel to the mainland. There would be many other activities and social events that could be organised within the Town Hall facility – tea dances, lunches, physical exercise, book club – all good for social interaction and enjoyment. The Community Hub would be a centre for meeting, socialising and also for advice if needed.

Cumbrae Gardening Club The Club holds an annual show but the current facility is simply not large enough. This show is very historical, well attended and maintains an interest in gardening along with its physical, creative and emotional benefits.

Cumbrae Historical Society This popular group could benefit so much with the creation of the Millport Heritage Centre. It would be possible to share stories and images and events and social evenings would be arranged.

Millport Pipe Band The Pipe Band have expressed their wish to use a Town Hall facility. At present if the DA Hall is not available they have nowhere at all to go as they require a space large enough to ‘hold the sound’ at a safe level for their ears. They also need somewhere to store their accessories.

Festivals Committee This Committee organise several events during the year – Country Festival, Comedy Festival, Scooter Rally. It is envisaged that the Town Hall would enhance these festivals, running concurrent exhibitions, offering venue space and facilities. These events are vital to the economy of Cumbrae.

MILLPORT TOWN HALL – FUNDING STRATEGY

1. Make use of funding recommendations from Local Authority, SCVO, DTAS , HIE and other advisors
2. Identify key responsibilities for certain Trustees, volunteers eg
 - a) Major fundraising
 - b) Local fundraising Initiatives
 - c) Crowdfunding and Social Media appeals

Communicate with each other! Keep everyone abreast of successes and disappointments and keep the community informed and enthused

3. Identify funders who have supported similar projects in the Past
4. Identify immediate, medium and long term funding goals and opportunities
5. Does an expression of interest or phone call have to be made first?
6. Make a clear chart of deadlines and don't leave things until the last minute
7. Check funders guidelines carefully before starting
8. Be consistent, methodical and organised with all applications
9. Make a list as you go of all supporting documents required.
Add extra if you like
10. Establish a system for monitoring and recording outcomes for funders

NOTES

- a) A crowdfunding toolkit can be found at www.hie.co.uk
- b) The Scottish Land Fund are being approached for help in funding a Development Worker, part of whose remit will be fundraising

NAME	MAX	CLOSING DATE	INTENDED FOR	RESTRICTIONS
Millport Self fund	Crowdfunding	TBA		
Millport Self fund	Cumrae Lottery	£4,000 to date		
Millport Self fund	Fundraising Events	£5,500 to date		
NAC CIF Fund	£200,000		Community Benefit projects	
Regeneration Capital Grant Fund	Up to NAC to apply			
Town Centre Fund	NAC			
Scottish Land Fund - Stage Two	£69,500 revenue start up costs	11/06/19	Development Worker x 2 years, Insurances	EARLIEST POSSIBLE DATE FOR AWARD = 30 SEPTEMBER '19.
	£93,920 capital start up costs	11/06/19	Legal fees, planning, building warranty, bat survey Make Safe	ALL MONIES HAVE TO BE SPENT BY APRIL '20. Salary 18 months
Architectural Heritage Fund	£30,000		Architect or unrecoverable VAT	Must be 50 %match funded
	£50,000		Community Development Support Grant	New fund - to be discussed with Gordon Barr - Support Officer
CARS	£25,000 = Small grant		Exterior Repairs	
Creative Scotland Open Project Funding	£150,000			
TRUSTHOUSE	£60,000 = Large grant			Only apply when 50% of total cost of project has been achieved and total costs are not over £2million - might be possible if remove VAT, Contingency etc.
Tudor Trust	£20,000		Capital costs	
The Clothworkers Foundation	Don't specify until project seen		Capital cost	Have funded up to £100k in past to projects that demonstrate social benefit and a ripple effect through community
FUNDS ONCE 50% HAS BEEN ACHIEVED				
Magnox Socio-Economic Fund	£???K - Mair Jones 01407 733952		Large Transformational Project. Could be re routed to NDA. Mair.jones@magnoxsites.com	Could be 30% of total costs but must be 50 %match funded
Garfield Weston Foundation	£200,000 - WAIT		Capital costs - major grant	Only apply when 50% of total cost of project has been achieved and planning applications approved.
Big Lottery - Community Assets	£500,000		FUND CLOSING - NO - TOO LATE!	
Robertson Trust	£250,000 - WAIT		Capital refurbishment	Must be 35% match funded. DO NOT APPLY UNTIL 50% OF TOTAL COSTS ARE FOUND
FUNDS ONCE CLOSE TO OPENING				
Bank of Scotland Foundation	£40,000 pa for 5 years	Launching August '19	To cover some core costs and provide financial stability	"INVEST" programme for charities
NAC Venture Trust	£10,000 pa for 3 years		50% of salary	
NAC Nurturing Excellence	£1,000		Community Start up projects	
Calmac Community Fund	£2,000	31 JULY	YOUNG PEOPLE'S FUND	
Corra.Scot - Henry Duncan Grants	£5,000	Launching June '19	Henry Duncan Grants	
Big Lottery - community	£150,000		Grants for community activity	Once building is operational
Weir Charitable Trust			Chairs? Film equipment?	Not if income over £100K pa
Creative Scotland	Various	Ongoing	Events, Salaries, Classes	
Foyle Foundation - small grant scheme	£10,000		Arts funding	Once set up
Kelburn Wind Farm	£500	May '19		
Hunterston Microgrant	£500	Sept '19		
Scottish Civic Trust - My Place Awards		January 2020		If project is nearing completion
Theatre Trust	Small grant - Lights?			
Persimmon	Match Fund £1000			
Music For All	Keyboard?			
Creative Scotland	Cinema Screenings Funding	January 2020	Up to £25k for new digital equipment	
FOR THE FUTURE				
First Port - Build It Awards	£20K salary		Entrepreneur salary	
W H Smith			Literary Funding	
Ross and Liddell	£500			

a) Management / Governance	x	Management experience in a wide range of fields including national newspapers, an international publishing company, CEO of a charity, team manager of a LA Treasury Section, Head Teacher with MBE for Services to Education in Scotland, retail and bar management and management of both paid and voluntary staff.
b) Financial Management	x	Comprehensive experience in managing finances for charities, newspaper editorial budgets, budgeting for new titles and reprints of reference books, School's Music Service SIMS software, and Superannuation Department of County Treasury
c) Marketing	x	Experience in all aspects of marketing, including creation of marketing material, website management, promotion of charity events and press and radio interviews.
d) Community Engagement	x	Liaising with, visiting and presenting to a variety of community groups, such as Community Councils and charity fundraising/volunteer groups, and engaging with youth groups in capacity as senior NCO in Boys' Brigade and as qualified youth worker.
e) Partnership Working	x	Working in conjunction with various organizations and councils; liaising with other departments within companies, such as art, sales and marketing and typesetters. Working on multi organisation and department initiatives with effective communication and organisational skills.
f) Managing Assets	x	Experience in running a Third Sector Company with all concomitant responsibilities; working within the structure of employment legislation, national and local agreements and policies governing employment. Managing and running personal businesses and assets.
g) Human Resources	x	Wide experience in recruitment and management of both in-house and freelance staff, including running the HR Department of a London school.
h) Business Planning	x	Extensive experience in writing proposals, strategic business plans and profitability forecasts and in establishing information-gathering systems to enable implementation of these plans.

i) Securing Funding, e.g. Grants	x	Fundraising and completion of application forms for local charities and Third sector, including reports to funders, gathering statistics and outcomes, and negotiating funding with Directorates and Parent Councils.
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Locality Partnership – North Coast

Date: 12 June 2019

Subject: Largs Sea Front Car Park - Update on Projects

Purpose: The purpose of this report is to provide the Locality Partnership with an update on the implementation of agreed projects funded by the Largs Car Park Fund.

1. Introduction

- 1.1 The Largs Car Park Fund is resourced from income received from users of the Largs Sea Front Car Park. The fund is used to develop and deliver local projects within Largs and had a balance on 1 April 2019 of £160,482.

2. Current Position

- 2.1 Progress with previously agreed events and projects is as follows:

Public Conveniences

There is an ongoing net contribution of £35,000 to fund the toilets. This is partly offset by a previously agreed increase in the income line by £10,000 resulting in a net contribution of £25,000.

Largs Seafront Illumination Festoons

The annual running cost for electricity and maintenance costs is approximately £9,880.

Mackerston Skate Park

Funding of £97,583 was approved to develop a new skate park at Mackerston.

The skate park is proving to be a huge success with widespread media attention and recognition given to the project.

The skate park had an official opening and has also attracted a number of competitors to its competitions and events.

Re-lining of Seafront Car Park to create additional spaces

An additional 10 car parking spaces were created at a cost of £161.35 and will provide an estimated £14,566 additional income to the car park fund, per year.

Feasibility Study for Jetty

It was agreed to progress a feasibility study for a jetty in the bay which could attract further visitors to Largs. The cost of the feasibility study and report was £23,165.

The cost benefit analysis indicated only minor economic gains against the cost of developing this proposal.

Therefore, this project has been put on hold for the time being.

2.2 Progress with new events and projects is as follows:

Provision of Gull Proof Bins

Following the success of the 'Big Belly' seagull proof bins previously trialled, four new bins are being provided from April 2019 for the promenade area. This is on a 5 year lease and the cost of this for the four bins is £5,824 per annum.

Car Park Marshalls

Largs continues to attract large numbers of tourists and visitors and there are capacity issues with the Seafront Car Park. During weekends and some weekdays, the car park is often full, albeit additional parking is available at alternative locations.

There is a risk that visitors will leave and drive to other towns/cities and the introduction of parking marshalls was trialled to keep visitors in the town and help the local economy and businesses.

The parking marshalls trial in the summer of 2018 was a success and has been continued for this summer season.

The parking marshalls commenced April 2019 and will run through to the Viking Festival in September. This will cost an estimated £11,000.

Viking Festival 2019

The Viking Festival continues to attract thousands of visitors to Largs and was recently recognised as a leading tourist attraction/festival in a national newspaper.

It is proposed that the Largs Car Park funds the cost of the creation and subsequent dismantling of the Viking Village. The previous cost was £36,000

however this is expected to be reduced this year by making adjustments to the huts and the roofs.

The purchase of artificial grass for the roofs was a success and reduces the annual maintenance cost.

Sea Front Car Park Income

From summer 2019, the estimated income for the car park has been budgeted at £195,000 per annum. This includes the additional anticipated income that will be generated from the additional 10 car parking spaces.

2.3 Largs Car Park Fund current budget position

Funding of £355,482 - comprising £160,482 brought forward from 2018/19 and £195,000 estimated income in 2019/20 – is available for new and existing projects in financial year 2019/20.

After recognising estimated running costs expenditure of £76,098 for 2019/20 plus a commitment of £97,704 for projects in 2019/20 there is a remaining projected balance of £181,680 available.

	Income (£)	Expenditure (£)
Balance carried forward from 2018/19	160,482	
Estimated income for 2018/19 <i>(including pro rata income from additional 10 spaces – income generated from Summer 2018)</i>	195,000	
Estimated annual running costs for 2018/19		76,098
Public Conveniences 2019/20		35,000
Largs Seafront Illumination Festoons for 2019/20		9,880
Gull proof bins – Promenade		5,824
Car Park Marshalls		11,000
Viking Festival 2019 - estimate		36,000
Total available for 2019/20	355,482	
Expenditure for 2019/20		173,802
Balance for 2019/20		181,680

2.4 Future proposals

The Locality Partnership is asked to note the projected 2019/20 year-end balance and consider potential future proposals which could be funded from the Largs Car Park Fund.

