

Action Note

Meeting:	Irvine Locality Partnership
Date/Venue:	18 September 2018 - Fullarton Community Hub, Irvine at 4.00 p.m.
Present:	<p>Councillor Marie Burns (Chair) Provost Ian Clarkson Councillor John Easdale Councillor Robert Foster Councillor Christina Larsen Councillor Louise McPhater Kenny Hankinson, Senior Lead Officer, Scottish Fire and Rescue Janice Murray, Interim Community Representative Annie Small, Community Representative David Bell, Community Representative David Mann, Interim Community Representative Donna Fitzpatrick, Community Representative Barbara Connor, Third Sector Interface Jim McMillan, Police Scotland Elaine Baxter, Community Education Locality Co-ordinator Audrey Sutton, Head of Service (Connected Communities) NAC Bernadette Anderson, Performance/Grants Information Officer, NAC Thomas Reaney, Senior Manager (Streetscene) NAC Diane McCaw, Committee Services, North Ayrshire Council</p>
Apologies:	<p>Councillor Shaun Macauley Jim McHarg, Lead Officer, North Ayrshire Council Sylvia Mallinson, Community Representative (Vice-Chair)</p>

ACTIONS

No.	Action	Responsible
1.	<p>Welcome and Apologies</p> <p>The Chair welcomed those present to the Irvine Locality Partnership meeting.</p> <p>Apologies for absence were noted.</p> <p>The Chair agreed to vary the order of business of items in relation to the Community Investment Fund to allow them all to be considered together.</p>	

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<p>2.</p>	<p>Action Note</p> <p>The action note from the meeting held on 19 June was approved.</p> <p>The action note was discussed with the following points raised:-</p> <p>Item 1 - Irvine Community Council The action is ongoing in terms of seeking further representation from the Community Council once they have appointed a Chair at their AGM in October.</p> <p>Item 4 – Mapping Exercise This action in terms of a mapping exercise with the aim of identifying the needs of each neighbourhood etc. is being progressed to a future meeting.</p> <p>Item 4 – Draft Role Profile This recruitment process for a Digital Officer, funded by the CIF, is under way subsequent to Cabinet’s approval in September 2018.</p> <p>Item 4 – Scottish Government Consultations Circulation This action to be carried forward to next meeting in terms of circulation of Scottish Government consultations on employability and democracy.</p> <p>Item 7 – Irvine Common Good – Reports from Successful Applicants This action is ongoing in terms of receiving reports from successful funding applicants detailing how the grant money has been beneficial.</p>	<p><i>Morna Rae</i></p> <p><i>Audrey Sutton/ Morna Rae</i></p> <p><i>Audrey Sutton</i></p> <p><i>Jim McHarg</i></p> <p><i>Jim McHarg</i></p>
<p>3.</p>	<p>Community Investment Fund: Expression of Interest and Application: Irvine Bay Gymnastics</p> <p>The Partnership received a presentation by Irvine Bay Gymnastics Club on their expression of interest and application in terms of the Community Investment Fund (CIF).</p> <p>The Partnership asked questions and were provided with information on the following:-</p> <ul style="list-style-type: none"> • numbers of coaches, volunteers and those who train with the club; • geographical breakdown of membership and associated costs; • the total cost per annum in relation to coaches; • the revenue and outgoings for the Club for the last financial year; • clarification on the definition of scholarships offered by the Club; • facilities offered by the Club through the active schools and reach programmes; • that the Club has an incorporated charity status; • the Club’s community consultation process; • a breakdown of additional funding to be received by the Club from SportScotland and the Robertson Trust along with information on the Club’s own contribution; • initiatives to tackle car parking issues at the Club; and • a previous Scottish Government grant for Club equipment which was ringfenced for that purpose. 	

