



North Ayrshire
Community Planning Partnership

Locality Partnership – Arran

27th September at 11:00am at The Ormidale Pavilion

Business

Item	Subject	Pg No	Officer	Timing
1.	Welcome and apologies		Cllr McMaster	11.00
2.	Green Health Partnership Receive presentation and discuss approach		Elaine Caldwell, NHS Ayrshire and Arran	11.05
3.	Arran Locality Partnership Workshop Report Receive briefing		Anne-Marie Hunter, NAC	11.25
4.	Community Investment Fund Receive briefing and discuss approach (forms enclosed)	Pg3	John McKnight, NAC	11.40
5.	Participatory Budgeting - Arran PB event Discuss event (form and notes attached) - Grounds Maintenance Receive update (report enclosed)	Pg11 Pg19	John McKnight, NAC	12.00
6.	Nurturing Excellence Grant Applications Consider applications (report enclosed)	Pg21	Bernadette Anderson, NAC	12.20
7.	Transport Gathering Update Receive update on event		Representative of Ecco Savvy	12.35
8.	HSCP Forum Receive update		Vicki Yuill, TSI	12.45

9.	AOCB		Cllr McMaster, NAC	12.55
10.	Date of Next Meeting 14 December at 11.00 am in Ormidale Pavilion .		Cllr McMaster, NAC	

Distribution List

Ellen McMaster – Councillor (Chair)

Vicki Yuill - Senior Lead Officer and Health and Social Care Partnership

Timothy Billings – Councillor

Anthony Gurney – Councillor

John McKnight, Lead Officer, NAC

Bill Calderwood, Community Representative (Vice Chair)

Tom Tracey, Community Representative

Richard McMaster- Community Council Representative

Sophie Clark, Third Sector Interface

Jim Anderson/Paul Storrie, SFRS

Colin Convery, Police Scotland



Community Investment Fund Application Form: Arran Locality

The CIF will support proposals and projects that:

- Connect with:
 - The North Ayrshire Fair for All Inequalities Strategy;
 - the Community Planning Partnership and Locality priorities; and
 - North Ayrshire Council's values, priorities and business objectives.
- Fulfil a compelling need and do not duplicate existing services or facilities;
- Provide long-term, sustainable, positive results for the greatest number of people possible;
- Exhibit project and/or organisational innovation in their approaches to their work in their way of addressing community challenges and in their request to Locality Partnerships and the Council;
- Come from (an) organisation(s) that is financially viable (can provide financial statements upon request) and efficiently and effectively managed. This can include an organisation to be created to deliver the project;
- Include options or potential for NAC and CPP employee engagement and volunteering where possible; and
- Include measurable outcomes and can report to NAC on outcomes on a regular basis.

When to apply and how?

- LPs should continue to engage with their communities, and stimulate interest in the CIF. The Locality Partnership will then strategically assess the applications, make links and look at the funding 'in the round'.
- If the partnership supports a bid then the group will be encouraged to submit a full application form, which they will decide upon before making a proposal to Cabinet for final approval.
- The finalised proposal will go to the next suitable Cabinet for final approval.

- Forms should be returned to John McKnight, by email if possible:

John McKnight

Senior Manager, Connected Communities
Economy and Communities
Cunninghame House
Irvine, KA12 8EE

Tel: 01294 324488

Mob: 077601 86037

Email: jmcknight@north-ayrshire.gov.uk

Support and information will be available for groups who are not successful. For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf>

APPLICATION FOR FINANCIAL ASSISTANCE
Community Investment Fund

1. Details of your organisation

Name of Organisation:

Postal Address for

Correspondence:

.....

.....

Name of Contact Person:

Position in Organisation:

Contact Telephone Number :

E mail address

2. Brief description of your organisation

Please include -

[a] *Legal status, e.g. voluntary organisation, public/private limited by shares or guarantee;*

[b] *How long has organisation been in existence?*

[c] *Aims & objectives;*

[d] *General activities or services provided*

3. Title and summary of proposal

Tell us a bit about your idea. Please describe in as much detail as possible, what the funding will be used for. Please include where it will be held / delivered, who is your target audience, who will benefit from it and how and indicate any partners that are involved.