3 Proposals

- 3.1 It is proposed that the Locality Partnership notes (i) the progress and expenditure on the agreed projects to date; (ii) the projected balance of £181,680 available to fund new projects; and (iii) consider potential future proposals which could be developed by the Largs Car Park Fund.

4. Conclusion

- 4.1 The agreed projects will provide environmental enhancements to the Largs area.

The improvements identified will contribute towards the delivery of the Council's priorities, including economic benefits and regeneration.

Projects funded by the Largs Car Park provide a number of community benefits.

5. Recommendation

- 5.1 That the Committee agrees to note (i) the progress and expenditure on the agreed projects to date; (ii) the projected balance of £181,680 available to fund new projects; and (iii) considers potential future proposals which could be developed and funded by the Largs Car Park Fund.

Name: Thomas Reaney

Designation: Senior Manager (Streetscene)

Date: 1 May 2019

NORTH AYRSHIRE COUNCIL

12 June 2019

North Coast Locality Partnership

Title: **Largs Campus – Traffic Management Review**

Purpose: To advise the Partnership of actions arising from the traffic management review at the Largs Campus following 12 months' occupation

Recommendation: To note the extent of the review and to implement the road safety initiatives on an annual basis.

1. Executive Summary

- 1.1 The Council committed to undertake a 12 month review of the traffic management arrangements for the new Largs Campus following its full occupation in April 2018.
- 1.2 This report details the extent of the review and actions that have been taken during the review period.

2. Background

- 2.1 Concerns were raised by local residents and the Largs Community Council during the construction phase about potential traffic management issues following occupation of the new Campus. A commitment was given by the Council to monitor the traffic management for 12 months following full occupation.
- 2.2 The Campus layout was designed to encourage parents/carers to drop off and pick up within the curtilage of the Campus to reduce the likelihood of congestion on the local road network at peak times. There are several drop off points close to the building's entrances and sufficient car parking for staff and visitors to facilitate this aspiration. Bus traffic has been separated from the main car/taxi and pedestrian traffic in the interests of safety. Buses are held back within the bus lane to minimise disruption to traffic flow at peak times.
- 2.3 Road Traffic Orders were implemented in March 2018 to: i) restrict the speed at the entrances to the Campus by creating a 20mph zone; and ii) provide no waiting/loading restrictions on the eastern side of Alexander Avenue (as per residential requests). A plan showing the extent of the no waiting/loading restrictions and the extent of the flashing 20mph zone are shown as Appendix A.
- 2.4 The free installation of dropped kerbs was offered to all householders directly affected by the no waiting/loading restrictions to encourage off street parking. Eighteen

households took up this offer and these were installed in February 2018 at a cost of £25,000.

- 2.5 The Campus was occupied by the primary schools and early years from 12 March 2018 and the secondary school from 18 April 2018.
- 2.6 Visual inspections were undertaken by the Roads Network team to monitor and assess the movement of traffic/pupil drop off and collection at peak times and overspill parking from the Campus. Inspections included the following streets:
- Alexander Avenue
 - Glenacre Drive
 - Queens Avenue
 - Sinclair Drive
 - Burnside Way
 - Burnside Road
 - Moorburn Road

A copy of each of the road safety reports is detailed as Appendix B.

- 2.7 Requests have been received from elected members and the local community to consider the installation of school crossing patrols and/or a signalised crossing at the junction of Brisbane Glen Road and Douglas Avenue, Alexander Avenue and Moorburn Road at the western end of the Surrey Glen path. PV square assessments record vehicle and pedestrian movements and are the measure in the Assessment & Design of Pedestrian Crossings TA 68/96 to determine the requirement for a school crossing patrol or signalised crossing point.
- 2.8 PV square assessments were undertaken on the following occasions:
- November 2017 (prior to occupation to obtain baseline figures) in Brisbane Glen Road, Douglas Street and Alexander Avenue.
 - May 2018 (following full occupation) in Brisbane Glen Road, Douglas Street, Alexander Avenue and Moorburn Road.
 - October 2018 in Brisbane Glen Road, Douglas Street, Alexander Avenue, Moorburn Road, and at the main Campus entrance, the bus entrance and from Alexander Walk.
- 2.9 The criteria criteria for justifying pedestrian crossings are shown below:
- To justify a refuge, the adjusted PV2 value should be greater than 0.4, but the width of road needs to be at least 7.8m
 - To justify a zebra crossing, the adjusted PV2 value should be greater than 0.6
 - To justify a signalled-controlled crossing (Puffin, Toucan etc.), the adjusted PV2 value should be greater than 0.9
 - If the value of PV2 is less than 0.2 no formal crossing facilities are required.

None of the assessments undertaken demonstrated a need for a formal crossing. The PV square assessments are included as Appendix C.

- 2.10 During the past 12 months, the Roads Network team have held regular meetings with Police Scotland, due to on-going residential concerns about parents' dropping off in Alexander Avenue and the surrounding streets. Police Scotland along with North Ayrshire Council are fully committed to promoting road safety and trying to keep our

communities safe. Police Scotland continue to be committed to working in partnership with all stakeholders to achieve this objective.

- 2.11 A further request was received to install a sleeping policeman and/or Stop sign requested at the main entrance/exit, due to the speed of traffic exiting the Campus. The Design Manual Roads and Bridges Volume 6 clearly sets out the parameters for the installation of Stop signage. Stop signs may only be erected on site when approved in writing by the Secretary of State. New junctions shall not be constructed with poor visibility, so new approvals for stop signs should be exceptional. As this junction meets the requirements, it would not be appropriate to apply to the Secretary of State for approval in this instance. There is insufficient space to install a sleeping policeman between the bollards and the junction. The Road Safety Officer has also measured the speed of traffic entering and exiting the Campus using a mobile speed gun and this has demonstrated that most vehicles were travelling between 7–11 mph at this point. No additional measures are required in this location to reduce speeds.
- 2.12 The Road Safety Team ran an initiative called 'Travel Smart' which encouraged active and sustainable travel for every day journeys to the Largs Campus schools in May. This initiative will be refreshed on an annual basis to remind parents, staff and young people about the options available to them. The 'Park and Stride' initiative encourages parents/carers to drop off further away from the Campus and encourage walking. Permission has been granted to use Vikingar as a park and stride location.
- 2.13 A significant (200+ spaces) secure, covered cycle and scooter shelter has been provided within both the primary and secondary playground areas to encourage cycling to and from the Campus.
- 2.14 The Roads Network team have carried out two traffic and speed counts in 2018, the results are shown below. A further survey was undertaken in May 2019 – results are pending.
- The following results were given:
- 04/09/18 – 19 mph average, 85th percentile 24 mph
- 07/12/18 – 21 mph average, 85th percentile 26 mph
- 2.15 At the visual inspection carried out in October 2018, it was noted that the School Crossing Patrol (SCP) located in Glenacre Drive/Alexander Avenue was experiencing some issues. A joint visit was held between Police Scotland and the Network Team in late October to monitor car parking behaviour and the SCP operations. Additional support and training were given to the SCP to deal with the new situation. Two new school crossing patrol signs were erected on either side of the Glenacre Drive junction with Alexander Avenue.
- 2.16 The joint Police/Network visit highlighted issues with parents/carers using the Glenacre Drive junction for drop off, blocking the view of the SCP. This was filmed by a camera within the road safety van. Bollards and school keep clear zig zag markings have been installed at this junction in addition to bollards at the Queens Drive/Alexander Avenue.

- 2.17 A staggered pedestrian barrier was installed at the eastern end of the Surrey Glen in Alexander Avenue and on the Campus side of the Toucan crossing to prevent cyclists riding directly in front of on-coming traffic.
- 2.18 The white and yellow lining around the Campus was refreshed in April 2019 in Holehouse Road and Alexander Avenue.
- 2.19 One of the Parent Councils has purchased two 'parking weans' and a 'kids and cars don't mix' safety barrier which will be used at the main entrance. This is in addition to the 'kids and cars don't mix' banner located at the bus entrance.
- 2.20 The Campus Police Officer has included routine patrols of the areas surrounding the Campus during 'peak' periods. His observation is that the early challenges appear to have eased.

3. Proposals

- 3.1 The Travel Smart initiative will be repeated on an annual basis.
- 3.2 Glasgow City Council have successfully run an initiative called the 'Parking Pledge'. An invitation is sent out to parents/carers to sign up to the parking pledge to park responsibly within the locality around the school and stickers are provided for display within cars. Details of the pledge and sticker are shown in Appendix D. Initial uptake was high, but it has tailed off. It is proposed that a similar pledge be developed for Largs Campus.
- 3.3 Consideration is being given to the installation of 'footprints' on the pathways to encourage responsible pedestrian behaviour at the junction of Alexander Avenue and Glenacre Drive.

4. Implications/Socio-economic Duty

Financial:	The cost of the parking pledge campaign will be met from Largs Campus contract budget.
Human Resources:	The Roads Safety Team will oversee the Parking Pledge initiative

Legal:	No impact.
Equality/Socio-economic Duty:	Neutral impact.
Children and Young People:	Positive impact - improves safety and encourages healthy choices.
Environmental & Sustainability:	Positive impact - Travel Smart and Parking Pledge will encourage sustainable travel
Key Priorities:	Supporting all of our people to stay safe, healthy and active
Community Benefits:	Reduced congestion, improved safety.

5. Consultation

- 5.1 Consultation has been undertaken with Police Scotland on a monthly basis. Police Scotland have reiterated their commitment to sustaining efforts in the area around the Campus over the coming weeks and months.
- 5.2 Regular meetings have been held with the Campus Senior Management Teams to encourage parents/carers to pick up and drop off responsibly.



YVONNE BAULK
Head of Physical Environment

For further information please contact **Yvonne Holland, Project Manager Schools for the Future**, on **01294 324499**.