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<p>The Chair thanked the Club for their presentation and advised those present that CIF updates scheduled at item 8 on the Agenda would be considered at this point to allow members to discuss all CIF matters together.</p> <p>Donna Fitzpatrick advised the Partnership that the CIF funding process was in-depth and complex. Any views expressed by her as a community representative in terms of all applications received by the Locality Partnership were honest and unbiased.</p> <p>Councillor McPhater indicated at this point her concern with the overall process in relation to CIF funding applications.</p> <p>Audrey Sutton addressed the Partnership in terms of the Digital Officer position which was agreed at Cabinet on 4 September 2018. The Officer appointed will assist communities with the CIF process in terms of ensuring bids are formulated which will help the wider community. She highlighted that the Partnership are in control of what wider engagement they require but should consider whether or not to fund individual applications or wait.</p> <p>There was considerable debate on the process for submission of CIF expressions of interest and funding applications with points raised highlighted below:-</p> <ul style="list-style-type: none"> • information on revenue and other funding applications is required at the expression of interest stage; • information on CIF funding and the process for expressions of interest requires to be circulated to wider communities; • CIF is about taking forward shared priorities and not just those of individual organisations; • that each Locality Partnership is approaching this in a different manner; • in order to be satisfied that there is a range and scope of bids, any decision on individual bids should not be made until all expressions of interest have been received, the exception being if an application is time sensitive; • that once expressions of interest are received, they will be appraised and progressed to the next stage as appropriate; • how do groups engage with their communities and take account of feedback prior to submitting their bids; and • that the Digital Officer should assess what needs to be done within communities around poverty and issues already discussed by Sub Groups and across our wider priorities and consider this when assisting communities with CIF applications. <p>The Partnership agreed that:-</p> <ol style="list-style-type: none"> (a) any questions which members consider should be asked at expression of interest stage should be intimated to Officers; (b) any suggestions on how to circulate information on CIF funding to wider communities should be indicated to Officers; (c) it be noted that Chit Chat has already delivered good community engagement and ideas for local actions and priorities; and 	<p><i>All Members</i></p> <p><i>All Members</i></p>
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	(d) expressions of interest should be submitted to the Locality Partnership as they are received.	<i>Audrey Sutton/ Elaine Baxter Audrey Sutton/ Elaine Baxter/ Morna Rae</i>
4.	<p>Community Investment Fund: Expression of Interest: Coast Watch</p> <p>The Chair advised the Partnership that the presentation by Coast Watch on their expression of interest in terms of the Community Investment Fund was not available for this meeting and would be considered at a later date along with other expressions of interest.</p> <p>Noted.</p>	
5.	<p>Participatory Budgeting – Grounds Maintenance</p> <p>Submitted report by the Senior Manager (Streetscene) providing the Partnership with a plan for engaging with communities regarding participatory budgeting for grounds maintenance</p> <p>Consultation events will be publicised through community groups, social media channels and posters in relevant locations where suggestions can be made on how communities would wish to see the grounds maintenance budget spent. A list of proposals will be developed by Officers and further consultation will take place early in 2019 to plan for the implementation of participatory budgeting in April 2019.</p> <p>The Partnership were provided with information on how the outcomes from the consultation events would be balanced around the available budget</p> <p>The Partnership agreed (a) to receive an update report to a future meeting; and (b) otherwise to note the proposals contained in the report.</p>	
6.	<p>Locality Co-ordinator Update</p> <p>Submitted progress report by the Locality Co-ordinator providing an update for the period July – September 2018 under the following headings:-</p> <ul style="list-style-type: none"> • the journey so far; • employment and the economy; • mental health; and • influence and self-control. <p>Noted.</p>	

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7.	Locality Plan Progress The Chair advised the Partnership that Sub Group attendance has been variable with Elaine Baxter providing support to all 3 Sub Groups. The Chair suggested that one over-arching Sub Group be formed incorporating all members from the 3 established Sub Groups, given that there has been crossover around some actions from those Sub Groups. The first priority of the new Sub Group would be to review what progress has been made to date. The Partnership agreed to merge the 3 Sub Groups into one over-arching Group and that Elaine Baxter take forward arrangements for an initial meeting of the Group on a Monday night at 7pm.	
8.	Community Investment Fund Updates This item was considered as part of an overall discussion at item 3 on the Agenda where it was considered that the expressions of interest from Scottish Maritime Museum Trust – Irvine Harbourside Men’s Shed and Fullarton and Vineburgh Community Associations be considered at a future date once all expressions of interest for funding from the CIF are received, with the exception of any applications with urgent timescales. Noted.	
9.	Festival and Events Funding Bernadette Anderson reported on an application received in respect of Festival and Events funding. The Partnership agreed to award £1,000 to the Irvine Special Events Forum, subject to the Forum receiving sufficient funding to cover the remaining balance of costs associated with the event.	

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<p>10.</p>	<p>Grants</p> <p>Bernadette Anderson reported on applications received in respect of the Nurturing Excellence Fund, Irvine Charitable Trust and Irvine Common Good Fund.</p> <p>The Partnership agreed the following awards:-</p> <p>Nurturing Excellence in the Community:</p> <p>Castlepark Sewing Group £ 788 conditional on no award to the Group from the AHEAD fund. Delegate to Bernadette Anderson to check and email LP Members regarding final approval.</p> <p>Fullarton Community Association £1,000</p> <p>Irvine Charitable Trust:</p> <p>Coastwatch Scotland Irvine £5,000 conditional on Training provided to the Group around their social media presence and equalities.</p> <p>Castlepark and Eglinton Community Ass £13,000 conditional on training being offered by the Group to benefit the wider community.</p> <p>Irvine Special Events Forum £5,000</p> <p>Irvine Common Good Fund:</p> <p>The Ayrshire Community Trust (TACT) No Award</p>	
<p>11.</p>	<p>HSCP Locality Forum Update</p> <p>The Partnership agreed that, due to time constraints, Barbara Connor would circulate an update to Locality Partnership members.</p>	<p><i>Barbara Connor</i></p>
<p>12.</p>	<p>Locality Youth Forum Update</p> <p>The Partnership agreed that, due to time constraints, Elaine Baxter would circulate an update to Locality Partnership members.</p>	<p><i>Elaine Baxter</i></p>
<p>13.</p>	<p>AOCB</p> <p>No other business for consideration.</p>	

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14.	<p>Date of Next Meeting</p> <p>The next meeting of the Irvine Locality Partnership will take place on 17 December 2018 in the Fullarton Community Hub.</p> <p>The Partnership agreed that future meetings commence at 6pm and take place on a Monday to allow community representatives and others to attend.</p>	<i>Morna Rae</i>
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Meeting ended at 6.15 p.m.