Please include -

[a] *What outcomes your organisation wishes to achieve;*

[b] *Is this a new service / project?*

[c] *Does a new organisation need to be set up?*

Please ensure that all of the above information is supplied. Failure to do so may result in your application being rejected.

4. What difference will this project make within the locality and to local services and programmes?

Please include -

[a] *How you will approach reducing inequality*

[b] *How this proposal fits with Arran's priorities of:*

1. *Social Isolation*
2. *Transport*
3. *Affordable Housing*

5. Please give an overview of the engagement that has taken place in relation to the project

Please include the number of people that have been engaged with/ consulted

6. Please tell us how the project will be managed

Please include -

[a] *How the finances will be managed*

[b] *Does the proposed project contribute to volunteering or employment opportunities in Arran?*

Please include the number of volunteering opportunities and employment opportunities

[c] *If there are any staff requirements, please outline your HR plans*

[d] *Is there evidence of partnership working in relation to the project within Arran locality?*

7. Amount of funding being requested

Please supply details of the amount of funding being requested and any **other** funding you have had over the past 5 years, both financially and 'in kind'.

Amount of funding requested:

Please include detail on -

[a] *Breakdown of costs if available;*

[b] *Recent quotations where appropriate*

8. Monitoring and evaluation process

Please include detail on –

[a] *What monitoring and evaluation processes are planned/ in place*

Community Investment Fund Expression of Interest Form

Organisation name	
Brief details of organisation	
Locality	
Amount requested	
Brief overview of proposal	
Timescale	
Contact details	

Forms should be returned to your Locality Co-ordinator by post or email.

For more information see the guidance form here: <http://www.northayrshire.community/wp-content/uploads/sites/60/2018/06/community-investment-fund-guidance-notes-17-12-17.pdf> or contact the Community Planning Team on info@northayrshire.community



Your Money, You Decide Participatory Budgeting Application Form For Arran Locality

Essential Criteria:

- You must be a not for profit individual, community group or organisation providing a service in, or benefit to, the **Arran** Locality.
- You must meet one or more of the **Arran** Locality themes:
 - **Ideas in the Arran.**
 - **Ideas in the Arran**
 - **Ideas in the Arran**
- You can apply for any amount **up to £1,500.**
- You must be able to spend the funds **within 12 months** if successful.
- You must be able to attend the Market Place Event on **2018 from 10.30am to 1pm (set up from 9am until 10.15am).**
- You must have any legal permission required to carry out your project.
- You must allow your project to be used in any promotional material.
- You must submit your application **by 5pm on 2018.**

For, what we will not fund – please refer to the guidance notes at the back of this application.

For Office Use Only:

Name of Group:	
Reference No:	

Please tick to confirm that the proposal will be for the benefit of the people in the Locality:

1. Name of group:

2. Project/idea name:

3. How much money are you applying for?

4. What is the total cost of your project/idea?

5. Please summarise the proposal you would use the money for in no more than 50 words: *(This is your pitch for publicity material).*

6. Please tell us about the project/idea this money will help fund (no more than 200 words).

Please explain in more detail about your group and the project/idea you are applying for and detail how you will address the local priority/priorities.

12. Who is your project/idea open to?

Please tick the age range: Under 10 11-19 20-24 25-59 60+

Please tell us about the type(s) of people you work with? For example: Older people; minority ethnic groups; people with disabilities; open to all.

12b If your project/activity is working with young people and/or vulnerable adults do you have an up to date PVG?

Yes No

13. How many people do you think your proposal will help?

14. Please state the locality your project/idea will benefit:

Irvine Kilwinning Garnock Valley Three Towns North Coast
Arran All

If ticked more than one or ALL please indicate which locality will benefit most:

15. Which of the locality themes does your project/idea meet?

Ideas that promote the locality and encourage tourism.