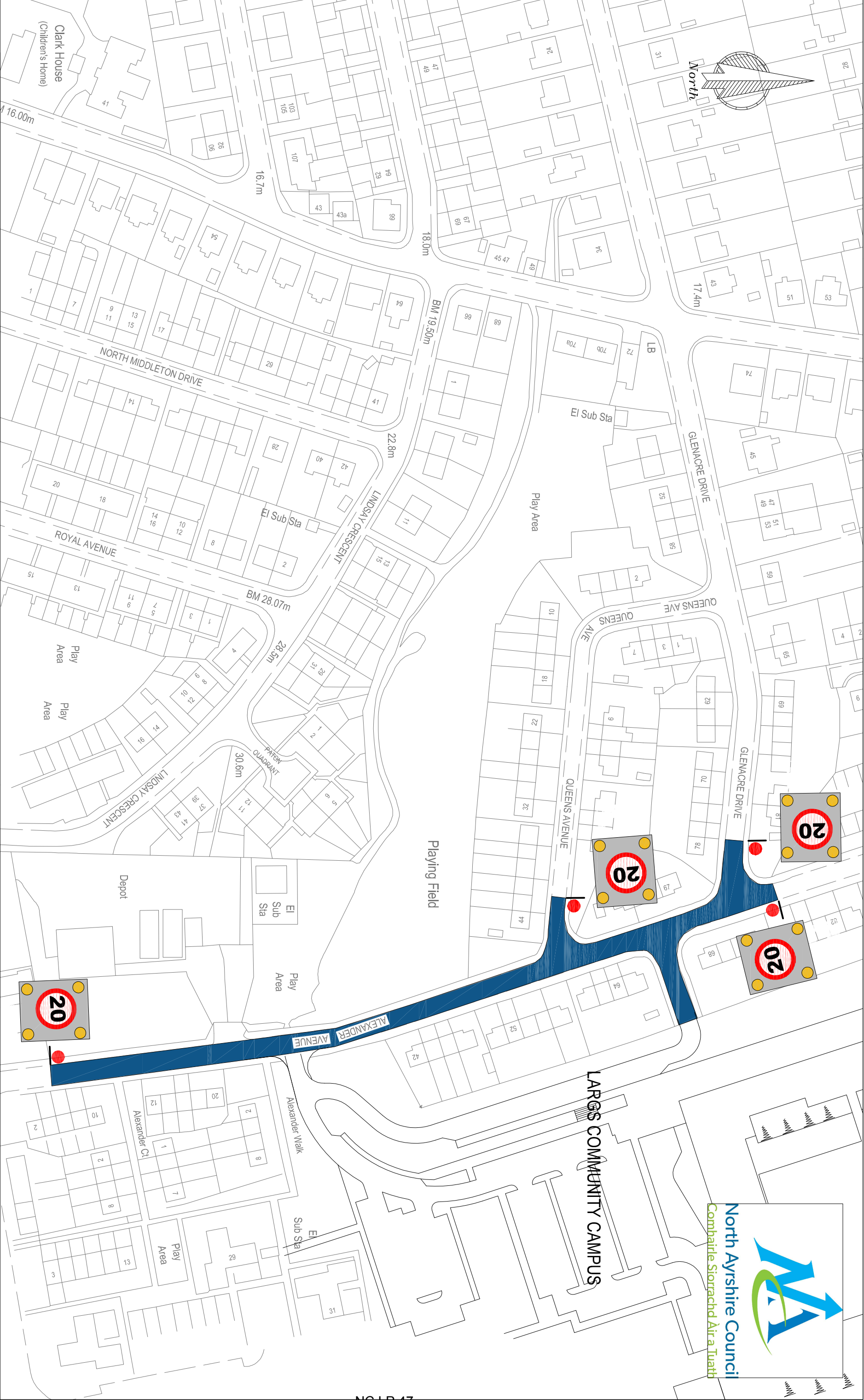
Background Papers

Appendix A – Plan showing no waiting/parking restrictions and flashing 20mph covered by Road Traffic Orders.

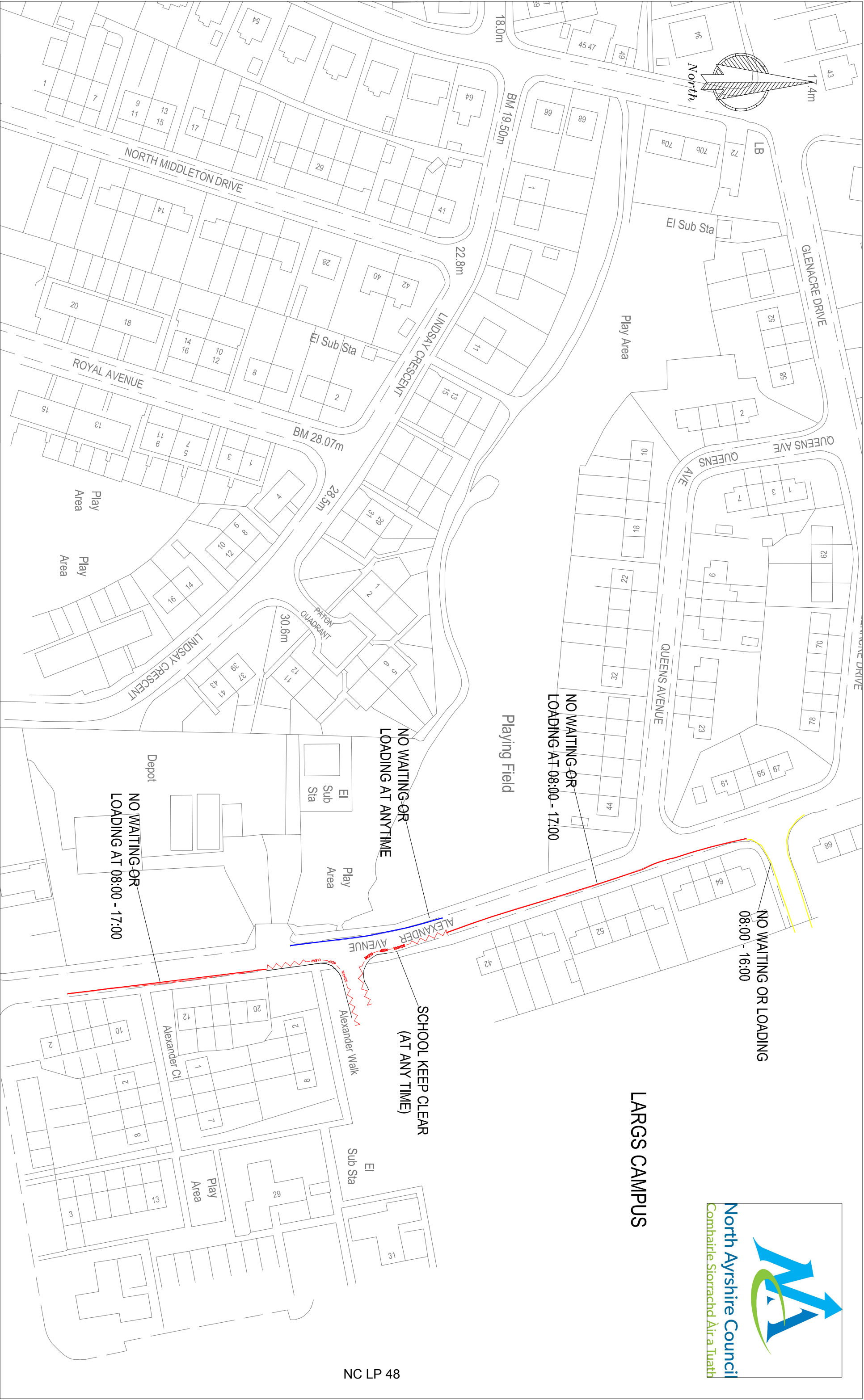
Appendix B – Road Safety Inspection Reports March 2018 – March 2019

Appendix C – PV Square assessments.

Appendix D – Glasgow City Council 'The Parking Pledge'



TITLE The North Ayrshire Council (Part Time 20's speed limit at Schools)(No.8) Order 2017 LARGS COMMUNITY CAMPUS ALEXANDER AVENUE			Reproduced from the Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.		
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			Prep: RB	Chkt: 4.CHECKBY	ODS: 420 x 297



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			Chkct: MPH		
			ODS: 420 x 297		

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 22nd March 2018

Time - 08:30-09:30

Officer Attending – Mark Henry

Weather conditions: Dry & sunny.

Observations – Noted queuing traffic on approach to school public vehicle entrance on Alexander Ave n/b & s/b. School crossing patroller within school grounds at zebra prioritising pupils and parents walking resulting in tailback of traffic for a 10 minute peak. Multiple drop-offs by parents north of new puffin crossing to approximately Sinclair Drive on east and west footways on Alexander Ave. High levels of residential parking on road & footway from Queens Drive to Sinclair Drive.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	RED	GREEN	RED	RED
Queens Avenue	AMBER	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 20th April 2018

Time - 08:30-09:30

Officer Attending – Mark Henry

Weather conditions: Dry & sunny.

Observations – Typical levels of school peak time traffic. School crossing patroller within school controlling pedestrian movements allowing vehicular traffic to maintain movement. Concerns over positioning of Ped Guard Rail at bus entrance and Alexander Ave. unfounded.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	RED	GREEN	RED	RED
Queens Avenue	AMBER	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	AMBER

Red – High, Amber – Medium, Green - Low,

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 17 May 2018

Time - 08:30-09:10

Officer Attending – Derek Thompson

Weather conditions: dry

Observations –

Number of parents dropping off on Alexander Avenue for short periods of time.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	RED	GREEN	RED	RED
Queens Avenue	AMBER	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	AMBER

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 4 June 2018

Time - 08:20-09:30

Officer Attending – Russell Brown

Weather conditions: overcast, drizzle

Observations – Noted that parked cars local to the school crossing patroller at the top of Glenacre Drive were making it slightly difficult to cross.

Number of parents dropping off on Alexander Avenue and a few bumping on footway, although slow speeds this conflicts with the safe flow of pedestrian on the footway. In particular the north section of footway where there is parking restrictions.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	RED	GREEN	RED	RED
Queens Avenue	AMBER	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	AMBER

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 15 June 2018

Time - 08:30-09:30

Officer Attending – Russell Brown

Weather conditions: overcast, spitting

Observations – Again number of parents dropping off on Alexander Avenue and a few bumping on footway.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	RED	GREEN	RED	RED
Queens Avenue	AMBER	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	AMBER

Red – High, Amber – Medium, Green - Low,

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – Friday 31st August 2018

Time - 08:25-09:10

Officer Attending – Derek Thomson

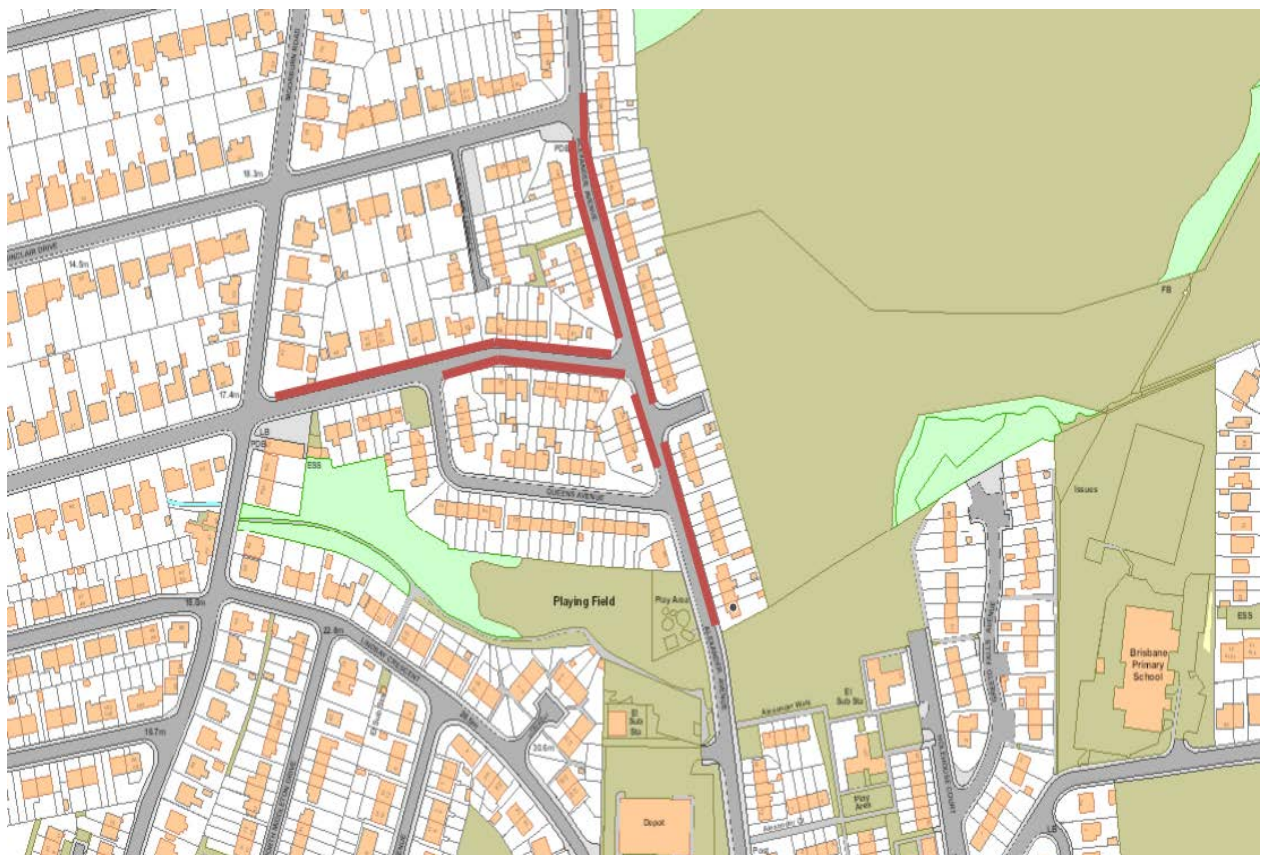
Weather conditions: Dry & sunny. Temperature 13c

Observations – Glenacre Drive from its junction with Moorburn Road to its junction with Alexander Avenue was heavily used by both motorists and pedestrians. I would say that apart from Alexander Avenue, this seemed to be the main route to the school after inspecting the surrounding roads off of Alexander Avenue. Vehicles were parked on both sides of the carriageway both by residents and vehicle users dropping off kids which caused moving traffic to proceed single file by means of a give and take traffic system. Vehicles were parked causing obstruction but was for a short duration and I would say this was caused by vehicle users dropping off and not residents. Alexander Avenue was heavily used by pedestrians and vehicles were illegally parked on restricted road markings but for a short duration roughly not more than 60 seconds along the east kerbline both north and southwards. This was more from the newly installed puffin crossing on Alexander Avenue northwards to its junction with Sinclair Drive area. The school crossing patroller was situated on Alexander Avenue at its junction with Glenacre Drive and was constantly assisting pedestrians across the road. All flashing 20's plenty signs were operational and it is possible that some vehicle users were not adhering to the speed limit during this period. Alexander Avenue and surrounding areas were fairly quiet from 08:55 hours and traffic was lesser and flowing normal.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	RED	AMBER	RED	RED
Queens Avenue	GREEN	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	RED	AMBER	RED	RED

Red – High, Amber – Medium, Green - Low

The plan below shows the areas heavily affected in red.



I have attached photo's on the following pages.





LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – Friday 31st August 2018

Time - 14:30-15:15

Officer Attending – Derek Thomson

Weather conditions: Dry & sunny. Temperature 16c

Observations – Glenacre Drive from its junction with Moorburn Road to its junction with Alexander Avenue wasn't as busy with vehicles and appeared to be residents parking and not parents waiting for picking up school kids. Alexander Avenue and the surrounding areas seemed to be the same although Vehicles were still parked on both sides of the carriageway within Alexander Avenue some illegally parked. At school finishing time the area was very busy with school attendees walking rather than being picked up. This was from 14:45 hours until 15:05 hours then all areas were quiet.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	GREEN	GREEN	GREEN	RED
Queens Avenue	GREEN	GREEN	GREEN	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	GREEN	AMBER	GREEN	RED

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – Wednesday 05 September 2018

Time - 08:45-09:10

Officer Attending – Russell Brown

Weather conditions: Dry & sunny.

Observations – 20 minutes of busyness.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	RED	AMBER	RED	RED
Queens Avenue	GREEN	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	RED	AMBER	RED	RED

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – Friday 05 October 2018

Time - 08:30-09:30

Officer Attending – Russell Brown, Colin Kay. Malcolm Murray and Ross Pollock (POLICE)

Weather conditions: Dry & sunny.

Observations – 20 minutes of busyness. It was noted that the school crossing patroller was running the whole time and making 4 different crossings and often backing into live traffic.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	AMBER	AMBER	AMBER	RED
Queens Avenue	GREEN	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	RED	AMBER	RED	RED

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – Tuesday 13th November 2018

Time - 14:25-15:12

Officer Attending – Russell Brown

Weather conditions: Wet. Temperature 9c

Observations – 20 minutes of busyness (14:45 hours until 15:05). It was noted that the school crossing patroller was only operating 2 crossing manoeuvres as opposed to 4.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	GREEN	GREEN	GREEN	RED
Queens Avenue	GREEN	GREEN	GREEN	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	GREEN	AMBER	GREEN	RED

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – Friday 7th December 2018

Time – 08:35 – 09:10

Officer Attending – Russell Brown

Weather conditions: Dry / Windy

Observations – 15 minutes of busyness (08:45-09:00). Crossing patroller working 3-4 crossings again but traffic quieter. Speed camera installed.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	GREEN	GREEN	GREEN	AMBER
Queens Avenue	GREEN	GREEN	GREEN	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	GREEN	AMBER	GREEN	AMBER

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 14th January 2019

Time - 14:25-15:30

Officer Attending – Russell Brown

Weather conditions: Dry

Observations – 20 minutes of busyness (14:45 hours until 15:05). No issues observed. Colin Kay, Malcolm Murray, Kirsteen McCormack present

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	GREEN	GREEN	GREEN	AMBER
Queens Avenue	GREEN	GREEN	GREEN	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	GREEN	AMBER	GREEN	AMBER

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 22nd January 2019

Time - 14:25-15:30

Officer Attending – Russell Brown

Weather conditions: Wet. Temperature 9c

Observations – 20 minutes of busyness (14:45 hours until 15:05). It was noted that the school crossing patroller was only operating 2 crossing manoeuvres as opposed to 4.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	GREEN	GREEN	GREEN	AMBER
Queens Avenue	GREEN	GREEN	GREEN	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	GREEN	AMBER	GREEN	AMBER

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 5 February 2019

Time - 14:25-15:30

Officer Attending – Russell Brown

Weather conditions: Wet. Temperature 5c

Observations – 20 minutes of busyness (14:45 hours until 15:05). Traffic on Glenacre Drive was busier than usual.

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	GREEN	GREEN	GREEN	AMBER
Queens Avenue	GREEN	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	AMBER	AMBER	AMBER	AMBER

Red – High, Amber – Medium, Green - Low

LARGS CAMPUS
ROAD SAFETY INSPECTION REPORT



Visual inspections to monitor and assess the movement of traffic / pupil drop off / collection at peak times and overspill parking from the Largs Campus.

Inspections to include the following streets; Alexander Avenue, Glenacre Drive, Queens Avenue, Sinclair Drive, Burnside Way, Burnside Road and Moorburn Road.

Date of Visit – 21 March 2019

Time - 14:25-15:30

Officer Attending – Russell Brown

Weather conditions: Wet.

Observations – 20 minutes of busyness (14:45 hours until 15:05).

Location	Drop off Parking	Overspill Parking	Traffic Queues	Pedestrian Movement
Alexander Avenue	GREEN	GREEN	GREEN	AMBER
Queens Avenue	GREEN	GREEN	AMBER	AMBER
Sinclair Drive	GREEN	GREEN	GREEN	GREEN
Burnside Way	GREEN	GREEN	GREEN	GREEN
Burnside Road	GREEN	GREEN	GREEN	GREEN
Moorburn Road	GREEN	GREEN	GREEN	GREEN
Glenacre Drive	AMBER	AMBER	AMBER	AMBER

Red – High, Amber – Medium, Green - Low

Appendix C - PV2 - Alexander Avenue, Largs- Tuesday November 7th 2017

VEHICLE AND PEDESTRIAN FLOW DATA AND PV ² CALCULATION																																																		
Northbound	07:00	07:15	07:30	07:45	08:00	08:15	08:30	08:45	09:00	09:15	09:30	09:45	10:00	10:15	10:30	10:45	11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45		
	Car	16	12	11	12	22	35	31	12	11	9	7	7	6	8	9	9	6	7	7	7	7	4	5	7	6	6	3	7	8	8	7	0	6	8	9	11	6	12	14	18	11	16	17	10	21	15	15	11	12
16M																																																		
16M2	1	1	2	1	2	2	1				1	1			1	1				3	1			5			1	1	1	1		1	1		2	1				1	3	1	1	1	1	1	1	1		
Bus/Coach																																																		
Motorbike																																																		
Cycle																																																		
Other																																																		
15 Min Totals	16	13	12	15	24	39	34	14	11	12	8	9	6	11	10	10	6	10	8	8	12	4	8	7	8	6	4	9	9	8	9	7	7	8	11	12	7	12	16	19	13	19	19	19	23	15	18	12	15	
Hour Totals					56	64	90	112	111	98	71	45	40	35	40	36	37	87	86	34	36	34	32	31	27	19	25	27	28	30	35	33	31	31	33	38	39	42	47	54	60	67	70	70	70	70	70	70	70	70
Southbound	07:00	07:15	07:30	07:45	08:00	08:15	08:30	08:45	09:00	09:15	09:30	09:45	10:00	10:15	10:30	10:45	11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45		
	Car	9	6	7	7	11	12	14	21	11	9	7	7	6	5	7	7	1	11	6	5	3	7	7	8	7	8	7	6	5	4	4	4	6	5	7	7	12	10	14	12	12	22	32	35	22	21	34	14	
16M																																																		
16M2																																																		
Bus/Coach																																																		
Motorbike																																																		
Cycle																																																		
Other																																																		
15 Min Totals	9	7	7	7	8	12	14	17	26	18	12	13	10	6	6	8	8	13	7	7	4	8	8	8	7	8	7	9	7	7	5	4	5	6	6	7	9	12	11	14	18	14	29	26	35	23	24	35	18	
Hour Totals					31	34	41	51	69	72	70	65	49	40	34	30	28	30	37	36	35	31	26	27	28	31	32	31	32	30	28	23	20	18	19	21	24	28	34	39	46	55	57	71	82	99	108	107	117	100
Two Way Hour Totals (V)						87	98	131	163	180	170	141	110	80	75	68	66	65	67	73	70	71	65	58	58	55	60	57	58	58	58	58	53	49	50	54	62	66	76	86	100	115	124	141	152	179	184	182	185	160
Pedestrian Flow and Composition	07:00	07:15	07:30	07:45	08:00	08:15	08:30	08:45	09:00	09:15	09:30	09:45	10:00	10:15	10:30	10:45	11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45		
	Adults	1	4	2	3		1	6	8	2	2	2	3	1	8	1	3	2	3		3		7	1	1	3	4	3	1	5	4	2	3	3				1	3	3	2	3	2	1	1	2	3		1	
Elderly/Disabled																																																		
Accompanied Child																																																		
Unaccompanied Child																																																		
15 Min Totals	1	4	2	3	9	0	3	13	8	2	2	2	1	8	1	1	2	8	1	1	1	1	0	7	1	1	3	4	3	1	5	4	4	12	0	3	25	2	3	8	7	2	4	2	1	1	2	3	0	1
New Totals (V)						10	9	8	19	24	26	25	14	7	13	12	11	12	7	7	6	3	9	9	9	12	9	11	11	13	13	14	25	20	17	38	28	31	33	15	15	16	15	9	8	6	7	6	8	
PV ² x 10 ⁴						0.00076			0.00778				0.00055				0.00051				0.00030			0.00027			0.00037				0.00060				0.00122				0.00198				0.00256				0.00154			

```
1st Largest Value      #####
2nd Largest Value      #####
3rd Largest Value      #####
4th Largest Value      #####
```