Ideas which promote community regeneration, civic pride and community engagement.

Ideas which improve the physical environment.

16. If successful how will you spend the money you receive?

Item	Cost
TOTAL COST:	£

APPENDIX 1
Financial Information Form
Three Towns Locality - Your Money, You Decide

Name of Group:	
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Bank Details:

Name of Account:								
Account No:								
Sort Code:								
Name of Person Responsible:								
Position:								
Address:								
Email:								
Telephone Number:								
On behalf of the group, I hereby agree and abide to all of the Conditions of Grant:								
Signed:								
Print:								
Date:								

Bank Details of Host Group (if appropriate)

Name of Account:								
Account No:								
Sort Code:								
Name of Person Responsible:								
Position:								
Address:								
Email:								
Telephone Number:								
On behalf of the group, I hereby agree and abide to all of the Conditions of Grant:								
Signed:								
Print:								
Date:								

Please keep a copy for your own records and send original copy to: PB Team, Focus Community Learning Centre, Primrose Place, Saltcoats, KA21 6LH or email to: participatorybudgeting@north-ayrshire.gov.uk



North Ayrshire Community Planning Partnership

Your Money, You Decide

Guidance for Completing the Application Form

Your Money, You Decide - is a way for local people to decide which projects/ideas will be funded in their locality. Local groups or individuals can apply for money. This is a 'market stall' event. On decision day groups will each be allocated a display table, where they will provide information about their bids to local people, who vote in person at the event. The votes are counted and money given to those with the highest number of votes after the event. We will always receive more applications than we have funding for, therefore, not everyone can be successful. However, there are a range of alternative funding sources that you may be able to access. Please refer to the North Ayrshire Council or The Ayrshire Community Trust websites for more information.

We will not fund:

- Any political or religious activities (applications can be accepted from faith groups if they are for local community work).
- Routine maintenance or repairs.
- Routine running cost (salaries / electricity / rates / rent / insurance / etc.).
- Applications from schools (these are the responsibility of the local authority). However, Parent Councils and Associations can apply for extra activities over and above the normal learning and teaching.
- More than one application per group in the financial year (March – April).
- Private individuals or businesses.

Note: If applying for more than one locality PB event, you need to be able to demonstrate the benefits in each locality.

The following guidance aims to help you complete the application and understand what our panel, which includes locality planning partnership representatives, will look for in your application.

Statement: Please Tick if your proposal will benefit the locality.

Question 1: If you are applying as an individual please insert your name. If you are applying on behalf of a group please insert the group's name. These details will be included in an information pack for communities to consider at the event.

Question 2: Please tell us the name of your project/idea.

Question 3: Please tell us how much you are applying for.

Question 4. Please tell us the total cost of your project/idea.

Question 5: This summary will be included in an information pack to help local people decide how to vote at the event. Please include why you feel your proposal is important and why it should be supported by the community.

For example: *"We would like to develop an outside fitness and activity trail. This will promote an active and healthy way of learning and encourage the children in our community to have fun while exercising and improve community wellbeing. We hope to..."*.

Question 6: Include things like a start date and an end date. Tell us how your idea allows local people to participate in society / community life. What will the added benefit be? For example:

"Our community needs more space for people to spend time outside and our young people need to be more active and learn about their environment..... Our youth group wants to learn about gardening and develop a community garden on the waste ground next to our building which is full of litter and dog fouling. These

improvements will allow older people to walk around and enjoy this area. We will start the group in May and continue till last week in September.”

Question 7: Please let us know in your own words why you think your project/idea is needed.

For example: *“We have consulted with the local community”; “Due to my/our local knowledge and word of mouth”; “Other groups have informed us that there is a need for this.....”. What will the impact be and how will you show this? For example: “We will use questionnaires/survey monkey to ask people about the benefit of the project/idea”.*

Question 8: Please provide details of the relevant person to contact about your bid.

Question 9: Please provide contact details of the relevant person. This **MUST** include either an e-mail address or a telephone number.

Question 10: Please tick the type of group that you are.