Appendix C - PV2 May 2018

PV squared counts

	Pre-Campus Opening - Highest 1 Hour	Pre-Campus Opening - Highest 4 hour Avg	Post Campus Opening - Highest 1 hour	Post Campus Opening - Highest 4 hour Avg
Brisbane Glen Road	0.00041	0.00032	0.00057	0.00049
Douglas Street	0.00428	0.00318	0.00986	0.00631
Alexander Avenue	0.00778	0.00346	0.15961	0.05247
Moorburn Road	0.03254	0.02187	0.03341	0.02661

Appendix C - PV2 Brisbane Road, Largs- Wednesday 3rd October 2018

VEHICLE AND PEDESTRIAN FLOW DATA AND PV ² CALCULATION																																																	
Northbound	07:00	07:15	07:30	07:45	08:00	08:15	08:30	08:45	09:00	09:15	09:30	09:45	10:00	10:15	10:30	10:45	11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45	
	Car	11	12	13	22	23	25	23	22	21	23	25	29	29	22	23	26	22	21	24	23	23	22	23	25	19	18	17	16	15	12	11	12	12	19	11	26	26	23	29	29	23	35	45	42	38	32	22	21
	LDV	2	2	3	2	3	3	2	1	1	2	1	3	4	2	3	2	3	3	3	2	3	2	2	3	1	3	3	6	6	3	5	4	5	2	3	3	3	2	5	5	5	5	3	3	3	3		
	HGV	1	1				2	1	2	1	2	1	1	1		1	1			1	1		1	1									1	2	2	1													
	Bus/Coach	1						2	1		1	1	3		3	1				1	1			1	1			1	2	1		2			3	1	1	1	1	1	1	1			2	1	2		
	Motorbike																																																
	Cyclists																																																
	Other																																																
	15 Min Totals	15	15	16	24	26	30	28	26	23	28	28	34	33	25	28	29	25	26	29	28	25	26	27	28	22	20	22	20	21	20	14	17	18	26	16	31	30	27	33	32	29	40	51	48	41	37	26	26
	Hour Totals				70	81	96	108	110	107	105	105	113	123	120	120	115	107	108	109	108	108	108	106	106	103	97	92	84	83	83	75	72	69	75	77	91	103	104	121	122	121	134	152	168	180	177	152	130
Southbound	07:00	07:15	07:30	07:45	08:00	08:15	08:30	08:45	09:00	09:15	09:30	09:45	10:00	10:15	10:30	10:45	11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45	
	Car	22	23	26	26	35	36	45	45	32	33	22	29	29	25	23	29	25	28	28	22	22	23	24	21	25	25	22	20	26	15	21	22	22	22	23	22	21	21	22	23	30	29	35	22	23	23	23	
	LDV	3	4	2	3	3	3	4	5	3	2	2	5	1	2	1	3	3	1	5	1	2	2	3	1	2	1	2	3	3	1	3	1	2			1	5	5	2	4	5	5	1	1	3	2	3	
	HGV																																																
	Bus/Coach																																																
	Motorbike																																																
	Cyclists																																																
	Other																																																
	15 Min Totals	25	28	29	30	39	40	51	59	36	36	26	36	31	29	25	34	29	31	36	26	25	26	29	27	26	33	23	23	27	18	23	25	22	23	25	24	27	28	25	27	28	36	35	36	23	26	26	30
	Hour Totals				112	126	138	160	189	186	182	157	134	129	122	121	119	117	119	130	122	118	113	106	107	108	115	109	105	106	91	91	93	88	93	95	94	99	104	104	107	108	116	126	135	130	120	111	105
Two Way Hour Totals (V)					182	207	234	268	299	293	287	262	247	252	242	241	234	224	227	239	230	226	221	212	213	211	212	201	189	189	174	166	165	157	168	172	185	202	208	225	229	229	250	278	303	310	297	263	235
Pedestrian Flow and Composition	07:00	07:15	07:30	07:45	08:00	08:15	08:30	08:45	09:00	09:15	09:30	09:45	10:00	10:15	10:30	10:45	11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45	
	Adults	6	4	2	9	9	11	6	9	9	5	5	6	7	5	9	9	5	4	6	5	4	5	3	7	6	5	7	8	3	9	3	8	3	7	4	7	6	5	3	3	5	5	4	6	3	3	3	5
	Elderly/Disabled							2	3			1																																					
	Accompanied Child							2	2																																								
	Unaccompanied Child																																																
	15 Min Totals	6	4	2	9	9	13	10	14	9	5	6	6	7	5	9	9	5	4	6	5	4	5	3	7	6	5	7	8	3	9	6	13	5	9	10	9	8	11	7	3	8	5	5	4	6	5	5	
Hour Totals (P)					21	24	33	41	46	46	38	34	26	24	24	27	30	28	27	24	20	19	20	17	19	21	21	25	26	23	27	26	31	33	33	37	33	36	38	35	29	29	23	21	22	20	20	20	21
PV ² x 10 ⁴					0.00096			0.04112				0.01586			0.01643			0.01058					0.00862			0.00929			0.00844					0.01129			0.01521			0.02020						0.01360			
1st Largest Value								#####																																									
2nd Largest Value								#####																																									
3rd Largest Value								#####																																									
4th Largest Value								#####																																									
								#####																																									

We have taken the Parking Pledge



**GO SAFE
GLASGOW**

School Parking Pledge

Dear Parent/Carer

Our school is launching the Parking Pledge.

Schools across Glasgow are facing congestion problems on a daily basis and we are looking for support from all parents/carers to help us tackle the issue.

By making the pledge your family will be supporting Glasgow's schools to reduce congestion around the school gates and School Keep Clear markings. We can also encourage healthier ways of travelling to school in the morning by promoting walking, cycling and scooting to school.

Our school would like your family to join us and help promote the following activities.

- Our family will always park sensibly, and never on the "school keep clear" zigzag lines, within 10 m of a junction or on double yellow lines.
- Our family will only drive to school when necessary, at all other times we will travel by foot, bike or scooter.
- Our family will always take care and keep within the limits when in the "20mph" school zone.
- Our family will always take care and look out for other pedestrians and cyclists.
- Our family will always respect other residents in our community by not parking over driveways, or on pavements which can cause access problems.

If you are willing to sign up for the parking pledge please return the slip below.

We would like to thank you on behalf of all the children and staff at our school for helping us avoid congestion outside our school and giving the children a safer route to school.

Visit www.gosafeglasgow.com for more road safety information.

School Parking Pledge

Child/Children's name

Childs Class

Parent/Carer name

Signature





Locality Partnership: North Coast Locality

Date: 12 June 2019

Subject: To advise the meeting of applications received in respect of the Nurturing Excellence in Communities Fund.

Purpose: To consider the applications as outlined in Appendix 1 to this report.

Background

Applications have been received in respect of the Nurturing Excellence in Communities Fund.

Key Points for Locality Partnership

The balance available for disbursement is bullet pointed below:

- The Nurturing Excellence in Communities Fund has a balance of £14,307
- The Elderly Grants budget is attached at Appendix 2 of this report for approval.

Action Required by Locality Partnership

To consider the applications for grant funding as outlined in Appendix 1 to this report.

For more information please contact: *Jim McHarg, Senior Manager, Connected Communities, 2nd Floor Cunninghame House, Irvine.*
Email - jmcharg@north-ayrshire.gov.uk

Completed by: *Rosemary Fotheringham* (rosemaryfotheringham@north-ayrshire.gov.uk)

Tel: 01294 475935

Date: 24/05/2019

APPENDIX 1

Nurturing Excellence in Communities Fund 2019/20				
Applications from Organisations seeking Financial Assistance – North Coast Locality 12 June 2019				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
West Kilbride Yuletide Group Meeting place: The Barony Centre Number attending: 5 Past awards: 2018/19 - £660.49 Other funders: Pending: West Kilbride Community Trust - £1,000 West Kilbride Civic Society - £100 West Kilbride Christmas Craft Fair - £150 British Energy Hunterston - £100 Scoring: 32/40 Supporting documents received: Bank Statement Income/Exp Sheet Constitution Quotes	Financial support towards delivery of West Kilbride Yuletide event: <ul style="list-style-type: none"> • Insurance - £720 • Licences - £300 Total £1,020 Total cost of project £6,290 (a full breakdown of costs is available)	£1,000	£1,000	<p>This funding will support West Kilbride Yuletide Group to hold their annual Yuletide event. It will allow the group to purchase the relevant insurance and licences to ensure that the event is legally run in a safe and professional way.</p> <p>This event brings enjoyment to the local community who look forward to Yuletide and the Christmas lights every year. It provides the opportunity for the local businesses to open their doors to the local community and bring people together. It helps tackle isolation, especially within the elderly and offers young people in the community the opportunity to volunteer, giving them self-worth and building their self-confidence.</p>

Nurturing Excellence in Communities Fund 2019/20

Applications from Organisations seeking Financial Assistance – North Coast Locality
12 June 2019

Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
Largs Youth Theatre Meeting place: Barrfields Theatre, Vikingar Number attending: 135 Past awards: 2010/11 - £1,481 2012/13 - £1,956 Other funders: None. Scoring: 39/40 Supporting documents received: Bank Statement Income/Exp Sheet Constitution Quotes	Financial support towards delivery of a theatre summer camp. <ul style="list-style-type: none"> Hire of Vikingar (Barrfields Theatre) Hall - £647 Dance Workshops - £180 Comedy Workshops - £180 Total £1,007 Total Project Costs £3,242 A full breakdown of costs is available The group are contributing £2,242 towards the project	£1,000	£1,000	Funding will support the delivery of a week-long theatre summer camp to primary and senior school age children. The project aims to offer children and young people in the Largs area the opportunity to take part in theatre workshops locally. It will provide opportunities for children from lower income families to engage in the arts and make local arts provision and education accessible and inclusive to all. The project will offer children and young people the chance to develop new skills and social experiences during their summer holidays and provides opportunities for the older students at Largs Youth Theatre to foster and develop mentoring skills.

Nurturing Excellence in Communities Fund 2019/20				
Applications from Organisations seeking Financial Assistance – North Coast Locality 12 June 2019				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
West Kilbride Out of School Care Meeting place: West Kilbride OSC Building Number attending: 20 - 32 Past awards: 2016-17 - £1,000 2017-18 - £750 Other funders: None Scoring: 35/40 Supporting documents received: Bank Statement Income/Exp Sheet Constitution Quotes	Financial support towards summer holiday activities: <ul style="list-style-type: none"> • Bus Travel to Kelburn - £160 • Entry to Kelburn - £74 • Bus Travel to Cook School, Kilmarnock - £195 • Entry to Cook School - £250 • Tennis Coaching Sessions - £300 Total Project costs £979	£979	£979	<p>This funding will allow West Kilbride Out of School Care (WKOSC) to provide activities and trips for children in their care during the summer holidays.</p> <p>WKOSC enables local parents to continue to work and study during the school holidays by looking after their children. This project will allow the group to enhance holiday time for the children in their care. It will provide the children with opportunities to take part in new activities and learn new skills as well as helping them to socialise and build new friendships.</p> <p>It will help to keep the children fit and active and promote health and wellbeing.</p>

APPENDIX 2**ELDERLY GRANTS 2019/20**

Town	Population Aged 65+ (MYE 2016)	Areas population Aged 65+ as % of North Ayrshire's Elderly Population (MYE 2016)	Grant allocation (£) based on pro-rata allocation
Cumrae	514	1.76	£1,047
Largs	3,630	12.42	£7,427
Fairlie	640	2.19	£1,304
Skelmorlie	709	2.43	£1,444
West Kilbride	1,268	4.34	£2,583



Locality Partnership: North Coast Locality Partnership

Date: 12th June 2019

Subject: Residential Development Largs

Purpose: Decide Street Names for the new development.

Background

The developer of the above site has contacted this department requesting new street names for the development.

The Council has a statutory obligation under the Civic Government (Scotland) Act 1982 to give a name to each new street built within the Council area, and this name, along with street numbers, becomes the postal addresses.

An outline plan of the development is available as an appendix.

At this stage, the development requires 4 new street names.

Key Points for Locality Partnership

Proposed examples of numbering layout plans are available as appendices along with a list of proposed name suggestions.

Action Required by Locality Partnership

Choose 4 new street names for the development.

For more information please contact: Lisa Dempster or Kirsty Gee, Planning Technicians, 01294 324319, snn@north-ayrshire.gov.uk

Completed by: Lisa Dempster and Kirsty Gee

Date: 21st May 2019

Appendix 1	
Street Name Suggestions	Background
Unknown Street 1 - Cumbræ Gardens (SHU and amenity bungalows)	<p>A street naming suggestion was received from a local resident at the Final Plans Consultation Event on 26 June 2018. They suggested naming the streets after the Scottish Islands e.g. Mull, Bute, Islay, Jura.</p> <p>Plannings response:- other street names with "Cumbræ" are:-</p> <p>Cumbræ Court in Dreghorn, Cumbræ Drive in Millport, Cumbræ Road in Saltcoats, Cumbræ Terrace in Ardrossan & Cumbræ Place in West Kilbride.</p> <p>"Bute" :- Bute Court in Dreghorn, Bute Court in Stevenston, Bute Place in Ardrossan, Bute Terrace in Saltcoats, & Bute Terrace in Millport.</p> <p>"Jura":- Jura Court in Dreghorn</p> <p>"Islay":- Islay Court in Dreghorn & Islay Crescent in Saltcoats</p>
Unknown Street 2 - Bute Walk (supported accommodation)	
Unknown Street 3 - Jura Way	
Unknown Street 4 - Islay Wynd	

FLATT ROAD

Appendix 2

DEVELOPMENT OF 122 NEW HOMES

NORTH Ayrshire Council

Draft Proposal Street Names

- Linn Avenue 5-21
- Flatt Road 25-41
- Unknown Street 1
- Unknown Street 2
- Unknown Street 3
- Unknown Street 4



AREA OF OPEN RECREATIONAL SPACE TO BE PROVIDED WITHIN FUTURE DEVELOPMENT SITE

Proposed Mix	GIFA (m²)	No.
Sheltered Housing		
Sheltered Housing 1B2P (Type K)	46.3	24
Sheltered Housing 2B3P (Type L)	64.1	4
	28	
Supported Living		
Supported Living 1B2P (Type M)	47.6	16
Supported Living 2B3P (Type N)	63.0	6
	22	
General Housing		
2B4P House (Type A)	87.8	13
2B4P House (Type B)	84.4	13
3B5P House (Type C)	95.6	20
4B6P House (Type E)	108.0	4
1B2P Amenity House (Type F)	55.0	9
2B3P Amenity House (Type G)	62.9	7
1B2P Wheelchair House (Type H)	62.2	1
2B3P Wheelchair House (Type I)	62.9	4
3B5P Wheelchair House (Type D)	118.7	1
	72	
Total		122
	Roads Design Guidance	New Provision
Resident Parking Spaces	79	90
Visitor Parking Spaces	21	38
Total Parking Provision		128

PROPOSED SITE LAYOUT

NC LP 80



Locality Partnership – North Coast

Date: 12 June 2019

Subject: Road Maintenance Programme 2019/20

Purpose: To advise the Locality Planning Partnership of the Roads, Structures and Street Lighting Maintenance Programme for 2019/20.

1. Introduction

- 1.1 North Ayrshire Council has a statutory obligation under the Roads (Scotland) Act 1984 to manage and maintain its public road network. The adopted road network within North Ayrshire has a total length of 1036km. The core roads assets are currently estimated at a value of approximately £1.7billion.
- 1.2 North Ayrshire Council are responsible for the maintenance of the adopted local road network as well as its other non-adopted road assets. However the Council have no responsibility for the maintenance of the Trunk Road Network which is the responsibility of Transport Scotland and their management contractor, Scotland Transerve. The Trunk Road network includes the A78, the A737 from Kilwinning to the East Renfrewshire Boundary and A738 from the Pennyburn Roundabout to the A737 Dalry Road Kilwinning.

2. Current Position

- 2.1 Roads have adopted an asset management approach to road maintenance to allocate available road maintenance funds to locations that will offer the most beneficial return on the investment.
- 2.2 The Roads Asset Management Plan (RAMP) and the maintenance strategy developed within the RAMP complies with the recommendations contained within the 'Well Maintained Highways Code of Practice, ensuring that the Councils statutory obligations as delegated Roads Authority are met.
- 2.3 In complying with the Code of Practice, an effective regime of inspection, assessment and condition recording is well established which assists in not only providing a road network for the future but one that promotes social inclusion and contributes to economic growth within the area. This approach also ensures

the Council is providing value for money on any investment attributed to road maintenance.

3. Proposals

- 3.1 North Ayrshire Council's roads are the Council's largest Community Asset and play a vital role in supporting the local and wider economy by facilitating the movement of people, goods and services and connecting people with economic opportunities
- 3.2 As part of the Asset Management process, annual condition assessments are carried out on the public road network as part of the inspection regime. Where the condition of the road has deteriorated to the point where maintenance should be considered, a prioritisation matrix is completed to score and rank each location for consideration in future resurfacing programmes. This approach ensures an appropriate prioritisation of works in line with available budgets.
- 3.3 The Roads, Structures and Street Lighting Maintenance Programme for 2019/20 has been produced using the associated Lifecycle Plans, developed in accordance with the strategy contained within the Roads Asset Management Plan (RAMP). The Lifecycle Plans inform decisions on the location and type of maintenance treatments that will deliver the maximum return on investment and ensures the provision of an effective road network throughout North Ayrshire.
- 3.4 Road Condition is measured nationally through the Scottish Road Maintenance Condition Survey (SRMCS). The measure in place, the Road Condition Index (RCI), records the percentage of the Council's roads which should be considered for maintenance. North Ayrshire's current RCI is 38.1 which is an improvement from 39.1 in 2017. However the estimated carriageway maintenance backlog figure for North Ayrshire is currently £31.6 million. The steady state figure for maintaining our roads at present condition is £3.8 million per year. The allocated capital investment support by revenue funding should maintain our roads at a steady state.
- 3.5 The increase in traffic through the introduction of Road Equivalent Tariff (RET), is having an effect on the condition on our road network on Arran and Cumbrae. An innovative contractual arrangement enabled £430,000 of surface dressing works to be delivered last which will be funding this year. These locations are detailed within the attached appendices.

4. Conclusion

- 4.1 The Roads Maintenance Programme 2019/20, which was approved by North Ayrshire Council's Cabinet on 12 March 2019, is attached in Appendix 1a and 1b.
- 4.2 Details of how condition assessments are carried out and how roads, structures and lighting locations are prioritised for inclusion in our Maintenance Programme are provided at Appendix 2.

- 4.3 A copy of the assessment matrixes used for scoring and ranking carriageway and footways for inclusion in our resurfacing programmes is attached in Appendix 3.
- 4.4 The assessment matrix used for scoring and ranking structures for inclusion in structures maintenance programme is attached in Appendix 4.

5. Recommendation

- 5.1 That the Locality Planning Partnership are asked to note the approach taken to determining the Roads, Structures and Street Lighting Maintenance Programme.
- 5.2 That Locality Planning Partnership are asked to note the Roads, Structures and Street Lighting Programme for 2019/20, as shown at Appendix 1a and b.

Name: Campbell Dempster

Designation: Senior Manager (Network), Commercial Services (Roads)

Date: 2 April 2019

<i>Carriageway Resurfacing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
A736	Garnock Valley	Nethergree to Lugtonridge	£196,000
A738 Parkhouse Road	Ardrossan	Sorbie Road to bungalows westbound (including full junction)	£51,000
B7049 Roebank Road / Wilson Street	Beith	No.3 to Junction at No.30	£72,000
B7081 Annick Road	Irvine	West of Pedestrian Crossing to East Road (including Mill Rd junction to No.7)	£76,000
B714	Saltcoats	Fleming Terrace to North of Roundabout	£130,000
B730	Drybridge	From bridge to start of Surface Dressing	£60,000
B777	Glengarnock	Auchengree Junction to 50m beyond Lochshore access	£42,000
B777	Gateside	A737 to Gateside at School	£160,000
B780	Dalry	Limit Signs to DSM entrance	£62,000
B780	Dalry	North Street to Braehead Place (include Junctions at North Street, Templand Road and Braehead Place)	£98,000
B780 South Crescent Road	Ardrossan	Roundabout to No.49	£22,000
B780 Newton Street / Main Street	Kilbirnie	Outside church at Newton Street to joint before Roundabout at Bridgend	£63,000
B781	West Kilbride	No. 81 to C26 Junction	£85,000
B781 Ritchie Street	West Kilbride	Halfway Street to Well Street	£42,000
Whitlees Court	Ardrossan	Whitlees Court (Part)	£15,000
Kerse Avenue	Dalry	Full Length	£20,000
Davidson Avenue	Glengarnock	Full Length	£16,000
Castlepark Circle	Irvine	Between Junctions Morar Place and Maree Place and at the Junction of Lomond Place	£92,000
Speyburn Place	Irvine	Full Length	£9,000
Mill Road, Knoxville Road	Kilbirnie	Factory entrance to Paddockholm Junction	£61,000
McGavin Avenue	Kilwinning	Full Length	£16,000
Queen Street	Kilwinning	Full Length	£25,000
Baird Avenue	Kilwinning	opposite Woodwynd Shops at half circle (include Howden Ave junction)	£13,000
Laverock Drive	Largs	Full Length	£30,000
Burnside Way	Largs	Full Length (extend into Alexander Ave)	£30,000
Gateside Street	Largs	Aitken Street to New Street	£26,000
Allanpark Street	Largs	Full Length	£38,000
Ashdale Avenue	Saltcoats	Full Length + (2 patches Catacol Avenue)	£26,000
Craigs Place	Saltcoats	Full Length	£10,000

Hayocks Road	Stevenston	Castlehill Road to joint near no.121 Hayocks Road	£78,000
Hyslop Road	Stevenston	Hayocks Road to No.19 Hyslop Road	£27,000
Caledonian Road	Glengarnock	Low Bridge to Main Road	£126,000
Patching Contract	Various		£110,000
			£1,927,000