Question 11: Please provide the address where your group meets or activity/idea will take place.

Question 12: Please tick the relevant age range box. You can tick more than one box or all if your project/idea covers this.

Question 12b: Please tick yes or no for PVG if your project/activity is working with young people and/or vulnerable adults.

Question 13: We do not require specific numbers in your application although you may be asked for these at the end of your project. An estimate on your application will help indicate how large your proposal is.

Question 14: Please tick the locality/localities your project/idea will benefit.

Question 15: Please tick appropriate box. (The locality priorities have been agreed at the locality partnership meeting after consultation with local people).

- **Theme 1: Affordable Housing**
- **Theme 2: Social Isolation**
- **Theme 3: Local Transport**

Question 16: Please list details about how you will spend the money. For example: Arts & crafts materials - £150. Provide approximate figures in the cost column. *(We will ask for your feedback on how the project/idea has gone, approximately 6 months after the funds have been provided, this may be completing a simple form or perhaps attending an event to tell others about the experience).*

Question 17: Please tick the relevant box. If yes is ticked we will need to see evidence of this.

Question 18: Please tick the relevant box. This will not affect your application.

Question 19: Please tick the relevant box. This will not affect your application.

Question 20: We encourage groups who traditionally do not receive funding from North Ayrshire Council to apply.

Don't forget we are here to help if you have any questions give us a call on 01294 604612.



Locality Partnership – Arran

Date: 06 September 2018

Subject: Participatory Budgeting – Grounds Maintenance

Purpose: The purpose of this report is to provide the Locality Partnership with the plan for engaging with communities with regards to participatory budgeting for grounds maintenance.

1. Introduction

- 1.1 At its budget setting meeting on 1 March 2017, the Council approved part of the grounds maintenance budget be reserved for participatory budgeting to take effect 1 April 2019. This will allow communities the opportunity to influence how a portion of the grounds maintenance budget is used.
- 1.2 A pilot was carried out in the Three Towns locality to trial the concept of grounds maintenance participatory budgeting. This pilot took effect from 1 April 2018 and will help to shape the full implementation across all localities from April 2019.

2. Current Position

- 2.1 The 3 Towns pilot has been very successful with excellent engagement and innovative ideas received through the process.
- 2.2 A key driver for its success is informative community engagement. This resulted in the 3 Towns local communities influencing how the grounds maintenance budget is used for areas such as grass cutting, flower beds and planting, weed control, wild flowers, provision of fruit trees and additional food planting, creation of a Best Garden competition and provision of gardening clinics.
- 2.3 This process will be replicated for the remaining localities and fine-tuned, as needs be, dependent upon individual localities' wishes and aspirations.

3. Proposals

- 3.1 A consultation mandate will be prepared for Arran with the aim of setting out how we will engage and consult with members of the public.

- 3.2 A poster will be developed to raise awareness of the participatory budgeting for grounds maintenance. The poster will highlight headline Streetscene activities across the localities and detail the dates, times and venues inviting residents to attend a local information session and public consultation event. The venues and dates for the events are to be finalised.
- 3.3 The Arran events will be publicised through community groups and social media channels, as well as through widespread distribution of the poster in relevant locations. Officers from Streetscene and Economy & Communities will be present at the events to answer any questions.
- 3.4 At the consultation event, a template will be issued to all attendees requesting initial feedback on grounds maintenance activities to help identify priorities.
- 3.5 It is proposed that Streetscene take the comments and priorities on board from the public consultation events, and develop a list of proposals to meet the aspirations of the communities. Further consultation will be held early in 2019 to discuss the proposals in more detail and to help plan for the implementation of participatory budgeting in April 2019.
- 3.6 It is proposed that the Locality Partnership notes (i) the progress made and proposed arrangements to introduce grounds maintenance participatory budgeting within the locality area and (ii) receives an update report at a future meeting.

4. Conclusion

- 4.1 The development of a grounds maintenance participatory budgeting approach will enable the local community to influence how the grounds maintenance budget is used and will provide environmental benefits to Arran.