<i>Carriageway Screeding</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
B707	Dalry	Between C5 and C109 junctions	£88,000
C19 MOD Road	Beith	B706 to Barkip Plantation	£132,000
C41 Brisbane Glen Road	Largs	3 Sections	£22,000
C54 Castlehill Road	Kilwinning	From end of completed section towards Stevenston over the A78	£64,000
U22 Dipple	Saltcoats	Little Laught to the B714	£44,000
U47 Mossneuk	Beith	2 sections between Lodge Wood and East Woodside	£22,000
Burnfoot	Fairlie	Full Length	£16,000
Glen Road	Fairlie	Full Length	£14,000
Bowhouse Rise	Irvine	Middleton Road to Fortacre Place	£15,000
U29 Laigh Gooseloa	Kilwinning	Full Length	£25,000
Byrehill Avenue	Kilwinning	Full Length	£11,000
Montgomery Terrace	Kilwinning	Full Length	£22,000
Broomfield Street	Kilwinning	David Gage to Baird Avenue	£8,000
Stobbs Terrace	Kilwinning	Full Length (Inc Pollock Crescent Junction)	£20,000
Springvale Street	Saltcoats	Full Length	£33,000
Miller Road	Saltcoats	Full Length	£38,000
Stanley Place	Saltcoats	Full Length	£19,000
Sandybrae	Skelmorlie	Skelmorlie Castle road to The Crescent	£20,000
			£613,000

<i>Surface Dressing (CUMBRAE)</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Accelerated Works		Various	£130,000
			£130,000

<i>Surface Dressing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
B780	Dalry	Kittyslaw Road to Holmbyre	£38,000
B782	West Kilbride	B7048 to Main Street West Kilbride	£5,000
B7048	West Kilbride	B782 to A78	£11,000
B780	Ardrossan	Mill Farm northwards to end of surfacing	£23,000
A736	A736	Between C80 and Brownhills	£25,000
B706	Beith / Barrmill	North of C19 to C5	£30,000
B769	Irvine	From Hillhead to boundary	£48,000
B777	B777	C80 Eastwards	£20,000
			£200,000

<i>Footway Resurfacing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Montfode Footpath	Ardrossan	Island View to Montfode Drive	£10,000
Mid Dykes	Saltcoats	Full Length	£15,000
Laighdykes	Saltcoats	Carried over from 2018/19	£13,000
West Doura Avenue	Saltcoats	Jacks Road to Kennedy Road (Odd Side)	£6,000
Adair Avenue	Saltcoats	Part Length	£3,500
John Brogan Place	Stevenston	Full Length	£7,000
Sycamore Avenue	Beith	Full Length	£20,000
New Street	Dalry	Block paving to Traffic Lights, both sides	£10,500
Reddance Terrace	Dalry	Kingsway to end, one side only	£4,000
Maid Morville Avenue	Dreghorn	Full Length	£3,500
Fullarton Footpaths	Irvine	Footbridge area	£9,000
Cairnsgarroch Way	Irvine	Full Length	£7,000
Stronsay Way	Irvine	Broomlands busway to Mull Crescent	£10,000
Broomlands Busway	Irvine	Between Mill Road bridge deck and next bridge deck	£20,000
Duddingston Avenue	Kilwinning	Cul-de-sacs	£28,000
Sunderland Court	Kilbirnie	Full Length	£13,000
Bankhouse Avenue	Largs	Full Length	£21,000
Aubery Crescent	Largs	From boating pond, house side only	£5,500
Clyde Street	Millport	Carried over from 2018/19	£10,000
West Kilbride	Portencross Road	A78 West for 120m	£3,500
West Kilbride	Portencross Road	From end of houses on right hand side downhill towards the A78	£10,000
West Kilbride	Overton Drive	Snowdon Terrace to No. 23	£2,500
West Kilbride	Woodside	Full Length	£10,000
			£242,000

Lighting Deteriorated Infrastructure Replacements			
<i>Area</i>	<i>Town</i>		<i>Estimate Cost</i>
Bank Street - Knadgerhill (Old Part) Donaldson Drive Eastwood Avenue Herbertson Crescent MacKinnon Terrace Bank Court Bank Place Broomlands Busway	Irvine		£220,000
Boyd Street Frazer Street Gateside Street Glenburn Crescent Cunninghame Drive Tron Place	Largs		£100,000
Brown Place Argyle Place Laighdykes Road Owen Kelly Place Martin Square Mulgrew Avenue Kenilworth Drive Abbotsford Place	Saltcoats		£140,000
Glebe Road	Beith		£50,000
			£510,000

Lighting Deteriorated Column Replacements			
<i>Area</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Various Unplanned Locations			£170,000

Lighting Deteriorated Column Inspections			
<i>Area</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Various Locations			£70,000

Lighting Planned Lantern Energy Replacements (Invest to Save)			
<i>Area</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Various Non-Road Asset Locations			£250,000

<i>Structures Projects</i>			
<i>Structure</i>	<i>Town</i>	<i>Project</i>	<i>Estimate Cost</i>
Seven Acres Mill Bridge	Kilwinning	Replacement	£350,000
Brackenburn Bridge replacement	Irvine	Boundary bridge – work by ARA	£70,000
Holmsford Bridge	Dreghorn	Scour protection / masonry repairs	£30,000
			£450,000

Carriageway Resurfacing:	£1,927,000
Carriageway Screeding:	£613,000
Surface Dressing:	£200,000
Surface Dressing (Cumbrae):	£130,000
Footway Resurfacing:	£242,000
Lighting Infrastructure Replacements:	£510,000
Deteriorated Column Replacements:	£170,000
Deteriorated Column Inspections:	£70,000
Lighting Planned Lantern Energy Replacements (Invest to Save)	£250,000
Structures Projects:	£450,000
Overall Mainland Total:	£4,562,000

<i>Carriageway Resurfacing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
B880	Blackwaterfoot	Tigheanfraoch Farm to C147 Junction	£27,000
A841	Corrie	Between Corrie and Sannox	£87,000
C147	Kilmory	Wishing Well to joint after 30mph limit ends	£80,000
C147	Lagg	Clachaig Cottage to road on left past Clachaig Farm	£54,000
C147	Sliddery	Benneccarrigan farm road to Sliddery Bridge	£47,000
C147	Kildonan	Kildonan Service Osprey Cottage to Eas Mor	£100,000
Kildonan Loop Road	Kildonan	East C147 Junction to South of Dervaig	£94,000
Kildonan Loop Road	Kildonan	Shore cottage to Drimlabarra Croft	£19,000
Kildonan Loop Road	Kildonan	From 50m north of Little Mill northwards for 165m	£13,000
C3 Ross Road	Lamlash	Various Locations	£54,000
Glenrosa	Brodick	Mill House to Glenshurig 250m, section near Heather Cottage 100m	£22,000
Market Road	Brodick	Market Road	£33,000
			£630,000

<i>Surface Dressing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
Accelerated Works		Various	£300,000
			£300,000

<i>Footway Resurfacing</i>			
<i>Street</i>	<i>Town</i>	<i>Location</i>	<i>Estimate Cost</i>
The Avenues	Lamlash	Full Length	£5,000
Park Terrace	Lamlash	Part Length	£5,000
Main Street	Shiskine	From Shiskine PS to junction at Surgery	£5,000
			£15,000

<i>Structures Projects</i>			
<i>Structure</i>	<i>Town</i>	<i>Project</i>	<i>Estimate Cost</i>
Catacol Burn Bridge	Catacol	Scour protection & general repairs	£80,000
			£80,000

Carriageway Resurfacing:	£630,000
Surface Dressing:	£300,000
Footway Resurfacing:	£15,000
Structures Projects:	£80,000
<i>Overall Arran Total:</i>	<i>£1,025,000</i>

Condition Assessment and Prioritisation Process

- 1.1 The Audit Scotland Follow-up report, Maintaining Scotlands Roads published in August 2016 stated that Councils should use their RAMPs to establish long term investment plans for maintaining the road network taking into account whole-life costing and treatment options.
- 1.2 As part of the Roads Asset Management process, annual condition assessments are carried out on the public road network as part of the inspection regime. All locations are assessed using a risk based approach.
- 1.3 Condition assessments are carried out simultaneously with the Safety Inspections in accordance with the pre-determined timescales contained within our Safety Inspection Manual. All faults noted during these inspections are logged within our electronic Routine Maintenance System (RMS).
- 1.4 For carriageways, to take account of whole-life and different treatment options the carriageway maintenance programme is developed using road asset management principles. Lifecycle planning is at the core of this approach and takes into account, hierarchies, condition and local community priorities. Preventative treatments are used to prolong the life of carriageway surfaces before their condition deteriorates and requires extensive resurfacing.
- 1.5 The main factors considered are:-
 - Road Condition – based on detailed visual inspection and the Scottish Road Maintenance Conditions Survey (SRMCS).
 - Road Hierarchy – this takes account of the strategic importance of the road and is determined from our Local Transport Plan.
 - Assistance to Council and Community Priorities – this takes account of other priorities such as economic development, access to shops, amenity housing or schools.
- 1.6 Carriageways and footways are both condition assessed and scored in accordance with the assessment table below. Where the condition assessment score (referring to table below) is assessed as being 11 or more, then a priority assessment is carried out, in accordance with the Scheme Assessment Form attached as Appendix 3.

Assessment Table

Extent	CONDITION			
	1 (Acceptable)	2 (Safe but poor appearance)	3 (Minor deterioration)	4 (Major deterioration)
1 - Up to 25%		5	9	13
2 – 25% to 50%		6	10	14
3 – 50% to 75%		7	11	15
4 – 75% to 100%	4	8	12	16

Each location that progresses onto the prioritisation process is rated using the additional criteria contained in the Scheme Assessment Form and is placed on the strategic list of priorities relative to its score. Each location is also reviewed at least once a year depending on its location within the Roads Hierarchy as part of the routine inspection process.

- 1.7 There are various types of surfacing materials and processes available depending on the particular road type, location and level of existing deterioration. Options available for treatment include preventative measures such as surface dressing, micro surfacing or asphalt preservation. Resurfacing options such as screeding, resurfacing (inlay and overlay), retread and overlay and depending on the severity of deterioration full reconstruction may be the most effective option.
- 1.8 The level of investment associated with the varying treatment types identified in the table below was established using the Society of Chief Officers of Transportation in Scotland's cost projection model, developed as part of the Roads Asset Management Planning project. The model assists with identifying the effect of various treatments on the on-going condition of the carriageway. This enables a more accurate design life for the treatments currently available to be developed and ensuring value for money on their use. An option appraisal matrix has also been developed to assist with the identification of the most appropriate treatment to be used at each location.