5. Recommendation

- 5.1 That the Partnership agrees to note the report.

Name: Thomas Reaney

Designation: Senior Manager (Streetscene)

Date: 27 July 2018



Locality Partnership: Arran Locality

Date: 27 September 2018

Subject: To advise the meeting of applications received in respect of the Nurturing Excellence in Communities Fund.

Purpose: To consider the applications as outlined in Appendix 1 to this report.

Background

Applications have been received within a number of categories of the Nurturing Excellence in Communities Fund and the Community Benefit Fund.

Key Points for Locality Partnership

The balances available for disbursement are bullet pointed below:

- The Nurturing Excellence in Communities Fund has a balance of £1,624.
- The Community Benefit Fund has a balance of £

Action Required by Locality Partnership

To consider the applications for grant funding as outlined in Appendix 1 to this report.

For more information please contact: *Jim McHarg, Senior Manager, Connected Communities, 2nd Floor Cunninghame House, Irvine.*
Email - jmcharg@north-ayrshire.gov.uk

Completed by: *Bernadette Anderson (banderson@north-ayrshire.gov.uk)*

Tel: 01294 604612

Date: *09/08/2018*

APPENDIX 1

Nurturing Excellence in Communities Fund 2018/19				
Applications from Organisations seeking Financial Assistance – Arran Locality 27 September 2018				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Arran High School Mountain Bike Club</p> <p>Meeting place: Arran High school</p> <p>Number attending: 20</p> <p>Past awards: 2012/13 - £1,592.60 for CTC Young Leader Award x 6 young people.</p> <p>Other funders: None</p> <p>Scoring: 30/40</p>	<p>Looking for financial assistance to attend training and assessment courses:</p> <ul style="list-style-type: none"> • Silver Cycle Maintenance Training & assessment - £750 • Gold Cycle Maintenance Training & assessment - £375 • Train costs from Ardrossan to Aviemore return - £151.20 <p>Total cost of project - £1,276.20</p> <p>The Club are putting £276.20 towards this project.</p>	<p>£1,000</p>	<p>£1,000</p>	<p>The expenditure will go towards the continued development of the Club and not only benefit the club itself but the wider community of Arran. The bike workshop open days are open to all.</p> <p>This club shows a strong history of using grant funding to the best of their ability to improve and develop the club and in turn the local community.</p> <p>The club currently offers MTB opportunities for pupils within the school 5 days per week along with maintenance and riding all with qualified instruction from staff members within the club.</p> <p>They have received countless awards and recognition as the MTB club in the whole of Scotland which has been a credit to their drive to develop and never stand still.</p> <p>This funding will benefit the club as well as the local community.</p>

Nurturing Excellence in Communities Fund 2018/19

Applications from Organisations seeking Financial Assistance – Arran Locality
27 September 2018

Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Capall Dorcha Theatre Company</p> <p>Meeting place: The Michael Lynch Centre for Enterprise, Ardrossan; Eglinton Country Park and the Harbour Art Centre.</p> <p>Numbers attending: 550 young people</p> <p>Past awards: 2016/17: £1,416 – Physical Theatre 2017/18: £500 – Stage to Play</p> <p>Other funders: Pending - GV Locality - £129 NC Locality - £120 Irvine Locality - £130 Kilwinning Locality - £90.15 Three Towns Locality - £418</p> <p>Scoring: 25/40</p>	<p>Looking for financial assistance to assist with The Year of Young People theatre tour which will take place throughout North Ayrshire.</p> <ul style="list-style-type: none"> • Freelance Theatre Director - £433 • Freelance Drama Assistant - £385.80 • Marketing - £178.35 <p>Total cost of project - £2,305.61</p> <p>The organisation are putting £500 towards this tour and are willing to put more in if required.</p>	£997.15	£110 (based on those residing in Arran).	<p>This year is the Year of Young People and Capall Dorcha Theatre Company wish to mark this year with a production which will showcase their ideas and talents, and ultimately, aim to challenge status quo and create a more positive perception of them in society. The purpose of this application is to match fund their Professional Development School Tour so that the young people can take part in and celebrate the year of young people.</p> <p>Invites will be sent out to all schools in North Ayrshire.</p> <p>This application will go to all 6 localities meetings for determination.</p>

COMMUNITY BENEFIT FUND

Community Benefit Fund 2018/19				
Applications from Organisations seeking Financial Assistance – Arran Locality 27 September 2018				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Arran High School Mountain Bike Club</p> <p>Meeting place: Arran High School</p> <p>Numbers attending: 29</p> <p>Past awards: None from the Community Benefit Fund.</p> <p>Other funders: Pending - None</p> <p>Scoring: The application meets 5/8 of the themes.</p>	<p>To deliver and attend various bike courses and equipment for the club:</p> <p>Safe Working Practice & Volunteer Repair Co-ordinator Course x 12 – £2,682.</p> <p>6 x BTR Fabrications 'Mcleod' Trail Tool including delivery - £412.50</p> <p>Total cost of project - £3,094.50</p>	<p>£1,000</p>	<p>£1,000</p>	<p>The recommended amount will part fund the Safe Working Practice & Volunteer Repair Co-ordinator Course.</p> <p>This course will enable the group to maintain the multi-user paths that they have built up for the local community. By attending the course they will have the necessary skills and know how to complete this work safely and under a recognised standard.</p> <p>Cycling UK's Safe Working Practice and Volunteer Trail Repair Co-ordinator Course are the industry standard and only courses in the UK for trail maintenance. They are used by the Forestry Commission Scotland (FCS) amongst others and recommended by Developing Mountain Biking in Scotland (DMBinS).</p> <p>The funding will train 6 adults and 6 young people from the club to ensure the groups that they lead maintain trails and are led and instructed to the national standard.</p>

Community Benefit Fund 2018/19

Applications from Organisations seeking Financial Assistance – Arran Locality
27 September 2018

Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Corrie & Sannox Community Hall</p> <p>Meeting place: Corrie & Sannox Community Hall.</p> <p>Numbers attending: 60+</p> <p>Past awards: None from the Community Benefit Fund.</p> <p>Other funders: Pending - The group are putting £1,952 towards the project.</p> <p>Scoring: The application meets 5/8 of the themes.</p>	<p>Costs towards sanding and varnishing the hall floor:</p> <ul style="list-style-type: none"> • Sanding & varnishing - £2,952 <p>Total cost of project - £2,952</p>	£1,000	£1,000	<p>The recommended amount will enable the group to refurbish the village hall which will make it a more attractive place to let out to the local community.</p> <p>The village hall is a hub of activity for the local people where organisation meet and various activities take place e.g. country dancing, line dancing, yoga classes, eco savvy exchange, craft fayres, film club, exhibitions, musical events, weddings, birthday parties and young groups are some of the groups who meet in the hall.</p> <p>By refurbishing the hall floor will have clear benefit to the local community and the groups who meet therein.</p>

Nurturing Excellence in Communities 2018/19

Arran Locality

Amount Allocated: £3,064

Group/Organisation	Ref No. NEC	Client Group	Town/Area	Purpose of Grant	Amount	Balance £3,064.00
Kilmory & Kildonnan S.Citiz.		Older People	Kilmory/Kildonnan	Summer outing/Christmas	500.00	2,564.00
Arran Elderly Forum		Older People	Arran	Two trips	940.00	1,624.00

Community Benefit Fund Analysis 2018/19

Opening Balance: £29,567.76

Ref.	Group	Amount Applied	Purpose	Date Agreed	Balance
01CBF	The Scottish Centre for Personal Safety	£3,120	Replacement of 3 skylights.		26,447.76
06CBF	Saltcoats Community Council	£2,950.00	Hanging baskets & troughs		23,497.76
07CBF	Ardrossan Castle Heritage Society	£4,000.00	Castle Carnival event		19,497.76
10CBF	St Mary's Parish Council	£2,000.00	Refurbishment of ceiling		17,497.76