Treatment Option Table

Treatment Option	Cost / Sqm	Extension to life
Surface Dressing	£3.30	Up to 10 years
Micro Surfacing	£11.35	7 – 10 years
Asphalt Preservation	£5.00	Up to 5 years
Screeding	£9.00	5 – 10 years
Retread	£22.50	Up to 20 years
Inlay HRA	£18.00	Up to 20 years
Inlay SMA	£18.00	Up to 10 years
Overlay <100mm	£20.70	Up to 20 years
Inlay 100mm	£27.26	Up to 20 years
Reconstruction 300mm	£112.40	Up to 20 years

- 1.8 Street Lighting column replacement is prioritised through non-destructive strength testing to determine the level of deterioration associated with the columns. Following testing, columns are categorised within the Asset Management database for road lighting.
- 1.9 Testing is carried out in accordance with the Institute of Lighting Engineer's Technical Report No.22 Managing a Vital Asset: Lighting Supports as well as UK Lighting Board Code of Practice: Well-lit Highways.
- 1.10 Once results are input, the database then compares these results against the more general age profile to determine a final list of priority repairs. This produces recommendations in order of priority for both individual units and whole streets or areas.
- 1.11 Recommendations are generally categorised as Category A through K as follows:
- A: Immediate replacement
 - B: Replace urgently or reinspect within 6 months
 - C1: Column Material failure, replace as soon as possible or reinspect within 1 year
 - C2: Bracket failure, sleeve where possible or replace unit within 1 year
 - D: Foundation failure, realign, reinstate and reinspect within 6 months

- E: Material approaching failure, replace as part of planned maintenance programme or reinspect within 2 years
- F: Material approaching failure, replace as part of planned maintenance programme or reinspect within 5 years
- G: Condition reasonable, but age expired and certified insured for 2 year periods until replaced
- H: Condition reasonable, but age expired and certified insured for 5 year periods until replaced
- I: Acceptable condition but age expired and insured for 5 years periods until replaced.
- J: Sound condition but age expired & visually poor (evidence of concrete cracking etc.)
- K: Sound condition and not age expired – no current requirement for strength structural inspection, visual only at planned maintenance cycle.

1.12 Where non-urgent replacement recommendations (Category F through to J) are on an individual column basis, the data is further analysed to determine a percentage value for recommended replacement numbers against the balance of units in a street. If this figure exceeds 30% then the entire street will be considered for higher prioritisation which will address the design class standard of the street beyond individual replacement for safety reasons only.

1.13 The structures programme is identified based on the structures prioritisation matrix which ranks assets based on a number of factors including its condition, safety, and usage.

North Ayrshire Council - Roads Carriageway Scheme Assessment Form



Number

Town:

Area:

Road Name:

Location:

Comments:

Category: **CONDITION RATING**

Type: **CARRIAGEWAY**

Rated By:

Date Rated:

Criteria	Score (S)	Weighting (W)	Priority Score (S x W)
1. Condition		4	
2. Maintenance Category		2	
3. Public Liability Claims / Fault Reports / Complaints		1	
4. Assistance to Other Priorities		1	
Total Priority Score:			

Treatment Type:					
Length:		Breadth:		Area:	
Patching Required:	Area:			Depth:	
Kerbing Required:	Length:				

Additional Comments

Assessed By:	
Assessment Date:	
Checked By:	

Reassessed By:	
Reassessment Date:	
Checked By:	

North Ayrshire Council - Roads Carriageway Resurfacing Scheme Priority System

General

The weighting system devised enables the programme of carriageway resurfacing schemes to be objective, rated against a number of important criteria.

Scoring System			
Criteria	Maximum Score	Weighting	Score
1. Condition	16	4	64
2. Maintenance Category	22	2	44
3. Public Liability Claims / Fault Reports / Complaints	6	1	6
4. Assistance to Other Priorities	14	1	14
Maximum Total:			128

1. Condition

Taken from initial Condition Assessment Score generated during inspection

Condition → Extent ↓	1 – Acceptable	2 – Safe but poor appearance	3 – Minor deterioration	4 – Major Deterioration
1 – Up to 25%		5	9	13
2 – 25% - 50%		6	10	14
3 – 50% - 75%		7	11	15
4 – 75% - 100%	4	8	12	16

2. Maintenance Category - Local Transport Strategy (LTS)

Maintenance Category	Score
Strategic Routes - (A760 / A736 / A71)	22
Main Distributor Routes	15
Secondary Distributor Routes	11

3. Public Liability Claims / Fault Reports / Complaints

Score according to the type / source of complaint / fault report / request for service received for the location

- 1 - Public Complaint or a Fault Report resulting in a confirmed defect
- 2 - Multiple Requests for service or Fault Reports resulting in confirmed defects
- 4 - Elected Member Complaint or Request for Service
- 6 - Public Liability Claim

4. Assistance to Other Priorities

Use your own knowledge of the surrounding area to rate the location in relation to:

- 2 - Adjacent to Local Shops
- 4 - Adjacent to Amenity Housing, Residential Care Homes and Medical Centres
- 6 - Adjacent to Schools, Leisure Facilities and Tourist Attractions
- 8 - Business Parks and Industrial Estates
- 10 - Access to Train Stations and Park & Ride facilities
- 14 - Town Centre

North Ayrshire Council - Roads

Footway & Footpath Scheme Assessment Form



Number

Town:

Area:

Road Name:

Location:

Comments:

Category: **CONDITION RATING**

Type: **FOOTWAY**

Rated By:

Date of Rated:

Criteria	Score (S)	Weighting (W)	Priority Score (S x W)
1. Condition		4	
2. Importance / Accessibility		2	
3. Public Liability Claims / Fault Reports / Complaints		1	
4. Assistance to Other Priorities		2	
Total Priority Score:			

Treatment Type:					
Length:		Breadth:		Area:	
Kerbing Required:	Length:				

Additional Comments

Assessed By:	
Assessment Date:	
Checked By:	

Reassessed By:	
Reassessment Date:	
Checked By:	

North Ayrshire Council - Roads Footway & Footpath Resurfacing Scheme Priority System

General

The weighting system devised enables the programme of footway & footpath resurfacing schemes to be objective, rated against a number of important criteria.

Scoring System			
Criteria	Maximum Score	Weighting	Score
1. Condition	16	4	64
2. Importance / Accessibility	5	2	10
3. Public Liability Claims / RMS Faults / Complaints	6	1	6
4. Assistance to Other Priorities	10	2	20
Maximum Total:			100

1. Condition

Taken from initial Condition Assessment Score generated during inspection

Condition Extent → ↓	1 – Acceptable	2 – Safe but poor appearance	3 – Minor deterioration	4 – Major Deterioration
1 – Up to 25%		5	9	13
2 – 25% - 50%		6	10	14
3 – 50% - 75%		7	11	15
4 – 75% - 100%	4	8	12	16

2. Importance / Accessibility

	Score
Footway / Footpath Priority 1 Gritting Route	5
Footway / Footpath Priority 2 Gritting Route	3
Footway / Footpath Priority 3 Gritting Route	2
Other Footway / Footpath	1

3. Public Liability Claims / Fault Reports / Complaints

Score according to the type / source of complaint / fault report / request for service received for the location

- 1 - Public Complaint or Fault Report resulting in a confirmed defect
- 2 - Multiple Requests for service or Fault Reports resulting in confirmed defects
- 4 - Elected Member Complaint or Request for Service
- 6 - Public Liability Claim

4. Assistance to Other Priorities

Use your own knowledge of the surrounding area to rate the location in relation to:

- 1 - Shared Cycle / Footways
- 2 - Adjacent to Local Shops
- 4 - Adjacent to Schools, Leisure Facilities and Tourist Attractions
- 6 - Adjacent to Amenity Housing, Residential Care Homes and Medical Centres
- 8 - Local Bus Route, access to Train Stations and Park & Ride facilities
- 10 - Town Centre

Structure Name:

Date when the scoring is carried out:

Priority Ranking for structure capital programme					Enter score based on the description in the following coloured cells		
					Structure Name:		
					Structure Score Input	Net score	% of total Score
No.	Factors	Maximum Score			Additional commentry		
1	Type of Bridge	1	Score 1 if road bridge and 0 if foot bridge	Culverts, Subways which carry road shall be considered as road bridge as per this scoring system. Structures which carry only pedestrians, cyclists and equestrians shall be considered as footbridge.		NA	
2	Route Factor	40	Score based on NAC route hierachy	Route hierachy Cat 2 - SPT/ NAC strategic routes - 40 Cat 3a - Main distributor routes - 30 Cat 3b - secondary distributor routes - 20 Any other category - 10 Routes serving fewer than 5 properties - 5		0	0%
3	HGV Restriction factor	60	Score based on weight capacity	Weight restriction 3 tonnes - 60 7.5 to 13 tonnes tonnes - 50 18 tonnes - 40 26 tonnes - 30 No weight restriction - 0		0	0%
4	Condition factor	10	Score based on the condition of the bridge	Sliding score based on 0 for very good condition to 10 for poor condition. (10 - (BCI crit/ 10))		0	0%
5	Deterioration factor	10	Score based on the rate of deterioration of the structure	Sliding score based on 0 for very slow deterioration to 10 for rapid deterioration		0	0%
6	Pedestrian factor	20	Score based on pedestrian usage. Bridges with footways of heavy pedestrian usage shall score a maximum of 30.	Structures with footways in heavily used urban areas score 20. Score 20 if route is access to a school or railway station. Apply a sliding scale going down to 0 for rural structures without footways.		0	0%
7	Flooding factor	40	Score based on the potential for the existing structure to contrubute to flooding	A structure that makes no contribution to flooding risk will score 0. Structures that are know to increase the risk of flooding due to restrictions in width or soffit height will score 30.		0	0%
8	Scour factor	60	Score based on risk of collapse due to expose to scour in heavy flow conditions	Risk of collapse of structure due to scouring. Structures which have been deterioted severely because of inadequate scour protection and on verge of collapse score maximum. Scour risk based on a sliding scale.		0	0%
9	Parapet Condition Factor	15	Score based on the condition of the parapets	Structures with substandard Parapets with poor conditon will score 15 . Structures with substandard parapets with a 'monitor only' recommendation will score 10. Structures which have parapets to current standards will score 0.		0	0%
10	Parapet Risk Factor	10	Score based on risk in the event of a parapet collapse leading to high risk injuries and human casualties.	What is the likelihood of severe injury or even death while the parapet is open to use considering the condition of the structure. Risk based on a sliding scale.		-5	100%

11	Delay factor	10	Score based on whether existing restrictions such as limited width cause delays at the structure	Structures where delays are caused by width, weight, height or other restrictions such as traffic lights will be given a score higher than zero. Delays less than 2 minutes at peak times will score 5 and longer than 2 minutes will score 10. Score maximum if fire station, railway station or hospital affected by delay.		0	0%	
12	Structure Risk factor	10	Score based on risk in the event of a Structure collapse leading to high risk injuries and human casualties.	What is the likelihood of someone getting a high risk injury or even death while the structure is open to use considering the condition of the structure. Risk based on a sliding scale.		0	0%	
13	Maintenance factor	20	Score based on maintenance required to keep the existing structure open.	Score based on known maintenance history and requirement. No maintenance requirement will score 0. Listed structures score 15.		0	0%	
14	Diversion factor	10	Score based on the length of the diversion route if the structure is closed in an unplanned manner with no finite time limit.	Score based on diversion length. Any diversion equal to or more than 20 miles scores 20. Score 1 for each 2 miles of diversion up to 20. Score 10 if a road closure adversely affects a fire or railway station or hospital. Score 10 if there is no alternative diversion.		0	0%	
						-5		

Note maximum score that can be achieved for road bridge= 500

Priority level Chart		Structure Name: Date of Scoring: 00-Jan-00							
Priority Level Indicator		Overall works (500)		Structure works (100)		Parapet works (70)		Scour Protection (60)	
		Level	Score	Level	Score	Level	Score	Level	Score
No Action Rquired									
Low Priority									
Medium Priority									
High Priority									
Immediate action required									

Note : Works are divided above into three sub categories as each work can be independent and each has its own significance in terms of attention required.